



MINUTES

Minutes of a meeting of the **COUNCIL** held in the Ludlow Mascall Cenetre, Lower Galdeford, Ludlow on **MONDAY 9th JULY 2012** at **7.00PM**.

FC/76 **PRESENT**

Chairman: Councillor Pound, Mayor

Vice-Chairman: Councillor Parry, Deputy Mayor

Councillors: Aitken; Callender; Draper; Hunt; McCormack; Newbold;
Perks; Phillips; Smithers; Toop

Officers: Veronica Calderbank, Town Clerk;
Gina Wilding, Deputy Town Clerk;
Lucy Jones, Secretary

FC/77 **APOLOGIES**

Apologies for absence were received from Councillors Davies, Leyton-Purrier and Wilcox.

FC/78 **DECLARATIONS OF INTEREST**

The Town Clerk explained to Members that following changes to the law with the Localism Bill an obligation to disclose personal or prejudicial interests no longer exist, legally Members only have to disclose pecuniary interests. She stated that she would bring this matter to Council for consideration but the Monitoring Officer considered it good practice to continue declaring personal and prejudicial interests until then.

In accordance with the terms of the Local Authorities (Model Code of Conduct) (England) Order 2007 issued under Section 51 of the Local Government Act 2000 Members declared interests as follows:

Personal Interests

No personal interests were declared.

Prejudicial Interests

Member
P. Toop

Item
Market Trader

FC/79 PUBLIC OPEN SESSION (15 minutes)

There were two members of the public and two members of the press present.

Mr A Williams, 6 Stafford Place, Shifnal, of Advance Planning stated that he had forwarded to Members copies of a proposed development south of Bromfield road or their consideration as part of SamDev. He said that where most of the proposed developments were now in Ludford, this development would be within the Ludlow Parish. Mr Williams stated that the land had not be used previously due to access and flooding issues, but he assured Members that the majority of the site was not on the floodplain and talks were taking place with the Highways Authority for the possibility of access from the A49 and also pedestrian access to Fishmore across the Corve River. He stated that he was also petitioning Shropshire Council and he hoped that Ludlow Town Council would fully consider this site as a positive addition or instead of other development sites for the town.

Mr M Taylor-Smith, 9 Mill Street, stated that he was sorry to hear of the Town Clerk's resignation, she would be sorely missed as she had done so much for the town.

He asked for clarification on the availability of minutes, taken in both open and closed session, to the public in accordance with Standing Orders. The Town Clerk stated that this issue was not covered by Standing Orders but that the law stated that no minutes could be confidential or unavailable to the public.

Mr Taylor-Smith stated that he had made a Freedom of Information Request to the Town Council for several items of public record which included the Town Clerk's resignation, a letter of complaint from Councillor Phillips and emails with regards to commemorative plaques, he added that he had passed on this information to the press and public. He thanked the Town Clerk for satisfying his request promptly.

He continued by stating that the commemorative plaque within the Buttercross which bore his name as Mayor was one of five plaques recently unveiled within the town. He stated that the plaques honoured the Council and town not the individual Mayor in office, he added that he had had no input towards the wording of the plaque. He said that to amend plaques could lead to political vindictiveness dictating the contents of plaques. He asked if future "falling outs" would lead to the removal of current plaques. Mr Taylor-Smith emphasised that a plaques purpose was to recognise the achievements of the Town Council not the individual.

Mr Taylor-Smith stated that Councillor Phillips had been 'spot on' in her statement at Staffing and Appeals Sub-Committee that if the current behaviour towards staff continued it could cost the Council a sum in the region of the precept in tribunal costs. He said that enough was enough, Councillor are here to serve the residents of Ludlow and should leave all personal prejudices behind.

Mr Taylor-Smith stated that he did not mean to be judge and jury.

FC/80 PUBLIC OPEN SESSION FEEDBACK (15 minutes)

The Town Clerk stated that all questions had been answered at the previous meeting.

