

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding
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Despatch date: 26th July 2017

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 31st July 2017 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Ludlow Hospital Update***
- ***Shropshire Council Parking Consultation***
- ***The Guildhall***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Presentation – Civic Award**
Mr Gerald Acton to receive his Civic Award from the Mayor.
3. **Apologies**
4. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
7. **Minutes** - to approve as a correct record and sign:-
 - a) The open and closed session **COUNCIL** minutes of **MONDAY 19TH JUNE 2017**.
 - b) The open **COUNCIL** minutes of **MONDAY 29TH JUNE 2017**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:
All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.
8. **Items to Action** – To note the items to action sheet from the previous two Council meetings held on the 19th JUNE and 29th JUNE 2017.

ITEM	Attachment
9. LUDLOW HOSPITAL UPDATE	
a) To receive an update from Friends of Ludlow Hospital; and a verbal update from the Mayor.	9a
b) To consider a request from Cllr Julia Buckley, Bridgnorth Town Councillor to send a similar letter to that attached to the CCG.	9b

10.	SHROPSHIRE COUNCIL PARKING CONSULTATION	10
	To respond to the consultation.	
11.	LUDLOW 21	11
	To receive information provided by Ludlow 21 relating to their 20s Plenty Campaign.	
12.	MEMBERSHIP	
	To suspend standing orders and consider:	
a)	An additional Working Group and Membership	12a
b)	To consider including Ludlow 21 Groups, Friends of Ludlow Museum and Ludlow Civic Society as organisations that the Town Council has Representatives on Outside Bodies	12b
	To re-instate standing orders.	
13.	COMMITTEE RECOMMENDATIONS	
	To consider the recommendations from the Policy & Finance Committee meeting on the 10 th April and 24 th July 2017.	13
14.	COMMITTEE & WORKING GROUP MINUTES	
a)	To receive the minutes of the Policy & Finance Committee meeting held on the 12 th June 2017.	14a
b)	To receive the minutes of the Representational Committee meeting held on the 28 th June and 19 th July 2017.	14b
c)	To receive the minutes of the Services Committee on the 17 th July 2017.	14c
d)	To receive the minutes of the Staffing & Appeals Committee meeting on the 10 th and 14 th July 2017.	14d
15.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
16.	STAFFING MATTER	
	To consider a report on a staffing matter.	16
17.	GUILDHALL	
	To consider a report.	17



M e m b e r s h i p

Councillors Gill (Town Mayor); Sheward (Deputy Mayor); Clarke; Cobley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Pote; and Smithers.

**The next Council meeting will be held on the
18th September 2017**

MINUTES

FULL COUNCIL – MONDAY 19TH JUNE 2017

MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 19th JUNE 2017** at **7.00 PM**.

FC/62 PRESENT

Chairman: Mayor Gill

Councillors: Clarke; Cobley; Jones; Garner; Lyle; Paton; Perks; Pote; Sheward.

Officers: Gina Wilding, Town Clerk
Naomi Brotherton, Senior Admin Assistant

FC/63 HEALTH & SAFETY

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

FC/64 APOLOGIES

Apologies for absence were received from Councillors Ginger and Parry.

FC/65 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None Declared

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Perks	20	Knows the two independent advisors

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Cobley	9	Friends of Ludlow Assembly Rooms
	10	Friends of Ludlow Hospital
Councillor Garner	11	Involved with the Green Festival
Councillor Gill	9	Friends of Ludlow Assembly Rooms
	10	Friends of Ludlow Hospital
Councillor Jones	10	LTC Representative on the Hospital, Supports the campaign for retaining services
Councillor Lyle	12c	Knows the Director at Mascall Centre

	18	Knows the Manager of Homestart
	20	Knows the two independent advisors
	20c	Knows the owners of Linney House
Councillor Paton	11	Involved in organising the Fringe Festival which uses Events Square
Councillor Perks	14	Member of the War Memorial Group
Councillor Pote	11	Involved with groups who use Events Square

FC/66 **PUBLIC OPEN SESSION (15 minutes)**

Alison Hiles, Save Ludlow Maternity Unit, reported that she gave birth to a daughter six weeks ago and although this has been planned to be at Ludlow Hospital, the birth took place at home. Ludlow Maternity Unit was closed, her daughter arrived at home with her husband acting as midwife, while waiting for an ambulance. She stated that this was not unusual as in the last three weeks two more babies had been delivered at home, one of which had been quite poorly. She outlined that she was in the initial process of organising a public meeting and would be inviting Hospital Directors, Councillors and she invited Ludlow Town Council to support the meeting, with the Mayor chairing the meeting. She added that it was now getting difficult as SaTH were calling for closures of units across the county.

Gill George, Shropshire Defend our NHS, re-iterated Alison Hiles concerns and added that the risks to new mothers was unacceptable, and it was only a matter of time until a tragedy occurred. She highlighted that the Maternity Unit was currently closed for a week and the closures were becoming routine. She confirmed that she had spoken to the Authority who had confirmed that the closure of the Ludlow Unit was to cover sickness/absence at the Telford Maternity Unit.

In her opinion, Ms George stated that she felt that the Trust should employ enough staff or turn to a solution of bank/agency staff till the situation could be resolved, instead of forcing random closures at Ludlow and across the county.

At a meeting today she reported that a document had been removed from the Trusts website which had stated that if the Maternity Unit was closed at Ludlow, antenatal care would still be provided. However, antenatal services had also been cancelled.

She requested any support from the Town Council would be welcomed and any letters the Town Council were able to write, requesting safe services for all women, would also be welcomed.

Hilda Roberts, Castle House. Ms Roberts expressed her concerns that over the weekend motorbikes were blocking access to her residence and if emergency services had been required they would not have been able to gain access. She asked for clarification on who was responsible for what area on that is known as Events Square.

FC/67 UNITARY COUNCILLORS SESSION

Andy Boddington, Ludlow North – Councillor Boddington sympathised with Ms Roberts and pointed out that motorbikes had been an issue on Events Square for some time now but had reached a point where they were excessive. He added that if events were on the space then the motorbikes were displaced and often they just moved across the square and blocked up other areas. He stated that he had spoken to them several times with no success and he had even witnessed a biker lift tape on a cordoned area and still park on Events Square. He highlighted that ownership of the area was complex as it involved three parties namely, Ludlow College, Shropshire Council and Ludlow Town Council.

He thanked the Town Council for organising the two minutes silence for the Grenfell Tower tragedy. However, he was aware that with the location of the Peace Memorial traffic was still progressing in and out of the car park and informed Council that he had requested two temporary road closure signs. Turning to Emergency Planning Councillor Boddington stated that this was something which would need resolution quickly. Shropshire Council he added were still not as proactive as he would like and this plan may fall to local organisations, such as the Flood Forum and Friends of the Teme Weir, who had more local knowledge.

Councillor Boddington advised Council that he was in discussions with Highways at Shropshire Council regarding road closures. He highlighted that Upper Galdeford was due to be closed for 10 days, after the 10 day closure at Onibury and then a four week closure of the railway. He added that he had raised concerns especially as this was during the peak tourist season, which Ludlow depended on, and had been told that this was at the convenience of contractors and also not to disrupt the school run.

Turning to disruptions Councillor Boddington pointed out that he had received complaints from residents about the road closure shortly for the 10k race in Ludlow, which would be in the evening of the 8th July from 6pm-10pm. He stated that he welcomed events like this as the Town could not solely rely on the Food Festivals to bring in tourists.

FC/68 OPEN MINUTES – 10th MAY 2017**RESOLVED (unanimous) RJ/AC**

That subject to the following amendments:-

FC/06 – Declaration of Interests

Pecuniary

Cllr Perks Item 22 – reason to be replaced with, “wished to be excluded from the decision making process as pending a reply to a complaint”

Conflict

Cllr Perks Item 26 – reason to be replaced with – “Knows two of the recipients”

FC/31

Resolution – that Councillor Jones be replaced with Councillor Lyle.

and a small typographical error, the open minutes of the Council meeting held on the 10th May 2017, be approved as a correct record and signed by the Chairman.

FC/69 CLOSED MINUTES – 10th MAY 2017

RESOLVED (unanimous) RJ/CS

That the closed minutes of the Council meeting held on the 10th May 2017, be approved as a correct record and signed by the Chairman.

FC/70 MINUTES – ANNUAL TOWN RESIDENTS MEETING – 24TH APRIL 2017

RESOLVED (unanimous) AC/RP

That subject to a minor typographical errors, the minutes of the Annual Town Residents meeting held on the 24th April 2017, be approved as a correct record and signed by the Chairman.

FC/71 ITEMS TO ACTION

RESOLVED (unanimous) RJ/DL

That the Items to Action be noted.

FC/72 PRESENTATION CIVIC AWARD

The Mayor read the citation for the Civic Award for Mr D Mulliner (a copy of which has been attached to these minutes) and invited Mr Mulliner forward to receive it.

Mr Mulliner thanked the Town Council for the award, which he said he accepted on behalf of the Ludlow Twinning Group. He informed Council that the Twinning Group celebrated its 30th anniversary this year with celebrations taking place in La Ferte Mace. He stated that Ludlow Council had originally initiated twinning with La Ferte Mace and thanked the Town Council for its support over the years.

FC/73 PRESENTATION FROM LUDLOW ASSEMBLY ROOMS

This item has been deferred until a later meeting.

FC/74 INTERNAL AUDITOR'S REPORT

RESOLVED (unanimous) RJ/MC

That the Internal Auditors report be adopted.

FC/75 ANNUAL RETURN – GOVERNANCE STATEMENT (SECTION 1)

RESOLVED (9:0:1) RJ/AC

That in accordance with the Audit and Accounts Regulations the Annual Return Governance Statement (Section 1) be approved.

FC/76 ANNUAL RETURN – GOVERNANCE STATEMENT (SECTION 2)

RESOLVED (9:0:1) RJ/MC

That in accordance with the Audit and Accounts Regulations the Annual Return Governance Statement (Section 2) be approved.

FC/77 LUDLOW HOSPITAL UPDATE

Councillor Perks pointed out that the Town Council had already invested time in supporting the groups but queried whether any response had been received from letters written in January. The Town Clerk continued that the matter was ongoing and that Jo Banks, Women & Children's Care Group, Shrewsbury and Telford Hospital had confirmed that she would provide information when possible.

The Mayor stated that he shared the concerns of residents and Councillors but the matter was complex, which led to miscommunication from the Trust. Councillor Sheward agreed with the Mayor, adding that the sickness cover and absence had to be addressed at Telford hospital and the Trust had put forward that the Telford Maternity Unit needed to be open at all costs. He warned of making assumptions and that all the factors could not be lumped together, in reality the Town Council only had limited information regarding the situation.

RESOLVED (unanimous) GP/EG

That Jo Banks, Women & Children's Care Group, Shrewsbury and Telford Hospital be invited to a future Council meeting to provide an update.

FC/78 RESOLVED (Unanimous) GP/RP

That Mrs Hiles is thanked for her presentation and the Town Clerk is given authority to discuss ways of support for the campaign.

FC/79 EVENTS SQUARE

RESOLVED (unanimous) GP/MC

That the Town Clerk is authorised to investigate the options with Shropshire Council Officers to consider a Traffic Regulation Order (TRO) that might be suitable for Ludlow including exemptions that permit cultural events and street trading to take place.

FC/80 RESOLVED (unanimous) MC/EG

That the Town Clerk is authorised to clarify the costs involved in creating a Traffic Regulation Order (TRO) suitable for Ludlow; and the liability of these costs.

FC/81 SUSPEND STANDING ORDERS

RESOLVED (unanimous) RJ/TG

That Standing Order 6 month rule be suspended in order to reconsider the item regarding Committee Membership.

FC/81 COMMITTEE MEMBERSHIP

RESOLVED (unanimous) MC/RP

That:-

- i) Councillor Garner becomes a Member of Services, Policy & Finance, Staffing & Appeals Committees and a Member of the Town Plan Working Group.
- ii) Councillor Lyle becomes a Member of the CCTV Working Group.

FC/82 REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED (unanimous) GP/TG

That

- i) Councillor Garner becomes a Representative on St Laurence Vision Project and the Shropshire Hills & Ludlow Tourism Destination Partnership; and

- ii) Councillor Garner becomes a joint Representative on the South Shropshire Youth Partnership, South Shropshire Youth Forum, Ludlow Area Youth Partnership

FC/83 RE-INSTATE STANDING ORDERS

RESOLVED (unanimous) RJ/DL

That Standing Orders be re-instated.

FC/84 LETTER FROM LUDLOW MASCALL CENTRE

RESOLVED (unanimous) RJ/AC

That the letter from the Ludlow Mascall Centre be noted.

FC/85 CORRESPONDENCE FROM PHILIP DUNNE MP

RESOLVED (unanimous) GP/MC

That the letters from Philip Dunne MP be noted.

FC/86 KEEP OUR SHROPSHIRE HISTORY ALIVE

RESOLVED (unanimous) TG/DL

That £300 from the Annual and Project Supports Grant Budget is awarded to 'Keep our Shropshire History' alive for 2017-18.

FC/87 ACTIONS FROM THE ANNUAL TOWN RESIDENTS MEETING 24TH APRIL 2017

The Town Clerk outlined the actions following questions/requests from residents at the Annual Town Residents Meeting on the 24th April 2017.

Councillor Sheward advised Council that he had researched buses in relation to idling engines and pollution. He said that some Councils had adopted the 2002 Vehicle Emissions Act, Shropshire Council however, had not. He explained that the Act gave Enforcement Officers powers to educate bus/coach drivers and if they failed to comply, if necessary, spot fines could be issued. Areas where this had been successful were the Black Country. He added that there was a pollution monitoring device in the Bull Ring in Ludlow but this had been switched off in 2015 and he had been told by Shropshire Council that this was because the readings were acceptable.

Councillor Perks suggested that the Town Clerk write to all the bus and coach companies that visited Ludlow and also contact the Chamber of Commerce, who were encouraging tourism in Ludlow. Councillor Sheward replied that this option was not practical or feasible given the variety of buses and coaches visiting Ludlow. A spot check on one day identified 30 different companies and in his opinion a different approach than this was needed.

Following a question from Councillor Lyle, the Town Clerk responded that unaudited figures had been provided some years ago to the residents at the Annual Town Residents meeting. However, the information provided had not been complete and this posed credibility problems when the inevitable end of year amendments were made.

Electors however were able to come and view the Town Council's finance for 30 days after the Annual Return was signed and quarterly financial figures were also available at the Policy & Finance Committee meetings. She explained that the Town Council statutorily had to have the Annual Town Residents Meeting between April and June and it was impossible to schedule the auditing of the accounts for a copy of the audited finances for the Residents meeting.

FC/85 RECOMMENDATIONS FROM POLICY & FINANCE 12th JUNE 2017

PF/11 END OF YEAR CARRY FORWARDS

RECOMMENDED (8:0:1) AC/TG

To approve the carry forward budgets from 2016/17 to 2017/18

PF/14 CONFIDENTIAL WASTE DISPOSAL

RECOMMENDED (unanimous) GP/AC

To approve the increased budget and change of supplier to Evastore

RESOLVED (Unanimous) AC/TG

That the recommendations from the Policy & Finance Committee meeting held on the 12th June 2017 be approved:

END OF YEAR CARRY FORWARDS

To approve the carry forward budgets from 2016/17 to 2017/18

CONFIDENTIAL WASTE DISPOSAL

To approve the increased budget and change of supplier to Evastore

FC/85 RECOMMENDATIONS FROM SERVICES COMMITTEE 5th JUNE 2017

S/13 LUDLOW MARKET

RECOMMENDED (5:3:1) MC/GP

- i) *To approve the Calendar of Events market timetable for 2017/18 because it enables all users of the market, namely Town Council market traders, Local to Ludlow market traders, Antiques market traders, Tinsel Tuesday market traders to complete their trading prior to Christmas.*
- ii) *To refuse the proposal to put up temporary stalls on Events Square because of an unacceptable financial and H&S risk for the Town Council.*

RESOLVED (5:1:4) MC/GP

That the recommendations from the Services Committee meeting held on the 5th June 2017 be approved:

LUDLOW MARKET

To approve the Calendar of Events market timetable for 2017/18 because it enables all users of the market, namely Town Council market traders, Local to Ludlow market traders, Antiques market traders, Tinsel Tuesday market traders to complete their trading prior to Christmas.

FC/86 RESOLVED (unanimous) MC/GP

To refuse the proposal to put up temporary stalls on Events Square because of an unacceptable financial and H&S risk for the Town Council.

FC/87 COMMITTEE & WORKING GROUP MINUTES

Representational Committee 3rd May 2017

RESOLVED (unanimous) CS/DL

That the minutes from the Representational Committee held on 3rd May 2017 be received.

FC/88 Representational Committee 31st May 2017

RESOLVED (unanimous) CS/DL

That the minutes from the Representational Committee held on 31st May 2017 be received.

FC/89 Services 5th June 2017

RESOLVED (9:0:1) MC/GP

That the minutes from the Services Committee held on 5th June 2017 be received.

FC/90 Staffing & Appeals 5th June 2017

RESOLVED (9:0:1) RJ/AC

That the minutes from the Staffing & Appeals Committee held on 5th June 2017 be received.

FC/91 LETTER OF THANKS FROM HOMESTART

RESOLVED (Unanimous) RJ/TG

That the letter from Homestart be noted.

FC/92 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous) TG/MC

That the public be excluded and the meeting continue in closed session.

The meeting closed at 9.30pm

Town Mayor

Date

NB Closed session minutes will be issued.

CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **MONDAY 19TH JUNE 2017** at **7:00PM**

FC/93 TOWN WALLS UPDATE

8.55 pm Cllr Perks left the meeting.

RESOLVED (unanimous) MC/CC

That:-

- i) The background information is noted;
- ii) The project is progressed and a Structural Engineer is appointed with the support from the Town Walls Trust and the independent Heritage & Planning Consultant.

FC/94 EXTENSION OF THE MEETING

RESOLVED (unanimous) MC/TG

That the meeting be extended for 30 minutes.

FC/95 JOINT FUNDING LETTER

9.01pm The Town Walls Trust Representative and independent Heritage & Planning Consultant left the meeting.

RESOLVED (unanimous) TG/CS

That:-

- i) Advice is sought from the Town Walls Trust regarding funding applications.
- ii) A single item application for the Town Walls is made to the HLF.

FC/96 SUSPEND STANDING ORDERS

RESOLVED (unanimous) TG/RJ

That Standing Order 6 month rule be suspended in order to reconsider Committee Membership.

FC/97 COMMITTEE & WORKING GROUP MEMBERSHIP

RESOLVED (unanimous) EG/CS

That a Town Walls Working Group is formed for the duration of the project;

FC/98 RESOLVED (unanimous) EG/CS

That Councillors Gill, Sheward and Ginger, along with the Town Clerk, the Representative from the Town Walls Trust and the independent Heritage & Planning Consultant are Members of the Town Walls Working Group.

FC/99 RE-INSTATE STANDING ORDERS

RESOLVED (unanimous) TG/MC

That Standing Orders be re-instated.

FC/100 LINNEY HOUSE

RESOLVED (unanimous) MC/TG

That:-

- i) Advice is sought from the Town Council's Solicitor;
- ii) Councillor Sheward's offer to search the archives at Shropshire Council is accepted.

The meeting closed at 9.20pm

Town Mayor

Date

MINUTES

FULL COUNCIL – MONDAY 29TH JUNE 2017

MINUTES

Minutes of a meeting of the **COUNCIL** held in the Guildhall, Mill Street, Ludlow on **THURSDAY 29th JUNE 2017** at **7.00 PM**.

FC/101 PRESENT

Chairman: Mayor Gill

Councillors: Clarke; Copley; Jones; Garner; Ginger; Lyle; Parry; Perks; Pote; Sheward.

Officers: Gina Wilding, Town Clerk
Naomi Brotherton, Senior Admin Assistant
Stephanie Williams, Cemetery Officer

Also in attendance: Jeffry Wilcox, Independent Verifier

FC/102 HEALTH & SAFETY

The Mayor informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

FC/103 PRESENTATION – CIVIC AWARD

Mr Acton was not present to accept the award.

