

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 26th July 2023 AT 7PM** in the Guildhall, Mill Street.

S23/030 PRESENT

Chairman: Councillor B. Waite

Councillors: Childs, Garner, Ginger, Jones, Lyle, O'Neill, and S Waite.

Officers: Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant
Mark Hilton, DLF Supervisor
Tony Caton, Market Manager

S23/031 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

Chairman Councillor B Waite welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S23/032 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S23/033 APOLOGIES

Apologies were received from Councillor Gill and Councillor Tapley.

S23/034 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest
None declared.

Personal Interests
None declared.

S23/035 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S23/036 LUDLOW UNITARY COUNCILLORS SESSION

There were no Ludlow Unitary Councillors present.

S23/037 MINUTES

RESOLVED BW/RJ (unanimous)

That the open and closed minutes of Services Committee meeting held on Wednesday 14th June 2023 be approved as a correct record and signed by the Chairman.

S23/038 ITEMS TO ACTION

RESOLVED RJ/BW (unanimous)

To note the items to action from Services Committee on Wednesday 14th June 2023.

S23/039 LUDLOW MARKET UPDATE

RESOLVED BW/GG (unanimous)

That:

- a) The update from the Market Manager is noted.
- b) The information provided by NABMA is noted.

S23/040 LUDLOW MARKET REGULATIONS

RECOMMENDED BW/EG (unanimous)

That the revised market regulations are recommended to Policy & Finance Committee for approval, with the following amendments:

- The responsible person is referred to as Market Officer throughout the regulations.
- The charge of £5.00 for overspill of market stall to be added to the table of charges reviewed annually.
- The charge of £5.00 for overspill be at the Market Officer's discretion.
- That the termination of trading licence for absence for more than three weeks be at the Market Officer's discretion.

S23/041 RESOLVED GG/DL (7:0:1)

That the £5.00 charge for overnight electric usage (including pitch fee), which was agreed at Full Council in January 2023 remains in place.

S23/042 VEGAN MARKET REQUEST TO USE EVENT SQUARE

RESOLVED BW/DL (7:0:1)

It is important to keep the public amenity feel of Events Square. The concept of the vegan market request is supported in principle; however, more detailed information is requested prior to decision making. This information should include:

- a plan of stall/gazebo layout on Event Square, to establish the need for benches to be removed and reinstated by the DLF.
- a list of suitable days and dates
- would pavement permits still be available to other traders?

S23/043 FAIRTRADE BED IN CASTLE GARDENS – UPDATE

RESOLVED RJ/BW (unanimous)

That the update be noted.

S23/044 SUSPENSION OF STANDING ORDERS

RESOLVED BW/GG (unanimous)

To suspend standing orders at the request of the Chairman to consider grass cutting at St Laurence's Church.

S23/045 GRASS CUTTING AT ST LAURENCES CHURCH

RESOLVED RJ/BW (unanimous)

Grass cutting to be continued as per current locations whilst the area of the closed churchyard is determined. Further information will be brought back to Services Committee in due course.

S23/046 RE-INSTATE STANDING ORDERS

RESOLVED RJ/BW (7:0:1)

To re-instate standing orders.

S23/047 PLATINUM JUBILEE PLAQUES

RESOLVED GG/SW (unanimous)

The Committee decided not to purchase plaques for the trees at Wheeler Road.

S23/048 RETAINING WALL AT LINNEY RIVERSIDE PARK

RESOLVED RJ/DL (unanimous)

That the situation regarding the Highways retaining wall is noted.

S23/049 SUMMER HAF EVENTS AT WHEELER ROAD RECREATION AREA

RESOLVED RJ/DL (unanimous)

That the summer HAF events taking place at Wheeler Road are noted.

S23/050 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED BW/RJ (unanimous)

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.35pm

Chairman

Date