

LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Veronica Calderbank
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Despatch date: 10th July 2012

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 16th July 2012 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **Consultation – SamDev and Part Night Lighting**
- **Charters**
- **Land and Assets**
- **Insurance**
- **Freedom of Information**

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk as required.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on **9th JULY 2012**

ITEM	ATTACHMENT
7. CONSULTATION	
a) SamDev	7a
b) Part Night Lighting	7b
8. CHARTERS	
Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities	8
9. EXTERNAL BODIES	
Review of representation on or work with external bodies and arrangements for reporting back	9
10. LAND AND ASSETS	
Review of inventory of land and assets including buildings and office equipment	10
11. INSURANCE COVER	
Review and confirmation of arrangements for insurance cover in respect of all insured risks.	11
12. MEMBERSHIP OF OTHER BODIES	
Review of the Council's and/or employees' memberships of other bodies	12

13.	FREEDOM OF INFORMATION	13
	Establishing the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998	
14.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
15.	CONFIDENTIAL MINUTES	Please bring your yellow papers from the 9th July 2012
	<ul style="list-style-type: none"> a) Approve as a correct record and sign the confidential minutes of Council 28th May 2012 b) Approve as a correct record and sign the confidential minutes of Council 25th June 2012 c) To receive the draft minutes of the Services Committee meeting held on the 11th June 2012 d) To receive the draft minutes of the Policy & Finance Committee meeting held on the 18th June 2012 	
16.	STAFFING & APPEALS SUB-COMMITTEE	Please bring your yellow papers from the 9th July 2012
	<ul style="list-style-type: none"> a) To receive the draft confidential minutes of the Staffing and Appeals Sub-Committee meeting held on the 28th June 2012 b) To consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 28th June 2012 c) To consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 6th June 2012 	
17.	COMPLAINT	Please bring your yellow papers from the 9th July 2012
	To note a complaint received from a member of the public and it's withdrawal and a Member of the Council	
18.	PROPERTY	Please bring your yellow papers from the 9th July 2012
	To consider the valuations and agree on a way forward with regards to land adjoining 49 Henley Orchards	



M e m b e r s h i p

Councillors Pound (Town Mayor); Parry (Deputy Mayor); Aitken; Callender; Davies; Draper; Hunt; Leyton-Purrier; McCormack; Newbold; Perks; Phillips; Smithers; Toop; Wilcox

The next Council meeting to will be held on the 3rd September 2012