FC/104 APOLOGIES

Apologies for absence were received from Councillor Paton.

FC/105 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None Declared

Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Perks	7	Knows candidate who is a former Councillor
Councillor Lyle	7	Knows one of the candidates, personal friend.
All Councillors	7	Knows one of the candidates who is a former Councillor

Personal Interests

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Cobley	9	Is a regular at the Church Inn.
Councillor Ginger	9	Knows the owner of the Church Inn Chair of Representative Committee
Councillor Gill	9	Knows the owner
Councillor Perks	7	Knows two of the candidates
	9	Knows the owner

FC/106 PUBLIC OPEN SESSION (15 minutes)

There were no comments from the public.

FC/107 UNITARY COUNCILLORS SESSION

Tracey Huffer, Ludlow East – Councillor Huffer informed Council that Shrewsbury and Telford Hospital (SaTH) had taken the decision to close the three midwife led units for six months. These included Ludlow, Bridgnorth and Oswestry. She stated that the decision was made without consultation and SaTH had informed her that the current issues were ongoing. She said that she had shared her concerns at Shropshire Council and these would be being taken to the Scrutiny Committee.

She went on to say that that six months was a long time and going on current reports this had an impact on Telford and Hereford which is where mothers were being re-directed. Councillor Huffer added that she had had reports that both Telford and Hereford had not been able to cope and that expectant mothers were even being directed further away to hospitals in Wolverhampton and Birmingham.

Councillor Huffer reported that at a recent CCG meeting she had been asked for information about travel times but this had been submitted more than once now and she feared that this was just a tactic, and an unacceptable smokescreen.

She stated that she feared that if the Maternity Unit was closed, in her opinion, this would lead to the closure of Ludlow Hospital and urged the Town Council for support.

Following a question from Councillor Ginger, Councillor Huffer replied that SaTH had given the same reasons as before for short-term closures, sickness and staff shortages. She highlighted that she had put in a Freedom of Information request to confirm this. She stressed that many women wanted to have their babies in Ludlow and did not wish to travel long distances.

Vivienne Parry, Ludlow South – Councillor Parry informed Council that she was due to meet with an Emergency Planning Officer from Shropshire Council. It would be an informal meeting in Ludlow to discuss Emergency Planning and then would be brought to Council.

FC/108 CO-OPTIONS

The Mayor welcomed the co-option applicants to the meeting. He informed Council that one candidate, Mr P Kemp had withdrawn and also Mr P Maile was unable to attend the meeting, and would therefore not be considered.

He explained the majority voting procedure that Members would follow in co-opting new Councillors to Ludlow Town Council.

Following a question from Councillor Parry the Town Clerk confirmed that candidates were eligible to stand for co-option within a radius of 4.8km from the Parish boundary.

The candidates were then invited to speak individually for two minutes each, namely Mr A MacAuley, Mr A Mahalski, Mr S O'Neill and Mr J Smithers.

The Mayor then asked Councillors to propose and second the candidates to allow the process to move onto voting.

<u>Proposer</u>	<u>Candidate</u>	<u>Second</u>
Councillor Ginger	Mr A Mahalski	Councillor Pote
Councillor Clarke	Mr J Smithers	Councillor Parry
Councillor Lyle	Mr A MacAuley	Councillor Pote
Councillor Perks	Mr S O'Neill	Councillor Sheward

The Mayor stated that candidates had indicated on their co-option application which wards they wished to stand for but could at this point state additional preferences if they wished.

Mr O'Neill stated that he wished to stand for any for any of Wards, as well as Mr J Smithers and Mr MacAuley. Therefore all candidates would be standing for all three wards.

The vote was independently verified by Mr Jeffrey Wilcox, Members were co-opted as follows:

BRINGEWOOD WARD

<u>Bringewood – Round 1</u>	<u>No of Votes</u>
Mr J Smithers	Four
Mr S O'Neill	Two
Mr A MacAuley	One
Mr A Mahalski	Three

With the lowest amount of votes Mr MacAuley was excluded from the next round.

<u>Bringewood – Round 2</u>	<u>No of Votes</u>
Mr J Smithers	Five
Mr A Mahalski	Four
Mr S O'Neill	Two

With the lowest amount of votes Mr O'Neill was excluded from the next round.

7.37pm – Councillor Clarke left the meeting.

7.39pm – Councillor Clarke rejoined the meeting.

<u>Bringewood – Round 3</u>	<u>No of Votes</u>
Mr J Smithers	Six
Mr A Mahalski	Five

With the majority vote Mr J Smithers was co-opted as Councillor for Bringewood Ward.

CLEE VIEW WARD

<u>Clee View – Round 1</u>	<u>No of Votes</u>
Mr A MacAuley	Two
Mr A Mahalski	Seven
Mr S O'Neill	Two

With the majority vote Mr A Mahalski was co-opted as Councillor for Clee View Ward.

ROCKSPRING WARD

<u>Rockspring – Round 1</u>	<u>No of Votes</u>
Mr S O'Neill	Six
Mr A MacAuley	Five

With the majority vote Mr S O'Neill was co-opted as Councillor for Rockspring Ward.

The Mayor thanked all the candidates for standing for co-option and congratulated the new Councillors to office and invited Mr MacAuley to attend future Council meetings.

FC/109 DECLARATION OF ACCEPTANCE OF OFFICE

The co-opted Councillors signed the Declaration of Acceptance of Office which was witnessed and countersigned by the Town Clerk.

FC/110 SUSPEND STANDING ORDERS**RESOLVED (unanimous) TG/RJ**

That Standing Order 6 month rule be suspended in order to reconsider the item regarding Committee Membership.

FC/111 COMMITTEE MEMBERSHIP**RESOLVED (unanimous) RJ/RP**

That the following changes are made to Committee Membership:-

<u>Councillor</u>	<u>Committee</u>	<u>New Member/Withdrawn</u>
E Garner	Representational	New Member
	Committee Structure WG	(Apols till Aug meeting) New Member
T Gill	Committee Structure WG	New Member
R Jones	Civic Events WG	New Member
A Mahalski	Representational	New Member
	Policy & Finance	New Member
	Town Plan WG	New Member
S O'Neill	Policy & Finance	New Member
V Parry	Representational	Withdrawn

J Smithers	Services	New Member
	Policy & Finance	New Member
	Staffing & Appeals	New Member
	Street Trading Sub-Cttee	New Member
	Civic Events WG	New Member
	Committee Structure WG	New Member

FC/112 REPRESENTATIVES ON OUTSIDE BODIES**RESOLVED (unanimous) GG/TG**

That Councillor Jones continue as a Representative on the Boxing Club.

FC/113 RE-INSTATE STANDING ORDERS**RESOLVED (unanimous) RJ/RP**

That Standing Orders be re-instated.

FC/114 TRADING AT THE BUTTERCROSS**RESOLVED (unanimous) GG/RJ**

That when lunchtime trading is permitted, evening trading on the same day is permitted.

FC/115 RESOLVED (unanimous) GP/DL

That only the approved market pitch area, as designed for day time and evening and supplied as a diagram, is used and the ramp is kept clear of tables and chairs, as appropriate at all times.

FC/116 RESOLVED (unanimous) GG/RJ

That:-

- i) Sunday lunchtime trading by the Church Inn is permitted subject to the following conditions/considerations:
- ii) Hours of trading are limited – proposed hours are 11:30am-3pm.
- iii) A fee of £35 is payable to the Town Council for each Sunday lunchtime.
- iv) Proposed bookings should be notified in advance and in writing and permits issued by the Town Clerk, subject to the availability of the space.

The meeting closed at 8.16pm

Town Mayor

Date

NB Closed session minutes will not be issued.

ITEMS TO ACTION

Council 19th June & 29th June 2017

Items to Action

Minute No.	Resolution	Action	Status	Date
28/7/14				
FC/133 23.7.14	<u>CCTV FUNDING</u> That:- i) the successful funding application is noted. ii) the Town Clerk secures quotations for service and maintenance of CCTV cameras and infrastructure. iii) a meeting of the CCTV Working Group be called for discuss the current contract and the future of the scheme.	Seek quotations Call a meeting of the CCTV Working Group. Date to be arranged in June. Membership of Working Group to be decided. FC 2.2.15.	Done. Complete Complete	 13/07/15 02/02/15

Council 19th June & 29th June 2017

Items to Action

28/09/15				
FC/150	<p><u>GUILDHALL ACCESS</u></p> <p><u>RESOLVED</u> (unanimous) VP/CS</p> <p>That the following recommendations be approved:-</p> <ul style="list-style-type: none"> i) Subject to necessary approvals, a wall mounted post box be installed, suitable for wheelchairs; ii) Subject to necessary approvals, a bell accessible by wheel chair users is installed; iii) Full contact details are displayed outside the Guildhall, including telephone numbers and email addresses so that contact can easily be made with staff members. 	<p>Application to be made to Historic England.</p> <p>Contact details displayed in noticeboard outside Guildhall</p>	<p>Pending</p> <p>Complete</p>	<p>6/10/15</p>
09/11/15				
FC/189	<p><u>PROPERTY UPDATE</u></p> <p><u>RESOLVED</u> (unanimous) GP/AC</p> <p>That:-</p> <ul style="list-style-type: none"> i) The quotation from Hook Mason, Conservation Architects is accepted; ii) The Town Clerk has delegated authority to liaise with the conservation architect and Historic England to create a specification for improvements and repairs; 	<p>Letter to Hook Mason TC to liaise with HE.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p>	<p>16/12/15</p> <p>10/11/15</p> <p>10/11/15</p>

Council 19th June & 29th June 2017

Items to Action

	<p>iii) The initial claim lodged with the Town Council's insurers is noted, and that further quotations and information will be supplied when available;</p> <p>iv) Members support the Town Clerk in a business continuity disaster recovery plan;</p> <p>v) A review of the suitability of the Guildhall for Town Council use is undertaken when practicable;</p>	Business continuity recovery plan drawn up. Review to be undertaken when practicable.	Pending	
20/01/16				
FC/215	<p><u>TOWN WALLS</u></p> <p><u>RESOLVED</u> (unanimous) PK/MC</p> <p>That the background information and minutes be noted.</p>			
FC/216	<p><u>RESOLVED</u> (unanimous) GP/GG</p> <p>That:-</p> <p>i) the Town Council seek advice from Historic England prior to appointing a structural engineer and project manager;</p> <p>ii) a press release announcing the appointment of the structural engineer would be made as soon as practicable.</p>	Structural engineer and project manager appointed. Press release when practicable.	Complete Pending	06/07/16
20/06/16				
FC/63	<p><u>LOCAL SERVICES</u></p> <p><u>RESOLVED</u> (unanimous) GG/GP</p> <p>That:-</p> <p>i) The revised proposal from Shropshire Council be noted;</p> <p>ii) The Memorandum of Co-operation be adopted</p>			

Council 19th June & 29th June 2017

Items to Action

	iii)A meeting is arranged with the LJC Parish Councils and the focus for a referendum is included in the meeting.	Meeting to be arranged.	Pending	
25/07/16				
FC/88	<u>PRESENTATION FROM THE HOUSMAN SOCIETY</u> <u>RESOLVED</u> (unanimous) CS/JS That the Town Clerk discusses the proposals regarding Ludlow's connection with the works and life of A E Housman in more detail with Mr Hunt.	TC to liaise with Mr Hunt.	Ongoing	

Council 19th June & 29th June 2017

Items to Action

FC/96	<p><u>RECOMMENDATIONS FROM SERVICES COMMITTEE 18TH JULY 2016</u></p> <p><u>RESOLVED</u> (unanimous) GG/JS</p> <p>That the recommendations from the Services Committee on the 18th July 2016 be approved.</p> <p><u>CEMETERY PLOTS</u></p> <ul style="list-style-type: none"> i) That Section I is used only for burials and no further reserved graves are accepted in this area; ii) All pre-purchased reserved graves are allocated in section L, iii) One new row is created on section L and extend entries are recorded for plot L in the burial register to record additional plots. <p><u>MUSLIM BURIALS</u></p> <p>That:-</p> <ul style="list-style-type: none"> i) It is recognised that there is a finite capacity at Henley Road Cemetery and Ludlow Town Council must ensure that best use of the area for the residents of the parish. ii) A statistical report is compiled using historic burial rates to predict future demand and likely lifespan of the remaining space in the cemetery; and the report is brought back to members. 	<p>Letter to the Iman and Cllr from Craven Arms.</p> <p>Statistical report to go to Service Cttee.</p>	<p>Complete</p> <p>Pending</p>	<p>21/09/16</p>
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Council 19th June & 29th June 2017

Items to Action

07/11/16				
FC/191	<u>ANTI-SOCIAL BEHAVIOUR</u> <u>RESOLVED</u> (unanimous) GP/MC That:- i) the Town Council supports the actions of the Police, Ludlow Town Centre Residents Association and Unitary Councillors to curtail recent anti-social behaviour; ii) the Town Council undertakes a review on the effectiveness of public money committed to town centre CCTV.	Review on costs of CCTV.	Complete Ongoing	7/11/16

Council 19th June & 29th June 2017

Items to Action

13/03/17				
FC/274	<p><u>COMMITTEE RECOMMENDATIONS</u></p> <p><u>Services Committee 20th February 2017</u></p> <p><u>RESOLVED</u> (Unanimous) RJ/AC</p> <p>That the open and closed recommendations from the Services Committee meeting held on the 20th February 2017 be approved:</p> <p><u>WASTE MANAGEMENT</u></p> <p>That subject to receipt of details of a fourth contractor and a like for like quotation, the Town Clerk has delegated authority to award the waste management contract for Ludlow Market and Henley Road Cemetery to the most appropriate contractor.</p>	Another quotation sought. Quotations requested.	Pending	
FC/275	<p><u>RECOMMENDATIONS FROM POLICY & FINANCE 27TH FEBRUARY 2017</u></p> <p><u>RESOLVED</u> (Unanimous) AC/TG</p> <p>That the recommendations from the Policy & Finance Committee meeting held on the 27th February 2017 be approved:</p>			

Council 19th June & 29th June 2017

Items to Action

	<u>POLICIES</u> <u>Customer Care Policy</u> That the Customer Care Policy be adopted subject to comments from Ellis Whittam.	Policy to be amended if appropriate and saved digitally and paper copies, when advice received from EW.	Pending	
FC/283	<u>GUILDHALL TENDERS</u> <u>RESOLVED</u> (unanimous) RJ/AC That the insurance claim options are fully explored and the matter is brought back to Full Council as soon as possible.	Options to be explored.	Complete	25/7/17
10/05/17				
FC/27	e) <u>Authorised Signatories</u> <u>RESOLVED</u> (unanimous) RJ/AC That Councillors Cobley, Gill, Ginger, Lyle, Parry and Perks be approved as Authorised Signatories.	New signatories to be arranged with the bank.	Ongoing	

Council 19th June & 29th June 2017

Items to Action

19/6/17				
FC/68	<p><u>OPEN MINUTES – 10th MAY 2017</u></p> <p><u>RESOLVED</u> (unanimous) RJ/AC</p> <p>That subject to the following amendments:-</p> <p>FC/06 – Declaration of Interests</p> <p><u>Pecuniary</u> Cllr Perks Item 22 – reason to be replaced with, “wished to be excluded from the decision making process as pending a reply to a complaint”</p> <p><u>Conflict</u> Cllr Perks Item 26 – reason to be replaced with – “Knows two of the recipients”</p> <p>FC/31 Resolution – that Councillor Jones be replaced with Councillor Lyle.</p> <p>and a small typographical error, the open minutes of the Council meeting held on the 10th May 2017, be approved as a correct record and signed by the Chairman.</p>	Amendments made. Minutes to Mayor for signature.	Complete	25/7/17
FC/70	<p><u>MINUTES – ANNUAL TOWN RESIDENTS MEETING – 24TH APRIL 2017</u></p>			

Council 19th June & 29th June 2017

Items to Action

	<p><u>RESOLVED</u> (unanimous) AC/RP</p> <p>That subject to a minor typographical errors, the minutes of the Annual Town Residents meeting held on the 24th April 2017, be approved as a correct record and signed by the Chairman.</p>	Amendments made. Minutes to Mayor for signature.	Complete	25/7/17
FC/75	<p><u>ANNUAL RETURN – GOVERNANCE STATEMENT (SECTION 1)</u></p> <p><u>RESOLVED</u> (9:0:1) RJ/AC</p> <p>That in accordance with the Audit and Accounts Regulations the Annual Return Governance Statement (Section 1) be approved.</p>	Annual Return signed by the Mayor and sent to Auditors.	Complete	19/6/17
FC/76	<p><u>ANNUAL RETURN – GOVERNANCE STATEMENT (SECTION 2)</u></p> <p><u>RESOLVED</u> (9:0:1) RJ/MC</p> <p>That in accordance with the Audit and Accounts Regulations the Annual Return Governance Statement (Section 2) be approved.</p>	Annual Return signed by the Mayor and sent to Auditors.	Complete	19/6/17
FC/77	<p><u>LUDLOW HOSPITAL UPDATE</u></p> <p><u>RESOLVED</u> (unanimous) GP/EG</p>			

Council 19th June & 29th June 2017

Items to Action

	That Jo Banks, Women & Children's Care Group, Shrewsbury and Telford Hospital be invited to a future Council meeting to provide an update.	Letter to Jo Banks	Complete	26/7/17
FC/78	<u>RESOLVED</u> (Unanimous) GP/RP That Mrs Hiles is thanked for her presentation and the Town Clerk is given authority to discuss ways of support for the campaign.	TC to make contact with Mrs Hiles.	Complete	26/7/17
FC/79	<u>EVENTS SQUARE</u> <u>RESOLVED</u> (unanimous) GP/MC That the Town Clerk is authorised to investigate the options with Shropshire Council Officers to consider whether a Traffic Regulation Order (TRO) with exemption to permit cultural events and street trading that is suitable for Ludlow.	TC to write to SC.	Ongoing	
FC/80	<u>RESOLVED</u> (unanimous) MC/EG That the Town Clerk is authorised to clarify the costs involved in creating a Traffic Regulation Order (TRO) suitable for Ludlow; and the liability of these costs.	TC to write to SC.	Ongoing	
FC/81	<u>COMMITTEE MEMBERSHIP</u> <u>RESOLVED</u> (unanimous) MC/RP That:-			

Council 19th June & 29th June 2017

Items to Action

	i) Councillor Garner becomes a Member of Services, Policy & Finance, Staffing & Appeals Committees and a Member of the Town Plan Working Group. ii) Councillor Lyle becomes a Member of the CCTV Working Group.	Committee membership amended and circulated to Cllrs and Staff.	Complete	21/6/17
FC/82	<u>REPRESENTATIVES ON OUTSIDE BODIES</u> <u>RESOLVED</u> (unanimous) GP/TG That i) Councillor Garner becomes a Representative on St Laurence Vision Project and the Shropshire Hills & Ludlow Tourism Destination Partnership; and ii) Councillor Garner becomes a joint Representative on the South Shropshire Youth Partnership, South Shropshire Youth Forum, Ludlow Area Youth Partnership	Reps on outside bodies amended and circulated to Cllrs and Staff. Letters to outside bodies informing them of Rep.	Complete Complete	21/6/17 27/6/17
FC/86	<u>KEEP OUR SHROPSHIRE HISTORY ALIVE</u> <u>RESOLVED</u> (unanimous) TG/DL That £300 from the Annual and Project Supports Grant Budget is awarded to 'Keep our Shropshire History' alive for 2017-18.	Letter to KOHA and copy to Finance to enable payment.	Complete	26/7/17

