

# LUDLOW TOWN COUNCIL

## A G E N D A

### COUNCIL

To: All Members of the Council, Unitary Councillors; Press

**Contact:- Gina Wilding**

**Ludlow Town Council, The Guildhall**

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**Despatch date: - 28<sup>th</sup> November 2018**

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 3<sup>rd</sup> December 2018 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- ***Ludlow Police***
- ***Parking***
- ***Ludlow Town Walls***
- ***Community Led Plan***
- ***CCTV***

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **Apologies**

3. **Declarations of Interests**

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** - to approve as a correct record and sign the minutes of the open and closed session **COUNCIL minutes of MONDAY 22<sup>nd</sup> OCTOBER 2018.**

‘The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat’ LGA 1972, Sch 12, para4 (1)

**Members are reminded:**

*That minutes are a record of the Council’s resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

**All Committee minutes will be received without discussion.**

7. **Items to Action** – To note the items to action sheet from the previous Council meeting held on the MONDAY 22<sup>nd</sup> OCTOBER 2018.

|     | <b>ITEM</b>  | <b>Attachment</b> |
|-----|--|-------------------|
| 8.  | <b>LUDLOW POLICE SERGEANT</b><br>To receive a presentation from Ludlow’s Police Sergeant Sarah Knight. | <b>No papers</b>  |
| 9.  | <b>PARKING</b>   |                   |
| a)  | To consider amendments to the Ludlow residents’ parking zones.   | <b>9a</b>         |
| b)  | To discuss the impact of the new parking measures  | <b>9b</b>         |
| 10. | <b>BUDGET</b><br><b>To suspend Standing Orders</b> and review the terms of a                           | <b>10</b>         |

proposed Public Work Loan Board (PWLB) loan for the preliminary works to Ludlow Town Walls.

|  |   |                  |
|--|---|------------------|
| <b>11. LUDLOW BOXING CLUB</b>  | To receive a response from Ludlow Boxing Club.  | <b>11</b>        |
| <b>12. COMMUNITY LED PLAN (CLP) UPDATE</b>   | To receive an update on the Community Led Plan and an Agenda for the next meeting.  | <b>12</b>        |
| <b>13. COMMITTEE MEMBERSHIP</b>  |   |                  |
|  | <b><i>To suspend Standing Orders</i></b>  |                  |
|  | and consider Committee Membership and approve Cllr Perks as a member of the Staffing & Appeals Committee.   | <b>13</b>        |
|  | <b><i>To re-instate Standing Orders</i></b>   |                  |
| <b>14. COMMITTEE RECOMMENDATIONS</b>   |   |                  |
| <b>a)</b>  | To consider the recommendations from the Services Committee on the 19 <sup>th</sup> November 2018.  | <b>14a</b>       |
| <b>b)</b>  | To consider the recommendations from the Policy & Finance Committee on the 26 <sup>th</sup> November 2018.  | <b>14b</b>       |
| <b>c)</b>  | To ratify recommendations from the Policy & Finance Committee on the 11 <sup>th</sup> June 2018.  | <b>14c</b>       |
| <b>15. COMMITTEE &amp; WORKING GROUP MINUTES</b>   |   |                  |
| <b>a)</b>  | To receive the minutes of the Policy & Finance Committee meeting held on the 15 <sup>th</sup> October 2018.   | <b>15a</b>       |
| <b>b)</b>  | To receive the <i>open and closed</i> minutes of the Services Committee meeting held on the 15 <sup>th</sup> November 2018.   | <b>15b</b>       |
| <b>c)</b>  | To receive the minutes of the Representational Committee meeting held on the 17 <sup>th</sup> October and 14 <sup>th</sup> November 2018.   | <b>15c</b>       |
| <b>16. EXTERNAL AUDITOR REPORT AND COMPLETION CERTIFICATE</b>                            | To adopt the report and completion certificate.   | <b>16</b>        |
| <b>17. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | <b>No papers</b> |
| <b>18. CCTV</b>  | To consider a request from the CCTV Working Group and to receive the CCTV bid matrix.   | <b>17</b>        |
| <b>19. LUDLOW YOUTH PARTNERSHIP – INSURANCE</b>  | To consider a proposal regarding Ludlow Youth Partnership   | <b>18</b>        |

Insurance.

### **M e m b e r s h i p**

Councillors Gill (Town Mayor); Sheward (Deputy Mayor); Clarke; Cobley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Pote; and Smithers.

**The next Council meeting will be held on the  
21<sup>st</sup> January 2019**