

CLOSED SESSION MINUTES

Closed session minutes of a zoom meeting of the Staffing Committee held on **TUESDAY 15th DECEMBER 2020** at **2.00pm**.

ST/27 PRESENT

Chair: Cllr Lyle

Councillors: Coble, Garner, Gill (from 2.30pm), Ginger, Pote and Sheward.

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk
 Naomi Brotherton, Senior Admin Assistant

ST/28 VIRTUAL MEETING WELCOME

The Chair welcomed everyone to the virtual Staffing Committee meeting, and introduced the Councillors present, and explained that:

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

ST/29 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

ST/30 **APOLOGIES**

Apologies for absence had been received from Councillor Jones.

ST/31 **DECLARATION OF INTERESTS**

Disclosable Pecuniary Interests

None declared

Conflict of Interest

None declared

Personal interests

None declared

ST/32 **PUBLIC OPEN SESSION**

There were no members of the public present.

ST/33 **MINUTES –19th NOVEMBER 2020**

RESOLVED (unanimous) DL/EG

That subject to the amendment that the meeting was held by zoom, the minutes of the Staffing Committee meeting held on the 19th November 2020, be approved by the Chairman as a correct record.

ST/34 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (unanimous) DL/CS

That the public and press be excluded and the meeting continue in closed session.

2.08pm the meeting was adjourned.
2.10pm the meeting was reconvened.

ST/34 LCC FINAL REPORT

RESOLVED (unanimous) RP/CS

To note that an initial discussion of the report concluded in a census of approval for the recommendations of the report, and that careful, sensitive and detailed consideration of the recommendations would be undertaken at future meetings.

ST/35 MANAGING CHANGE

2.30pm Councillor Gill joined the meeting.

RESOLVED (unanimous) DL/RP

To approve the guide to managing change in local councils as the primary working document to guide the process.

ST/36 THE WAY FORWARD

RESOLVED (unanimous) DL/RP

That a further Staffing Meeting takes place on at 3pm on Monday 21st December 2020, and at that meeting those present prioritise the report recommendations; and also consider the initial steps for the first priority.

The meeting closed 3.04pm

Chairman

Date