



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Staff, Press
Contact: Veronica Calderbank
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Despatch date: 8th March 2011

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 14th March 2011 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Prayers**
2. **Apologies**
3. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
7. **Policing – Inspector Dunn** – To meet the new Divisional Inspector who will explained how the current policing will be managed in Ludlow.
8. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETING** held on:-
 - a) Monday 31st January 2011;
 - b) Wednesday 23rd February 2011.

| ITEM | ATTACHMENT |
|--|-------------------|
| 9. POLICY & FINANCE COMMITTEE | |
| a) Receive the draft minutes of the meeting held on the 28 th February 2011. | 9a |
| b) Consider the recommendations from the meeting held on 28 th February 2011 including:- <ul style="list-style-type: none"> • Grievance and Disciplinary Policy • Managing Attendance | 9b |
| 10. SERVICES COMMITTEE | |
| a) Receive the draft minutes of the meeting held on 21 st February 2011. | 10a |
| b) Consider the recommendations from the meeting held on 21 st February 2011. | 10b |
| 11. REPRESENTATIONAL COMMITTEE | |
| a) Receive the draft minutes of the meeting held on 8 th February 2011. | 11 |
| b) Consider the recommendations from the meeting held on 8 th March 2011 | |



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|--|---|------------------|
| 12. MARKET | | 12 |
| | Festival Markets Update | |
| 13. MARKET REVITALISATION | | |
| a) | Receive an oral update from the Town Clerk as to the next steps | No papers |
| b) | Categorisation of Projects – Referrals to Shropshire Council | 13b |
| 14. BUS SHELTERS | | 14 |
| | To consider a report on requested bus shelters on Corve Street | |
| 15. ADOPTION OF POLICIES | | |
| a) | Debt Recovery Policy – Recommended by Policy and Finance Committee on the 14 th September 2009 | 15a |
| b) | Health and Safety Management System – Recommended by Policy and Finance Committee on the 14 th September 2009 | 15b |
| 16. STREET TRADING LICENCES | | 16 |
| | To consider and approve the policy | |
| 17. EXTERNAL AUDIT | | 17 |
| | To consider the advice of the External Auditor and the report | |
| 18. APPOINTMENT OF INTERNAL AUDITOR | | 18 |
| | To approve the appointment of this years Internal Auditor | |
| 19. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 | | No papers |
| | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | |
| 20. CONFIDENTIAL MINUTES | | |
| a) | Approve as a correct record and sign the confidential minutes of the Council meeting held on Monday 31st January 2011 | 20a |
| b) | Receive the draft confidential minutes of the Policy & Finance Committee meeting held on 28th February 2011 | 20b |
| c) | Consider the confidential recommendations from the Policy & Finance Committee meeting held on 17th January 2011 | 20c |
| d) | Receive the draft confidential minutes of the Services Committee meeting held on 21st February 2011 | 20d |

**21. CODE OF CONDUCT****21**

To note the Decision Notice from Shropshire Council's Standards Committee

M e m b e r s h i p

Councillors Aitken (Town Mayor); Pope (Deputy Mayor); Callender; Davies; Glaze; Hunt; Jackson; Leyton-Purrier; McCormack; Mitchell; Newbold; Parry; Pound; Smithers; Wilcox

The next Council meeting will be held on Monday 18th April 2011