



MINUTES

Minutes of a meeting of the **COUNCIL** held in the Ludlow Conference Centre, Ludlow on **MONDAY 9th MAY 2012 at 7.00PM**

FC/01 PRESENT

Chairman:	Councillor Aitken, Mayor
Vice-Chairman:	Councillor Wilcox, Deputy Mayor
Councillors:	Callender; Davies; Hunt; Leyton-Purrier; McCormack; Newbold; Parry; Perks; Phillips; Pound; Smithers
Officers:	Veronica Calderbank, Town Clerk; Gina Wilding, Communications and Cemetery Officer Lucy Morgan, Secretary
Also in Attendance:	Unitary Councillor R Taylor-Smith Unitary Councillor M Taylor-Smith Unitary Councillor T Huffer Unitary Councillor R Huffer Mr A Kibbler, Press

FC/02 ELECTION OF THE MAYOR 2012-13

The Mayor explained to Members the election process and referred them to Standing Order 2 for clarification. He informed the Council that three nominations had been received for Mayor 2011/12, one week in advance of the meeting as per Standing Orders.

Councillor Parry proposed herself, Councillor Newbold proposed Councillor Pound and Councillor Smithers proposed himself.

The Mayor explained that each nomination required a seconder and without this the nomination would fail. Once seconded, each candidate would have the opportunity to make a statement to the Council. In the event of a tied vote the Mayor had the right to the casting vote but he stated that he felt this was inappropriate and in that situation he would not use it.

The Mayor invited Members to second the nominations.

Councillor Callender seconded the nomination of Councillor Parry.

Councillor Phillips seconded the nomination of Councillor Pound.

Councillor Hunt seconded the nomination of Councillor Smithers.

All candidates and seconders were given the opportunity to address the Council.

Councillor Parry stated that she would do the job to the best of her abilities. Councillor Callender added that Councillor Parry was a good Councillor and had worked hard as Chairman of Services Committee 2011/12. Councillor Leyton-Purrier interrupted these comments, and the Mayor called the meeting to order as only candidates and seconders had leave to speak at this time.

Councillor Pound stated that he was disappointed Councillor Wilcox did not stand for Mayor, but that this year was the most important for half a century increasing Ludlow's worldwide status. He stated that Ludlow needed good Councillors who were passionate about the town as he was and he was standing as Mayor on the belief that he could do an excellent job to the towns rate payers. Councillor Phillips added that Councillor Pound is well liked in the town and he is an 8th generation resident whose family worked hard for Ludlow.

Councillor Smithers stated that the Mayor was the public face of Ludlow representing the town and presiding over meetings. He said that since he joined the Council in 2004-05 he had chaired most of the Council's Committees, served two terms as Deputy Mayor and had therefore collected sufficient knowledge to be a successful Mayor. He stated that he had been asked to run for Mayor during his first year as Councillor but had declined as he was working full time, now that he was semi-retired he felt that he could dedicate his time to being Mayor. He added that Councillor had worked hard to improve the Council and which was now achieving its goals and he would be the first to congratulate the Councillor successful as Mayor for 2012/13. Councillor stated that Councillor Smithers had been Deputy Mayor when he had first been elected to the Council and had provided a lot of help and support and had a lot of Council experience.

A confidential vote was taken.

The results were:-

Councillor Parry five, Councillor Pound six and Councillor Smithers two votes.

RESOLVED (unanimous)

That with the fewest votes, Councillor Smithers withdraws his nomination for Mayor for 2012/2013 and a second confidential vote be taken.

FC/03 ELECTION OF THE MAYOR 2012-13 – SECOND BALLOT

Following the second ballot Councillor Parry received six votes and Councillor Pound seven votes.

RESOLVED (unanimous)

That Councillor Pound be elected Mayor for 2012/2013.

FC/04 The Mayor and Councillors congratulated Councillor Pound. Councillor Pound thanked the Councillors who supported him and the other candidates.

The Town Clerk stated that Councillor Pound was now Mayor Elect, Councillor Aitken offered the Chair to the new Mayor Elect. Members debated whether the Mayor should now yield the Chair. The Town Clerk stated that if the Mayor Elect were to take the Chair now this would affect the Mayor Making Ceremony as there would be no outgoing Mayor to lead the first half of the event. She referred Members to the briefing note and her recommendations. She went on to say the dignity of the event had to be preserved and she had spent two hours with Councillors Aitken and Wilcox trying to explain the traditions to them to preserve Mayor Making.

