



MINUTES

Minutes of a meeting of the **COUNCIL** held in the Ludlow Conference Centre, Ludlow on **MONDAY 9th MAY 2011** at 7.00PM

FC/01 **PRESENT**

Chairman: Councillor Aitken, Mayor

Vice-Chairman: Councillor Pope, Deputy Mayor

Councillors: Callender; Davies; Glaze; Hunt; Jackson; Leyton-Purrier;
McCormack; Mitchell; Newbold; Parry; Pound; Smithers;
Wilcox

Officers: Veronica Calderbank, Town Clerk;
Gina Wilding, Communications and Cemetery Officer
Lucy Morgan, PA

FC/02 **PRAYERS**

The Mayor asked that in the absence of the Mayor's Chaplain Councillor Wilcox lead the Council in prayers.

FC/03 **APOLOGIES**

No apologies for absence were received.

FC/04 **DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

<u>Member</u>	<u>Item</u>
V. Parry	Member of Ludlow in Bloom Queen's Diamond Jubilee
J. Smithers	Member of Ludlow in Bloom
D. Davies	Civic Awards
T. Pound	Queen's Diamond Jubilee

Prejudicial Interests

V. Parry	Civic Awards
J. Smithers	Civic Awards
J. Aitken	Civic Awards

FC/05 PUBLIC OPEN SESSION (15 minutes)

There were three members of the press and public present.

FC/06 PUBLIC OPEN SESSION FEEDBACK (15 minutes)

The Town Clerk stated that all questions had been answered at the previous meeting.

FC/07 UNITARY COUNCILLORS SESSION

Councillor Rosanna Taylor-Smith and Martin Taylor-Smith thanked the Mayor and Deputy Mayor for the success of their term of office which included success on the market and both looked forward to a continuing relationship between Shropshire Council and Ludlow Town Council.

Councillor R. Taylor-Smith informed the Council that Shropshire Council was currently re-surfacing or re-dressing many roads within the town, the main streets are scheduled for July, August and September to work around the festivals. Councillor Parry stated that she had received some complaints regarding the state in which these areas following the works, Councillor R. Taylor-Smith asked if Councillor Parry would let her know the specific roads. Councillor Parry added that the Ludlow in Bloom competition also needed to be considered when scheduling works.

Councillor Leyton-Purrier entered the meeting at 7.04pm

Councillor M. Taylor-Smith stated that the road works were part of the 3 million pounds from the Government for winter damage repairs and he will forward the schedule of works to the Town Clerk for her comments.

Councillor Callender entered the meeting at 7.06pm

Councillor M. Taylor-Smith apologised to the Council for any inconvenience caused by the missing enclosures from the A-Boards letter and also for the confusion surrounding the Town's public buildings including the Buttercross, Guildhall and Assembly Rooms. Following some discussion Members agreed that the matter of building should be discussed in full at a Special Council meeting as previously agreed.

FC/08 **MINUTES**

Councillor Jackson drew the Council's attention to the Youth Matters minute and stated that the script mentioned would be distributed to all Members. The Town Clerk thanked Councillor Jackson for providing a typed copy of the script.

RESOLVED (Unanimous)

That the minutes of the Council meeting held on the 18th April 2011, subject to the insertion of the letter "s" following "building" in minute FC/272, be approved as a correct record and signed by the Chairman.

FC/09 **ELECTION OF THE MAYOR 2011-12**

The Mayor invited nominations for Mayor 2011/12.

Councillor Hunt nominated Councillor Aitken. This was seconded by Councillor Wilcox.

Councillor Newbold nominated Councillor Pope. This was seconded by Councillor Glaze.

A confidential vote was taken.

RESOLVED (8:7:0)

That Councillor Aitken be elected Mayor for 2011/2012.

FC/10 **ELECTION OF DEPUTY MAYOR 2011-12**

The Mayor invited nominations for Deputy Mayor 2011/12.

Councillor Hunt nominated Councillor Wilcox. This was seconded by Councillor Smithers.

Councillor Newbold nominated Councillor Pound. This was seconded by Councillor Davies.

Councillor Mitchell nominated Councillor Mitchell. This was seconded by Councillor Callender.

Councillor Pope nominated Councillor Parry. This was seconded by Councillor Leyton-Purrier.

The Town Clerk tried to give advice as to the next confidential ballot and as not permitted to speak to advise.

A confidential vote was taken.

RESOLVED (7:3:3:1:1)

That Councillor Wilcox be elected Deputy Mayor for 2011/2012.

FC/11 MEMBERSHIP OF COMMITTEES

a) i) Services Committee

RESOLVED (unanimous)

That the membership of the Services Committee, Councillors Callender, Davies, Glaze, Hunt, Mitchell, Newbold, Parry, Pope, Pound and Smithers; be approved.

FC/12 a) ii) Representational Committee

RESOLVED (unanimous)

That the membership of the Representational Committee, Councillors Aitken, Callender, Davies, Hunt, Leyton-Purrier, McCormack, Smithers and Wilcox; be approved.

FC/13 a) iii) Accounts Committee

RESOLVED (unanimous)

That the membership of the Accounts Committee and signatories of the Council, Councillors Aitken, Glaze, Newbold, Pope and Smithers; be approved.

FC/14 a) iv) Mayfair Safety Advisory Committee

RESOLVED (unanimous)

That the Mayfair Safety Advisory Committee become a Sub-Committee of the Policy and Finance Committee and that membership be decided at the next meeting.