FC/81 UNITARY COUNCILLORS SESSION

Unitary Councillor R Taylor-Smith, Ludlow North, thanked the Town Council for rescheduling their Council meeting in order to allow Members to attend the Community Infrastructure Levy meeting on the 28th June 2012. The meeting had been productive and she looked forward to working with the Town Council on this matter in the future.

She went on to say that she was sad to hear of the Town Clerk's resignation, and thanked her for all her hard work in raising the profile of the town, which included being awarded Market of the Year and the Nicholas Crane programme and wished the Town Clerk good luck for the future.

Councillor R Taylor-Smith congratulated the Council on their resolution to move to the Guildhall, she looked forward to the first Council meeting in the building which befits the status of the Council.

She stated that weather permitting the High Street would be closed from 6.00pm till 11.59pm on the 20th August for resurfacing and Old Street and the Bull Ring resurfacing works would start again on the 22nd July 2012.

Unitary Councillor M Taylor-Smith, Ludlow South, congratulated the Council on their decision to move to the Guildhall and offered Shropshire Council help if required. He stated that Shropshire Council held several town artefacts which may be well suited to display in the Guildhall.

He raised the issue to Councillor jurisdiction as set out within the Members Protocol. He stated that he would not work within another Unitary Councillors ward without permission. He had recently worked on the Sheet Road project with Councillor Perks and as a resident Councillor Smithers, despite the claims of another Ludlow Town Councillor who had taken credit for the works without any input. He added that Shropshire Council were looking to install a route of drop kerbs from the town centre to the Eco Park and he would welcome any location suggestions particularly from Councillor Parry as Chairman of the Access Group.

Councillor Parry stated that a drop kerb was needed outside the railway station and she would consider any others required. She also raised the issue of parking permits for retained fire fighters which having been free of charge were no longer available. This led to the retained firemen having to park further away which could significantly delay their response time to emergencies when on call. She asked that Shropshire Council look at this issue.

Unitary Councillor R Taylor-Smith stated that this was the first she had heard of the problem and would speak to Councillor Parry after the meeting for further details.

FC/82 **MINUTES**

a) **28th May 2012**

RESOLVED (10:0:2)

That the minutes of the Council meeting held on the 28th May 2012, be approved as a correct record and signed by the Chairman.

FC/83 b) **25th June 2012**

RESOLVED (8:1:3)

That the minutes of the Council meeting held on the 25th June 2012, be approved as a correct record and signed by the Chairman.

FC/84 **SERVICES COMMITTEE**

RESOLVED (10:0:2)

That the minutes of the Services Committee meeting held on the 11th June 2012, be received.

FC/85 **REPRESENTATIONAL COMMITTEE**

RESOLVED (11:0:1)

That the minutes of the Representational Committee meeting held on the 6th June 2012, be received.

FC/86 **POLICY & FINANCE COMMITTEE**

a) **Minutes**

RESOLVED (11:1:0)

That the minutes of the Policy and Finance Committee meeting held on the 18th June 2012, be received.

FC/87 b) RecommendationsMarket Matters - Medieval Market

That regular traders (those trading Monday, Wednesday, Friday and Saturdays), trading on the Saturday of the Medieval Fair should be offered a reduction of £10, making the cost to hire a stall £25.00, with a further reduction of £5 being offered if traders wear traditional dress.

Food Festival

That:-

- i) the Town Clerk is authorised to draw up an Agreement to let the whole 43 stalls on the market for the Sundays only of the Spring Festival in May and Autumn Food Festival in September.
- ii) the Agreement is to be between Ludlow Town Council and the Ludlow Food Festival organisers.
- iii) stalls are charged at the festival rate of £35 per stall plus vans and extras, such as Street Trading Pitches, Post Office and Events Square space and van space around the market.
- iv) the Agreement and charges are to be reviewed annually;
- v) the Festival Organisers provide bin bags to the exhibitors who must take away their own rubbish.
- vi) the market is cleaned during and after the event by Ludlow Town Council and the associated costs passed onto the Ludlow Food Festival.
- vii) prior and following the Food Festival an electricity meter reading is to be taken and the cost be passed onto the Ludlow Food Festival.