Councillor Wilcox stated that there was Council precedent for the new Mayor to take the Chair immediately, he stated that the late Mayor, Councillor Kidd had given up the Chair to Councillor Glaze at the Annual General Meeting, Councillor Leyton-Purrier stated Councillor Pound should not take over the meeting.

Councillor Pound stated that he was happy for Councillor Aitken to act as Mayor until Mayor Making (in the Chair). Councillor Smithers added that Councillor Pound should be officially endorsed as Mayor at Mayor Making before taking office. The Town Clerk added that Councillor Pound would be officially sworn in and sign his acceptance of office at the Mayor Making Ceremony as usual.

RESOLVED (10:2:1)

That:-

- i) Nominations (proposers and seconders) for Mayor and Deputy Mayor be submitted no later than one week before the Annual General Meeting
- ii) Standing Orders be amended by replacing the words 'Chairman of the Council' with 'Mayor' and correspondingly "Vice – Chairman of the Council" with 'Deputy Mayor' throughout
- iii) the position of 'Mayor Elect' be created by adding to Standing Order 2(f) the words:-
"Between the Annual General Meeting and Mayor Making s/he is to be referred to as the "Mayor Elect".
- iv) the position of 'Deputy Mayor Elect' be created by adding to Standing Order 2(g) the words:-
"Between the Annual General Meeting and Mayor Making s/he is to be referred to as the "Deputy Mayor Elect".
- v) the Mayor Making is a formal Civic event in the Council's calendar where the business to be transacted is purely a public demonstration of support for the Mayor and Deputy Mayor and not a formal Council meeting.

- vi) Mayor Making will take the same form as before in two halves unless otherwise agreed;

FC/05 **ELECTION OF DEPUTY MAYOR 2012-13**

The Mayor informed the Council that three nominations had been received for Deputy Mayor 2011/12, one week in advance of the meeting as per Standing Orders.

Councillor Parry proposed herself, Councillor Davies proposed Councillor Perks and Councillor Newbold proposed Councillor Pound.

Councillor Pound withdrew his nomination for Deputy Mayor.

The Mayor invited Members to second the nominations.

Councillor Callender seconded the nomination of Councillor Parry.

Councillor Leyton-Purrier seconded the nomination of Councillor Perks.

Both candidates were given the opportunity to address the Council.

Councillor Parry stated that 2012-13 was an important year with the Olympic Torch relay and Queen's Diamond Jubilee celebrations taking place and she would like to work with Councillor Pound to make it a successful year for the town.

Councillor Perks congratulated Councillor Pound and stated that he would support the Mayor as Deputy with the intention of embracing the localism agenda.

A confidential vote was taken. Councillor Perks received 6 votes and Councillor Parry received seven votes.

RESOLVED (unanimous)

That Councillor Parry be elected Deputy Mayor for 2012/2013.

FC/06 **APOLOGIES**

No apologies were received.

FC/07 **DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interest and Prejudicial Interests

No Personal or Prejudicial Interests were declared.

FC/08 PUBLIC OPEN SESSION (15 minutes)

There were 7 members of the public and press present.

Mr Bradley, 59 Steventon New Road, made personal comments about Councillor Parry in an agitated manner. The Mayor called the meeting to order and asked Mr Bradley to refrain from making statements that were not relevant to the Council. Councillor Leyton-Purrier stated that they were relevant. The Mayor restated that it was not relevant and Mr Bradley left the meeting.

Mr A Kibbler, Ludlow Advertiser asked if photos could be arranged of the new Mayor and if his telephone number would be made public. The Town Clerk stated that his telephone number would be publicised.

FC/09 PUBLIC OPEN SESSION FEEDBACK (15 minutes)

The Town Clerk stated that all questions had been answered at the previous meeting.

FC/10 UNITARY COUNCILLORS SESSION

The Unitary Councillors present all thanked Councillors Aitken and Wilcox for their hard work as Mayor and Deputy Mayor and congratulated Councillors Pound and Parry and wished them well for their term of office.

Unitary Councillor R Taylor-Smith, Ludlow North, stated that the next meeting of the Ludlow and Clee Flood Forum would be held at the Ludlow Mascall Centre on the 15th May at 2.00pm. She added that there would also be a Sustainable Transport Meeting held at the Ludlow Mascall Centre on the 17th May 2012 at 7.30pm which would discuss such schemes as the community ring and ride particularly in relation to the new hospital.

Unitary Councillor T Huffer, Ludlow East, informed Members that a new back to work club was being held on Tuesday mornings at the Rockspring Centre and she hoped that Members would pass this on to those who would benefit.

