



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
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townclerk@ludlow.gov.uk  
**Despatch date: 2<sup>nd</sup> June 2021**

You are invited to attend a meeting of the  
Services Committee on  
**Monday 7<sup>th</sup> June 2021 at 7pm**  
**Via Zoom**

Link: <https://us02web.zoom.us/j/85783799778>

**Meeting ID: 857 8379 9778**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Wheeler Road Skate Park
- Tree Safety Survey
- Museum & Market Update
- Asbestos register

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



## 1. WELCOME

To receive a welcome from Chairman of the Committee Councillor Graeme Perks.

Welcome to a virtual meeting for the consideration of this agenda by the members of Representational Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

## 2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.



3. **APOLOGIES**

To receive committee councillors' apologies.

4. **DECLARATIONS OF INTEREST**

To receive declarations of councillors':

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

7. **MINUTES**

The minutes of 15<sup>th</sup> March 2021 will be approved to be signed as a correct record by the Chairman at the next legally constituted committee meeting.

8. **ITEMS TO ACTION**

To note the items to action sheet from the previous Services Committee Meeting held on **Monday 15<sup>th</sup> March 2021**.

ITEM	Attachment
<p>9. <b><u>WHEELER ROAD SKATE PARK</u></b> To consider an offer to facilitate an online survey with the young people who use the skate park.</p>	<b>9</b>
<p>10. <b><u>TREE SAFETY SURVEY UPDATE</u></b> To receive the tree safety survey summary in line with the council tree policy and note the next steps.</p>	<b>10</b>
<p>11. <b><u>MUSEUM AND MARKET UPDATE</u></b> To note the update regarding the museum and market reopening. To discuss the suggested monitoring updates for the market recovery.</p>	<b>11</b>
<p>12. <b><u>ASBESTOS REGISTER</u></b> To note the report and action being taken.</p>	<b>12</b>
<p>13. <b><u>COMMITTEE STAFFING</u></b> To note that the post of Services Committee Officer is currently vacant.</p>	<b>No papers</b>



This member of staff would normally take the minutes, write up the items to action, action some items between meetings, and provide reminders to other staff to action minutes, and provide admin support. All this work is being undertaken by other staff, which is impacting their ability to deliver their workload.

### **M e m b e r s h i p**

Councillors Perks (Chairman), Boddington, Garner, Gill, Ginger, Jones, Lyle, O'Neill, Parry and Pote.

### **Notes**

The next Services Committee meeting will be held on Wednesday 14<sup>th</sup> July 2021.