Council 19th June & 29th June 2017

Items to Action

FC/85	<p><u>RECOMMENDATIONS FROM POLICY & FINANCE 12th JUNE 2017</u></p> <p><u>RESOLVED</u> (Unanimous) AC/TG</p> <p>That the recommendations from the Policy & Finance Committee meeting held on the 12th June 2017 be approved:</p> <p><u>END OF YEAR CARRY FORWARDS</u></p> <p>To approve the carry forward budgets from 2016/17 to 2017/18</p> <p><u>CONFIDENTIAL WASTE DISPOSAL</u></p> <p>To approve the increased budget and change of supplier to Evastore</p>	<p>Budgets carried forward.</p> <p>Increase budget and change supplier.</p>	<p>Pending</p> <p>Pending</p>	
FC/85	<p><u>RECOMMENDATIONS FROM SERVICES COMMITTEE 5th JUNE 2017</u></p> <p><u>RESOLVED</u> (5:1:4) MC/GP</p> <p>That the recommendations from the Services Committee meeting held on the 5th June 2017 be approved:</p> <p><u>LUDLOW MARKET</u></p> <p>To approve the Calendar of Events market timetable for 2017/18 because it enables all users of the market, namely Town Council market traders, Local to Ludlow market traders, Antiques market</p>	<p>COE approved.</p>	<p>Complete</p>	<p>21/6/17</p>

Council 19th June & 29th June 2017

Items to Action

	traders, Tinsel Tuesday market traders to complete their trading prior to Christmas.			
FC/86	<u>RESOLVED</u> (unanimous) MC/GP To refuse the proposal to put up temporary stalls on Events Square because of an unacceptable financial and H&S risk for the Town Council.	Proposal refused.	Complete	19/6/17
FC/93	<u>TOWN WALLS UPDATE</u> <u>RESOLVED</u> (unanimous) MC/CC That:- i) The background information is noted; ii) The project is progressed and a Structural Engineer is appointed with the support from the Town Walls Trust and the independent Heritage & Planning Consultant.	Structural Engineer appointed.	Ongoing	
FC/95	<u>JOINT FUNDING LETTER</u> <u>RESOLVED</u> (unanimous) TG/CS That:- i) Advice is sought from the Town Walls Trust regarding funding applications. ii) A single item application for the Town Walls is made to the HLF.	TC to liaise with TWT. Application to be made.	Pending	

Council 19th June & 29th June 2017

Items to Action

FC/97	<p><u>COMMITTEE & WORKING GROUP MEMBERSHIP</u></p> <p><u>RESOLVED</u> (unanimous) EG/CS</p> <p>That a Town Walls Working Group is formed for the duration of the project;</p>	Membership list amended and circulated to Cllrs and Staff.	Complete	20/6/17						
FC/100	<p><u>LINNEY HOUSE</u></p> <p><u>RESOLVED</u> (unanimous) MC/TG</p> <p>That:-</p> <p>i) Advice is sought from the Town Council’s Solicitor;</p> <p>ii) Councillor Sheward’s offer to search the archives at Shropshire Council is accepted.</p>	Advice sought from LTC solicitor. Cllr Sheward to research.	Pending Complete	19/6/17						
29/6/17										
FC/111	<p><u>COMMITTEE MEMBERSHIP</u></p> <p><u>RESOLVED</u> (unanimous) RJ/RP</p> <p>That the following changes are made to Committee Membership:-</p> <table><thead><tr><th><u>Councillor</u></th><th><u>Committee</u></th><th><u>New Member/ Withdrawn</u></th></tr></thead><tbody><tr><td>E Garner</td><td>Representational Committee Structure WG</td><td>New Member New Member</td></tr></tbody></table>	<u>Councillor</u>	<u>Committee</u>	<u>New Member/ Withdrawn</u>	E Garner	Representational Committee Structure WG	New Member New Member	Membership list updated and circulated to Cllrs and staff.	Complete	11/07/17
<u>Councillor</u>	<u>Committee</u>	<u>New Member/ Withdrawn</u>								
E Garner	Representational Committee Structure WG	New Member New Member								

Council 19th June & 29th June 2017

Items to Action

	<p>T Gill R Jones A Mahalski</p> <p>S O'Neill V Parry J Smithers</p> <p>Committee Structure WG Civic Events WG Representational Policy & Finance Town Plan WG Policy & Finance Representational Services Policy & Finance Staffing & Appeals Street Trading Sub-Cttee Civic Events WG</p> <p>New Member New Member New Member New Member New Member New Member Withdrawn New Member New Member New Member New Member New Member</p>			
FC/112	<p><u>REPRESENTATIVES ON OUTSIDE BODIES</u></p> <p><u>RESOLVED</u> (unanimous) GG/TG</p> <p>That Councillor Jones continue as a Representative on the Boxing Club.</p>	Reps on outside Bodies list updated and circulated to Cllrs and staff.	Complete	11/07/17
FC/114	<p><u>TRADING AT THE BUTTERCROSS</u></p> <p><u>RESOLVED</u> (unanimous) GG/RJ</p> <p>That when lunchtime trading is permitted, evening trading on the same day is permitted.</p>	Letter to trader.	Complete	26/7/17

Council 19th June & 29th June 2017

Items to Action

FC/115	<u>RESOLVED</u> (unanimous) GP/DL That only the approved market pitch area, as designed for day time and evening and supplied as a diagram, is used and the ramp is kept clear of tables and chairs, as appropriate at all times.	Letter to trader	Complete	26/7/17
FC/116	<u>RESOLVED</u> (unanimous) GG/RJ That:- i) Sunday lunchtime trading by the Church Inn is permitted subject to the following conditions/considerations: ii) Hours of trading are limited – proposed hours are 11:30am-3pm. iii) A fee of £35 is payable to the Town Council for each Sunday lunchtime. iv) Proposed bookings should be notified in advance and in writing and permits issued by the Town Clerk, subject to the availability of the space.	Letter to trader	Complete	26/7/17

LUDLOW HOSPITAL UPDATE

LUDLOW COMMUNITY HOSPITAL LEAGUE OF FRIENDS

Newsletter Issue 46 – July 2017

Compiled by Peter Corfield (01584 318468)

Hospital Update

It is with regret that we have to announce the departure of Rachael Brown from her post of Clinical Services Manager at Ludlow and Bishops Castle Community Hospitals at the end of July. She will take up a new challenging project at Shrewsbury and Telford Hospital Trust addressing the problem of timely discharges and focusing on reducing delayed discharges. Rachael joined Ludlow just as the new hospital build was cancelled and she and her team had to cope with incessant demands to reduce in-patient facilities.

Rachael's successor, who will join in October, is Holly Bowles who is currently Physio Service Lead at Papworth Hospital. Holly has close family ties already in Ludlow and is looking forward to new challenges and re-locating to the town.

Proposals for the replacement of x-ray equipment are now finalised and we will purchase the equipment at a cost of £150,000 whilst the NHS will fund the modifications to the building. We have recently completed the purchase of physiotherapy equipment for lower limb assessment and treatment (ankle, knee and hip therapy) at a cost of £3,000, using funds donated in memory of the late Joyce Thomas. We have also replaced the exercise cycle, due to its untimely expiry, for a further £1,300. We will also provide an additional probe for the ultrasound scanner at a cost of £6,000.

Healthcare update

We continue to try to establish what, if any, progress is being made by the various organisations controlling the commissioning and delivery of healthcare services in Shropshire. To date, of course, there is little of value to report!

We met with Philip Dunne MP, Simon Wright (Chief Executive) and Sarah Jamieson (Head of Midwifery) from Shrewsbury and Telford Hospitals (SaTH) to establish the reasoning behind the SaTH decision to close the Midwife-led Units (MLUs) at Ludlow, Bridgnorth and Oswestry from 1 July 2017. There can be little doubt that there is a manpower crisis within the maternity services in Shropshire, including Telford and Wrekin, caused in part by reliance on staff working considerable amounts of overtime to cover vacancies and sickness, changing models of care and increasing staff worries of exposure to risk of blame and adverse publicity. It must be said, however, that this situation has been a long time coming and perhaps ought to have been identified and addressed by management some months or years ago.

The horrendous scenario of no notice closures earlier this year clearly could not be sustained and indeed was creating very dangerous situations (which have been well covered in the press). It seems that the closure of the MLUs for 24 weeks to allow for recruitment and training will be seen to be justified if the staff issues are properly addressed and the future of the rural MLUs assured. In addition there is the complication of the Clinical Commissioning Group (CCG) MLU Review....and who knows what direction that will take!

In June we hosted the Annual Meeting of the Shropshire Association of Leagues of Friends with representatives from all the Leagues in the County. As this was the first visit to Ludlow for many of them it was quite interesting to see their reaction to our Hospital, ancient

and modern, and universally they were impressed by the facilities in use but also remarked on the closed wards and poor state of the site. We took the opportunity to invite Dr Simon Freeman and Dr Julian Povey, Chief Responsible Officer and Chairman of the Shropshire CCG for a question and answer session. However there was little reassurance about the future of our Community hospitals and many delegates were clearly disappointed that an opportunity had not been grasped by the CCG.

Just about every aspect of the NHS seems to be "under review" at the moment, either nationally or locally (or both). Local residents, and the public at large, need to have some comfort that the services they need will be available locally. We have actively sought some assurance about the future of Ludlow hospital and at every turn we are told that the hospital is not under threat of closure. As our primary purpose is to support and provide comforts for patients and users of our facilities we must remain convinced that this local need will be met and we will challenge any move to the contrary.

Within our hospital there are many positive developments – the ultrasound scanning is operating to capacity and discussions are continuing with the Obstetric Consultant to provide on-site ante natal scans (why go all the way to Telford?) and Robert Jones & Agnes Hunt (RJA) may well use it for their Ludlow clinics. RJA are also considering additional Ludlow clinics especially as we will be funding the upgrade of x-ray facilities, which will also aid the minor injuries unit (MIU), which at long last is fully staffed. Members may have seen the MIU publicising their services with a display at Tesco recently – a staff initiative!

Although recruitment is still difficult some progress has been made - all unregistered nurse vacancies have been filled and ward sisters should also soon be appointed. Bed occupancy has been running at over 95% at times but the good weather has recently eased demand and admissions have reduced.

League News

Volunteers. Our volunteer force is beginning to dwindle mainly due to our stalwarts either moving away or deciding to retire, many after very long service. To those who are going, our sincere thanks and best wishes, which we know are echoed by the many hundreds of patients who will have been served. Urgently we need to replace and add to our volunteer roster – please see the leaflet enclosed with this Newsletter.

Fundraising. The annual bedpush (without a bed!) raised exactly £2,500 on 1st July (thanks to Gary and the Ludlow Brewery crew). John James organised the Broome vintage day and fete and kindly donated £1,000 to the League, and The Ludlow Food Centre has chosen The League as their charity for the year; and BISYOC the International Youth Orchestra is back and their concert on 12th August in St Laurence's Ludlow will benefit The League.

Diary Dates

**Saturday 12th August - BISYOC Concert, St Laurence's Church
Ludlow 7.30pm See enclosed leaflet.**

Sunday 20th August – Ludlow Food Centre Fun Day 10 -4

Meetings

Wednesday 2 August 2017	AGM
Wednesday 8 November 2017	Quarterly
Wednesday 7 February 2018	Quarterly
Wednesday 9 May 2018	Quarterly
Wednesday 1 August 2018	AGM
Wednesday 7 November 2018	Quarterly

NB: All meetings are in St Peter's Hall at 6.30pm.

Request from Cllr Julia Buckley, a Bridgnorth Town Councillor

Simon.freeman1@nhs.net

Copy to:

Simon Wright, Chief Executive of Shrewsbury and Telford Hospital Trust

(simon.wright@sath.nhs.net)

Philip Dunne MP, Minister of State, Department of Health (Philip.dunne.mp@parliament.uk)

Martin Wright, Editor of Shropshire Star (martin.wright@shropshirestar.co.uk)

Dear Mr Simon Freeman,

Further to our previous letter of 6 April 2017, when this Town Council wrote to both SaTH and the CCG, seeking to be acknowledged as a formal stakeholder in the review conducted by the CCG into Shropshire Midwife Led Units, we have not yet been invited to participate in any consultative process.

The elected members of Bridgnorth Town Council, who represent the 12,000 residents of our town, including service users of the Midwife-Led Unit, were extremely surprised and distressed to learn that the Board of Shrewsbury and Telford Hospital Trust (SaTH) last week suspended all birthing and inpatient postnatal services at the three Freestanding Midwife Led Units (FMLUs) serving rural areas in Shropshire. **The closure of Bridgnorth's MLU for up to 24 weeks has been introduced with no consultation or prior warning for either service users or key local stakeholders such as this Council.**

Despite press reports that the closures are linked to staff sickness, there is considerable concern amongst our residents that SaTH may close the rural Units on a permanent basis in order to centralise maternity care. In this scenario, if the accessibility of local antenatal and postnatal care is reduced from a 24/7 service to a 9 to 5 service, then it leaves women in rural areas with very few choices as we understand that home births are also no longer supported by the Trust.

This is a very rural area. Road networks are poor, and public transport infrequent and expensive (where it exists at all). The stripping back of accessible local care affects relatively small numbers of women and babies, but the implications for their health and wellbeing are profound.

We are aware of the 'Better Births' aspiration to offer women increased choice of community settings for birth, and to achieve a substantial transfer of births from Consultant Led Units to Midwife Led Units and home births.

We are also aware of the current NHS Improvement review of SaTH's handling of avoidable baby deaths, and of last week's MBRRACE report that identified SaTH as continuing to be an outlier in its high rates of perinatal mortality. Our view is that the current sharp reduction in accessible maternity care is likely to increase risks to mothers and babies.

How will the number of incidents for rural births be monitored during the 24-week closure period?

Will emergency home births / roadside births be included in the statistics?

And how will these results feed into the MLU review for Shropshire?

Post-natal care has also produced excellent results at our MLU, both in terms of achieving good rates of breast feeding and offering excellent support (and referral on where needed) to women with postnatal depression.

How will SaTH monitor and promote this continued service?

Following a Town Council meeting on 11th July 2017, the elected members of the Council voted in strong support of retaining our vital MLU, and in favour of working constructively with the SaTH and CCG in order to contribute to the consultation into improving maternity provision in the light of the unnecessary deaths review.

Bridgnorth Town Council wishes to express its objection in the strongest terms against the temporary closure of Bridgnorth Maternity-Led Unit.

We also wish to express our deep regret at the lack of consultation before this course of action was taken. We specifically sought a role a formal stakeholder, as the democratically-elected body that represents the residents of this town. According to the terms of reference of the MLU review, the CCG seeks to consult with the public, service users and key local stakeholders. We feel strongly that this has not been fulfilled, or even attempted, during this process.

The impact of this closure on our town is not just to the health risks for expectant mums and their babies. We also believe the closure of the MLU could have a potentially detrimental effect on our local economy, by deterring young families from choosing to live and work in our town. Where there is a lack of family-focused health provision, we risk losing the economic vitality brought by young families settling in the area.

For the second time, we seek formal invitation to participate in a legally-recognised consultation process on the review which will determine the future of our local health services, affecting our local residents.

We look forward to hearing from you as soon as possible on this urgent matter.

Yours sincerely

SHROPSHIRE COUNCIL PARKING CONSULTATION

Shropshire Council Parking Consultation

Overview

Shropshire Council are proposing significant changes to parking in Shropshire and are seeking to introduce a blanket countrywide approach.

The nature of the changes mean there are a significant number of consultation documents. The nature of the changes and their potential long term impact means that it is important that Ludlow's perspective is stated.

Documents in this section:

The documents provide both primary information and comment and analysis from sources outside the town council.

List of Documents

Shropshire Council Press Release

Current parking charges for: Castle Street, Upper & Lower

Galdeford, and Smithfield

Ludlow Parking Scheme & Zone Map

Comment & Analysis from a Unitary Councillor

Consultation documents for comment:

Parking strategy - Section 1

- Proposal 1 - The introduction of a set price per hour (known as 'linear' pricing)
- Proposal 2 - A standard countywide car parking banding/ranking system
- Proposal 3 - Parking tickets for unrestricted periods
- Proposal 4 - Introduce linear charges between 9am and 8pm
- Proposal 5 - The extension of on-street loading and taxi bay provision in the evenings and early mornings
- Proposal 6 - Removal of the 15-minute 'pop and shop' period

Parking strategy - Section 2

- Proposal 1 - Weekly tickets
- Proposal 2 - Season tickets for cars and vans
- Proposal 3 - Residents' off-street parking permits
- Proposal 4 - Coach and HGV parking permits

Parking strategy - Section 3

- This section of the parking strategy consultation relates to proposed changes to on-street residents' parking permit scheme.

Please note that Parking strategy - section 4: To simplify and improve the waiver system and introduce a new 'tradesperson/work waiver' has been omitted and will be considered at Council on 18 September 2017.

Consultation Period: 21 July 2017 - 17 October 2017

Shropshire Council Press Release

People set to be asked for their views on Shropshire Council's new parking strategy

Shropshire Council is set to ask people for their views on its proposed new parking strategy – the document that determines the way that the council manages and runs its car parks and on-street parking, including how and what it charges for parking.

The current strategy – and the current charging arrangements – was introduced in 2012. But a lot has changed in those five years, and now a new strategy is needed.

The council has carried out a detailed, evidence-based review to inform the new draft strategy, and has put forward a number of proposals which will make parking arrangements – both in car parks on on-street – simpler, clearer and more consistent.

At its meeting next week (Wednesday 12 July 2017) Cabinet members will be asked to agree to a public consultation into these proposals.

To see the Cabinet report and appendices, [click here](#) (item 8).

The consultation would begin on 22 July and last for 10 weeks. It would be broken down into four parts, as follows:

1. Proposals regarding 'linear' (set price per hour) parking; pricing bands; unrestricted parking; evening parking; loading bays; 'pop and shop' parking, and opening hours at Raven Meadows car park in Shrewsbury. To find out more, [click here](#) to read the draft consultation document.
2. A new policy and tariff framework for weekly tickets, season tickets, residents' off-street permits, and for coach and HGV parking. To find out more, [click here](#) to read the draft consultation document.
3. Proposed changes to Shropshire's Council's on-street residents' parking permit scheme. To find out more, [click here](#) to read the draft consultation document.
4. Proposed changes to the car parking waiver system. To find out more, [click here](#) to read the draft consultation document.

People will be able respond to all four parts, or just the ones that are of interest/relevance to them.

Steve Davenport, Shropshire Council's Cabinet member for highways and transport, said:

"In simple terms we want to offer an improved parking service that is hassle-free, and that makes use of the latest technology. We want a service that offers value for money and that is consistent across the county. And we want to make it easy for our customers to understand how much it costs to park – in our car parks and on-street – and the easiest way to pay.

“The proposals in the new draft strategy are all intended to help us achieve these aims, as well as helping to reduce congestion and pollution. I encourage everyone to have a look at the proposals so that they understand what is being proposed and – importantly – why, and then let us know what they think.”

All responses to the consultation would be carefully considered before the final proposals are presented to Shropshire Council’s Cabinet in autumn 2017.

Subject to approval of any proposals, a further formal traffic regulation order consultation and approval will be required before they are implemented.

People will be able to respond online (on the council website) or by completing a hard copy of the consultation document – available in libraries, and at customer service points.

Council officers also plan to get out and about across the county to give people the opportunity to find out more and ask questions.

Further information

For the full proposals please see each of the four consultation documents, and the Cabinet report.

Some of the key proposals are:

The introduction of a set price per hour (known as ‘linear’ pricing)

We’re proposing to introduce a set price per hour in each of our car parks, though the charge will vary between car parks (see proposal 1) depending on their location.

A simple, consistent, easy to understand hourly charge will make it easier for customers to choose how long to park for. The charge will vary depending on where you park, with each car park or on-street parking area being placed into a ‘band’.

A standard countywide car parking banding / ranking system

We’re proposing to introduce seven new pricing bands. Each car park and on-street pay and display area will be placed into one of these bands, depending on its location, capacity and the likelihood of finding a parking space.

This will help to standardise and simplify our parking charges structure to ensure that there is consistency across the county, and to make it easier for people to understand.

Parking tickets for unrestricted periods

We’re proposing to end the current system of long-stay and short-stay parking by introducing parking tickets that allow you to park without a maximum stay limit in our car parks and on-street pay and display areas. This will allow you to park for as long

as you need to, and will be made possible by the introduction of banding (see above).

Season tickets will be valid for all car parks of the same band or lower

This will improve service provision and flexibility, and help to reduce on-street parking congestion.

