

LUDLOW TOWN COUNCIL

A G E N D A

COUNCIL

To: All Members of the Council, Unitary Councillors; Press

Contact:- Gina Wilding

Ludlow Town Council, The Guildhall

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Despatch date: - 13th February 2019

You are summoned to attend a meeting of Ludlow Town Council to be held at The Guildhall, Mill Street, Ludlow, on Monday 18th February 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Presentation from Ludlow's Police Sergeant***
- ***Parking Survey***
- ***Future High Street Fund***
- ***Mayor Making***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **Apologies**

3. **Declarations of Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** - to approve as a correct record and sign the minutes of the open session **COUNCIL minutes of MONDAY 21st JANUARY 2019.**

‘The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat’ LGA 1972, Sch 12, para4 (1)

Members are reminded:

That minutes are a record of the Council’s resolutions and proposed factual amendments relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes will be received without discussion.

7. **Items to Action** – To note the items to action sheet from the previous Council meeting held on the MONDAY 21st JANUARY 2019.

	ITEM	Attachment
8.	PRESENTATION FROM LUDLOW POLICE SERGEANT To receive a presentation from Ludlow’s Police Sergeant Kapil Pindoria.	No papers
9.	PARKING SURVEY	
a)	To approve the Terms of Reference for the Parking Working Group.	9a
b)	To approve the process for the parking survey in Ludlow.	9b

10. FORMER LORD LIEUTENANT – SIR ALGERNON HEBER-PERCY KCVO	To approve sending a letter of thanks to Sir Algernon Heber-Percy KCVO for his service as the Queen’s Lord Lieutenant of Shropshire until his retirement on the 2 nd January 2019, when Mrs Anna Turner DL took up her appointment.	No papers
11. SHROPSHIRE ASSOCIATION OF LOCAL COUNCILS’ (SALC) AREA COMMITTEE REVIEW 2019	To consider and respond to the SALC Area Committee Review 2019.	11
12. FUTURE HIGH STREET FUND	To note the information from Shropshire Council, and to consider how information from the CLP, and other sources such as the parking survey, the proposed footfall survey for the market and the town could assist with preparation for the 2020 round of funding.	12
13. MAYOR MAKING	To receive an update on the arrangements for Mayor Making 2019.	13
14. LUDLOW RESIDENTS SENIORS’ ANNUAL CHRISTMAS PARTY	To consider a report on the Ludlow Residents Seniors’ Annual Christmas Party and to adopt the Staff/Councillor Protocol.	14
15. RECORDING OF MEETINGS	To consider the report on Recording of Meetings and to adopt the Policy and signage.	15
16. COMMITTEE RECOMMENDATIONS	To consider the recommendations from the Policy & Finance Committee on the 11 th February 2019.	16
17. COMMITTEE & WORKING GROUP MINUTES		
a)	To receive the minutes of the Policy & Finance Committee meeting held on the 14 th January 2019.	17a
b)	To receive the minutes of the Services Committee meeting held on the 4 th February 2019.	17b
c)	To receive the minutes of the Representational Committee meeting held on the 6 th February 2019.	17c

M e m b e r s h i p

Councillors Gill (Town Mayor); Sheward (Deputy Mayor); Clarke; Cobby; Garner; Ginger; Jones; Lyle; Mahalski; Parry; O’Neill, Paton; Perks; Pote; and Smithers.

**The next Council meeting will be held on the
25th March 2019**