

LUDLOW TOWN COUNCIL

A G E N D A

COUNCIL

To: All Members of the Council, Unitary Councillors; Press

Contact:- Gina Wilding

Ludlow Town Council, The Guildhall

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Despatch date: - 11th September 2019

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 16th September 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Annual Core Grant Applications***
- ***Project Support Grants***
- ***Street Trading Pitch, Castle Square***
- ***Shropshire Fire Judicial Review***
- ***Christmas Eve Market***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **Health and Safety**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **Recording of Meeting**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **Apologies**

To receive apologies from councillors not present.

4. **Declarations of Interests**

To receive declarations of interests from councillors.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

5. **Public Open Session (15 minutes)**

Members of the public are invited to make representations to the Council on any matters relating to the work of the Council.

6. **Ludlow's Unitary Councillors Question and Answer Session**

Ludlow's Unitary Councillors are invited to address the Council.

7. **Minutes**

To approve as a correct record and sign the minutes of the open and closed session **COUNCIL minutes of MONDAY 29th JULY 2019.**

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

That minutes are a record of the Council's resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if

required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes will be received without discussion.

8. Items to Action

To note the items to action sheet from the previous Council meeting held on the MONDAY 29th JULY 2019.

	ITEM	Attachment
9.	ANNUAL CORE GRANT FUNDING APPLICATION 2020-21	
a)	Annual Core Grant Funding Criteria	9a
b)	To consider Annual Core Grant Funding Applications from:-	9b
	Citizens Advice Friends of St Leonards Friends of Whitcliffe Common Ludlow Assembly Rooms Ludlow and Area Youth Partnership Ludlow Concert Band Ludlow Castle Croquet Club Ludlow Fairtrade Town Group Ludlow Fringe Ludlow In Bloom Ludlow Pride Ludlow Town Colts Ludlow Visitor Information Centre Photospace Storymine Wildlife Watch Ludlow Working Together Ludlow	
c)	To receive feedback from Annual Core Grant Funding 2019-20:- Ludlow Concert Band Ludlow Youth	9c
10.	PROJECT SUPPORT GRANTS	
a)	Project Support Grant Funding Criteria	10a
b)	To consider Project Support Grant Funding Applications from:-	10b
	Defib4 You Ludlow Detachment – Shropshire Army Cadet Force	
11.	CLIMATE EMERGENCY WORKING GROUP	
	To approve the process for an Energy/Carbon Audit.	11
12.	CHRISTMAS EVE MARKET	
	To approve a Christmas Eve Specialist Market on Tuesday 24 th December 2019. Please note that the market traders support this proposal and the Market Officer has agreed to work this day.	No papers

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| 13. STREET TRADING PITCH, CASTLE SQUARE | To consider a report regarding the Street Trading Pitch on Castle Square. | 13 |
| 14. SHROPSHIRE FIRE AUTHORITY JUDICIAL REVIEW | To consider the request from Shropshire & Wrekin Fire Authority. | 14 |
| 15. WORKING GROUP MEMBERSHIP | <i>To suspend Standing Orders</i> ; and consider | No papers |
| | i) To form a Market Night Working Group and agree membership. | |
| | ii) To approve that the Working Group will use the Night Markets Report to consult with local organisations including the Chamber of Trader and residents; and actively consider the potential impact that Night Markets could have on existing businesses within the Town in their recommendations to Services Committee. | |
| | <i>To re-instate Standing Orders</i> | |
| 16. COMMITTEE RECOMMENDATIONS | | |
| a) | To consider the open and closed recommendations from the Services Committee on the 2 nd September 2019. | 16a |
| b) | To consider the recommendations from the Policy & Finance Committee on the 9 th September 2019. | 16b |
| 17. COMMITTEE & WORKING GROUP MINUTES | | |
| a) | To receive the minutes of the Policy & Finance Committee meeting held on the 22 nd July 2019. | 17a |
| b) | To receive the minutes of the Services Committee meeting held on the 2 nd September 2019. | 17b |
| c) | To receive the minutes of the Representational Committee meeting held on the 24 th July and 21 st August 2019. | 17c |
| 18. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | No papers |
| 19. DISABILITY ACCESS AUDIT QUOTATIONS | To consider the Disability Access Audit quotations. | 19 |

M e m b e r s h i p

Councillors Gill (Town Mayor); Pote (Deputy Mayor); Clarke; Copley; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O'Neill, Paton; Perks; Sheward; and Smithers.

**The next Council meeting will be held on the
28th October 2019**