Ludlow Castle Street Castle Street, Ludlow, Shropshire, SY8 1AT

- [Ludlow Smithfield](#) (0.2 miles away)
- [Ludlow Upper Galdeford Zone A](#) (0.4 miles away)

[View larger map](#)

	Opening Hours	Charging Hours
Monday	24 hours	8:00 - 18:00
Tuesday	24 hours	8:00 - 18:00
Wednesday	24 hours	8:00 - 18:00
Thursday	24 hours	8:00 - 18:00
Friday	24 hours	8:00 - 18:00
Saturday	24 hours	8:00 - 18:00
Sunday	24 hours	8:00 - 18:00

Charges

Blue Badge holders - charges apply, but an extra free hour will be credited with any tariff purchased

Monday to Saturday

- Up to 1 hour 50p
- Up to 2 hours £1.10
- Up to 4 hours £2.40




Sunday

- Up to 1 hour 30p
- Up to 2 hours 60p
- Up to 4 hours £1.20

Public and Bank Holidays

- All day Free

Parking Information

-  Type Short stay
-  Payment method Pay and Display
-  Spaces 143

Ludlow Upper Galdeford Zone A Upper Galdeford, Ludlow, Shropshire, SY8 1QB

- [Ludlow Upper Galdeford Zone B](#) (0 miles away)
- [Ludlow Smithfield](#) (0.2 miles away)

[View larger map](#)

	Opening Hours	Charging Hours
Monday	24 hours	8:00 - 18:00
Tuesday	24 hours	8:00 - 18:00
Wednesday	24 hours	8:00 - 18:00
Thursday	24 hours	8:00 - 18:00
Friday	24 hours	8:00 - 18:00
Saturday	24 hours	8:00 - 18:00
Sunday	24 hours	8:00 - 18:00

Charges

Blue Badge holders - charges apply, but an extra free hour will be credited with any tariff purchased

Monday to Saturday

- Up to 1 hour 50p
- Up to 2 hours £1.10
- Up to 4 hours £2.40
- Up to 10 hours £4.80




Sunday

- Up to 1 hour 30p
- Up to 2 hours 60p
- Up to 4 hours £1.20
- Up to 10 hours £2.40

Public and Bank Holidays



- All day Free

Parking Information

-  Type Long stay
-  Payment method Pay and Display
-  Spaces 167

Season Tickets and Permits

The following tickets or permits are available for this car park.

-  [Season tickets](#)
-  [B&B Season Tickets](#)

Ludlow Upper Galdeford Zone B Upper Galdeford, Ludlow, Shropshire, SY8 1QB

	Opening Hours	Charging Hours
Monday	8:00 - 18:00	8:00 - 18:00
Tuesday	8:00 - 18:00	8:00 - 18:00
Wednesday	8:00 - 18:00	8:00 - 18:00
Thursday	8:00 - 18:00	8:00 - 18:00
Friday	8:00 - 18:00	8:00 - 18:00
Saturday	8:00 - 18:00	8:00 - 18:00
Sunday	8:00 - 18:00	8:00 - 18:00

Charges

Blue Badge holders - charges apply, but an extra free hour will be credited with any tariff purchased

Monday to Saturday

- Up to 1 hour 40p
- Up to 2 hours 50p
- Up to 4 hours £1.10
- Up to 10 hours £2.40




Sunday

- Up to 1 hour 20p
- Up to 2 hours 30p
- Up to 4 hours 60p
- Up to 10 hours £1.20

Public and Bank Holidays



- All day Free

Parking Information

-  Type Long stay
-  Payment method Pay and Display
-  Spaces 100

Season Tickets and Permits

The following tickets or permits are available for this car park.

-  [Season tickets](#)
-  [B&B Season Tickets](#)

Ludlow Smithfield Lower Galdeford, Ludlow, Shropshire, SY8 1RN

	Opening Hours	Charging Hours
Monday	24 hours	8:00 - 18:00
Tuesday	24 hours	8:00 - 18:00
Wednesday	24 hours	8:00 - 18:00
Thursday	24 hours	8:00 - 18:00
Friday	24 hours	8:00 - 18:00
Saturday	24 hours	8:00 - 18:00
Sunday	24 hours	8:00 - 18:00

Charges

Blue Badge holders - charges apply, but an extra free hour will be credited with any tariff purchased

Monday to Saturday

- Up to 1 hour 40p
- Up to 2 hours £1
- Up to 10 hours £2





Sunday

- Up to 1 hour 20p
- Up to 2 hours 50p
- Up to 10 hours £1

Public and Bank Holidays



- All day Free

Parking Information

-  Type Long stay
-  Payment method Pay and Display
-  Spaces 101
-  HGVs and Coaches 6 Spaces - HGVs - £5 chargeable 24 hours a day, including Sundays, bank and public holidays, coaches free.

Season Tickets and Permits

The following tickets or permits are available for this car park.

-  [Season tickets](#)
-  [B&B Season Tickets](#)

Ludlow season tickets

Season tickets are available for the following car parks in Ludlow.

Eligible car parks in Ludlow

Galdeford A car park, Ludlow

All hours:

£72 monthly, £204 quarterly, £384 six monthly or £720 yearly.

Galdeford B car park, Ludlow

All hours:

£36 monthly, £102 quarterly, £192 six monthly or £360 yearly.

Smithfield car park, Ludlow

All hours:

£30 monthly, £85 quarterly, £160 six monthly or £300 yearly.

Lorries only:

£93.40 yearly.

Applying for a season ticket.

You can apply for a season ticket in two ways:

- **In person:** At your nearest [Shropshire Council Customer Service Point](#)
- **By post:** Using the season ticket application form on this page. Currently only cheques and postal orders are accepted by this method.

What do I need to provide?

- **Vehicle details** - Registration details, make, colour, engine capacity, and the registered keeper's name and address.
- **Payment** (If via post we can only accept cheques and postal orders)

An administration charge of £5 will apply should you lose your permit or if you need to change the details on it.

Ludlow residents' parking scheme

A residents' on-street parking scheme operates in permitted areas of Ludlow. Each eligible household is entitled to up to **two permits** and each permit can have up to two cars registered on it which allows you to park within a designated on-street parking bay without restriction.

A permit will not guarantee you a parking space within the bay, nor will it guarantee that you will be able to park directly in front of your property. All permits must be displayed at all times while the vehicle is parked using this concession.

Ludlow is divided into [two zones](#), the **red central zone** and the **blue outer zone**.

Off-street residents' parking permits

There is currently no residents' off-street parking scheme in Ludlow.

Applying for a permit

How much is it?

Permits cost **£50** per year (please note a **£5** administration charge will apply should you lose your permit or if you need to change the details on it).

Where do I apply?

- **In person:** at your nearest [customer service point](#).
- **By post:** using the [application form](#). Currently only cheques and postal orders are accepted by this method.

What do I need to provide?

You will need to provide the following:

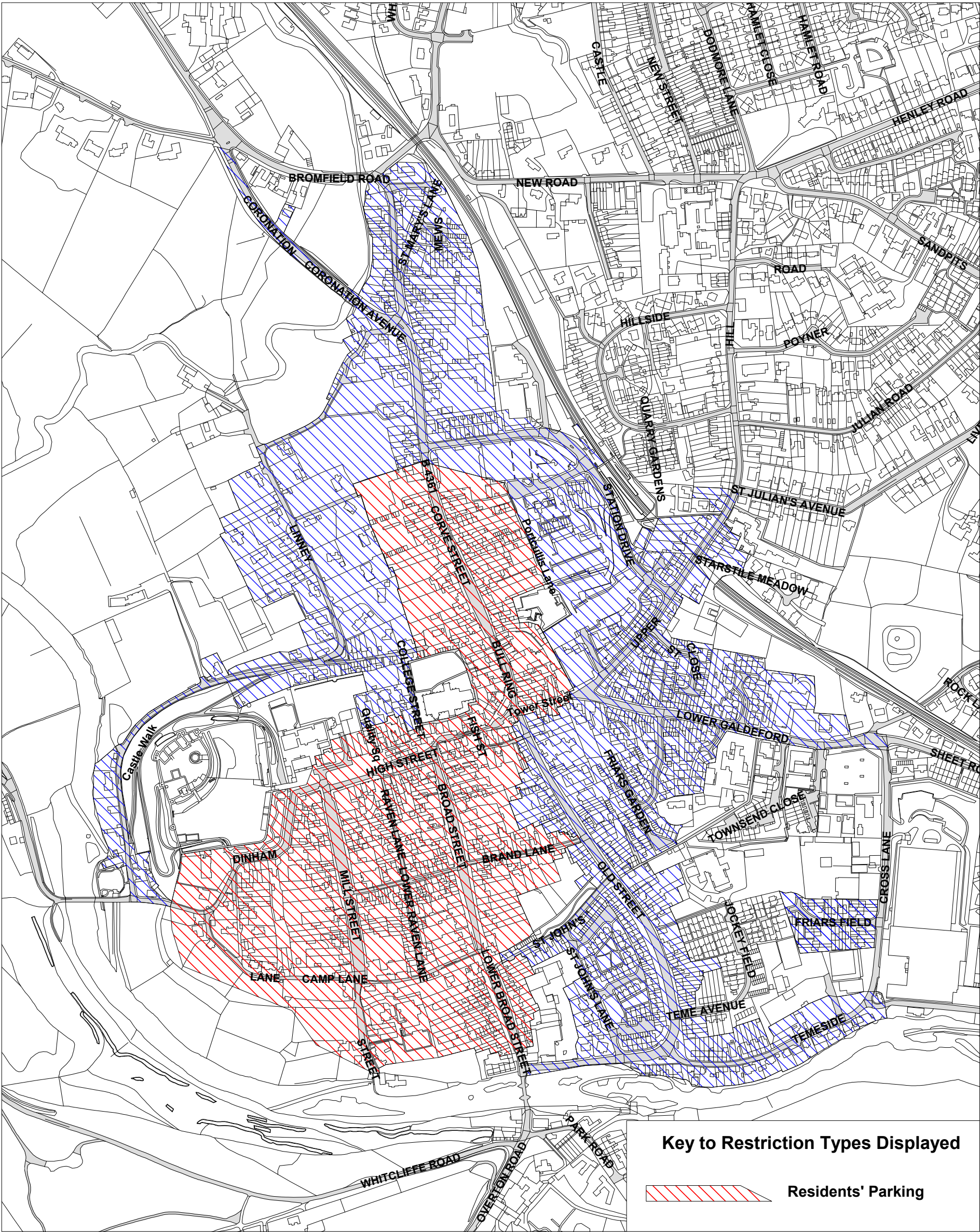
- **Proof of residency** - current council tax demand, utility bill or rent/tenancy agreement, all must clearly show your name and address
- **Vehicle details**
- **Payment** - if via post we can only accept cheques and postal orders
- **Completed application form** - if sending the application through the post

If you are new to the address and cannot supply any proof of residency documents then a solicitor's letter confirming a completion date or similar will be acceptable.

Visitors and carers

Residents can register visiting vehicles as part of the permit allocation per household. You do not have to own a vehicle or be its registered keeper. Residents can also register a carer's vehicle as part of their permit allocation.

Alternatively, a non-resident carer may like to consider obtaining a [Shropshire Council waiver for health professionals](#).



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Shropshire Council launches consultation on controversial parking charges
Comment & Analysis from Unitary Cllr Andy Boddington

Posted on 24th July 2017

Shropshire Council wants to charge you more for parking. It will cost more to park on the street and to obtain a residents parking permit. Charges to park your vehicle if you are a builder or renting a holiday cottage are to soar. Car parks will be more expensive, with full cost charging on Sundays and no free parking until eight in the evening. Limits on how long people can park are to be abolished, ending short stay parking in the town.

This scheme is totally wrong for our town. It will damage trade. It will cost residents and visitors more. There is no guarantee than any of the money raised will be used for improvements in Ludlow.

Here is a summary of the changes.

You have until 17 October to respond to the consultation.

Linear pricing is to be introduced. This means that you pay the same hourly rate all day and every day, except overnight which will be free in Ludlow.

Sunday parking will cost the same as the other six days. Currently Sundays are half price.

Free parking in Ludlow's three car parks will begin later in the evening – at 8pm instead of 6pm.

The fifteen minutes free "pop and shop" period, once a Shropshire Council flagship policy, is to be withdrawn.

On-street parking will cost £2.00 an hour. The current cost for the maximum stay of three hours is £2.20. This maximum is to be abolished, with the council relying on high charges to ensure turnover of vehicles.

Castle Street car park will no longer be short stay. The weekday charges will double from £0.50 an hour to £1 an hour. A one month season ticket will cost either £116.00 or £133.33, depending on the outcome of the consultation. Season tickets are not currently available for this car park. Residents will be able to buy annual season tickets costing either £1,280.00 or £1,600.00 to park any time of the day. For evenings and weekends only, the season ticket will cost either £640.00 or £960.00 a year.[1] Shorter season tickets will not be available for residents.

Upper Galdeford A car park – that's the top level by the Library and what was Budgens – currently charges £0.50 an hour. The weekday hourly charge will not change. The current rate for a monthly season ticket is £72. This will be reduced to £58.00 or £66.67. Annual residents 24×7 season tickets will cost £320.00 or £400.00. Weekend and evening tickets will cost £160.00 or £240.00 a year.

Upper Galdeford B car park – that's the lower level towards Tesco and the Foyer. Here it costs £0.40 an hour to park. This will cost £0.30 an hour under the new

strategy. A monthly season ticket will cost £34.80 or £40.00, compared to £36 now. Residents can pay £192.00 or £240.00 a year, depending on the outcome of the consultation, to park all day, any day. An annual weekend and evening ticket will cost £96.00 or £144.00.

Smithfield car park currently charges £0.40 an hour, with up to ten hours costing just £2.00. The hourly charge will be just £0.30 an hour under the new strategy, but ten hours will cost £3.00. A monthly season is currently £30. This will rise to £34.80 or £40.00. The costs of season tickets will be the same as Galdeford B.

Residents permits for the Red and Blue Zones cost £50 a year at present. This will double to £100 a year. The proposed charge for residents permits includes a £31 charge for enforcement officers to come and slap tickets on cars that overstay their welcome or should not be parked in the red or blue zones. A further £19 will be paid on administration and £50 on scheme administration and maintenance.

Parking waivers allow tradespeople to park their vehicles for up to one day in a car park, on-street parking area or a restricted parking area while they carry out work. There are currently two types of waiver costing £10 or £15 a day. A new single waiver will cost £20 a day. I can't find any information on what will happen to waivers for health professionals, such as doctors and carers. These currently cost £15 a year.

Shropshire Council's proposed new parking charges will hit Ludlow's economy

Posted on [6th July 2017](#) by [andybidders](#)

You'll be charged for parking in car parks on Sundays and bank holidays if Shropshire Council's new charging scheme gets the go-ahead. You'll also have to pay nearly three times the current price to park on Ludlow's streets for three hours. Charges in the Castle Street car park will rise by 167% for four-hour stay.

If you have deep enough pockets, you'll be able to park anywhere on-street or in a car park in Ludlow for as long as you want. Residents will be able to park in the car parks 24-hours a day, seven days a week – if they can afford it.

Shropshire Council's new parking policy is fine-tuned for Shrewsbury, not the market towns. This could be an opportunity to improve parking in Ludlow. But if the current proposals go ahead, I fear they will hit our local economy.

On Tuesday, Shropshire Council published a new parking charge regime for the entire county. There are a lot of detailed changes proposed in [thirteen documents](#). Subject to cabinet approval on 12 July, the council is aiming to consult on the new regime. A final decision on the new scheme is expected in November.

This scheme doesn't work for Ludlow

There are some good things about the proposals. Charges will be clearer and some will be lower. But overall, the scheme will make parking in Ludlow more expensive and less flexible.[\[1\]](#) Many of our key parking areas will become clogged with long term parkers. They won't then be available for tourists and shoppers. Our visitor economy will suffer as a result.

In Ludlow, charges will be hiked in our main short stay car park on Castle Street. Worse, it will no longer be short stay. Residents and visitors will be able to park 24 hours a day, seven days a week if they can afford £35 a week. The cost will be as low as £19 a week on an annual season ticket.

I fear that Castle Street car park will become clogged with long stay parkers. Shoppers and visitors will have nowhere to park off-street near the market. It is vital for the economy of our town centre that Castle Street remains a short stay car park.

More than half the 500 or so off-road spaces in town are in the Galdeford car park. This stretches from the Library to Tesco. The parking charges here could fall under the new policy. But the proposed changes will lead to Galdeford becoming a car park clogged with vehicles owned by long stay visitors and residents.

The Galdeford car park needs rezoning. The upper level behind the Library and the former Budgens store should become short stay. This will promote a high turnover of vehicles. That's essential to allow people visiting the Library and the two nearby GP practices to find space when they need it. We also need extra disabled parking spaces close to the Station Drive and Portcullis surgeries.

The two lower levels of the car park should become long stay.

Town centre on-street parking charges will go up from £2.20 for three hours to £6.00. That's far too big an increase. A bigger concern is the proposal for abolishing the three-hour limit on parking. Anyone will be able to park all day and all week if they can afford it. The town centre streets should be reserved for residents with permits and for short stay visitors and shoppers.

Our car parks in Ludlow are currently free on Sundays, also on bank and public holidays. If this policy is implemented, charges will apply seven days of the week.

Having read the 145 pages of documentation, I get the impression that this is a model designed around the needs of Shrewsbury. It certainly isn't fine-tuned to the needs of Ludlow and the smaller market towns. There is talk of discouraging parking in the loop in Shrewsbury and making its charges comparable to Telford. But there is no acknowledgement of the need to proactively manage parking in the smaller towns like Ludlow.

The proposed strategy aims to raise more money for Shropshire Council – but we are not told how much. We need to know how much the policy is intended to raise so we can understand the balance between the council's need to raise revenue and our need to manage parking in our market towns.

I think we can get this strategy right if Shropshire Council listens to needs of small towns like ours. But it will need to change its initial approach to make this strategy work for Ludlow.

Some of the details

Linear pricing

The council wants to introduce ‘linear pricing’, jargon for car parking being charged at a constant hourly rate. This will replace the current arrangement where the effective hourly rate decreases the longer you stay. Car parks around the county have been divided into seven charging bands, with prices varying from free to £2.50 an hour. Motorists will get what they pay for. If they put £2 into a machine on a car park where the charge is £1.20 an hour, they will get 1 hour 40 minutes.

In Ludlow, the minimum parking period will remain one hour. Parking charges will zoom upwards on street and for users of the Castle Street car park. Other car parks, will remain at similar prices to those at present and some charges will fall. [Full details are below.](#)

The following are the four-hour rates, a typical period that a visitor and many others stay in our town.

Car park (4 hours)	Current	Proposed	% increase
Castle Street car park	£2.40	£4.00	167%
Galdeford Zone A (top)	£2.40	£2.00	-20%
Galdeford Zone B	£1.10	£1.20	9%
Smithfield	£2.00	£1.20	-30%

Below are the three-hour on-street parking rates for those not holding residents permits.

On street	Current	Proposed	% increase
Red zone	£2.20	£6.00	273%
Blue zone	£1.10	£2.10	191%

Season tickets

The council is planning to issue countywide season tickets. A ticket purchased for a more expensive car park will be valid in cheaper car parks. Tickets for Ludlow car parks will cost between £10 and £35 a week. For annual tickets, the council is consulting on prices ranging from £240 in Galdeford B to £1,000 for Castle Street. Three and six-month season tickets will also be available.

Overnight and Sunday parking

Charging will start at 9am rather than 8am, giving more time for people who park overnight to get underway in the morning. This looks good but if you don't move your car by 9.01am, will you get a fine or will you have ten minutes leeway?

Charges will apply to 8pm at night, not 6pm as at present. That will catch a lot of people out, if and when the new regime is implemented. I anticipate another period of penalty ticket slapping.

The consultation documents make no explicit mention of Sunday parking charges. In Ludlow, we already pay for on street parking on Sundays ([we were falsely promised](#) that these would pay for a Sunday park and ride). The tenor of the documents going before cabinet is that parking charges in car parks are to be extended to Sundays, and public and bank holidays.

