



LUDLOW TOWN COUNCIL

Tuesday 3rd February 2009

You are summoned to attend a Special Meeting of Ludlow Town Council which will be held at The Buttercross, Ludlow, SY8 1AW, on **Monday 9th February 2009 at 7.30pm** at which your attendance is required.

TO: MEMBERS OF LUDLOW TOWN COUNCIL: Councillors Newbold (Town Mayor), Davies (Deputy Town Mayor), Aitken, Bradley, Callender, Galtress, Glaze, Hunt, Kidd, Mitchell, Pope, Pound, Smithers, Taylor-Smith and Wilcox

AGENDA

1. **APOLOGIES** – To receive any apologies for absence.
2. **PREJUDICIAL AND PERSONAL INTERESTS** – To receive any specific declarations of interest.
3. **PUBLIC OPEN SESSION (15 minutes)** – Members of the public are invited to make representations on any matter relating to the work of the Council.
4. **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** – The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
5. **STAFFING MATTERS**
 - a) **Confidential Discussion**
 - b) **Post of Town Clerk**
 - c) **Staff Contracts, Job Descriptions and Appraisals**

Town Clerk