Unitary Councillor M Taylor-Smith, Ludlow South, explained to the Council the current Shropshire Council scheme to improve broadband speeds across the county. He stated that Shropshire needed as many people as possible to sign up to the online petition at www.connectingshropshire.co.uk or register your interest by calling 0345 678 9000, as providers would improve speeds in areas

showing the most interest. He added that this scheme was to increase broadband speeds across the whole county not just in towns.

Councillor M Taylor-Smith added that Shropshire Council had also recently set up Newco Ltd as a vehicle to deliver Council services while benefitting from the economies of scale provided by a two billion pound turnover.

Councillor Leyton-Purrier left the meeting at 8.45pm

FC/11 MINUTES

a) 2nd April 2012

RESOLVED (9:0:3)

That the minutes of the Council meeting held on the 2nd April 2012, be approved as a correct record and signed by the Chairman.

FC/12 MINUTES

a) 2nd May 2012

RESOLVED (9:0:3)

That the minutes of the Annual Town Meeting held on the 2nd May 2012, subject to the replacement of the words "Vice-Chairman" with "Treasurer" at minute ATM/04, "uplifted" with "improved" at minute ATM/11 and the insertion of "She asked the public to note that there was no increase to the precept in the current year" at ATM/07, be approved as a correct record and signed by the Chairman.

FC/13 SERVICES COMMITTEE

RESOLVED (unanimous)

That the minutes of the Services Committee meeting held on the 16th April 2012, be received.

FC/14 REPRESENTATIONAL COMMITTEE

RESOLVED (unanimous)

That the minutes of the Representational Committee meeting held on the 10th April 2012, be received.

FC/15 **POLICY AND FINANCE COMMITTEE**

a) Minutes

RESOLVED (unanimous)

That the minutes of the Policy and Finance Committee meeting held on the 23rd April 2012, be received.

FC/16 **b) Recommendations**

Service Plan 2012-2013 & Terms of Reference for Services Committee

That the **Service Plan 2012-2013** and **Terms of Reference for Services Committee** be adopted.

RESOLVED (10:0:2)

That:-

- a) the Service Plan 2012-2013 be adopted;
- b) the Terms of Reference for Services Committee be adopted.

FC/17 **SCHEME OF DELEGATION**

RESOLVED (9:1:2)

That the Scheme of Delegation, subject to the amendment of the word "Manager" to "Management" at paragraph 4.5, be adopted.

FC/18 **COMMITTEE TERMS OF REFERENCE**

a) Services Committee

These Terms of Reference were adopted earlier in the meeting following recommendations from Policy and Finance Committee.

FC/19 **b) Representational Committee**

RESOLVED (10:0:2)

That the Terms of Reference for Representational Committee, subject to the insertion of the adoption date and minute at paragraph 2.1 and the replacement of the word "Tuesday" with "Wednesday" at paragraph 5.2, be adopted.

FC/20 c) Policy and Finance Committee

RESOLVED (11:0:1)

That the Terms of Reference for Policy and Finance Committee, subject to the insertion of paragraph 9. as follows " Writing, updating and monitoring of the Town Plan", be adopted.

FC/21 MEMBERSHIP OF COMMITTEES

The Town Clerk advised that as two new Councillors would be elected tomorrow, the Council needed to leave some spaces for them to join Committees.

FC/22 a) Services Committee

RESOLVED (unanimous)

That the membership of the Services Committee, Councillors Callender, Davies, Hunt, Newbold, Parry, Perks, Phillips, Pound and Smithers; be approved.

FC/23 b) Representational Committee

RESOLVED (unanimous)

That the membership of the Representational Committee, Councillors Callender, Hunt, McCormack, Perks; Smithers and Wilcox; be approved.

FC/24 ELECTION OF CHAIRMAN OF SERVICES COMMITTEE

The Mayor invited nominations for Chairman of Services Committee for 2012/2013.

Councillor Phillips nominated Councillor Pound. This was seconded by Councillor Newbold.

Councillor Callender nominated Councillor Parry. This was seconded by Councillor Smithers.

A confidential ballot was taken. Councillor Pound received six votes and Councillor Parry three votes.

RESOLVED (unanimous)

That Councillor Pound be elected Chairman of Services Committee for 2012/2013.

FC/25 ELECTION OF CHAIRMAN OF REPRESENTATIONAL COMMITTEE

The Mayor invited nominations for Chairman of Representational Committee for 2012/2013.

Councillor Callender nominated Councillor Wilcox. Councillor Wilcox declined the nomination.

Councillor Callender nominated Councillor Hunt. Councillor Hunt declined the nomination.

Councillor Pound nominated Councillor Perks. This was seconded by Councillor Davies.

Councillor McCormack nominated Councillor Smithers. This was seconded by Councillor Wilcox.