Bang goes the 15-minute 'grace period'

Back in May 2013, then council leader Keith Barrow [announced a fifteen minute grace period](#) "for those people who just want to pop into town for a short time to run an errand or visit a particular shop." This is to be abolished. People will just get 10 minutes before a fine is slapped on the windscreen.

The council says, "If you include the 10 minute 'observation period' before a ticket can be issued, people can currently park for free for up to 25 minutes." My experience is that people rarely ever get 25 minutes grace in Ludlow.

Short stay parking will be abolished

The council is proposing that the division between short stay and long stay parking will be abolished. Drivers will be able to park up for as long as they want providing they pay the charge. This applies to on-street parking as well as the car parks.

This proposal could significantly damage the retail trade in Ludlow.

Free evening parking is set to go

The council plans to charge for parking up to 8pm rather than 6pm as at present.

This will discourage parking in official car parks just as we are trying to encourage it to ease parking problems around the market area. It will of course, lead to more parking fines as people get used to the new regime.

Trade permits

Currently a parking waiver allows tradespeople to park their vehicles for up to one day in a car park, on-street parking area or a restricted parking area while they carry out work. This costs £10 or £15 a day. This is to be replaced by a single charge of £20 a day. The council says, "The fee is to cover the council's administration costs." It also thinks that permits are currently too easy to obtain, leading to parking bays being unnecessarily blocked.

£100 a week is a ridiculously high administration charge. (Ten traders over 50 weeks will generate £50,000 for the council.) While there might be minor abuse of the system, most permits are taken up by builders and fitters working in local houses and shops.

Parking charges in Ludlow

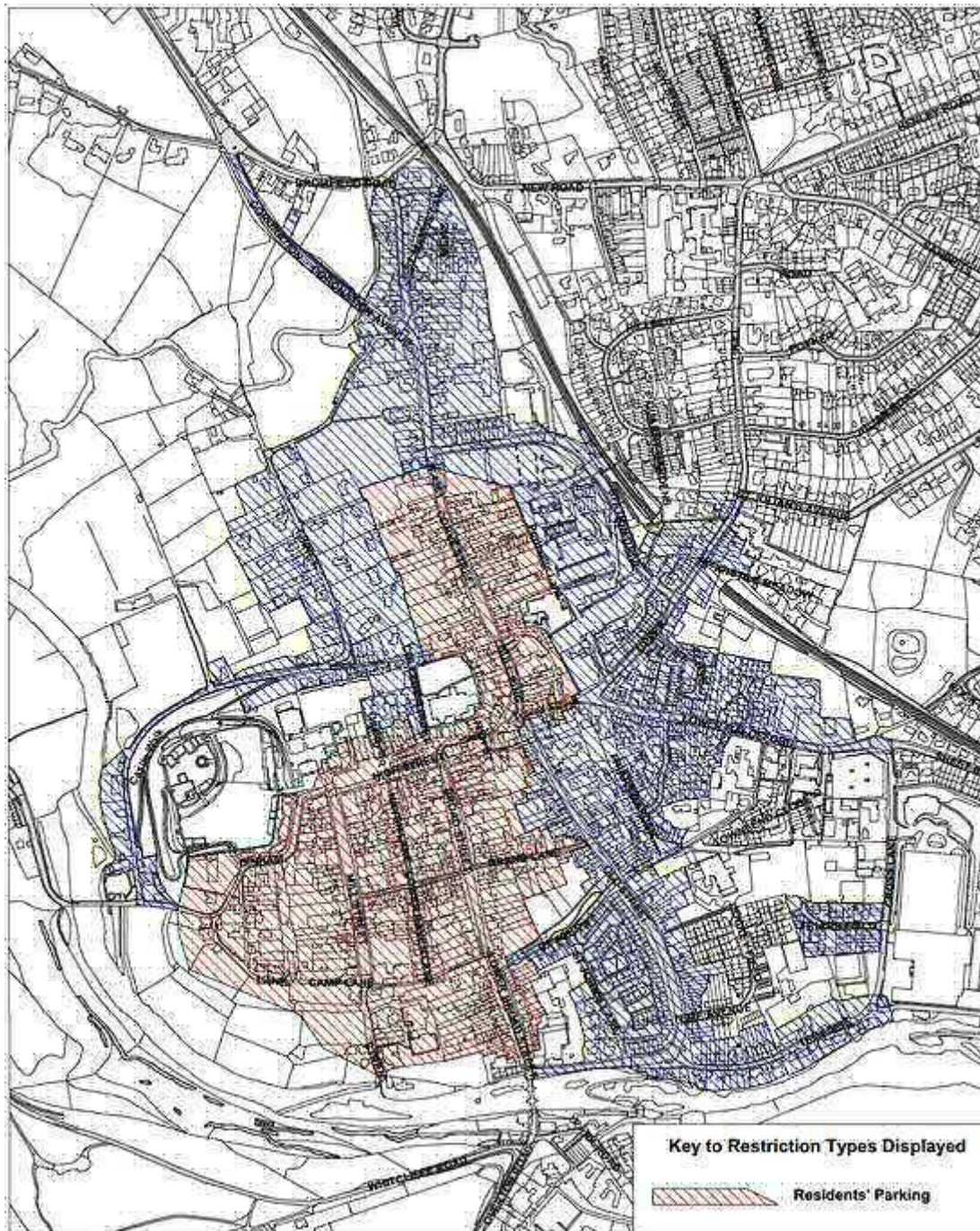
Car parks

Car Park (Mon-Sat)	Band	New Hourly	Current rates			
			1 hour	2 hours	4 hours	10 hours
Castle Street	3	£1.00	£0.50	£1.10	£2.40	n/a
Galdeford Zone A (top)	5	£0.50	£0.50	£1.10	£2.40	£4.80
Galdeford Zone B	6	£0.30	£0.40	£0.50	£1.10	£2.40
Smithfield	6	£0.30	£0.40	£1.00	£2.00	£2.00

Car Park (Sunday)	Band	New Hourly	Current rates			
			1 hour	2 hours	4 hours	10 hours
Castle Street	3	£1.00	£0.30	£0.60	£1.20	n/a
Galdeford Zone A (top)	5	£0.50	£0.30	£0.60	£1.20	£2.40
Galdeford Zone B	6	£0.30	£0.20	£0.30	£0.60	£1.20
Smithfield	6	£0.30	£0.20	£0.50	£1.00	£1.00

On street

On street	Band	New Hourly	Current hourly rates			
			1 hour	2 hours	3 hours	10 hours
Red zone	2	£2.00	£0.60	£1.10	£2.20	n/a
Blue zone	4	£0.70	£1.10	£1.10	£1.10	£1.10



Notes

[1]. Ludlow has 511 car park spaces run by Shropshire Council. The Linney car park is operated by Ludlow Town Council. There is no official count of the number of on-street spaces, which lack marked parking bays.

Parking strategy - section 1

- Period: 21 July 2017 - 17 October 2017
- Status: Open
- Audiences: Everyone
- Topics: Traffic management
- Type: Public

- [Proposal](#)
- [How to get involved](#)

This section of the proposed new parking strategy relates to: linear parking, pricing bands, unrestricted parking, evening parking, loading bays, 'pop and shop' parking and Raven Meadows opening hours. All current concessions for blue badge holders, residents and permit holders will remain unchanged.

Proposal 1 - The introduction of a set price per hour (known as 'linear' pricing)

We're proposing to introduce a set price per hour in each of our car parks, though the charge will vary between car parks (see proposal 2) depending on their location.

Why?

At the moment charges per length of stay vary from car park to car park and from town to town. It can be difficult to understand how much you need to pay – and customers often find that they don't have the right coins, which can lead to paying too much as the machines don't give change.

A simple, consistent, easy to understand hourly charge will make it easier for customers to choose how long to park for. The charge will vary depending on where you park, with each car park or on-street parking area being placed into a 'band'. These proposed new charges would apply seven days a week. The proposed hourly charge for each band is...

Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
£2.50	£2.00	£1.00	£0.70	£0.50	£0.30	Free

Car Park	Town	Band
Ludlow on-street (Red)	Ludlow	Type 2
Castle Street	Ludlow	Type 3
Ludlow on-street (Blue)	Ludlow	Type 4
Galdeford Zone A	Ludlow	Type 5
Galdeford Zone B	Ludlow	Type 6
Smithfield	Ludlow	Type 6

Additional info/example: Parking at Frankwell car park in Shrewsbury currently costs: 1 hour (£1.70); 3 hours (£2.70); 10 hours (£4).

With a linear (hourly) charge of 70p an hour, charge would be: 1 hour (70p); 2 hours (£1.40); 3 hours (£2.10) etc – which we think is much simpler and easier to understand.

'Get the parking that you pay for': Under these proposals – and thanks to new machines that would be introduced – drivers would get the parking time that they pay

for, eg parking in a 'band 4' car park would cost 70p an hour. If you only have £2 in change you would get £2 worth of parking – ie just under three hours.

Does this mean that parking charges are going up? It depends where you park and for how long. In some cases parking would be more expensive than it is now, but in many cases charges would in fact be cheaper. For instance, if you were to park for up to five hours in Abbey Foregate or Frankwell in Shrewsbury you would pay less than you do now.

Proposal 2 - A standard countywide car parking banding/ranking system

We're proposing to introduce seven new pricing bands. Each car park and on-street pay and display area will be placed into one of these bands, depending on its location, capacity and the likelihood of finding a parking space.

Why?

This will help to standardise and simplify our parking charges structure to ensure that there is consistency across the county, and to make it easier for people to understand.

The proposed hourly charge for each band is...

Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
£2.50	£2.00	£1.00	£0.70	£0.50	£0.30	Free

Proposed bands

Proposal 3 - Parking tickets for unrestricted periods

We're proposing to end the current system of long-stay and short-stay parking by introducing parking tickets that allow you to park without a maximum stay limit in our car parks and on-street pay and display areas.

Why?

This will be made possible by the introduction of banding (see proposal 2), which will allow us to better manage our car parks and remove the current time limits. This will enable you to park in your preferred location for as long as you want/need to, as long as you're willing to pay the appropriate charge.

Proposal 4 - Introduce linear (set price per hour) charges between 9am and 8pm

Evening parking across the county is currently free after 6pm and take-up by both residents, businesses and visitors can be high, which is great for our evening economy, but can cause congestion in our car parks and on-street parking areas, plus additional operational and maintenance costs.

Why?

This would address the above issues, keep things simple and easy to understand, and would make it easier for us to manage and enforce parking. It will also allow residents to continue to park overnight free of charge. To allow for overnight parking we would start charging at 9am, rather than 8am as we do now. This option would also help us to meet the objectives of the [Shrewsbury Integrated Transport Package](#). Any additional income raised through evening charges would be put towards the costs of managing and maintaining our car parks.

Proposal 5 - The extension of on-street loading and taxi bay provision in the evenings and early mornings

Loading bays are provided in our market towns, and the times they can be used for loading and unloading varies from bay to bay and town to town. Outside of these times the bays can generally be used for unrestricted parking. We're now proposing that the loading bay restriction times should be extended in line with the evening parking charge proposals.

We're also proposing that all existing loading bays within the Shrewsbury river loop are used as taxi bays between 8pm and 7.30am. If this is successful we'd consider introducing similar measures in other market towns.

Why?

If on-street evening parking charges are introduced we'll need to make sure that the loading bays can be used for loading and unloading. There's also a shortage of taxi bays within the Shrewsbury river loop, and this would support the night-time economy, help ensure that there's appropriate taxi provision throughout the night, and help ensure the safety of people visiting the town at night.

Proposal 6 - Removal of the 15-minute 'pop and shop' period

We're planning to end the 'pop and shop' period that allows you to park in all of our pay and display parking areas for 15 minutes without having to pay. If you include the ten minute 'observation period' before a ticket can be issued, people can currently park for free for up to 25 minutes. We're proposing to end this, but you will still have a ten minute period after parking before a ticket can be issued.

Why?

Shropshire Council and local businesses want to encourage people to come into our towns for longer, rather than rushing to get their shopping done in 15 minutes. However, under the plans, people who do need to stop briefly will still have ten minutes.

Parking strategy - section 2

- Period: 21 July 2017 - 17 October 2017
- Status: Open
- Audiences: Everyone
- Topics: Traffic management
- Type: Public

- [Proposal](#)
- [How to get involved](#)

This section of the parking strategy consultation covers a new policy and tariff framework for weekly tickets, season tickets, residents' off-street permits, and coach and HGV parking.

Proposal 1 - Weekly tickets

We're proposing the provision of weekly season tickets in all off-street pay and display and pay on foot car parks (bands 2 to 6), including off-street band 2 car parks within Shrewsbury's river loop. Banding will be organised as follows:

Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
£2.50	£2.00	£1.00	£0.70	£0.50	£0.30	Free

To provide maximum flexibility, weekly tickets will be valid for any of our car parks of the same band level, or higher. For example, if a weekly season ticket is purchased for band 3 it will also be valid for use in all band 4, 5 and 6 car parks.

The proposed banding level for each identified on and off street parking area is as follows:

Car Park	Town	Band
Ludlow on-Street (Red)	Ludlow	Type 2
Castle Street	Ludlow	Type 3
Ludlow on-Street (Blue)	Ludlow	Type 4
Galdeford Zone A	Ludlow	Type 5
Galdeford Zone B	Ludlow	Type 6
Smithfield	Ludlow	Type 6

Proposed discount for buying a weekly season ticket:

Band	Hourly Rate	8 hour day (flat rate)	5 day week	Proposal
2	£2.00	£16.00	£80.00	£70.00
3	£1.00	£8.00	£40.00	£35.00
4	£0.70	£5.60	£28.00	£24.00
5	£0.50	£4.00	£20.00	£17.00
6	£0.30	£2.40	£12.00	£10.00

Proposal 2 - Season tickets for cars and vans

Season tickets are currently available for 29 of our 78 car parks (including on-street parking areas). Very few of the existing 29 locations offer the option to buy for all periods of season tickets – one month, three months, six months, or annual. There are also 19 different charging regimes in place, meaning that's there not much consistency across market towns.

What we're proposing

A/ Price levels for season tickets be standardised and modelled based on the seven banding levels:

Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
£2.50	£2.00	£1.00	£0.70	£0.50	£0.30	Free

Why?

To give consistency in charging across the county.

Note: To see the proposed season ticket tariff see tables 20-23 in appendix 10 of [the parking strategy cabinet report](#).

B/ Only one type of season ticket, that will be valid at all times.

Why?

To standardise and simplify the season ticket price structure whilst offering a discount that is proportionate to the needs of most users.

C/ A standard initial primary discount for season tickets that assumes usage eight hours a day, 200 days per year.

Why?

This is a standard industry practice and allows for days when commuters aren't attending their place of work (eg holidays, working at home etc).

D/ For standard season tickets (valid all hours), a further standard secondary tiered discount level will be set for the four standard durations of season tickets – one month, three months, six months, and annual - based upon the flat rate hourly linear charge for an eight-hour day in each band.

Why?

We want to give flexibility in the duration of available season tickets, whilst ensuring a consistent discount. We're proposing that every car park of the same band type should have its own standard rate irrespective of its location.

We've looked at how our current tariffs fit compared to other areas across the UK, and we propose to offer season tickets for 1, 3, 6 and 12 months in every car park that has the capacity to do so, with a consistent application of discount. At the moment there is no consistency.

Using the existing annual 12-month season ticket charges as a starting point, we've applied a best-fit approach to give two standard discount rate options. We've then worked back and reduced the discounts in 10% increments for the lesser period season tickets.

Summary of season ticket option proposals (all proposed rates rounded to the nearest £) as follows:

	Option 1	Option 2	Option 1	Option 2	Option 1	Option 2	Option 1	Option 2
Secondary Discount %	13%	0%	25%	13%	38%	25%	50%	38%
Type 1	£292	£333	£750	£875	£1,250	£1,500	£2,000	£2,500
Type 2	£233	£267	£600	£700	£1,000	£1,200	£1,600	£2,000
Type 3	£117	£133	£300	£350	£500	£600	£800	£1,000
Type 4	£82	£93	£210	£245	£350	£420	£560	£700
Type 5	£58	£67	£150	£175	£250	£300	£400	£500
Type 6	£35	£40	£90	£105	£150	£180	£240	£300
Type 7	£0	£0	£0	£0	£0	£0	£0	£0

E/ Season tickets will be valid for all of our car parks of the same or lower band level, rather than just at one specified car park.

Why?

This will enhance service provision and flexibility, and help to reduce on-street parking congestion..

F/ The proposed new season ticket framework will be introduced at the same time as the programme for proposed hourly linear tariff / banding.

Why?

To ensure an overview of all proposals is made available during consultation and ensure a better understanding of the 'big picture'.

Proposal 3 - Residents' off-street parking permits

What we're proposing

A/ All off-street car park residents' permits will be issued and valid for a period of 12 months only. Permits will be available pro-rata for shorter periods in special circumstances.

Why?

To help ensure a more efficient service and spread customer costs over the year.

B/ Refunds on cancellation of permits will be available for the number of valid whole calendar months remaining.

Why?

To promote and support the proposal for issuing 12 month permits only.

C/ Two types of off-street car park residents' permits will be made available, with a discount applied accordingly:

1. **Residents' permits that are valid all of the time**
2. **Residents' permits that are only valid from 4pm in the evening until 10am in the morning on weekdays, and at all times on Saturday, Sundays and bank holidays.**

Why?

To ensure that residents are offered a permit that best meets their needs.

D/ Tariff levels for off-street car park residents' permits will be standardised based on the seven banding levels established for each identified car park:

Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7
£2.50	£2.00	£1.00	£0.70	£0.50	£0.30	Free

Why?

To ensure consistency in charging across the county

E/ As with season tickets a standard initial primary (flat rate) discount will be applied that assumes usage 200 days per year.

Why?

To maintain a standard comparable discount with season tickets.

F/ Off-street car park residents' permits will be subject to a further standard secondary tiered discount level dependent on the type of permit.

Why?

To ensure appropriate discounts are made available to residents who have little or no other parking provision available within a reasonable distance of their homes.

G/ A residents' off-street parking permit shall be allocated for use in specified car parks, usually in locations in close proximity of a resident's home.

Why?

To ensure residents' parking permit concessions are maintained.

H/ The programme for introduction of the new proposed off-street residents' permits shall be run alongside the programme for the introduction of the main proposed hourly linear tariff / banding.

Why?

To ensure that people can see the 'big picture' during consultation, and that there is effective implementation across towns and areas.

Town	Car park	Band
Ludlow	Castle Street	Type 3
	Galdeford zone A	Type 5
	Galdeford zone B	Type 6
	Smithfield	Type 6

Proposal 4 - Coach and HGV parking permits

What we're proposing

A/ To retain all current HGV and coach parking provision with the exception of Crossways, Church Stretton

Why?

There appears to be no take up of the HGV and coach parking provision at Crossways.

B/ A standard tariff of £10 per 24 hour stay for HGV and coach parking – and that HGV season ticket provision be made available (monthly, six-monthly and annual) at a tariff rate three times that of the smaller vehicle season tickets for the appropriate band type of each car park.

Why?

A coach/HGV is considered to take up space and hence incur maintenance provision equivalent to three times that of a car.

C/ A coach parking ticket shall be valid to park in any allocated Shropshire Council coach parking facility across the county rather than a 24-hour coach parking tickets for use in a specific car park.

Why?

To assist in the promotion of tourism.

Parking strategy - section 3

- Period: 21 July 2017 - 17 October 2017
- Status: Open
- Audiences: Everyone
- Topics: Traffic management
- Type: Public
- [Proposal](#)
- [How to get involved](#)

This section of the parking strategy consultation relates to proposed changes to our on-street residents' parking permit scheme.

Proposal 1

Before a residents' parking scheme is considered, the potential for the introduction of alternative prohibitions, restrictions and/or traffic management measures should be considered.

Why?

To ensure any appropriate alternative traffic management control measures such as yellow lines, limited waiting/disabled bays etc cannot be used to address the issues raised, and the need for a residents' parking scheme is demonstrated from the onset.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 2

A feasibility proposal outlining the properties and streets for inclusion in any residents' parking scheme will be prepared and support for the proposal should be obtained from the local councillor for the area and from the cabinet member for highways and transport. Appropriate funding for scheme development / consultation will also be identified.

