

LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 1st July 2020

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council on
Monday 6th July 2020 at 7.00pm

VIA Zoom

Link: <https://us02web.zoom.us/j/85075674203>

Meeting ID: 850 7567 4203

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Ludlow Police Sergeant
- Annual Return and Internal Auditors Report
- Ludlow Market
- Play Areas

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME**

To receive a welcome from the meeting Chairman:

To note that this is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, the Chairman introduce the Councillors present and ask that they say hello or wave.'

2. **Recording of Meetings**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Apologies**

To receive councillors' apologies.

4. **Declarations of Interests**

To receive declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. **Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the



Council or to raise any issues of concern. The maximum time allotted per person is three minutes.

6. Ludlow's Unitary Councillors Question and Answer Session

Ludlow's Unitary Councillors are invited to address questions to the Council.

7. Minutes

To approve as a correct record and to sign the minutes of FULL COUNCIL of **WEDNESDAY 3rd JUNE 2020**.

8. Items to Action

To note the items to action sheet from the previous Council Meetings held on **3rd JUNE 2020**.

	ITEM	Attachment
9.	LUDLOW POLICE To receive a presentation from Sergeant Kelly, followed by short Q&A for councillors.	
10.	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) AND INTERNAL AUDITOR'S REPORT	
a)	To note that the submission deadline for the receipt of the approved AGAR and supporting documentation is Friday 31 July 2020.	10a
b)	To adopt the Internal Auditor's Report and the signed section 3.	10b
c)	To approve the Annual Return Governance Statement (Section 1) in accordance with the Accounts and Audit Regulations.	10c
d)	To approve the Statement of Accounts 2019-20 in accordance with the Accounts and Audit Regulations.	10d
11.	SERVICES COMMITTEE MEETING DATES To adopt the dates for Services Committee in 2020.	11
12.	BUTTERCROSS OUTSIDE TRADING AREA To consider a report outlining council use, and a request from the Church Inn to use the area.	12
13.	CODE OF CONDUCT CONSULTATION To consider and respond to the consultation	13
14.	LUDLOW MARKET To consider a report on changes to social distancing measures on Ludlow Market; and to consider the current temporary period of rent-free trading.	14
15.	PLAY AREAS To consider a report on the re-opening of the Town Council's play areas	15



16.	LUDLOW MUSEUM AT THE BUTTERCROSS To consider a report on the Ludlow Museum at the Buttercross.	16
17.	THE GUILDHALL To consider a report on the Guildhall.	17
18.	THE LINNEY RIVERSIDE PARK To consider two requests from the Rugby Club; one regarding repairing a section of fence, and one to use of an area of the Linney Riverside Park.	18
19.	ADDITIONAL TUBS ON EVENTS SQUARE To consider the request from Ludlow in Bloom for additional tubs on Events Square.	19
20.	COMMITTEE MINUTES To receive minutes of the Representational Committee on the 27 th May and 28 th May 2020.	20

M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Adams; Clarke; Copley; Garner; Ginger; Jones; Lyle; Naysmith; Parry; O'Neill, Perks; Sheward; and Smithers.

The date of the next Council meeting is the 3rd August 2020