Councillor McCormack stated that Policy and Finance Committee had made these recommendations following consideration of the comments submitted by market traders.

RESOLVED (11:0:1)

That:-

- i) regular traders (those trading Monday or Wednesday or Friday or Saturday), trading on the Saturday of the Medieval Fair should be offered a reduction of £10, making the cost to hire a stall £25.00, with a further reduction of £5 being offered if traders wear traditional dress.
- ii) the Town Clerk is authorised to draw up an Agreement to let the whole 43 stalls on the market for the Sundays only of the Spring Festival in May and Autumn Food Festival in September.
- iii) the Agreement is to be between Ludlow Town Council and the Ludlow Food Festival organisers.
- iv) stalls are charged at the festival rate of £35 per stall plus vans and extras, such as Street Trading Pitches, Post Office and Events Square space and van space around the market.
- v) the Agreement and charges are to be reviewed annually;

- vi) the Festival Organisers provide bin bags to the exhibitors who must take away their own rubbish.
- vii) the market is cleaned during and after the event by Ludlow Town Council and the associated costs passed onto the Ludlow Food Festival.
- viii) prior and following the Food Festival an electricity meter reading is to be taken and the cost be passed onto the Ludlow Food Festival.

FC/88 TWINNING SUB-COMMITTEE

a) Minutes

RESOLVED (unanimous)

That the minutes of the Twinning Sub-Committee meeting held on the 6th June 2012, be received.

FC/89 b) Recommendations

LUCIEN BONAPARTE DAY 9TH FEBRUARY 2013

That:-

- i) The Town Clerk be authorised to write to the Ludlow Twinning Groups to ask for their assistance and ideas;**
- ii) The Town Clerk write a letter to the Mayor of La Ferte Mace and include the historical paper on Lucien Bonapart provided by Michael Sergeant, to be translated by Tim Mawson and sent from the Town Council's Mayor.**

The Town Clerk stated that recommendation ii) had already been completed and she thanked Mr T Mawson for his assistance in drafting and translating the letter sent. She added that she would circulate the English version of the letter for Members information.

RESOLVED (10:0:2)

That:-

- i) The Town Clerk be authorised to write to the Ludlow Twinning Groups to ask for their assistance and ideas;**
- ii) The Town Clerk write a letter to the Mayor of La Ferte Mace and include the historical paper on Lucien Bonapart provided by Michael Sergeant, to be translated by Tim Mawson and sent from the Town Council's Mayor.**

FC/90 GARDEN OF REST

The Town Clerk explained to Members the current situation. She stated that no record could be found of the responsibility for the garden of rest being transferred when it was closed, therefore the Parochial Church Council had

agreed to serve a formal S215 notice for the transfer of maintenance of the Garden of Rest upon the Town Council who then had three months to pass on the responsibility to Shropshire Council. She stated that she had negotiated with Shropshire Council who were happy to accept the responsibility but would continue to pay the Town Council a grant to maintain the Garden of Rest.

Councillor Aitken asked if this notice was required to formalise the maintenance responsibility. The Town Clerk stated that when the church yard was first closed the Town Council did not exist therefore where the responsibility lay was uncertain but this notice would clarify the matter for the future.

RESOLVED (11:0:1)

That:-

- i) once the Section 215 Notice is received the responsibility for the maintenance of the Closed Church Yard (Garden of Rest) be passed to Shropshire Council.
- ii) the Town Council continue to cut the grass in the Garden of Rest for as long as the maintenance grant is received from Shropshire Council.

Councillor Smithers left the meeting at 7.49pm

FC/91 COMMEMORATIVE PLAQUES

The Town Clerk explained that the use and wording of commemorative plaques had recently caused issues within the Council. She believed that authorising plaques fell within her remit but due to the recent issues she asked Members to agree a policy for staff to follow.

