



## LUDLOW TOWN COUNCIL AGENDA

### SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,  
Unitary Councillors, Press

**Contact: Gina Wilding, Town Clerk**

**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**

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**Despatch date: Thursday 23<sup>rd</sup> November 2023**

You are summoned to attend a meeting of the  
Services Committee on  
**Wednesday 29<sup>th</sup> November 2023 at 7pm**  
**At The Guildhall, Mill Street, Ludlow.**

*Gina Wilding*

Gina Wilding  
Town Clerk

#### Key Agenda Items:

- Annual play area inspections
- Ludlow market – whole market let
- Market awards
- Ludlow In Bloom

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 25<sup>th</sup> October 2023.

8. **ITEMS TO ACTION**

To consider the items to action sheet from Wednesday 25<sup>th</sup> October 2023.



ITEM	Attachment
<p>9. <b><u>ANNUAL PLAY AREA INSPECTIONS</u></b> To consider the annual play area inspection reports and the allocation of work to be completed.</p>	1
<p>10. <b><u>PLAY AREA INSPECTION APP</u></b> To consider the information regarding a play area inspection phone app.</p>	2
<p>11. <b><u>LUDLOW MUSEUM AT THE BUTTERCROSS</u></b> a) To consider the temporary exhibition regarding Ludlow Trouser Factory. b) To note the visitor numbers and Christmas closure period.</p>	3
<p>12. <b><u>VEGAN MARKET PROPOSAL</u></b> To consider the suggestion to hold a Vegan Market on Event Square on Saturday 27<sup>th</sup> April.</p>	4
<p>13. <b><u>LUDLOW MARKET – WHOLE MARKET LET</u></b> To consider the report.</p>	5
<p>14. <b><u>MARKET AWARDS</u></b> To consider the awards and their application process</p>	6
<p>15. <b><u>LUDLOW IN BLOOM</u></b> To note the marking sheet, comments, and suggestions for improvement from the judges.</p>	7
<p>16. <b><u>FEES AND CHARGES FOR 2024-2025</u></b> To consider the report.</p>	8
<p><b>M e m b e r s h i p</b> Councillors B. Waite (Chairman), Garner, Gill, Ginger, Jones (Vice Chair), Lyle, O'Neill, Parry, Tapley, and S Waite.</p>	
<p><b>Notes</b> The next Services Committee meeting will be held on Wednesday 10<sup>th</sup> January 2024.</p>	