



## MINUTES

Minutes of a meeting of the **COUNCIL** held in the Ludlow Conference Centre, Ludlow on **MONDAY 26<sup>th</sup> APRIL 2010** at **7.00PM**

### **FC102/10 PRESENT**

- Chairman: Councillor Taylor-Smith, Town Mayor
- Vice-Chairman: Councillor Davies, Deputy Mayor
- Councillors: Councillors Aitken; Callender; Glaze; Hunt; Jackson; McCormack; Mitchell; Parry; Newbold; Pope; Pound; Wilcox
- Officers: Veronica Calderbank, Town Clerk;  
Lucy Morgan, PA
- Also in Attendance: R. Taylor-Smith, Unitary Councillor  
G. Perks, Skillbuilders  
A. Kibbler, Press  
M. Bradley, Resident

### **FC103/10 APOLOGIES**

Apologies were received from Councillor Smithers.

### **FC104/10 DECLARATIONS OF INTEREST**

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

#### Personal Interests

<u>Member</u>	<u>Item</u>
M. Taylor-Smith	Married to Member of Ludlow in Bloom Civic Award (wife made nomination) Shropshire Council Unitary Councillor
V. Parry	Member of Ludlow in Bloom
S. McCormack	South Shropshire Furniture Scheme
J. Wilcox	Governor of Ludlow School

A. Pope

Town Centre business owner (A-Boards)

Prejudicial Interests

There were no prejudicial interests declared.

**FC105/10 PUBLIC OPEN SESSION (15 minutes)**

There were 4 members of the public present.

Unitary Councillor, Rosanna Taylor-Smith, expressed her thanks to Ludlow Town Council and the town for the great honour of being Mayoress for the last year and she wished the new Mayor the best of luck for the future.

Mr Bradley wished to congratulate the Mayor on his hard work in his year in office.

**FC106/10 MINUTES**

**RESOLVED (unanimous)**

That the minutes of the Council meeting held on 15<sup>th</sup> March 2010 subject to the insertion of the words “and service” in minute FC70/10, typo amendments in minutes FC73/140, FC74/10, FC75/10 and FC83/10, the deletion of “this year” from minute FC78/10 and the deletion of the sentence beginning “He queried whether the Town Council could discuss...” in minute FC83/10, be approved as a correct record and signed by the Chairman.

**FC107/10 POLICY AND FINANCE COMMITTEE**

**a) Minutes**

**RESOLVED (unanimous)**

That the draft minutes of the Policy and Finance Committee meeting held on 20<sup>th</sup> April 2010 be received.

It was agreed that the first three recommendations regarding Standing Orders be considered with the Standing Orders item later on the agenda at item 12.

**FC108/10 b) Recommendations**

**Recommended – Charter for Local Councils**

**That the Charter for Local Councils (as amended) be adopted as a way forward for joint working with Shropshire Council.**

The Mayor explained to Members that this Charter set out Shropshire Council's commitments to Ludlow Town Council and our commitments to Shropshire Council in order to maximise the service provided to the electorate.

**RESOLVED (13:0:1)**

That the recommendation be approved and the Charter be adopted.

**FC109/10 Recommended – Shop Radio Scheme**

**That the Town Council opt out of financially supporting the Shop Radio Scheme.**

**RESOLVED (unanimous)**

That recommendation be approved and the Council opts out of the Shop Radio Scheme.

**FC110/10 SERVICES COMMITTEE**

**a) Minutes**

**RESOLVED (unanimous)**

That the minutes of the Services Committee meeting held on 12<sup>th</sup> April 2010 subject to clarification that Councillor Taylor-Smith's personal interest in Ludlow in Bloom comes through his wife, typing/spelling amendments in minutes S35/10, S36/10, S38/10 and S40/10 and minute S45/10 being reconsidered by Services Committee, be received.

**FC111/10 b) Recommendations**

**Recommended – A-Boards**

**That Ludlow Town Council support Shropshire Council's A-Board pilot scheme in Ludlow.**

**RESOLVED (12:0:2)**

That the recommendation be approved and the Council supports the A-Board pilot scheme in Ludlow.