Why?

The development of residents' parking schemes requires extensive consultation and resource to implement. Therefore, for any scheme to be considered there needs to be formal recognition of an observable and persistent problem.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 3

When the number of vehicle parking spaces available in any proposed residents' parking scheme is equal to or greater than the number of properties registered in the

area, a scheme won't be taken forward unless there is sufficient evidence of on-street parking by commuters or non-residents.

Why?

To ensure priority for residents is maintained.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 4

When the number of on-street parking spaces available in any proposed residents' parking scheme is less than the number of properties registered in the area a residents-only scheme should be considered.

Why?

Many requests for residents' parking schemes are for areas with little or no off-street parking provision, with demand for residents' parking exceeding supply. Priority must therefore be given to providing a minimum level of on-street parking provision to *all* who have a legitimate need.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 5

Provision of visitor parking permits within a scheme proposal will only be considered if parking space capacity is considered sufficient.

Why?

To ensure appropriate parking provision is made available to residents within a reasonable distance of their property as a priority. The overall number of permits allocated will be primarily dictated by the overall capacity of the road or street, with due regard given to the desirability of visitor parking in the area.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 6

Within a residents' parking scheme, individual properties on roads that are part of the scheme can be excluded from eligibility for residents' parking permits if that exclusion was a specific part of the planning consent for that property, such as part of a section 106 agreement.

Why?

To provide the ability to safeguard existing on-street residents' parking provision that may be impacted by new development proposals, and to promote the use of residential parking schemes as a traffic/parking management tool for new

development in the area (and hence manage traffic congestion and maintain road safety).

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 7

Prior to going ahead with a scheme, a survey questionnaire will be distributed to all properties that are proposed to be included, detailing the outline scheme feasibility proposals. If the results of the survey indicate 50% or more support the scheme and less than 50% oppose it, detailed proposals may be further developed. Survey returns expressing a view that is neither for nor against a scheme proposal will be discounted. If the overall response rate is less than 50% of all properties in the area the scheme may only proceed with the support of the cabinet member for highways and transport.

Why?

An appropriate proportion of residents surveyed within the scheme boundary must support the scheme proposals for the scheme to go ahead.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 8

Prior to the start of any formal traffic regulation order consultation for a residents' parking scheme proposal, a public exhibition outlining the detailed scheme proposals will be held and comments invited.

Why?

To present the proposals to the public (not just the residents within a scheme proposal) and give the opportunity for comments to be made – and, if appropriate, to make adjustments to the scheme proposals ahead of the formal consultation processes. This will reduce the potential for delay and the need for further, expensive, formal consultation.

To comment on this proposal, click on the 'How to get involved' tab above.

Proposal 9

The effectiveness of a residents' parking scheme will be evaluated and reviewed twelve months after its introduction and, if necessary, modifications will be considered.

Why?

To ensure the ongoing effectiveness and appropriateness of the scheme.

To comment on this proposal, click on the 'How to get involved' tab above.

LUDLOW 21 – 20'S PLENTY CAMPAIGN

To: Ludlow Town Council



21st July 2017

Dear Councillor,

20's Plenty for Ludlow – Campaign Progress July 2017

The **20's Plenty for Ludlow** team have been busy campaigning over the past six months and would like to share the results of our surveys with you – please see Survey Report enclosed.

- ◆ They show strong support for a wide-area 20 mph speed limit in Ludlow.
- ◆ 20mph is a well understood major public health measure and is widely adopted in the UK. This measure has been quantified as saving between £58 – £94M each year across Wales through reduced deaths and casualties at a one-off cost of £2M (evidence available on request).
- ◆ We shall continue to obtain feedback from local residents at meetings and on Market days and would welcome your independent feedback from residents within your wards whenever the opportunity arises.
- ◆ We are now working with other Shropshire towns keen to implement 20 mph community wide speed limits and to press for this measure to be implemented in towns county-wide.

The evidence review suggests there are additional benefits for Ludlow in terms of air quality, active travel, noise pollution, greater social inclusion, greater community cohesion and local business viability.

The group would be very pleased to receive your observations of the Ludlow results. We also welcome your response to a county-wide 20 mph campaign indicating that Ludlow will not be alone in calling for this measure.

Responses may be emailed to 20splenty4ludlow@gmail.com or posted to:

20's Plenty for Ludlow, c/o David Currant, Steventon House, Steventon, Ludlow SY8 4BN

Please give serious consideration to progressing a traffic management and public health measure that will make Ludlow a safer, healthier and more congenial place for its residents, businesses and visitors.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D Currant'.

Ludlow 21 Sustainable Transport Group – 20's Plenty Team

20'S PLENTY FOR LUDLOW –SURVEY REPORT

Objective

We know that wide-area 20 mph speed limits have been welcomed and implemented in many towns and cities throughout the UK but needed a survey to find out how the residents of Ludlow felt about such a scheme in their home town.

Survey methodology

The street survey was conducted during January – April 2017 by members of the group calling at every house in selected streets during early evening or at weekends when residents were most likely to be at home. We also surveyed random members of the public at three Ludlow Markets and at Ludlow College Fair. The survey form (Appendix A) asked just two questions to elicit a simple 'yes' or 'no' to a 20 mph limit in your street and in the whole town. This enabled a very brief face-to-face consultation but with minimal inconvenience to residents who were given the option to leave the completed form in their letter box for collection later if they wished. A tear-off portion of the form explaining the reasons for the survey and providing contact details was left with each respondent.

Six residential streets were chosen where there were known problems concerning speeding traffic and safety for children, pedestrians and cyclists. One of these, Sandpits Road, includes Ludlow Infants School and a residential home for elderly people. A residential home in Parys Road was also surveyed.

Results

A high proportion of residents (94%) favoured a 20 mph limit in their street with 80% opting for a wide-area limit. The 20% that expressed uncertainty about a wide-area limit were hesitant to speak for residents in other streets.

The survey covered 68% of all houses in the streets surveyed – the remainder being nil-returns.

From the sample of streets and residents surveyed there appears to be a strong appetite for 20 mph speed limits in residential roads in Ludlow. Together with the existing 20 mph zones and the recognised safety requirement for slower traffic speeds in the entire Town centre the case for a Ludlow wide-area 20 mph speed limit is becoming clear.

We shall continue to seek feedback from local residents at meetings and promotions on Market days.

Full results can be found in the table in Appendix B.

Ludlow 21 Sustainable Transport Team 21.7.17

60 second survey

Qu 1. Would you support a 20mph mandatory speed limit on your road? Yes/No

Qu 2. Would you support a 20mph mandatory speed limit on every road in Ludlow?
Yes/No

Qu 3. Are you a: driver? Pedestrian? cyclist? Please tick all that apply

☐☐☐

IF YOU WERE NOT ABLE TO HAND YOUR SURVEY BACK TO OUR CALLER PLEASE LEAVE THE COMPLETED FORM STICKING OUT OF YOUR LETTER BOX AND WE WILL COLLECT LATER

Thank you

from: Ludlow 21 Sustainable Transport Group

Contact: David Currant 01584 875501 ludlow@20splentyforus.org.uk

60 second survey explained

- Ludlow is campaigning to join more than 50 towns and cities throughout the UK where 20 mph is the default speed limit.
- The reason for 20mph is primarily to improve road safety and reduce noise and air pollution but there are other proven benefits as well.
- This campaign will be supported by Ludlow Town Council if residents want it.
- Your street is one of those chosen to obtain feedback from residents regarding local traffic speeds.
- We simply ask you to answer three questions – answers are anonymous.
- This will help us establish whether you think there is a need to slow down traffic in your neighbourhood.

THANK YOU FOR YOUR HELP

Further information: <http://www.20splenty.org> ludlow@20splentyforus.org.uk

Ludlow 21 Sustainable Transport Group – contact David Currant 01584 875501

Appendix B

20's Plenty for Ludlow - Survey Results by street

Date	Location	No. houses responding	Q1 Yes	Q1 No	Q2 Yes	Q2 No	Q3			Nil Return
							Driver	Pedest'n	Cyclist	
30.01.17	Linney	25	25	0	24	1	20	25	7	14
			100	0	96	4				
15- 16.03.17	Julian Ave & Livesey Road	33	31	2	22	11	28	32	6	32
			94	6	67	33				
28.01.17	Fishmore Rd	13	12	1	10	2	9	10	4	12
			92	8	76	24				
14.03.17	Stanton Road	58	48	10	41	17	51	55	18	24
			83	17	71	19				
25.02.17	Sandpits Rd	30	29	1	25	5	21	29	8	20
			97	3	83	17				
21- 28.02.17	Temeside	45	44	1	33	12	34	45	17	9
			98	2	75	25				

27.02.17	Guy Thorneycroft Court	30	30	0	28	2	6	30	0	0
			100	0	93	7				

20's Plenty for Ludlow – Market Day and Other Surveys

	LTRA	59	59	0	52	7				
(Ludlow Town Residents' Association)			100	0	88	12				
26.01.17	Market Sq	19	19	0	17	2	14	19	5	
			100	0	90	11				
09.02.17	Market Sq	13	12	1	11	2	10	13	3	
			92	8	85	15				
31.03.17	College Fair	11	9	2	7	4	8	11	3	
			92	8	76	24				
13.04.17	Market Sq	25	23	2	19	6	18	25	4	
			92	8	76	24				
15.06.17	Market Sq	24	21	1	19	5	17	23	5	
			84	4	76	24				
20's Plenty campaign in Ludlow - Combined Results										
Date	Location	Houses responding (Total houses)	Q1 Yes	Q1 No	Q2 Yes	Q2 No	Q3			Nil Return
							Driver	Pedest'n	Cyclist	
Feb-Mar 2017	ALL	234 (345)	341	20	289	71	219	294	75	111
			94%	6%	80%	20%				32%

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Total number people surveyed 361

WORKING GROUP MEMBERSHIP

Committee Membership 2017/18 - Adopted Full Council 29.6.17

[illegible]

REPRESENTATIVES ON OUTSIDE BODIES

Introducing Ludlow 21's Structure

The Board has agreed that it would be a good idea to reform the structures of Ludlow 21 as an organisation. We would like to emphasise a sharing of common aims and values among all the sub-groups which constitute Ludlow 21.

Overall Aim of Structure review

To simplify the structure of Ludlow 21 so that it is more readily manageable by a Board of volunteers and allow for progress and energy to take place within sub-groups.

To ensure that communications are suitable for the type of association which each sub-group has with Ludlow 21.

Practical Outcomes

- To make reporting back from sub-groups manageable at board meetings;
- To get some new members for the Board;
- To enable groups who wish to utilise Ludlow 21's legal status to share in responsibility for the organisation;
- To allow groups that would like to be associated with, but not formally part of, Ludlow 21 to flourish through a looser affiliation;
- To allow groups that have 'outgrown' Ludlow 21 to acquire an appropriate degree of independence while retaining a formal association with Ludlow 21.

Action taken

It was agreed that the Board should write to all groups that are not existing sub-committees and give them three options:

1. Ludlow 21 Family Option

If a group wants to use the name Ludlow 21 in its title and also utilise Ludlow 21's legal status, i.e. apply for grants under/ or request sponsorship/ or request sizeable amounts of money from time to time, i.e. £50+, and have a significant presence on the Ludlow 21 website, then it must nominate someone to be a member of the Board, hold regular sub-group meetings, submit all minutes and periodically make a short verbal report to the Board;

2. Ludlow 21 Friends Option 1

This would be for any group wishing to be associated with Ludlow 21 but unlikely to apply for grants, though may still potentially wishing to request small amounts of money from time to time, i.e. under £50, at the scrutiny of the L21 board. This entails no need to produce a Board member but such a group should report at least twice a year and always evidence what their money has been spent on to the satisfaction of the Board. It could use the term 'Ludlow 21 Associate' in its publicity.

3. Ludlow 21 Friends Option 2

This arrangement would be for groups which were independent financially with their own financial systems and their own structure, but still wishing to be associated with Ludlow 21. Membership to the Board would be optional but reports would be required twice a year. They also could use the term 'Ludlow 21 Associate' in their publicity.

Outcome to Date:

Ludlow 21 Family Option now includes:

Green Festival – Contact Erica Garner and representation on Board – All members

Ludlow 21 Transport Group - Contact Denise Thompson (and Robin Pote) and representation on Board Liz Taylor

Fairtrade - Contact Jenny Hume and representation on Board Liz Taylor

Reducing Waste/Re-using/Recycling Chair – Contact Diane Lyle representation on Board Ian Urry

Climate Friendly Diet – Contact Kim Holroyd and representation on Board Kim Holroyd

Ludlow 21 Swifts Group – Contact Robin Pote and representation on Board Kim Holroyd

Ludlow 21 Education Group – Contact Ian Urry and representation on Board Ian Urry

Incredible Edible Ludlow – Contact Tish Dockerty representation on Board Tish Dockerty

Ludlow 21 Friends Option 1

Green Shropshire Exchange - Contact Denise Thompson

Ludlow Car Club - Contact Denise Thompson

Ludlow 21 Friends Option 2

Food and Farming Group – Contact Kate Norman

REPRESENTATIVES ON OUTSIDE BODIES 2017/18
Adopted Full Council 19th June 2017

Organisation	Number of Reps	Contact	LTC Representative Councillors 2017/2018
SALC (South Shropshire Area Cttee)	1	Dianne Dorrell/Tim Ward	Cllr Sheward
Ludlow Joint Committee	1	Linda Monteith	Cllr Gill
Ludlow Conservation Area Advisory	2	Ben Williscroft	Cllr Ginger/Sheward
Parish Paths Partnership	1	Chris Badley	Cllr Cobley
Flood Forum	1	Rhian Townsend	Cllr Parry/Lyle
Assembly Rooms	1	Chris Underhill	Cllrs Lyle/Parry alternating
Ludlow Hospital	1	Sarah Wardle	Cllrs Jones/Paton alternating
Ludlow Chamber of Trade & Commerce	1	Tish Dockerty	Cllr Gill
Town Walls Trust	1	Richard Cundall	Cllr Sheward
Ludlow in Bloom	1	Viv Parry	Cllr Parry
Access Group	1	Viv Parry	Cllr Parry
Ludlow Mascall Centre	1	Director – Tina Healy	Cllr Parry
Cons. Trust for St Laurence	1	Bill Lloyd-Kitchen	Cllr Parry
St Laurence vision project	1	Team Rector	Cllr Garner
Teme Weirs Trust	1	Daphne Jones	
Friends of Whitcliffe Common	1	John Barnard	Cllr Cobley
Gallows Bank Trust	1	Mr David Davies	Cllr Lyle
Ludlow 21 Food & Farm Group	1	Tish Dockerty	
Job Charlton Trust Almshouses	1	Eric Williams	Cllr Parry
Elizabeth Massey Almshouses	1	Eric Williams	Cllr Parry
Hosyer-Foxe Almshouses	1	Eric Williams	Cllr Parry
South Shropshire Youth Partnership	1	Linda Monteith	Cllr Paton/Cllr Garner
Youth Forum	1	Richard Morley	Cllr Paton/Cllr Garner
Ludlow Area Youth Partnership	1	Linda Monteith	Cllr Paton/Cllr Garner
Fairtrade Steering Group	1	Jenny Hume	Cllr Lyle
Shropshire Hills & Ludlow Tourism Destination Partnership	1	Tish Dockerty	Cllr Garner
Wigley Fields Allotments	1		Cllrs Lyle/Jones alternating
Ludlow Town Centre Residents Association	1	Robin Pote	Cllr Pote

Ludlow 21 Sustainable Transport Group	1	Robin Pote	Cllr Pote
In and Out of Ludlow (IOL) Forum			Pote/Parry/Sheward/Gill/Ginger

**RECOMMENDATIONS FROM
POLICY & FINANCE COMMITTEE**

10th APRIL 2017

AND

24TH JULY 2017



RECOMMENDATIONS FROM POLICY AND FINANCE COMMITTEE 10TH APRIL 2017 TO FULL COUNCIL 31ST JULY 2017

PF/116 INSURANCE REVIEW

PF/118 RECOMMENDED (unanimous) JS/GP

That the Intruder Alarm Protocol addendum to Lone Worker Policy, be adopted.



RECOMMENDATIONS FROM POLICY AND FINANCE COMMITTEE 24TH JULY 2017 TO FULL COUNCIL 31ST JULY 2017

PF/26 COUNTRYSIDE ACCESS STRATEGY REVIEW

RESOLVED (unanimous) GP/EG

That:-

- a) the draft reply provided by the Town Clerk is amended to include comments of councillors at the meeting, and circulated to all Councillors for feedback prior to Full Council.
- b) Full Council on 31 July 2017 agree a final consultation response
- c) Cllr Garner explores the timescale and the town council's eligibility to apply for the next round of European Union Leader funding to support tourism activities in Ludlow, and brings the information back to Committee.

PF/27 POLICIES

Health and Safety Policy and Handbook

RECOMMENDED (unanimous) GP/MC

That:-

- a) the Town Clerk write a letter to Ellis Whittam expressing the Town Council's dissatisfaction that the Health and Safety Policy and Handbook were provided to the Council with so many inaccuracies relating to the corporate structure of the Council.
- b) Ludlow Town Council supports the current practice and continued development of standard operating procedures.
- c) the Health and Safety Policy and Handbook are adopted as a fit for purpose document subject to the correction of the inaccuracies relating to the corporate structure of the Council.

Draft Countryside Consultation Statement

Ludlow Town Council (LTC) welcomes the improvements over the last ten years and the increase in visitor numbers.

LTC supports Walkers are Welcome and Fairtrade initiatives, and provides services that support the local tourism economy including amenity area maintenance, Ludlow Market, Ludlow Museum at the Buttercross, Ludlow Calendar of Events, public toilets and Civic Events.

Ludlow Town Council are concerned that Shropshire Council (SC) does not employ Tourism Officers to support the tourist economy in Shropshire. Tourism is an area of significant economic activity in Ludlow and throughout Shropshire, and LTC feels there should be a co-ordinated approach led by SC to support this vital part of Shropshire's economy.

The heritage and visual amenity of Ludlow, and of the county as a whole, needs to be protected, which in turn will help sustain tourism in the long term.

LTC is concerned that there is a lack of connection between the towns and the surrounding countryside, and believe that this could be overcome through effective use of signage and leaflets at bus stops and railway stations. The Town Council would also like to know more about planned public transport and other initiatives to enable visitors and local people to travel to Shropshire's countryside.

The Town Council would like to know how the parking charges, being introduced at car parks giving access to the countryside and parks, will be used by Shropshire Council.

LTC agrees that 'walking and cycling as part of the local transport network should be highlighted and provision made in any new transport developments. Outdoor Partnerships should be included in the development of the new Local Cycling and Walking Infrastructure Plan.'

LTC also agrees that 'new Cultural and Visitor Economy Strategies should be planned for Shropshire and both need to take full account of the outdoor offer, prioritising investment in key natural and cultural heritage sites to improve the product for visitors and locals alike. This needs to be done sympathetically, however, to ensure that habitats and heritage are conserved for future generations.'

LTC notes that these issues will be debated as part of the consultation on the new Rights of way Improvement Plan due to be published in 2018; and actions to mitigate them will be included in the Improvement Plan and in the Outdoor Partnerships Five Year Strategy, which is being developed in parallel. LTC support SC's assertion that priorities should aim to promote and conserve Shropshire's Great Outdoors for the benefit of Shropshire.'

COMMITTEE & WORKING GROUP MINUTES
POLICY & FINANCE 12TH JUNE 2017



MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 12th JUNE 2017** at **7.00PM**

PF/01 PRESENT

Chairman: Councillor Cobley

Councillors: Clarke, Gill, Ginger, Lyle, Parry, Perks, Pote & Sheward

Officers: Gina Wilding, Town Clerk

Also in Attendance: Councillor E. Garner

PF/02 HEALTH & SAFETY

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

PF/03 APOLOGIES

No apologies for absence were received.

