

MINUTES

Minutes of the **COUNCIL** held in the Ludlow Conference Centre, Ludlow on **MONDAY 9TH NOVEMBER** at **7.00PM**

FC70/09 **PRESENT**

Chairman:	Councillor Taylor-Smith, Town Mayor
Vice Chairman:	Councillor Davies, Deputy Town Mayor
Councillors:	Councillors Aitken; Callender; Glaze; Hunt; Jackson; McCormack; Mitchell; Newbold; Parry; Pound; Pope; Wilcox
Officers:	Veronica Calderbank, Town Clerk; Hannah Coleman, Assistant Clerk

FC71/09 **APOLOGIES**

Apologies for absence were received from Councillor Smithers.

FC72/09 **DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

<u>Member</u>	<u>Item</u>
Councillor Parry	7a – Member of Ludlow In Bloom
Councillor Taylor-Smith	7a – Family connection with Ludlow In Bloom Committee 11 – Resident of Mill Street

Prejudicial Interests

<u>Member</u>	<u>Item</u>
Councillor Taylor-Smith	8b – Shropshire Councillor

FC73/09 **PUBLIC OPEN SESSION (15 minutes)**

There was a member of Shropshire Council and a member of the press present.

Councillor Rosanna Taylor-Smith thanked the Town Council and Royal British Legion for their efforts with Remembrance Sunday and the Parade. She also gave her best wishes to the Council in dealing with the current Buttercross troubles.

The Town Clerk advised that there was a reception to be held on 3rd December at which the High Sheriff would be present and details would be circulated to Members, that the Henley Road Junction official opening was scheduled for Thursday 12th November at 2.00pm and the next Local Joint Committee meeting was to take place on Thursday 26th November at Knowbury Village Hall at 7.00pm.

FC74/09 **MINUTES**

RESOLVED (10:0:4) that the minutes of 28th September 2009, subject to the amendments made, be approved as a true record.

FC75/09 **BUTTERCROSS EMERGENCY PLAN**

The Town Clerk provided an update on the state of the lime/plaster ceiling, other works and the evacuation of the Buttercross.

RESOLVED (12:0:2) that the staff were evacuated and the office base moved to the Stable Block, Stone House, as soon as possible.

FC76/09 **POLICY AND FINANCE COMMITTEE****a) Minutes**

RESOLVED (unanimous) that the minutes of the Policy and Finance Committee meeting held on 26th October 2009, subject to the amendments made, be received.

RESOLVED (unanimous) that Councillor Davies become a member of the Budget Working Group.

b) Recommendations

RESOLVED (unanimous) to form a Safety Advisory Group.

FC77/09 **SERVICES COMMITTEE****a) Minutes**

RESOLVED (unanimous) that the minutes of the Services Committee meeting held on 19th October 2009, subject to the amendments made, be received.

b) Recommendations

There were no recommendations to be considered.

FC78/09 **REPRESENTATIONAL COMMITTEE****a) Minutes**

RESOLVED (unanimous) that the minutes of the Representational Committee meetings held on 22nd September and 13th October 2009 be received.

b) Recommendations

RESOLVED (13:0:1) that the response of the Representational Committee on the Local Development Framework Core Strategy Consultation be approved.

FC79/09 **POLICIES****Cemetery**

The hours of opening were discussed. It was generally considered that vehicular access should be restricted but that pedestrian access should remain available and be increased to 24 hours each day remaining open at all times on foot.

RESOLVED (unanimous) that both vehicle gates should be locked by the DLF as they leave the site each working day.

FC80/09 **RESOLVED** (10:0:3) that the Exclusive Rights of Interment and Memorial application forms, subject to the amendments made, be adopted.

FC/81/09 **RESOLVED** (unanimous) that an approved list of Stonemasons and Gravediggers be drawn up.

FC/82/09 **RESOLVED** (10:0:3) that the 'blue' entries of the Rules & Regulations Policy, subject to amendments, be adopted.

FC/83/09 **RESOLVED** (unanimous) that the 'red' entries of the Rules & Regulations Policy, subject to amendments, be adopted.

Councillor Mitchell left the meeting at 8.10pm.

FC84/09 **Statement of Community Engagement**

In order to integrate further community involvement, it was suggested that all the Ludlow primary and nursery schools should be included in the statement and that care of the elderly organisations such as Age Concern and care homes in Ludlow should be integrated.

The role, extent and limitations of the Town Council should also be made clearer and the Annual Town Meeting listed as a major community meeting. It was further suggested to include the surrounding parishes of Ludlow, the Local Joint Committee area and north Herefordshire in order to engage all those who use the town.

RESOLVED (6:0:7) that the above amendments be incorporated and to defer adoption of the policy to February.

FC85/09 **Environmental Policy**

RESOLVED (6:0:7) to make corrections and defer adoption of the policy to 4th January 2010 via Policy and Finance Committee on 30th November 2009.

FC86/09 **CIVIC ITEMS**

a) Remembrance Sunday

It was noted that the event/parade had worked well despite the absence of a marching band. The Mayor thanked the Civic Working Group and announced that the Royal British Legion had expressed their thanks to the Town Council for their financial contribution towards the buffet.

Further points were made and it was agreed that the Civic Working Group would address them.

b) Seniors Christmas Party

c)

It was noted that the Party would take place on Monday 14th December at 2.00pm in Oscars, Ludlow Assembly Rooms. Councillor Parry reported that the main prize was a £50 voucher for a meal at The Church Inn and she made a plea for members to attend and support.

The Mayor announced that he would be away. The Deputy Mayor had agreed to stand in his place.

FC87/09 **MAY FAIR**

Councillor Aitken reported that a meeting had been scheduled for Thursday 12th November with Councillors Aitken, Newbold, Parry and Pope. Representatives of the emergency services would supply information and Mr Wynn would provide a revised layout plan for consideration.

FC88/09 **STANDING ORDERS**

The Town Clerk reported that the new group appointed to consider the Standing Orders would be meeting on Thursday 12th November.

FC89/09 **PROJECTS**

The Town Clerk was pleased to announce that the new market had arrived. There had been difficulties with the drilling work required, however contractors had been appointed to carry out the work. She reported that the Market Manager and DLF had worked, and continued to work, very hard.

The official opening of the new market was scheduled for Saturday 28th November as part of the Christmas Lights Switch-On celebrations.

FC90/09 The Town Clerk provided a brief update on the Linney Riverside Park project and promised to provide a full report to the 4th January 2010 meeting.

FC91/09 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous) that the public be excluded and the meeting continue in closed session.

Town Mayor

Date

N.B. Confidential Minutes will be issued.