**FC112/10 Recommended – A-Boards**

That Shropshire Council be asked to enforce the A-Board pilot scheme on Ludlow Town Council land.

**Recommended – Town Warden**

That Ludlow Town Council request Shropshire Council Town Warden to enforce dog fouling, litter and fly tipping in Ludlow (particularly the town centre) and Ludlow Town Council land.

**Recommended – Shropshire Council Attendance at Meetings**

That Shropshire Council Officers be invited to attend Services Committee to cooperate and provide advice to the Committee as required on Services issues.

**Recommended – Lamp Post Banners**

That the banners be approved for placement on Ludlow Town Council lamp posts subject to Ludlow Town Council and Conservation Officer approval, only for advertisement of festivals and approved special events, to be displayed up to two weeks prior to the festival or approved special event. These are to be removed immediately following, each advertisement. With Ludlow Town Council retaining the right to remove any advertisements either not approved, or where they had not been removed.

**RESOLVED (13:0:1)**

That the recommendations be approved.

**FC113/10 Recommended – Political Party Advertising**

That no political advertisements be allowed on Ludlow Town Council lamp posts.

**Recommended – Wheeler Road Community Project (Boxing Club)**

That the Council apply to Shropshire Council on the Boxing Club's behalf for Planning Permission and Building Regulations Consent and pay the Planning Permission fee of £502.50 and any charges applicable for Building Regulations Consent.

**Recommended – Police Cameras**

**That the linking of Ludlow CCTV cameras to the station in Shrewsbury be approved.**

**RESOLVED (unanimous)**

That the recommendations be approved.

**FC114/10 c) Items deferred from Services Committee**

It was agreed that the items deferred from Services Committee be considered in closed session.

**FC115/10 REPRESENTATIONAL COMMITTEE**

**RESOLVED (13:0:1)**

That the minutes of the Representational Committee meeting held on 16<sup>th</sup> March 2010, subject to the amendment in minute R34/10, be received.

**FC116/10 RESOLVED (unanimous)**

That the minutes of the Representational Committee meeting held on 6<sup>th</sup> April 2010 be received.

**FC117/10 ELECTION OF MAYOR**

The Mayor introduced this item and invited nominations for Mayor 2010/2011.

Councillor Wilcox nominated Councillor Aitken and this was seconded by Councillor Hunt. There were no other nominations for Mayor.

**RESOLVED (unanimous)**

That Councillor Aitken be elected Mayor for 2010/2011.

**FC118/10 ELECTION OF DEPUTY MAYOR**

The Mayor invited nominations for Deputy Mayor 2010/2011.

Councillor Pound nominated Councillor Davies and this was seconded by Councillor Hunt.

Councillor Glaze nominated Councillor Pope and this was seconded by Councillor Aitken.

Both candidates were given the opportunity to address the Council and Councillor Davies made representations to the Council.

A confidential vote was taken.

**RESOLVED (unanimous)**

That Councillor Pope be elected Deputy Mayor for 2010/2011.

**FC119/10 MEMBERSHIP OF COMMITTEES**

**RESOLVED (unanimous)**

That the membership of the Services Committee be approved.

**FC120/10 RESOLVED (unanimous)**

That the membership of the Representational Committee be approved.

**FC121/10 ELECTION OF CHAIRMAN OF SERVICES COMMITTEE**

The Mayor invited nominations for Chairman of Services Committee for 2010/2011.

Councillor Glaze nominated Councillor Parry and this was seconded by Councillor Pope.

Councillor Newbold nominated Councillor Pound and this was seconded by Councillor Pound.

Both candidates made representations to the Council.

A confidential vote was taken.

**RESOLVED (unanimous)**

That Councillor Parry be elected Chairman of Services Committee for 2010/2011.

Councillor Pound left the meeting at 8.15pm.

**FC122/10 ELECTION OF VICE CHAIRMAN OF SERVICES COMMITTEE**

The Mayor invited nominations for Vice Chairman of Services Committee for 2010/2011.

Councillor Parry nominated Councillor Hunt and this was seconded by Councillor Glaze. There were no other nominations.

**RESOLVED (unanimous)**

That Councillor Hunt be elected Vice Chairman of Services Committee for 2010/2011.