PF/04 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None Declared

Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
V Parry	9	Ludlow in Bloom

Declarations of Personal Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
G Perks	8c	Undertakes bench repairs on behalf of the Council

PF/05 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/06 UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South was present at the meeting but had no comments to make.

PF/07 MINUTES

RESOLVED (6:0:3) AC/TG

That the minutes of the Policy and Finance Committee meeting held on 10th April 2017, be approved as a correct record to be signed by the Chairman.

PF/08 ITEMS TO ACTION

The Chairman thanked staff for their work.

RESOLVED (8:0:1) AC/GG

That the Items to Action be noted.

PF/09 FINANCIAL INFORMATION

RESOLVED (unanimous) AC/GG

That the Payments, Income, Reconciliation, Barclaycard, Paypal and Mayor's Charity reports for March and April 2017, be received.

PF/10 4th QUARTER

Councillor Clarke left the meeting at 7.58pm

RESOLVED (unanimous) AC/GG

That the 4th Quarter Income and Expenditure; and Exceptions reports, be received.

PF/11 END OF YEAR

Councillor Clarke rejoined the meeting at 8.02pm

RECOMMENDED (8:0:1) AC/TG

That the carry forward budgets from 2016/17 to 2017/18, be approved.

PF/12 POLICIES

Health and Safety Management System

RESOLVED (unanimous) AC/GP

That consideration of the Health and Safety Management System be deferred to the next meeting to allow for comments from Ellis Whittam.

PF/13 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (8:0:1) AC/GG

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.11pm

Chairman

Date

N.B. Closed Session Minutes will be issued.



CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 12th JUNE 2017** at **7.00PM**

PF/14 CONFIDENTIAL WASTE DISPOSAL

RECOMMENDED (Unanimous) GP/AC

That the increased budget and change of supplier to Evastore, be approved.

The meeting closed at 8.11pm

Chairman

Date

COMMITTEE & WORKING GROUP MINUTES
REPRESENTATIONAL COMMITTEE 28TH JUNE 2017



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 28th JUNE 2017** at **7pm**.

R/29 PRESENT

Chair: Councillor Ginger

Vice Chair Councillor Sheward

Councillors: Councillors Clarke, Gill, Jones, Lyle and Pote

Officers: Gina Wilding, Town Clerk
Stephanie Williams, Admin Assistant

Also attending Unitary Councillor Andy Boddington Ludlow North
Unitary Councillor Tracey Huffer Ludlow East

R/30 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/31 APOLOGIES

Apologies were received from Councillors

R/32 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None

Conflicts of interest

Cllr	Item	Reason
Cllr Lyle	17/01387/FUL	Resident of Sidney Road Ludlow

Personal Interest

Cllr	Item	Reason
All Cllrs	14	Residents of Ludlow/business owners in Ludlow Town Centre
Cllr Sheward	12	Has been in discussion with applicant
Cllr Lyle	16	Connections with grant applicant
Cllr Pote	13	Attended a meeting (representing LTC) with engineers and Cllr Boddington

R/33 PUBLIC OPEN SESSION (15 minutes)

There were 9 members of the public present.

Mrs Linda Downey, resident of Poyner Road Ludlow, has received notification from Shropshire Council of the amendments to the planning application 17/01372/FUL. The amendments from the original plan are extensive. Shropshire Housing Group have amended the planning application to one bungalow to be sold on the open market which will leave part of the area vacant for future development.

Poyner Road currently suffers parking issues on a narrow road with limited areas for vehicles to pass. Mrs Downey provided photographic evidence of emergency vehicles negotiating Poyner Road. (photos attached)

The official register of title on the land prevents further development, lopping or felling of trees, any actions that will depreciate the value of the area and noise pollution. (title register attached)

Residents have had issues with sewage and water drainage in the road and these will be exasperated with further development.

R/34 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were 2 Unitary Councillors present.

Councillor Huffer, Unitary Councillor Ludlow East

Councillor Huffer supports Mrs Downey concerns regarding the Poyner Road application 17/01372/FUL and agreed that the application should be submitted as a completely new application. Councillor Huffer has called for the application to be called into the Planning Committee at Shropshire Council and requested that LTC support this with their objections.

Councillor Huffer has called for the 3 applications from Shropshire Housing Group to be called into the Shropshire Council Planning Committee. Sidney Road, Poyner Road and Rock Lane/Housman Ludlow

Councillor Boddington, Unitary Councillor Ludlow North

Councillor Boddington agreed that the Shropshire Housing Group planning applications need to be called into Shropshire Council Planning Committee.

Castle Grange, Linney, Ludlow 14/01328/FUL.

Councillor Boddington supports Shropshire Council's decision to refuse the planning application.

Land to the West of Friars Walk 16/05602/FUL

Councillor Boddington informed members that the construction Management Plan submitted has completely ignored the pedestrian access and entrance

to St. Laurence's Primary School and the residents of Friars Walk and Friars Gardens.

10K- Ludlow

Councillor Boddington was in support of the revised arrangements with road closures and the route. He proposed that for future events more early discussion needs to take place to establish a route which would cause the least disruption to the town and residents as local knowledge is essential. Most residents were in support of new events in Ludlow as the town cannot rely on festivals to bring in tourism.

Closure of the level crossing and A49 at Onibury.

Councillor Boddington informed members that new signage had been put in place which includes matrix signals at Wooferton advising of the diversion route and that Ludlow is open for Business as usual. Diversion routes for buses/coaches are currently being negotiated with Shropshire Council.

Councillor Ginger informed Councillor Boddington that he had been compiling a tally of coaches that have used Corve Street to alit passengers over the past 3 weeks is currently at 48 different companies, this is actually considerably higher as he has not been able to monitor all of the time.

Councillor Boddington requested a copy of the list.

Galeford Road Resurfacing

Councillor Boddington informed members that following a site visit with Shropshire Council and Councillor Pote the proposed resurfacing works scheduled for 1st August 2017 are currently in discussion to be rescheduled for later in the year, written confirmation of the dates has not yet been received.

Councillor Lyle asked the Unitary Councillors if members of the Representational Committee were to make representation at the Shropshire Council Planning Committee to uphold objections to the Shropshire Housing Group application would this help.

Councillor Huffer stated that if the applications go to committee then support from LTC would certainly help.

Councillor Sheward advised the Unitary Councillor of residents of Cold Weston Roads concerns regarding the disruption they have suffered during the construction of the site at the west of Clee View School. There has been no service agreement with Severn Trent Water. He asked if there was a procedure in place to inform Shropshire Council of the issues residents have incurred.

Councillor Huffer and Councillor Boddington informed members that they have been in contact with residents at Cold Weston Road and that Planning Enforcement is currently in process and requested that LTC supports residents by writing to Shropshire Council.

**R/35 MINUTES
RESOLVED (unanimous)
GG/CS**

That the minutes of the Representational Committee meeting held on Wednesday 31st May 2017 be approved as a correct record and signed by the Chairman.

R/36 ITEMS TO ACTION

The Chairman thanked staff for completing the items to action.

**RESOLVED (unanimous)
GG/MC**

To note the items to action

R/37 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)

**RESOLVED (unanimous)
GG/CS**

To note the agenda of the meeting held on 28th June and the minutes of Wednesday 31st May 2017.

R/38 SHROPSHIRE COUNCIL DECISIONS

That the decisions be noted

**RESOLVED (unanimous)
GG/CS**

R/39 SUSPEND STANDING ORDERS

**RESOLVED (unanimous)
GG/CS**

To suspend standing orders

R/40 PRESENTATION - LUDLOW 10K – SATURDAY 8TH JULY 2017

Mr Dermott Hayes and Mr Matt Morris of 'Be Endurance', organisers of Ludlow 10k on Saturday 8th July 2017 advised members of the revised timings and route of the 10k run in Ludlow, which is the first year this has been held in the town. There are currently 300 runners taking place 30% of which are from Ludlow. This will bring in spectators to watch the event who will then be staying in the town and use the local pubs and restaurants and possibly revisit at a later date.

The revised timings and route are as follows;

Fri 7th July

Signs will be erected at entrance to Castle St car park notifying of entry/exit restrictions during the race

SAT 8th JULY

Until 6.00pm - Egress of market traders from Castle Square and Castle Street Car park

6.00pm - COMMENCE LOCK DOWN OF CASTLE SQ, ENTERTAINMENT SQ AND HIGH ST

Mill Street and Dinham to remain open, but no vehicular access to Castle Square, to allow for set up of Start/Finish area.

Corve Street and King Street to remain open - traffic entering King Street to egress via Broad Street. This should provide the drop-off opportunity for Choral Society and patrons outside St Laurences.

A crowd barriered run route will be erected during this time, stretching from Entertainment Sq to the Buttercross, but still allowing access to Broad St. Further barriers to be stacked in loading bay opposite Barclays and opposite Bull Ring Tavern, ready to be set out once full road closure is in place.

7.20pm - FULL ROAD CLOSURE OF RACE ROUTE

Includes closure of King Street, High Street, Mill Street, Camp Lane, Dinham, The Linney, Corve Street and Coronation Avenue.

Crowd barriered run route to be erected, starting at entrance to King Street and will join up with the barriers already erected at the Buttercross, thus creating a continuous barriered channel for runners from top of Corve Street to the finish Entertainment Square.

Any parking areas containing vehicles along and Corve Street and Coronation Avenue to be cordoned off while road closure is in effect, to deter motorists from returning to their vehicles and driving onto the run route while race is in progress.

7.45pm - RACE START

Start/Finish gantry will be on the paved crossing between the Market and Entertainment Square.

7.55pm - MILL STREET REOPENED

Stewards to barrier off top of Mill Street to prevent traffic from entering Castle Square but Mill Street itself is fully operational.

Appox 8.05pm - FIRST RUNNERS COMPLETE LAP 1 - ROUTE CHANGE

For their second lap, all runners will go through Castle Square and along Dinham, descending to Dinham Bridge and continue on planned route, thus eliminating the need to use Mill Street. Runners will be spread out by this point, so the steep descent poses much less risk.

Approx 8.25pm - FIRST RUNNERS FINISH

Approx 9.25pm - LAST RUNNERS FINISH

Approx 9.30pm - ALL ROADS REOPENED

We will have a sweeper following the slowest runner. This will allow us to reopen roads as quickly as possible once we know all runners have passed.

There will be 40 stewards assisting along the route as part of the professional Management Team, there is also a Professional Medical Team. A race aid station will be situated at the bottom of Corve Street providing drinks for the runners, there will be bins provided and litter teams to monitor this any runners found to be littering will be instantly disqualified from the race.

The Chair thanked them for coming to the meeting and addressing concerns that had been brought to LTC by residents of the town centre. He asked if the possibility had been consideration that there will be visitors in the town that have parked early on in the day and maybe visiting a restaurant and will want to leave the town whilst the race is running? Mr Hayes advised members that Castle Street Car Park will have signage displayed from early Friday evening advising users of the road closure times and durations. The traffic Management Team will be in the town to help motorists with diversions and to direct to Galeford Car Park which is open throughout the event and is not affected by the road closures.

Councillor Clarke advised Matt and Dermott of 'Death by Signage' which can often happen at events, where the general public will overlook the road closure signs and advised that the more pro- active stewards are during the day the better, to inform members of the public especially visitors, of the event and the diversions. Councillor Clarke advised the organisers that stewards need to be active in town from 12 noon on Saturday until the race commences to advise motorists that roads will be closed for the event.

Councillor Pote stated that with advanced discussion a lot of the issues would not have arisen.

The Chair wished the organisers every success and would like to see the event become annual as Ludlow needs more events to boost the town.

RESOLVED (unanimous)
GG/RS

- Members expressed their reservations regarding controlling traffic movement during the race.
- Having an early presence in the day of stewards advising motorists of the road closures and timings.

Councillor Jones left the room 7.47pm

R/41 REINSTATE STANDING ORDERS

RESOLVED (unanimous)
GG/TG

Members reinstated standing orders

Councillor Clarke left the room 7.48pm

R/42 SHROPSHIRE COUNCIL DECISIONS

RESOLVED (unanimous)
GG/CS

To note the decisions.

Councillor Jones returned 7.49pm

R/43 DISCHARGE OF CONDITIONS APPLICATIONS

RESOLVED (unanimous)
GG/CS

To note the applications

PLANNING APPLICATIONS

Councillor Clarke returned 7.50pm

R/44 17/01387/FUL Housing Development Site Sidney Road Ludlow

RESOLVED (unanimous)
GG/CS

Object

Members reiterate previous comments made on 3rd May 2017;

To strongly object on the following grounds:

- i) The amenity value of the land is significant to the residents, who have enjoyed the use of the land for over twenty years*
- ii) The development would be detrimental to the visual amenity of the area*
- iii) the existing footpath and the bridleway are on the definitive map;*
- iv) there are Tree Protection Orders on all 3 trees on the site*
there is precedent in case law established by the Sunningwell case in Oxfordshire, and others, where the development was refused on the grounds that the space had been used as an amenity area for over 20 years.

Members object to the proposed parking leading off Sidney Road, this is already a very busy road which is single width due to parked cars, the bus stops

at the end of Sidney Road where the proposed entrance has been planned, the area is obscured and dangerous.

Members requested that the Town Clerk write to Shropshire Council to call the application to the Shropshire Council Planning Committee.

R/45 17/02643/TCA 7 Upper Linney Ludlow SY8 1EF

RESOLVED (unanimous)
GG/CS

No objection

R/46 17/01994/AMP Smithfield House Lower Galeford Ludlow SY8 1RT

RESOLVED (unanimous)
GG/RJ

No objection

R/47 17/02629/FUL Henwick House Gravel Hill Ludlow SY8 1QU

RESOLVED (unanimous)
GG/DL

No objection

R/48 17/02696/TPO Torfels Livesey Road Ludlow

Members requested that the Town Clerk write to Shropshire Council and ask why LTC are requested to make comment when the application has already been agreed by Shropshire Council's Tree Officer.

RESOLVED (unanimous)
GG/DL

Object

Members supported Ludlow Tree Officer's comments that the oak should be left as a 'soaring oak'

R/49 17/02700/LBC 5 Brand Lane Ludlow

RESOLVED (unanimous)
GG/CS

No objection

Members have no objection in principle to the division of the dwelling into two flats however some concerns were raised regarding the emergency access from the kitchen area and requested that a risk assessment is carried out by the Fire and Rescue Service.

R/50 17/02727/LBC 1 Bell Lane Ludlow SY8 1BN

RESOLVED (unanimous)
GG/CS

No objection

Members have no objection subject to the Conservation Officer being consulted over the type of bricks to be used to infill the doorway as there will be insufficient bricks from the alterations proposed.

R/51 17/02897/AMP 13 The Bullring Ludlow SY8 1AD

RESOLVED (unanimous)
GG/DL

No objection

R/52 17/01372/FUL Poyner Road Ludlow SY8 2RQ

RESOLVED (unanimous)
GG/CS

Object

Members made the following comments;

- the amendments submitted on 19th June to Shropshire Council have a limited consultation period of 14 days for comments to be submitted
- the original plans submitted clearly show a red outline to the plot
- the amendments submitted only indicate half of the original plot now being developed with no indication of future development within this boundary.
- LTC support the Unitary Councillors Huffer and Boddington's request that the application is called into Shropshire Council's Planning Committee.
- The original objections submitted by LTC on 9th May 2017 have not been addressed.

Members reiterate previous comments made on 9th May 2017;

To Object for the following reasons:

- i) The proposal is unachievable and unsustainable.*
- ii) access for emergency vehicles, refuse collections would be impeded*
- iii) there would be inadequate parking provision*
- iv) Drainage may be problematic.*

R/53 17/02808/LBC 18 Lower Broad Street Ludlow SY8 1PQ

RESOLVED (unanimous)
GG/CS

No objection

R/54 16/05602/FUL Land West of Friars Walk Ludlow

Members agree that the application is inappropriate for the area and the proposed access into the site as stated in the 'Construction Management Plan' (CMP) is totally unworkable. Friars Gardens is a residential area with a hammer head end to the cul-de-sac which has been adopted by Shropshire Council Highways, the Chair is currently waiting for confirmation on the ownership of the path leading from Friars Gardens to Friars Walk as this has not been adopted by Highways, it is this path that the developers intend to use to transport materials on to the site.

The CMP states main site access and the hours of delivery for materials;

The main site access to the development will be by way of Upper and/or Lower Galdeford and Friars Gardens to the hammerhead at the end of Friars Gardens adjacent to the site and then down the public footpath ramp to Friars Walk. The roads in Friars Gardens are in excess of 3.0m which gives more than enough room for the construction vehicles to travel along them. Materials will be delivered in small loads and offloaded in Friars Gardens making use of the parking bays (See Access Ariel View Attachment 4). Materials will then be transported either by hand or small machine down the ramp to the site. The proposed secondary access will be by way of Friars Walk off Old Street. To address the issue that the public will continue to use the roads and footpaths and enable small construction vehicles to negotiate the 180° corner at the meeting of the ramp from Friars Gardens and Friars Walk, there will be at least two banksman on hand at all times when any construction vehicles are manoeuvring in the hammerhead or traversing either of these pathways to protect the public and to provide assistance to the vehicle when negotiating the tight corner and narrower areas of these paths.

Delivery Programme The times for deliveries and collection are still to be finalised as part of the CTMP and will be amended if required. Our aim is to smooth the delivery process to avoid disruption to the local community. The preferred delivery timings would be: Morning deliveries; major a. 0700 – 0830 Morning deliveries; minor b 10.30-1200 Afternoon deliveries; minor c. 1430 – 1600 Evening deliveries; major d. 1800 – 2000 Monday to Saturday, with certain items delivered on a Sunday by arrangement, if the Site Agent considers it necessary to take advantage of quiet periods when the footpaths are little used. These timing would result in the main bulk materials being delivered to site in the early morning or late afternoon avoiding the peak traffic periods and causing the least disruption to the local community.

RESOLVED (unanimous)
GG/CS

Object

Members strongly object to the application for the following reasons;

- The Construction Management Plan is unworkable
- No consideration or consultation has been given to the residents of Friars Walk and Friars Gardens
- The main pedestrian access to the Primary School has not been considered, delivery times stated include times when children and parents will be using Friars Walk to take children to school and collect.

- In- fill sites are not suitable for development due to location and access.

R/55 ROAD RESURFACING – GALEFORD - LUDLOW

RESOLVED (unanimous)
GG/MC

To defer the item due to a proposed change of date from 1st August 2017 to a later time in the year to avoid disruption during the summer.

R/56 PLANNING ENFORCEMENT- COLD WESTON ROAD LUDLOW

Councillor Sheward addressed the committee has he had been in discussion with residents at Cold Weston Road regarding the concerns that have been raised over the gabions placed along the edge of the site by the developers. These are a health and safety risk due to the size and instability, they were not part of the planning application.

The concerns from residents has been reported to Shropshire Council and planning enforcement has commenced. Councillor Sheward asked that Shropshire Council have a process put in place for residents to report issues.

Residents are also concerned over sewage and drainage issues. Also there are concerns over the height of the trees and that they will become an issue at a later date.

There is a small section of land adjacent to the footpath which runs along the site on the south side and ownership as Western Power need to excavate to insert power lines.

Construction traffic is also an issue, one resident has had significant damage caused to a car.

Councillor Sheward asked that members support the planning enforcement action.

RESOLVED (unanimous)
GG/CS

The chair thanked Councillor Sheward and requested that the Town Clerk write to Shropshire Council to

- Support the planning enforcement
- Request information regarding the installation of the gabions and who authorised this.
- Seek advice on the sustainability of the trees on the site

R/57 SUSPEND STANDING ORDERS

RESOLVED (unanimous)
GG/CS

To suspend standing orders

R/58 PUBLIC OPEN SESSION

Mrs Moore Cold Weston Road informed members that the footpath running from Cleeview to Downton View has been excavated in parts and back-filled with soil which has caused instability and erosion, although the path is not a public right of way it is greatly used by local residents.

R/59 REINSTATE STANDING ORDERS

RESOLVED (unanimous)
GG/TG

Members reinstated standing orders

R/60 GRANT APPLICATION – LUDLOW GREEN FESTIVAL

RESOLVED (unanimous)
GG/RJ

To defer the grant application due to financial information being submitted late.

