

# MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 19<sup>th</sup> FEBRUARY 2025 AT 7PM** in the Guildhall, Mill Street.

## **S24/138** **PRESENT**

Chair: Councillor B. Waite

Councillors: Garner, Gill, Ginger, Parry, Tapley and S Waite.

Officers: Gina Wilding, Town Clerk  
Julie Cox, Finance Assistant  
Mark Hilton, DLF Supervisor

## **S24/139** **ABSENT**

Councillors Hall, Jones and Miller were absent.

## **S24/140** **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

The Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

## **S24/141** **RECORDING OF MEETINGS**

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

## **S24/142** **APOLOGIES**

Apologies were received from Councillor Jones (work), and Hall (work).

## **S24/143** **DECLARATIONS OF INTEREST**

### Disclosable Pecuniary Interests

None declared.

### Conflicts of Interest

Councillor Parry

Ludlow in Bloom

### Personal Interests

None declared

**S24/144 PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public present.

7.05pm Councillor Gill joined the meeting

**S24/145 LUDLOW UNITARY COUNCILLORS SESSION**

Councillor Parry, Ludlow South updated the Committee that the Shropshire Council Committee meeting that would be held for the first time in the Guildhall at Shrewsbury, week commencing 24<sup>th</sup> March 2025.

**S24/146 MINUTES**

**RESOLVED BW/EG (Unanimous)**

That the minutes of Services Committee meeting held on Wednesday 8<sup>th</sup> January 2025 be approved as a correct record and signed by the Chair.

**S24/147 ITEMS TO ACTION**

**RESOLVED BW/EG (unanimous)**

That the Items to action from Services Committee Wednesday 8<sup>th</sup> January 2025 be noted.

**S24/148 LUDLOW MARKET – VEHICLE PITCHES**

**RESOLVED BW/SW (unanimous)**

To approve that, with the approval of the Market Officer, and appropriate payments for use of electricity are made, overnight trailers are only permitted when the Market Trader is trading on a Town Council Market the next day.

**S24/149 RESOLVED BW/GG (unanimous)**

To disregard recommendation 2:2

**S24/150 RESOLVED BW/EG (unanimous)**

To approve that on every market trading day, and every street trading day, only catering vehicles actively participating in the market, or street trading, are permitted on the Market Square, or the Events Square.

**S24/151 LUDLOW MARKET – UNAUTHORISED USE OF COUNCIL STORAGE FACILITIES**

**RESOLVED BW/EG (unanimous)**

To note the actions taken to maintain compliance with market regulations, and Council decisions.

**S24/152 LUDLOW MARKET – EARLY MORNING ANTI-SOCIAL NOISE**

**RESOLVED BW/GG (unanimous)**

That the issues relating to anti-social noise during market set up be noted.

**S24/153 LUDLOW MARKET WI FI HUB**

**RESOLVED BW/TG (unanimous)**

That the report to consider Wi-Fi hub options is deferred until the next services Committee meeting.

**S24/154 ANNUAL PLAY AREA REPORTS**

**RESOLVED BW/TG (6:0:1)**

To note the complete findings of the reports and the work to be completed.

**S24/155 SHROPSHIRE COUNCIL PLAY AREA INFORMATION**

**RESOLVED BW/EG (unanimous)**

That the report be noted.

That Shropshire Council confirm that they hold the title for the play areas at St Johns Lane, Steventon New Road, Tollgate Road, Vashon Close, Parys Road, Fishmore View, Friars Field, Normandie Close, Dahn Drive (2 play areas).

That a risk assessment and ground zero costings be bought back to Committee for consideration.

**S24/156 CPRE HEDGROW PLANTING**

**RESOLVED EG/VP (5:2:0)**

To approve the planting of a hedgerow at Weyman Road amenity space supported by CPRE Shropshire and a £100 contribution from the Town Council's Climate Action budget 101/ 4062 be approved.

**S24/157 NO MOW MAY****RESOLVED BW/EG (6:1:0)**

To approve that Ludlow Town Council take part in the No Mow May 2025 campaign in seven areas of council land at Weyman Road, Linney Riverside Park, Housman Crescent Amenity Area and four areas at Henley Orchards.

**S24/158 ANTISOCIAL BEHAVIOUR – LOWER CORVE STREET****RESOLVED BW/EG (6:0:1)**

To approve monitoring the situation to establish if any further action is required.

7.40pm Councillor Gill left the meeting

7.45pm Councillor Gill rejoined the meeting.

**S24/159 LUDLOW IN BLOOM****RESOLVED GG/EG (6:0:1)**

That Ludlow Town Council include all the planters on its insurance policy as listed:

<b>Location</b>	<b>Type of planter</b>	<b>Number</b>
Old Street	Small planters	4
Old Street	Large planters	19
Events Square	5 tier planters	2
Two Squares, Town Centre	Planters (two to be moved to outside Bensons)	17 (19)
Outside Castle	Planters (new)	2
Memorial	Planters	4

Corve St (at the bottom)	Planters (2 will put flowers in if supplied)	10
Corve St (at the top)	Planters	2
Unicorn Garden	Planters	4
Unicorn Garden	Horse stone water trough	1
Tower St	Small planters	4
Outside Bensons	Planters (two broken). (two replacements to be moved from square)	3
Broad St	Planters	10
Broad St	Large planter outside Conservatives	1
Mill St	Planters	11
Mill St	Oblong planters outside Guildhall	3
High St outside Nationwide	Planters (one with seat)	3
Weeping Cross Lane	Planters (4 given by Guides last year)	9
McConnells	Planters	2
(Library)	Planters (2 need replacing)	3
Main roads into town	Planters (one broken)	5
<b>Total</b>		<b>84</b>

That prior approval from Services Committee is required for Town Council expenditure in relation to the planters/flowers/compost and other materials that may be necessary.

To recommend to Full Council the creation a working group to include Councillors, and members of the Gorilla Gardeners, Ludlow Chamber of Trade, and Wigley Field Allotments to manage the planting and watering of the tubs.

To note that Councillor Parry will continue to maintain the Sensory Garden and three tubs at Castle Street car park, and hanging baskets at Temeside.

**S24/160 LUDLOW MUSEUM AT THE BUTTERCROSS OUTREACH**

**RESOLVED BW/TG (unanimous)**

To note the plans for outreach in the form of a Medieval reenactment by a volunteer organisation.

**S24/161 DRAINAGE AT WIGLEY FIELD ALLOTMENTS**

**RESOLVED BW/SW (6:0:1)**

To note the works undertaken and details of a recent meeting with members of Wigley Field Allotments Association.

**S/24/162 RESOLVED BW/SW (unanimous)**

To note the Wigley Field Allotments Committee annual report.

**S/24/163 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED BW/SW (unanimous)**

The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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Chairman

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Date

Closed session minutes will be issued.