She stated that recently five plaques had been unveiled around the town, three on the Mace stands donated by Councillor Aitken, one at the Linney Riverside Park and one in the market area of the Buttercross. She had taken it upon herself to word the plaques with the best of intentions. She added that the Councillors robes were also due to be embroidered to commemorate their donation by the then Mayor Councillor Taylor-Smith. The Town Clerk said that the only other commemorative item she knew of in the town was the fountain in Castle Garden, due to be restored as part of the Heritage Lottery Fund Bid, which also bears the name of the Mayor of the time.

The Town Clerk asked Members to consider if they wanted any commemorative plaques within the town, what to do with current plaques and a policy for the future i.e. wording etc.. She said that she had two new plaques in mind to commemorate the Council's return to the Guildhall setting out the history of the buildings use and the completion of the Buttercross as a Heritage Interpretation Centre. She believed that the achievements of every Mayor should be celebrated.

Councillor Callender expressed her concern that if plaques were used for everything they would lose their prestige. The Town Clerk stated that the Town

Council needed to highlight their achievements within the town as Shropshire Council often got the recognition.

Councillor Aitken stated that though he was not keen on the idea of plaques some funders required recognition for their input therefore the Council could not ban them altogether. Also with such projects as the Buttercross where the majority of the completed works have been done at roof level, the public may not be fully aware of the projects extent and needed to be informed, plaques were a good way to do this.

Councillor Parry said that she had never stated that she was against having a plaque in the Buttercross but had only queried its placement due to the building having Grade I Listed status. She added that the issues had led to several vexatious remarks about herself and hoped that they were not politically motivated.

Councillor Hunt stated that plaques should honour the work of the Mayor and Councillors not an individual Mayor. Councillor Draper agreed and added that plaques would be reserved for the most important projects in the town only.

Councillor Perks stated that if the Mayor was instrumental to the project he should be named, it was a matter of civic pride. He added that the Linney opening and unveiling of the plaque was very positive and a similar process should be consider for future plaques. He also raised the issue of plaque maintenance to keep them in good condition.

Councillor Phillips stated that this was an issue of double standards, the Chairman of South Shropshire District Council open many village halls etc. in his/her name and was commemorated in a plaque with very little or no input. The Council should praise the whole institution involved.

Councillor Newbold pointed out that the Mayor can not achieve anything without the support of the whole Council and therefore all should commemorated.

Councillor Phillips stated that it was trivial not to mention the Mayors name as it was a matter of public record who was Mayor at that time. The Town Clerk added that every town she knew of named the Mayor on plaques.

The Mayor stated that many other plaques in and around the town named the Mayor which had done no harm and may be seen to have set a precedent.

RESOLVED (7:2:2)

That:-

- i) all current plaques remain in situ.
- ii) Policy and Finance Committee agree a policy on the future use of commemorative plaques to include the wording, installation, unveiling and maintenance.

FC/92 **CEMETERY****a) Babies' Memorial**

The Deputy Town Clerk explained to Members that an application had been received for a memorial within the Babies area which was of a size and style similar to those in the cremated remains plot. She stated there was no precedent for this and the matter was not covered by the Memorial Regulations, she added that the memorial would fit within the plot though plots were slightly closer together within the babies' area.

Councillor Aitken stated that this was a very delicate area and the Council needed to be very sensitive to how grieving families wished to remember their loved ones.

Councillor Perks stated that in many ways the issue of size and ornamentation was self regulating due to the tolerances and ability of the materials used.

The Mayor advised the Council that it needed to be mindful as to any maintenance issues this may cause as the closer together the memorials the more difficult it was to maintain. He stated that he would have been happier to have flat stones across the whole cemetery but the precedent had been set.

Councillor Toop asked how long the maintenance of the plot remain the responsibility of the family. The Mayor stated that the Town Council took over maintenance as soon as the plot became overgrown in order to ensure the respectable quality of the whole cemetery.

RESOLVED (9:0:2)

That headstones of the same dimensions as those within the cremated remains area be permitted with the Babies' Section.