Meeting closed at 8.33pm

Chairman

NB: No Closed Session minutes will be issued

Date

REPRESENTATIONAL COMMITTEE MINUTES 19TH JULY 2017



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 19th July 2017** at **7pm**.

R/61 PRESENT

Chair: Councillor Ginger

Vice Chair Councillor Sheward
Councillors: Councillors Clarke, Garner Gill and Pote

Officers: Gina Wilding, Town Clerk
Stephanie Williams, Admin Assistant

Also attending Unitary Councillor Andy Boddington Ludlow North
Nick Scott Managing Director of Pickstock Homes
Katherine Else Managing Director Claremont Planning Consultancy

R/62 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/63 APOLOGIES

Apologies were received from Councillors Jones, Lyle, Mahalski and Paton

R/64 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of interest

Cllr	Item	Reason
Garner	15	Chair of The Green Festival
Ginger	17/03016/LBC 17/03015/FUL	Near neighbour

Personal Interest

Cllr	Item	Reason
Garner	15	Participant in Green Festival
Pote	15	Participant in Green Festival

R/65 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/66 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There was one Unitary Councillors present.

Councillor Boddington, Unitary Councillor Ludlow North

**R/67 MINUTES
RESOLVED (unanimous)
GG/CS**

That the minutes of the Representational Committee meeting held on Wednesday 28th June 2017 be approved as a correct record and signed by the Chairman.

R/68 ITEMS TO ACTION

The Chairman thanked staff for completing the items to action.

RESOLVED (unanimous)
GG/CS

To note the items to action

R/69 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)

RESOLVED (unanimous)
CG/GG

To note the agenda of the meeting held on 19th July and the minutes of Wednesday 28th June 2017.

R/70 PRESENTATION - CLAREMONT PLANNING CONSULTANCY – LAND AT ROCKS GREEN - LUDLOW

Nick Scott Managing Director of Pickstock Homes (Developer) and Katherine Else Managing Director of Claremont Planning Consultancy presented members with the proposal for a hybrid planning application of two hundred homes including the outline of the first phase of the housing development on Rocks Green. The developer indicated that the plan was to build the two hundred homes over a period of between 6-10 years in total. The developer stated that the site would be liable for statutory affordable housing provision, but did not specify the details of the S106 agreement for the site.

Members raised the following point to be considered prior to the application being submitted to Shropshire Council;

- Adequate parking provision should be planned into the development to prevent the designed in spacious aspect of the development being swamped by cars
- Drainage issues are resolved in line with SUDS best practice and Environment Agency guidelines
- The green open space provision is centralised within the development to safeguard children
- Traffic management scheme is adequately considered regarding access and egress onto the main access road including the increase in traffic due to the development on the supermarket and petrol station at Rocks Green.
- To adequately consider the ability of the existing infrastructure of Ludlow to cope with this development
- That the provision of much needed small family homes, 2 and 3 bedroom properties is planned into the development at each phase of the development
- The inclusion of swift bricks as an integral feature of the houses.

The Chair thanked Pickstock Homes and Claremont Planning Consultancy for the presentation and for consulting Ludlow Town Council in the early stages of the planning.

R/71 SHROPSHIRE COUNCIL DECISIONS
RESOLVED (unanimous)
GG/EG

That the decisions be noted

R/72 17/01387/FUL Housing Development Site Sidney Road Ludlow

RESOLVED (unanimous)
GG/CS

To Object

Members felt that the revised plans had not address their previous comments submitted to Shropshire Council on 4th July 2017 and 3rd May 2017.

To strongly object on the following grounds:

- i) The amenity value of the land is significant to the existing residents, who have enjoyed the use of the land for over twenty years*
- ii) The proposed development is overdevelopment of the area*
- ii) The proposed development would be detrimental to the visual amenity of the area*
- iii) The access to proposed parking area off Sidney Road is obscured and potentially dangerous because it leads onto a very busy road, which is a bus route and reduced to single width due to parked cars. The bus stop is at the end of Sidney Road where the proposed entrance for parking has been planned.*
- iv) The existing footpath and the bridleway are on the definitive map;*
- v) There are Tree Protection Orders on all three trees on the site*

There is precedent in case law established by the Sunningwell case in Oxfordshire, and others, where the development was refused on the grounds that the space had been used as an amenity area for over 20 years.

R/73 17/02991/FUL 25 Steventon New Road Ludlow

RESOLVED (unanimous)
GG/TG

No objection to the proposed works

However, members felt that the way the application was presented was misleading and flawed because the velux window, dormer window and the staircase were omitted from the description of the planning application.

**R/74 17/03016/LBC 18 Bullring Ludlow
17/03015/FUL 18 Bullring Ludlow**

RESOLVED (unanimous)
GG/RJ

To Object

For the following reasons:

- The proposed development would be overdevelopment of a very small site
- The development is in very close a proximity to Ludlow Town Walls, which is designated by Historic England as an Ancient Scheduled Monument.
- Structural engineering methods include pile driving, which would have a destabilising effect the town walls. There is no access to the site for the pile driving equipment.
- The development would have a detrimental impact to the surrounding area because of the lack of amenity area for the proposed dwellings
- Access to the dwellings, is severely restricted. There is only pedestrian access.
- There is no provision for parking

R/75 17/03027/LBC Smithfield House Lower Galeford Ludlow SY8 1RT

The Committee praised the applicants for working co-operatively with the Conservation Officer.

RESOLVED (unanimous)
GG/MC

No object

R/76 17/03026/LBC 1-2 King Street Ludlow

RESOLVED (unanimous)
GG/EG

No objection

R/77 17/03455/TCA The Croft 12 Dinham Ludlow

RESOLVED (unanimous)
GG/TG

No objection

R/78 17/03337/LBC The Wheatsheaf Lower Broad Street Ludlow

RESOLVED (5:0:1)
GG/MC

Members felt that the proposed signage and lighting were excessive in a residential and out of keeping with the street scene of the conservation area.

However, subject to the following amendments, there was no objection to the proposal:

- Removal of the signage and light on the east wall (4 & 5), by the Broad Gate Arch because it is in an area of restricted visibility, so unnecessary, and it would be a distraction to motorists passing through the narrow archway.
- Removal of third down lighter at the west end of the building.

For clarity:

Signage to be retained:

- The hanging sign because it is a traditional indication of a public house (2 & 3).
- Two downlighters (1)
- The main large sign and lighting (4&5)
- The lantern and the two non illuminated information boards (6,7 & 8).

R/79 ROAD CLOSURE-JULIAN ROAD – 25/09/2017 – 29/09/2017

RESOLVED (unanimous)
GG/MC

To note the road closure

R/80 GRANT APPLICATION - GREEN FESTIVAL**RESOLVED (unanimous)**
GG/TG

Members requested that two aspects of the accounts are fully explained. Namely, that the 'at cost value' of the intangible asset is defined and where the 'at cost value' sits within the accounts is adequately explained. The information should be made available for consideration at Representational Committee Agenda 23rd August 2017.

R/81 CORVE STREET BUS STOP**RESOLVED (unanimous)**
GG/CS

To note the letter from Shropshire Council stating that Corve Street is not wide enough to accommodate the proposed street widening.

R/82 TREES – CORONATION AVENUE**RESOLVED (unanimous)**
GG/TG

- i) To support Peter Norman, Tree Officer's detailed report and suggestions of an oak avenue along Bromfield Road/Coronation Avenue to replace the existing trees without liability for cost of the project or involvement in the discussion with land owner. .

The "avenue" of trees consists of four separate blocks of planting with substantial gaps between them dictated, in part, by the causeway over the flood release channel. The four distinct groups number as follows:

On the East side starting from the South (Lower Corve Street end).

Block 1 - 1 young oak; 5 mature birch; 2 mature cypress; 1 mature hawthorn; total 8 trees.

Block 2 - 1 dead cypress; 2 mature birch; total 3 trees.

On the West side starting from the South.

Block 1 - 7 young oak; 3 mature cypress (2 dead); 3 dead birch; 1 mature ash; total 14 trees.

Block 2 - 11 mature crab apples (3 dead); 5 mature birch (one dead); 4 mature cypress (one dead); total 20 trees.

The total planting in the Avenue therefore comprises 45 trees most of which appear to have been planted at the same time (1953?) but 8 of which (the young oaks) much more recently. However the comments by Siobhan Reedy relate to only the last block listed above. This may be because this is the only block in which the trees are planted outside the metal fences of the adjacent fields and are therefore the responsibility of the Highways Authority and not that of the owners of the fields (but who planted them all in the first place?)

Because of this limitation, the action proposed is not a comprehensive solution to the problem of what is indeed "a very tired and motley group of trees". Indeed, the replacement of this block of 20 trees with fastigiate oaks will make the avenue as a whole even more "motley".

One aesthetic consideration in planning replanting is the nature of the immediate environment - in this case grazed fields. In such a situation a planting of striking exotics is not appropriate and the introduction of native trees matching a rural context should be preferred.

In my opinion any action on this particular section of the Avenue should be related to a longer term plan to deal with the entire length of the avenue. Unless the Highways Authority have some jurisdiction over areas within the fence lines of the fields (which may be the case because of the embankment construction of the causeway) this will inevitably involve the collaboration of the landowner(s). The presence of 8 young pedunculate oaks within the fences (all well staked and protected from stock) indicates that this may not be a problem. (N.B. These oaks may have been planted when the bridge was rebuilt after the floods to make good the loss of trees during construction).

The phased approach I would suggest is to replace all the existing trees with standard pedunculate oak to match the existing young trees. As a first step all dead trees and the crab apples and cypresses should be removed and the gaps planted up. Retention of the birch would retain the screening of the road for the residents of Lower Corve Street. In a second phase the birch (many of which have serious rot pockets from previous branch removal and are not long lived anyway) could be taken out and the oak avenue completed. Cooperation with the adjacent landowners may enable some of the gaps to be filled on both sides of the road. Although in the short term serial planting will mean trees of different sizes, in the long term Coronation Avenue could become an avenue of mature oaks which continues the motif along the Bromfield road past the Leisure Centre.

- ii) To write to Peter Norman to thank him for the detailed report and suggestions.

Meeting closed at 8.22pm

Chairman

Date

NB: No Closed Session minutes will be issued

COMMITTEE & WORKING GROUP MINUTES
SERVICES COMMITTEE 17TH JULY 2017

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 17th JULY 2017** at **7.00PM**.

S/16 PRESENT

Chairman: Councillor M Clarke

Councillors: Cobley, Garner, Ginger, Jones, Lyle and Parry.

Officers: Gina Wilding, Town Clerk
 Sean Turgoose, DLF & Market Supervisor
 Sarah Hughes, Finance Assistant
 Tony Caton, Market Officer

Also Attending: Councillor Sheward

S/17 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/18 APOLOGIES

Apologies were received from Councillors Gill, Paton, Perks and Smithers.

S/19 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
None.		

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Parry	11	Chair of Ludlow in Bloom
	10	Member of Access Group

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Councillor Cobley	12	Relatives use Skate park
Councillor Ginger	9	Shopkeeper in town centre

S/20 PUBLIC OPEN SESSION

Mr Paul Dazemoor, Chair of Ludlow Market Traders Committee, introduced himself as the new chair of the Market Traders Committee who will be representing Market Traders as one single voice. He thanked Councillor Clarke for his attendance at the last meeting, and added that he would like the Services Committee and Market Traders to work together in a positive way. He would like a proactive and regular dialogue to continue and encouraged members to attend their meetings and visit the market and consult with traders.

Members thanked Mr Dazemoor for attending the meeting and agreed that a constructive and open relationship between the Services Committee and Market Traders Committee would be positive.

Mr Colin Sheward, Lime Close, expressed his concerns regarding Item 10 (Representatives on Outside Bodies). He felt that the role of a Council Representative could be an ambiguous and potentially complex role, and using minutes as the primary communication tool may not be the effective and lead to further ambiguity. Furthermore he raised the concern that minutes of voluntary bodies may not be suitable for 3rd party use because of confidentiality issues, and he felt that this issue should be further discussed by Full Council.

S/21 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor V Parry, Ludlow South informed members that Ludlow in Bloom judging day was taking place this Wednesday 19th July. Judging will begin in the Buttercross Museum at 9am. She invited members to attend the Buttercross and also the lunch at the Women's Centre at 11.30am. The Town Clerk requested an itinerary for the day, and also to be informed of numbers attending the Buttercross so she can ensure ample seating provision.

S/22 MINUTES**RESOLVED (Unanimous) MC/RJ**

That the minutes of the Services Committee meeting held on the 5th June 2017, be approved as a correct record and signed by the Chairman.

S/23 ITEMS TO ACTION**RESOLVED (Unanimous) MC/RJ**

To note the Items to Action.

S/24 MARKET TRADER MEETING

RESOLVED (6:0:1) MC/RJ

That:-

- i) The minutes of the Market Trader meeting held on 16th June 2017 be noted, and
- ii) The date of the next meeting to be held on 7th August 2017 be noted

S/25 STREET LIGHTING

RESOLVED (Unanimous) GG/MC

That the decision made by Full Council on 19th June 2017 remains unchanged:

- i) Due to recent break in attempts and thefts from town centre businesses, the Town Council 's Street Lighting is left as it is for reasons of security, crime prevention, provision of adequate lighting for CCTV images and reassurance for all residents and businesses.*
- ii) Shropshire Council are approached regarding the reported countywide review of lighting due to take place over a five year period, and asked to officers to clarify the nature and timetable for reviewing street lighting in Ludlow.*

S/26 REPRESENTATIVES ON OUTSIDE BODIES

Councillor Garner agreed with Councillor Sheward's previous comments during Public Session, regarding the validity of minutes and what purpose they would serve to the running of the Town Council.

Councillor Ginger expressed his concerns with using minutes from non-elected bodies, some of whom may have a pre-set agenda to what is being discussed, therefore posing the risk of them being bias or imbalanced.

Councillor Jones suggested the idea of an annual report from Representatives.

The Chair concluded by stating that no organisations would be pressured to submit minutes, rather that the agenda item would serve as a forum at which organisations can update Ludlow Town Council if they would like.

RESOLVED (6:1:0) MC/RJ

To adopt the list of outside organisations to report to Services.

S/27 LOWER CORVE STREET BENCH

The Town Clerk informed the Committee that as the bench was on Town Council land, it would therefore fall under our remit of maintenance responsibility, and as such should be added to the DLF's schedule of regular checks so we can ensure safety standards are adhered to.

RESOLVED (5:0:2) MC/DL

To adopt the ongoing maintenance of Ludlow in Bloom's new bench on Council land on Lower Corve Street.

S/28 WHEELER ROAD SKATE PARK

Councillor Jones informed the Committee that the residents putting together the proposal for the park will not have complete information until next week. It was therefore suggested that the item is deferred until the next meeting if the information is available then.

RESOLVED (Unanimous) MC/RJ

That the item is deferred until the next meeting, providing the information is made available in time.

S/29 LUDLOW MUSEUM AT THE BUTTERCROSS

RESOLVED (Unanimous) AC/MC

That the update be noted.

S/30 MEMORIAL CROSS

The Chair informed the Committee that he had been to visit the Memorial Cross at Henley Road Cemetery on the morning of the meeting, and confirmed that it was as pictured in the report.

Councillor Ginger expressed his concerns regarding committing expenditure that was not agreed during the budgeting process, and therefore the task should remain under the DLF remit, to be carried out when time permits.

RESOLVED (Unanimous) GG/RJ

That the landscaping works to the Memorial cross are undertaken by the Direct Labour Force when their workload permits, following standard procedure for costing appropriately.

S/31 **BENCH UPDATE**

RESOLVED (Unanimous) GG/MC

That the report be noted.

The meeting closed at 7.55pm

Chairman

Date

N.B. No Closed Session Minutes will be issued.

COMMITTEE & WORKING GROUP MINUTES
STAFFING & APPEALS COMMITTEE 10TH JULY 2017

CLOSED SESSION MINUTES

Closed session minutes of a meeting of the Staffing and Appeals Committee held in the Guildhall, Mill Street, Ludlow on **MONDAY 10th JULY 2017** at **2.00pm**.

SA/10 PRESENT

Chairman: Cllr Jones

Councillors: Garner, Gill, Lyle, Pote, and Sheward and Smithers

Officers: Gina Wilding, Town Clerk
 Naomi Brotherton, Senior Admin Assistant

SA/11 HEALTH AND SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

SA/12 APOLOGIES

No apologies for absence were received.

SA/13 DECLARATION OF INTERESTS

Disclosable Pecuniary Interests
None

Conflict of Interest
S Tugoose - knows candidate 6

Personal interests
None

SA/14 MINUTES

RESOLVED (6:0:1)
RJ/DL

That the minutes of the Staffing & Appeals Committee meeting held on 5th June 2017 be approved as a correct record and signed by the Chairman.

SA/15 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous)
RJ/TG

That the public be excluded and the meeting continue in closed session.

SA/16 SHORT-LISTING FOR THE POST OF DLF ASSISTANT GROUNDS PERSON

RESOLVED (unanimous)
RJ/DL

That the following applicants are invited for interview 1, 4, 5, 7, 8, 9, 12, 17.

SA/17 INTERVIEW PANEL

RESOLVED
RJ/DL (unanimous)

That the Interview Panel for the post of DLF Assistant Grounds Person is, Councillors Jones, Sheward and Garner, and the DLF Supervisor.

SA/18 ALTERNATIVE INTERVIEW DATE

RESOLVED
RJ/DL (unanimous)

That applicant 1 is offered the alternative interview date of the 27th July 2017, due to being unavailable on the 20th July.

The meeting closed at 11:00am

Chairman

Date

STAFFING & APPEALS COMMITTEE MINUTES 14TH JULY 2017

CLOSED SESSION MINUTES

Closed session minutes of a meeting of the Staffing and Appeals Committee held in the Guildhall, Mill Street, Ludlow on **FRIDAY 14th JULY 2017** at **10.00am**.

SA/19 PRESENT

Chairman: Councillor Jones
Councillors: Gill; Pote; Sheward and Smithers
Officers: Lucy Jones, Senior Finance Assistant (Deputising in the absence of the Town Clerk)

SA/20 HEALTH AND SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

SA/21 APOLOGIES

Apologies for absence were received from Councillor Cobley, Garner and Lyle.

SA/22 DECLARATION OF INTERESTS

Disclosable Pecuniary Interests

None

Conflict of Interest

None

Personal interests

Councillor Pote	Item 8	Knows of candidate 8
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SA/23 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (Unanimous) RJ/TG

That the public and press be excluded and the meeting continue in closed session.

SA/24 FULL-TIME (MATERNITY COVER) FOR FINANCE ASSISTANT

RESOLVED (Unanimous) CS/RJ

That the maternity notification letter from the Finance Assistant (Full-time), be noted.

SA/25 RESOLVED (Unanimous) RJ/TG

That:-

- i) the advice from Ellis Whittam be noted.
- ii) the recruitment process for the two maternity posts not be combined.
- iii) a further recruitment process be undertaken once more information is available.

SA/26 SHORT-LIST FOR THE POST OF PART-TIME (MATERNITY COVER) FINANCE ASSISTANT

RESOLVED (Unanimous) RJ/JS

That Candidates 1,2,5,7 and 8 are invited for interview.

SA/27 INTERVIEW PANEL

RESOLVED (Unanimous) RJ/TG

That the Interview Panel for the post of Part-time (Maternity Cover) Finance Assistant be held on the 21st July 2017 and be made up of Councillors Gill, Lyle, Pote and the Town Clerk. And that Councillor Smithers be in reserve should any of the other Councillors be unable to attend.

SA/28 SCHEDULE FOR THE DAY

RESOLVED (Unanimous) RJ/RP

That:-

- a) following the deletion of interview slot 6, the schedule for the day is approved.
- b) it be noted that candidate 8 cannot attend on the 21st July 2017, and that they be offered an alternative interview date.

SA/29 TEST

RESOLVED (Unanimous) RJ/TG

That the test for the Part-time (Maternity Cover) Finance Assistant be approved.

The meeting closed at 10.25am

Chairman

Date