



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
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Despatch date: 26th November 2021

You are invited to attend a meeting of the
Services Committee on
Wednesday 1st December 2021 at 7pm
Via Zoom

Link: <https://us02web.zoom.us/j/89112708478>

Meeting ID: 891 1270 8478

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Anti-social behaviour – Castle Gardens
- Ludlow Museum at the Buttercross update
- 2022/23 fee setting
- Fairtrade bed in Castle Gardens

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. **WELCOME**

To receive a welcome from Chairman of the Committee, Councillor Graeme Perks.

Welcome to a virtual meeting for the consideration of this agenda by the members of Services Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.



3. APOLOGIES

To receive apologies from members of the Committee.

4. DECLARATIONS OF INTEREST

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. LUDLOW UNITARY COUNCILLORS SESSION

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

7. DELEGATED DECISION MINUTES AND ITEMS TO ACTION

To note the matrix of delegated minutes from the previous Services Committee Meeting held on Wednesday 20th October 2021 and the rolling list of Items to Action.

ITEM	Attachment
<p>8. <u>TREE WORKS UPDATE</u> To note completed urgent tree works, and that quotations will be sought for remaining works.</p>	8
<p>9. <u>ANTI SOCIAL BEHAVIOUR – CASTLE GARDENS</u></p> <ul style="list-style-type: none"> a) To consider the reports from residents. b) To approve an interim measure to leave the lights on the lime trees for an extended period. c) To approve recording of rubbish collected by the DLF to gather evidence of anti-social behavior / drug taking. d) To approve initial investigations with Shropshire Council to improve street lighting in the area, and a feasibility study by the Town Council for installing solar powered lighting in Castle Gardens. 	9
<p>10. <u>MARKET STREET LIGHTING</u> To note the work completed to date.</p>	10



11.	<u>LUDLOW MUSEUM AT THE BUTTERCROSS</u>	11
	a) To note an update covering the period from June 2021 to date	
	b) To consider the possibility of offering free entry until the end of March 2022.	
	c) To note the forthcoming temporary exhibitions for 2022.	
12.	<u>FAIRTRADE FLOWER BED IN CASTLE GARDENS</u>	12
	a) To note minutes from previous meetings included in this report.	
	b) To consider reimbursement to the Guerilla Gardeners for items purchased for the fair trade bed.	
	c) To consider that responsibility for the flower bed may be Ludlow Town Council's.	
13.	<u>BENCH UPDATE</u>	13
	To note the bench update received from Graeme Perks in his volunteer role.	
14.	<u>2022/23 SERVICE FEES</u>	14
	To consider the report and recommendations for fees in 2022 / 23.	
15.	<u>LUDLOW FOOD FESTIVAL</u>	15
	To approve the request from Ludlow Food Festival in principal subject to final agreement of the terms and fees by Council.	

M e m b e r s h i p

Councillors Perks (Chairman), Boddington (Vice Chairman), Durnall, Garner, Gill, Ginger, Jones, Lyle, O'Neill, Parry, Pote and Waite.

Notes

The next Services Committee meeting will be held on Wednesday 19th January 2022.