FC/93 **b) Wooden Cross**

The Town Clerk stated that an application had been received to replace a wooden cross within the cemetery, she explained that the Council did not have a policy on wooden crosses.

Councillor Perks informed Members that the cemetery currently contained several wooden crosses that were a mismatch of size and materials. He added that these crosses can be very personal to the family especially as some were made by family members. Also many were used as a temporary measure as the ground settles prior to the installation of a headstone.

The Mayor stated that a precedent had been set to allow crosses within the cemetery, though he was concerned how they were fixed into the ground as concrete could damage grass cutting equipment if the cross is allowed to rot away. The Tow Clerk added that the crosses were also vulnerable to vandalism.

RESOLVED (10:0:1)

That wooden crosses, size to be set by the Town Council, be permitted within the cemetery.

FC/94 CAB

RESOLVED (unanimous)

That the letter from the CAB be noted.

FC/95 TOILET CHARGES

RESOLVED (unanimous)

That the letter be noted.

FC/96 EXTERNAL AUDITOR

RESOLVED (unanimous)

That the letter from the Audit Commission be noted.

FC/97 MARKET MATTERS

Market Matters

That:-

- i) the Market "Low Season" runs from the 26th December to the last day of February (28th or 29th) in each calendar year.**
- ii) the Market "High Season" runs from the 1st March to the 25th December in each calendar year.**
- iii) the Town Clerk be given the authority to include March (1st to the 31st) within the "Low Season" at her discretion in the event of exceptionally bad weather.**
- iv) the proposed Market Fees contained within Appendix 2 of the report be adopted from the 1st April 2012.**
- v) That market rent for vans/trailers, pitches and stalls be charged at the Full Rate during 'High Season' and be reduced by 25% during the Low Season (this discount be rounded up to the nearest £1) as set out in Appendix 2.**
- vi) these changes be included within the Market Regulations once the National Market Traders Federation have been notified.**

The Town Clerk explained that she had received comments from both Ludlow 21, the Ludlow Market Traders Federation and the Antiques Market. They agreed that the current 'winter season' was too long but that the proposed was too short and suggested 'low season' run from 26th December to 31st March.

Councillor Aitken said that he understood November was one of the months for market traders. The Town Clerk stated that this was not reflected in market booking for November which was one of the most popular.

Councillor Perks stated that the proposal was a sensible compromise of all parties expectations.

Councillor Toop left the room at 8.35pm

RESOLVED (8:0:2)

That:-

- i) the Market "Low Season" runs from the 26th December to the last day of March (31st) in each calendar year.
- ii) the Market "High Season" runs from the 1st April to the 25th December in each calendar year.
- iii) the proposed Market Fees contained within Appendix 2 of the report be adopted.
- v) That market rent for vans/trailers, pitches and stalls be charged at the Full Rate during 'High Season' and be reduced by 25% during the Low Season (this discount be rounded up to the nearest £1) as set out in Appendix 2.
- vi) these changes be included within the Market Regulations once the National Market Traders Federation have been notified.

FC/98 That the current Winter Trading Concession be removed from the Market Regulations once the National Market Traders Federation have been notified.

The Town Clerk explained to Members the current systems complexities and difficulties which led to traders being in rent arrears causing animosity on the market.

RESOLVED (7:0:3)

That the current Winter Trading Concession be removed from the Market Regulations once the National Market Traders Federation have been notified.

FC/99 That whole square letting be charged at the full rate during High Season and that a discount of 50% be offered on full square lettings during the Low Season on the condition that this discount is passed onto each trader otherwise whole square lettings to be charged at the full rate for both High and Low Seasons.

The Town Clerk informed the Council that the market traders had said that should the Council enforce the 'low season' discount being passed on to traders their business would not be profitable. Councillor McCormack drew Members attention to the letter from Ludlow 21 that set out the basis of this statement, she added that it should not be the Council's intention to cripple their traders.