**FC123/10 ELECTION OF CHAIRMAN OF REPRESENTATIONAL COMMITTEE**

The Mayor invited nominations for Chairman of Representational Committee for 2010/2011.

Councillor Callender nominated Councillor Wilcox and this was seconded by Councillor Mitchell.

Councillor Hunt nominated Councillor Smithers and this was seconded by Councillor Aitken.

A confidential vote was taken.

**RESOLVED (unanimous)**

That Councillor Wilcox be elected Chairman of Representational Committee for 2010/2011.

**FC124/10 ELECTION OF VICE CHAIRMAN OF REPRESENTATIONAL COMMITTEE**

The Mayor invited nominations for Vice Chairman of Representational Committee for 2010/2011.

Councillor Aitken nominated Councillor Smithers and this was seconded by Councillor McCormack. There were no other nominations.

**RESOLVED (unanimous)**

That Councillor Smithers be elected Vice Chairman of Representational Committee for 2010/2011.

**FC125/10 MEMBERSHIP OF POLICY AND FINANCE COMMITTEE**

The Mayor explained to Members that the Mayor, Deputy Mayor and Chairmen of Representational and Services Committees were automatically members of Policy and Finance Committee. As the Committee was one member short of full membership the Mayor appealed for a volunteer. Councillor Davies volunteered to sit on the Committee.

**RESOLVED (unanimous)**

That the membership of Policy and Finance Committee be approved.

**FC126/10 ELECTION OF CHAIRMAN OF POLICY AND FINANCE COMMITTEE**

The Mayor invited nominations for Chairman of Policy and Finance Committee for 2010/2011.

Councillor Parry nominated Councillor Taylor-Smith and this was seconded by Councillor Glaze.

Councillor Aitken nominated Councillor Wilcox and this was seconded by Councillor McCormack.

Both candidates made representations to the Council.

A confidential vote was taken.

**RESOLVED (unanimous)**

That Councillor Taylor-Smith be elected Chairman of Policy and Finance Committee for 2010/2011.

**FC127/10 ELECTION OF VICE CHAIRMAN OF POLICY AND FINANCE COMMITTEE**

The Mayor invited nominations for Vice Chairman of Policy and Finance Committee for 2010/2011.

Councillor Parry nominated Councillor McCormack and this was seconded by Councillor Aitken.

Councillor Taylor-Smith nominated Councillor Pope and this was seconded by Councillor Glaze.

Both candidates were given the opportunity to address the Council and Councillor McCormack made representations to the Council.

A confidential vote was taken.

**RESOLVED (unanimous)**

That Councillor McCormack be elected Vice Chairman of Policy and Finance Committee for 2010/2011.

**FC128/10 PROJECTS AND PRIORITIES UPDATE**



The Town Clerk updated Members on

**FC129/10 STANDING ORDERS**

Councillor Aitken commented that though the new Standing Orders are not perfect, they are better than the current Standing Orders and the Council can always make amendments as issues arise. The Town Clerk added that the Town Council needed a Scheme of Delegation to clarify Committee and Officer powers.

Councillor Mitchell left the room at 8.35pm

**RESOLVED (unanimous)**

That the Standing Orders, as amended, be adopted.

Councillor Mitchell re-entered the room at 8.37pm

**FC130/10 RECOMMENDATIONS FROM POLICY AND FINANCE COMMITTEE 20<sup>th</sup> APRIL 2010**

**Recommended – Adoption of Model Standing Orders**

**That complaints against Councillors be referred to the Town Clerk in order for them to conciliate where possible. If the Town Clerk is unable to affect a resolution the complainant is to be referred to the Shropshire Council Monitoring Officer/Standards Committee.**

**Recommended – Indemnity for Legal Costs**

**That Ludlow Town Council does not provide automatic indemnity for legal costs.**

**RESOLVED (unanimous)**

That the recommendations be approved

**FC131/10 THE LINNEY CONSULTATION**

**FC132/10 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous)**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 9.25pm.

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Town Mayor

\_\_\_\_\_  
Date

N.B. Confidential Minutes will be issued.