FC/15 a) v) Staffing and Appeals Sub-Committee

RESOLVED (unanimous)

That the membership of the Staffing and Appeals Sub-Committee, Councillors Aitken, Hunt, McCormack, Newbold, Pound, Smithers and Wilcox; be approved.

FC/16 b) Election of Chairman of Services Committee

The Mayor invited nominations for Chairman of Services Committee for 2011/2012.

Councillor Glaze nominated Councillor Parry. This was seconded by Councillor Hunt.

Councillor Newbold nominated Councillor Pound. This was seconded by Councillor Pound.

A confidential ballot was taken.

RESOLVED (6:4:0)

That Councillor Parry be elected Chairman of Services Committee for 2011/2012.

FC/17 c) Election of Vice Chairman of Services Committee

The Mayor invited nominations for Vice Chairman of Services Committee for 2011/2012.

Councillor Parry nominated Councillor Hunt. This was seconded by Councillor Glaze. There were no other nominations.

RESOLVED (unanimous)

That Councillor Hunt be elected Vice Chairman of Services Committee for 2011/2012.

FC/18 d) Election Of Chairman Of Representational Committee

The Mayor invited nominations for Chairman of Representational Committee for 2011/2012.

Councillor Hunt nominated Councillor Wilcox. This was seconded by Councillor McCormack. There were no other nominations.

RESOLVED (unanimous)

That Councillor Wilcox be elected Chairman of Representational Committee for 2011/2012.

FC/19 e) Election of Vice Chairman of Representational Committee

The Mayor invited nominations for Vice Chairman of Representational Committee for 2011/2012.

Councillor Hunt nominated Councillor Smithers. This was seconded by Councillor Callender. There were no other nominations.

RESOLVED (unanimous)

That Councillor Smithers be elected Vice Chairman of Representational Committee for 2011/2012.

FC/20 f) Membership of Policy and Finance Committee

The Town Clerk explained to Council that the membership of Policy and Finance Committee must include the Mayor, Deputy Mayor and Chairmen of Representational and Services Committees. Councillor Wilcox requested that as he was Deputy Mayor and Chair of Representational Committee the Vice-Chair of Representational Committee should also become a member of Policy and Finance Committee to represent the Committee.

RESOLVED (unanimous)

That the membership of Policy and Finance Committee be comprised of Councillors Aitken, Glaze, Leyton-Purrier, McCormack, Newbold, Parry, Pope, Pound, Smithers and Wilcox.

FC/21 g) Election of Chairman of Policy and Finance Committee

The Mayor invited nominations for Chairman of Policy and Finance Committee for 2011/2012.

Councillor Wilcox nominated Councillor McCormack. This was seconded by Councillor Smithers.

Councillor Parry nominated Councillor Pope. This was seconded by Councillor Pound.

Councillor Pope nominated Councillor Newbold. This nomination was not seconded.

A confidential vote was taken.

RESOLVED (4:6:0)

That Councillor Pope be elected Chairman of Policy and Finance Committee for 2011/2012.

FC/22 h) Election of Vice Chairman of Policy and Finance Committee

The Mayor invited nominations for Vice Chairman of Policy and Finance Committee for 2011/2012.

Councillor Parry nominated Councillor McCormack. This was seconded by Councillor Wilcox.

Councillor Pope nominated Councillor Newbold. This was seconded by Councillor Pound.

A confidential vote was taken.

RESOLVED (6:3:1)

That Councillor McCormack be elected Vice Chairman of Policy and Finance Committee for 2011/2012.

FC/23 REPRESENTATIVES ON OUTSIDE BODIES

Councillor McCormack stated that she did not believe self nomination was the correct method for representatives on outside bodies as it did not necessarily appoint the most appropriate person. She believed that the Council should vote on each representative.

RESOLVED (unanimous)

That the matter be deferred to a future Council meeting.

FC/24A COUNCIL CALENDAR

RESOLVED (unanimous)

That subject to alteration of the dates of Representational Committee in November and December and the agreement of the Local Conservation Area Advisory Committee, the Committee Calendar be approved as amended.

Councillors McCormack and Newbold rejoined the meeting at 7.29pm

FC/24B STREET TRADING

The Town Clerk explained that the current street trading fees had been inherited from Shropshire Council as had their policies, regulations and pitches pending the Town Council setting its own. She stated that she would like Members to consider increasing the current charge for ice cream sellers (£14.00) to reflect similar pitches on the Town Council's market (£25.00).

PROPOSAL

That the Street Trading fee for ice cream sellers during the summer (April to September) be increased to £25.00 per day.

RESOLVED (5:6:4)

The proposal was not carried.

FC/24C RESOLVED (9:4:2)

That Standing Orders be waived in order for this matter be deferred to the Street Trading Sub Committee for consideration.

FC/24D QUEEN'S DIAMOND JUBILEE

The Town Clerk explained that £5000 had been included in this year's budget for the Queen's Diamond Jubilee celebrations. To cover organisational costs the Queen's Diamond Jubilee Group had already been granted £400 from the budget and now requested £1000 to purchase and print commemorative mugs.

RESOLVED (7:0:8)

That:-

- i) the Queen's Diamond Jubilee be granted £1000 towards costs.
- ii) the Town Clerk check the groups constitution.

FC/25 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)

That the public be excluded and the meeting continue in closed session.

Councillor Leyton-Purrier left the meeting at 8.25pm

The meeting closed at 9.00pm.

Town Mayor

Date

N.B. Confidential Minutes will be issued.