



LUDLOW TOWN COUNCIL

Wednesday 30th January 2008

You are summoned to attend a Meeting of Ludlow Town Council which will be held at The Buttercross, Ludlow, SY8 1AW, on **Thursday 7th February 2008** at **6.30pm** at which your attendance is required.

TO: MEMBERS OF LUDLOW TOWN COUNCIL: Councillors Glaze (Town Mayor), Smithers (Deputy Town Mayor), Aitken, Bradley, Callender, Davies, Galtress, Hunt, Kidd, Mitchell, Newbold, Perks, Pope, Pound and Wilcox

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2. PREJUDICIAL AND PERSONAL INTERESTS

To receive any specific declarations of interest.

3. SELECTING MEMBERSHIP

To consider any possible criteria for selecting membership of committees including equality of ward representation.

4. APPOINTMENT OF MEMBERS OF COMMITTEES

To appoint members of committees as follows:

- a) Representational Committee – 8 members
- b) Services Committee – 8 members

After the appointments the members of both committees will be asked to elect their chairman and vice chairman, and any sub-committees or advisory committees (currently Markets Sub-committee of 5 members and Highways & Parking Advisory Committee of 5 members). Councillors need not be members of a main committee to be a member of one of its sub-committees)

- c) Policy & Finance Committee – Minimum 8/maximum 10 members. This committee consists of the Mayor, Deputy Mayor and Chairmen of the Representational and Services Committees and another 4-6 members to be appointed.

The members will be asked to elect their chairman and vice chairman, and the Accounts Sub-committee of 5 members and the Staffing & Appeals Sub-committee of 5 members.



5. SCHEDULE OF MEETINGS

To approve the attached Schedule of Meetings (Pg 3)

6. SEMINAR

To agree a date for the seminar/workshop for all Councillors and Staff to be facilitated by Councillor Aitken.

7. OUTSIDE BODIES

To determine which committees will receive reports of outside bodies and to appoint representatives for organisations not yet included. A list of outside organisations will be circulated at the meeting.

Richard Walden
Acting Town Clerk