Councillor Aitken stated that trader rented the whole square on a 'risk and reward' basis and he believed it would be unreasonable for the Council to specify how traders ran their business.

Councillor Newbold reminded the Council that many concessions had been given to whole market lets in the past and that these had not be passed on and often there seemed to be rent increases instead.

Councillor Perks added that this was not the time to look at such a restriction due to the economic trading conditions but this could be reviewed in the future. Councillor McCormack agreed that this could be easily when rents were reviewed.

RESOLVED (8:2:0)

That whole square letting be charged at the full rate during High Season and that a discount of 50% be offered on full square lettings during the Low Season.

FC/100 That:-

- i) the Market Regulations be amended in order to limit the number of days an absent trader be exempt from paying rent due to illness to three days per trader per market (i.e. day of the week) per financial year.**
- ii) the Council may reserve the right to grant this exemption if a trader has not given suitable notice or for any other reason at the discretion of the Town Clerk.**

RESOLVED (9:0:1)

That:-

- i) the Market Regulations be amended in order to limit the number of days an absent trader be exempt from paying rent due to illness to three days per trader per market (i.e. day of the week) per financial year.
- ii) the Council may reserve the right not to grant this exemption if a trader has not given suitable notice or for any other reason at the discretion of the Town Clerk.

- FC/101 That the Saturday Market of the Medieval Fayre Weekend be considered a 'festival' market and charged at a rate of £35 per stall. This rate is to be reduced to £30 per stall on the condition that the stall holder (and all staff) are in full medieval fancy dress for the entire day.**

RESOLVED (8:0:2)

That this recommendation be deleted as it has been superseded by a decision made earlier in the meeting.

FC/102 That regular Saturday market traders are provided with booking forms for the Saturday Medieval Market two weeks, and not two days, before they go live on the website.

RESOLVED (2:7:1)

That regular Saturday market traders are provided with booking forms for the Saturday Medieval Market 3 months, and not two days, before they go live on the website and any bookings are non-refundable.

This proposal was not carried.

FC/103 RESOLVED (8:2:0)

That regular Saturday market traders are provided with booking forms for the Saturday Medieval Market two weeks, and not two days, before they go live on the website.

Councillor Toop rejoined the meeting at 8.55pm

FC/104 REQUEST FOR USE OF CASTLE GARDENS

The Town Clerk drew Members attention to a request received from Easy Peasy to use the Castle Gardens for a cookery demonstration during the Food Festival. She stated that they required electricity but that this should not be an issue as at a previous event the Castle had provided this.

The Mayor stated that the Town Council has a policy not to allow any event on Castle Gardens due to the damage that can be caused to the grassed area and flower beds. Councillor Phillips added that she would be concerned about hygiene and safety in this area especially as the event was for children.

Councillor Perks stated that the Castle Gardens were well used by the public during the Food Festival as a quiet area for picnics etc. and therefore should be maintained as such. Councillor Parry agreed that the area was much used by families.

RESOLVED (8:0:3)

That the request from Easy Peasy to use the Castle Gardens for a cooking demonstration at the Food Festival in September be declined.

Councillor Hunt left the meeting at 9.00pm

FC/105 EXTENSION OF THE MEETING

RESOLVED (unanimous)

That in line with Standing Orders the meeting be extended by thirty minutes.

The meeting was adjourned at 9.00pm

The meeting reopened at 9.05pm

FC/106 TOWN COUNCIL ACCOMMODATION

a) Letter from the MP

RESOLVED (unanimous)

That the letter from Philip Dunne MP be noted.

FC/107 b) Relocation Update

The Town Clerk informed Members that there were currently two live telephones lines in the Guildhall, which will allow the telephone system and IT to be relocated shortly. She added that Shropshire Council were able to transfer the current telephone number to ensure a continuity of service. She added that the majority of the office furniture etc. had physically moved to the Guildhall, though staff were still working from the Stone House site until IT systems were available at the Guildhall.

