



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding

Ludlow Town Council, The Guildhall,

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Despatch date: 27th January 2016

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 1st February 2016 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Budget and Precept***
- ***Shropdoc***
- ***Registrar Services***
- ***Festivals***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the open and closed minutes of the **COUNCIL MEETING** held on **WEDNESDAY 20th JANUARY 2016**.
'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)
Members are reminded:
All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.
All Committee minutes must be received without discussion or debate.
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 20th JANUARY 2016.

ITEM	Attachm ent	Page No
8. DISPENSATION To grant a dispensation to all members of Ludlow Town Council to permit voting on the budget and precept, until the end of term of Council.	No papers	
9 ANNUAL CORE GRANT To consider a core grant application from Defib4you	9	33
10. SERVICES COMMITTEE To consider the recommendations from the Services Committee	10	41



meeting held on 11th January 2016

11.	BUDGET AND PRECEPT 2016/17 To consider the report and adopt the budget and precept for 2016/17.	11	43
12.	REVIEW INTO COUNCIL TAX SUPPORT To consider and respond to the review	12	69
13.	REFERENDUM PRINCIPLES To note the the 'referendum principles' which can trigger a referendum if there is an 'excessive' rise in council tax or precept (in England) will not apply to local (town and parish) councils setting their precept for 2016/17	13	73
14.	CENTRAL GOVERNMENT SPENDING REVIEW AND AUTUMN STATEMENT 2015 To note the items of specific interest to town and parish councils.	14	79
15.	SHROPDOC To consider the letter from Dr Russell Muirhead	15	81
16.	LUDLOW REGISTRAR SERVICES To receive an update and consider the request to act as a critical friend to the Registration Service	16	85
17.	POLICY AND FINANCE COMMITTEE To consider the recommendations from the Policy & Finance Committee meeting held on the 18 th January 2016.	17	101
18.	FESTIVAL REQUESTS 2016/2017		
a)	To consider the request from the Ludlow 21 for the Green Festival to be on the 9 th July 2017.	18a	103
b)	To consider the request from the Fringe Festival regarding citing of the shed of Events Square and also planned events for Events Square in 2016.	18b	105
19.	SHROPSHIRE COUNCIL FINANCIAL STRATEGY 2016-17-18-19 To note Shropshire Council's Financial Strategy.	19	107
20.	COMMITTEE & WORKING GROUP MINUTES		
a)	To receive the open session draft minutes of the Policy and Finance Committee meeting held on the 18 th January 2016.	20a	141
b)	To receive the minutes of the Representational Committee meetings held on the 13 th January 2016.	20b	145
c)	To receive the open session draft minutes of the Services Committee meeting held on the 11 th January 2016.	20c	153



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| d) | To receive the minutes of the Budget Working Group held on 15 th January 2016. | 20d | 159 |
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M e m b e r s h i p

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Clarke; Copley; Gill; Ginger; M Jones; R Jones; Lyle; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

**The next Council meeting will be held on the
14th March 2016**