A confidential ballot was taken. Councillor Perks received one vote and Councillor Smithers five votes.

RESOLVED (unanimous)

That Councillor Smithers be elected Chairman of Representational Committee for 2012/2013.

FC/26 ELECTION OF VICE CHAIRMAN OF SERVICES AND REPRESENTATIONAL COMMITTEE

RESOLVED (unanimous)

That the election of Vice Chairman for Services Committee and Representational Committee be deferred to the first meeting of that Committee.

FC/27 POLICY AND FINANCE COMMITTEE

a) Membership

A Member suggested removing Councillor Leyton-Purrier from the Membership of Policy and Finance Committee as she did not attend. This proposal was seconded.

Councillor Phillips stated that it was unfair to make such a decision when Councillor Leyton-Purrier was not present to defend herself.

Councillor Wilcox stated that it was in the Council best interest to agree a Committee Membership that would attend and contribute to the debate of the meeting.

The Town Clerk stated that she would bring a report to the next Policy and Finance Committee meeting on this issue as we needed to have a policy on it.

RESOLVED (unanimous)

That the membership of the Policy and Finance Committee be Councillors Aitken, Leyton-Purrier, McCormack, Newbold, Parry, Phillips, Pound, Smithers and Wilcox.

FC/28 b) Election of Chairman

The Mayor invited nominations for Chairman of Policy and Finance Committee for 2012/2013.

Councillor Wilcox nominated Councillor McCormack. This was seconded by Councillor Parry.

Councillor Pound nominated Councillor Phillips. This was seconded by Councillor Smithers.

A confidential ballot was taken. Councillor McCormack received four votes and Councillor Phillips received four votes.

As the vote was tied the Mayor used his casting vote in favour of Councillor McCormack.

RESOLVED (unanimous)

That Councillor McCormack be elected Chairman of Policy and Finance Committee for 2012/2013.

FC/29 c) Election of Vice Chairman

RESOLVED (unanimous)

That the election of Vice Chairman for Policy and Finance Committee be deferred to the first meeting of that Committee.

FC/30 APPOINTMENT OF NEW COMMITTEES

RESOLVED (unanimous)

That the Street Trading and Market Sub-Committees be amalgamated.

FC/31 STANDING ORDERS AND FINANCIAL REGULATIONS**RESOLVED (10:0:2)**

That the Standing Orders, subject to the amendments made at minute FC/04 and Financial Regulations be adopted.

FC/32 REPRESENTATIVES ON OUTSIDE BODIES

Members went through the list of organisations and considered each representative. Councillors Perks stated that it was important for the representatives to report back to the Council so that all Members were aware of what was going on in the town.

The Mayor suggested that in light of the new Councillors being elected tomorrow this be adopted provisionally to be reconsidered once the new Councillors had been given the opportunity to nominate themselves as representatives.

RESOLVED (11:0:1)

That Council representatives adopted be given the chance to resign their membership of an outside body if one of the new Councillors would like to represent the Council on that body.

- FC/33** The Mayor stated that sometimes Members may be unsure of what they can report back to Council as the information may have been discussed in confidential session or be of little interest to the Council. The Town Clerk stated that she would contact the outside bodies to clarify this issue and report back to Council. Councillor Wilcox suggested that any confidential information could be reported to Council in closed session.

RESOLVED (unanimous)

That subject to the resolution at minute FC/32, the list of Representatives on Outside Bodies be adopted.

FC/34 COMPLAINTS PROCEDURE**RESOLVED (unanimous)**

That the Complaints Procedure be adopted.

FC/35 COUNCIL CALENDAR

The Council discussed the draft committee calendar. Councillor Pound asked that the date of the Annual Town Meeting be altered so that it did not fall when

the Mayfair was in the town centre as it restricted access. The Town Clerk suggested moving the Annual Town Meeting to Monday 29th April 2013 away from the fair dates entirely as many had difficulty getting through the town to the meeting.

Councillor Wilcox asked that the Town Council consult with the Rector prior to setting the date of Mayor's Sunday in 2013.

RESOLVED (unanimous)

That subject to the amendment of the date of the Annual Town Meeting to the 29th April 2013 and consultation with the Rector on the date of Mayor's Sunday, the Committee Calendar be adopted.

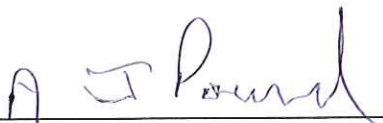
FC/36 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)

That the public be excluded and the meeting continue in closed session.

The meeting closed at 9.08pm.



Town Mayor

Date

N.B. Confidential Minutes will be issued.