The Town Clerk went on to say that the HMCTS lease had ended with several outstanding issues due to repairs that had not been made or not completed to an appropriate standard. In order to make the repairs necessary she had requested a settlement of £32,000 from HMCTS, they had offered £20,000 and a final figure of £26,000 had been agreed. She warned Members that the building was likely to be covered with scaffolding for at least two weeks.

Councillor Aitken asked if the building would need disabled access before it could be used for Council meetings. The Town Clerk stated that as a Grade I Listed Building it did not have to but it was best practice to make it accessible to all if possible. She stated that equipment could be purchased which would move wheelchairs up the front steps of the building and that she was also continuing a search for access solutions to the Buttercross other than a lift.

RESOLVED (unanimous)

That the update on the Council Offices relocation be noted.

FC/108 COUNSULTATION

Councillor McCormack thanked the staff in particular Oliver Smith for their hard work on the Market Consultation.

RESOLVED (unanimous)

That:-

- i) a meeting of the Staffing and Appeals Sub-Committee be called on Monday 16th July 2012 at 3.00pm.
- ii) a Working Group meeting be called to discuss the SamDev and Part Night Lighting Consultations and make recommendations to Council on 16th July 2012 upon the rising of the Staffing and Appeals Sub-Committee meeting.
- iii) a Special Council meeting be called on Monday 16th July 2012 at 7.00pm to consider the recommendations from the Working Group.

FC/109 COMMITTEE MEMBERSHIP

RESOLVED (unanimous)

That Standing Orders be waived in order to reconsider this matter.

FC/110 a) Representational Committee

RESOLVED (unanimous)

That Membership of Representational Committee be approved as Councillors Callender, Draper, Hunt, McCormack, Perks, Smithers, Toop and Wilcox.

FC/111 b) Policy and Finance Committee

RESOLVED (9:0:1)

That:-

- i) the Committee Terms of Reference be amended to allow eleven members
- ii) the Membership of Policy and Finance Committee be approved as Councillors Aitken, Draper, Leyton-Purrier, McCormack, Newbold, Parry, Perks, Phillips, Pound, Smithers and Wilcox

FC/112 c) Services Committee

RESOLVED (9:0:1)

That the Membership of Services Committee be approved as Councillors Callender, Davies, Hunt, Newbold, Parry, Perks, Phillips, Pound, Smithers and Toop.

FC/113 d) Staffing and Appeals Sub-Committee

RESOLVED (unanimous)

That the Membership of Staffing and Appeals Sub-Committee be approved as Councillors Aitken, McCormack, Newbold, Perks, Phillips, Pound, Smithers and Wilcox.

FC/114 e) Standing Orders Working Group

RESOLVED (unanimous)

That the Membership of Standing Orders Working Group be approved as Councillors McCormack, Newbold, Parry, Perks, Phillips and Pound.

FC/115 REPRESENTATIVES ON OUTSIDE BODIES

Councillor Parry stated that she served on the three Almshouses bodies as an officary as well as the Town Council representative and therefore she would be happy to give up the Town Council representative status to another Councillor.

Councillor Toop said that she would be happy to represent the Town Council at Job Charlton Trust, Hosyer-Foxe and Elizabeth Massey Almshouses. Councillor McCormack informed Members that she had been asked to give up her seat on Pride of Place in favour of Councillor Davies and she was happy to do so.

Councillor Toop stated that she would like to represent the Council at the Woman's Refuge and asked if it was possible to have two representatives. The Town Clerk said that she would ask.

RESOLVED (unanimous)

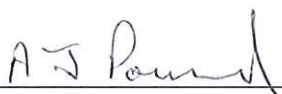
That the Representatives on Outside bodies, as amended, be adopted.

FC/116 ADJOURNMENT OF THE MEETING

RESOLVED (unanimous)

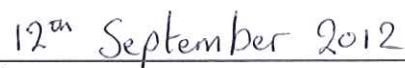
That the meeting be adjourned until the 16th July 2012.

The meeting closed at 9.35pm.



Town Mayor

N.B. No Confidential Minutes will be issued.



Date