

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 15th OCTOBER 2025** at **7PM**

S25/064 PRESENT

Chair: Councillor Cowell

Councillors: Addis, Childs (Vice), Lyle, Parry, Tapley and Taylor.

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk
 Julie Cox, Finance Assistant

S25/065 ABSENT

Councillors Gill, Ginger, Harris, Hepworth and Maxwell-Muller were absent.

S25/066 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair, Councillor K Cowell, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S25/67 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S25/068 APOLOGIES

Apologies were received from Councillor Ginger, Councillor Hepworth and Councillor Maxwell-Muller.

S25/069 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared

Conflicts of Interest

None declared

Personal Interests

Councillor Lyle

Knows M Beasley (Pride of Place)

Councillor Cowell

Knows M Beasley (Pride of Place)

Councillor Tapley

Knows M Beasley (Pride of Place)

S25/070 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S25/071 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry (Ludlow South) updated the Council on the progress of the demolition of the old Budgens building. Also that a revised date of 20th October 2025 has been given for the closure of Temeside.

S25/072 MINUTES

RESOLVED KC/PA (unanimous)

That the minutes of the Services Committee meeting held on Wednesday 3rd September 2025 be approved as a correct record and signed by the Chair.

S25/073 ITEMS TO ACTION

RESOLVED KC/DL (6:0:1)

That the Items to Action from the Services Committee on Wednesday 3rd September 2025 be noted.

S25/074 PRIDE OF PLACE LITTERPICKING

RESOLVED PA/DL (6:0:1)

That Ludlow Town Council support the co-ordination of the Saturday Ludlow Pride of Place litter picks from January 2026. The Deputy Town Clerk will take on the role of co-ordinator with assistance from Councillor Lyle.

S25/075 ST JOHNS GUARDIANS

RESOLVED KC/DL (unanimous)

That the success of the first event held on 17th September 2025 be noted.

S25/076 RESOLVED KC/DL (5:0:2)

That the terms of reference for St Johns Guardians be accepted.

S25/077 RESOLVED PA/MT (6:0:1)

That a report containing a costed bulb and perennial planting scheme for all the beds in St Johns Gardens be bought back to Services Committee for consideration.

S25/078 PLANTING TASK AND FINISH GROUP

RESOLVED DC/DL (5:0:2)

That the notes from the first meeting of the Planting task and finish group held on 18th September 2025 be received.

S25/079 RESOLVED KC/PA (5:0:2)

To approve the following recommendations from the Planting task and finish group:

- An updated list of planters to be completed by LTC staff (following work and rationalisation already completed this summer by DLF).
- An assessment of each planter to be undertaken and a list made of those to be removed.
- Create a database of planters which highlights who is responsible for planting/watering/sponsorship.
- Hanging baskets to be restricted to Castle Street toilets.
- Install 'summer' bunting around the market square to brighten it up each year between May-September.

S25/080 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED KC/DL (unanimous)

The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 8.08pm.

Chair

Date

Closed session minutes will be issued for this meeting.