

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 18th January 2023 AT 7PM** at Ludlow Methodist church.

S22/84 **PRESENT**

Chairman: Councillor B. Waite

Councillors: Garner, Ginger, Laurie, Lyle (7:03 – 7:05pm), Parry, and S Waite.

Officers: Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant
Sean Turgoose, DLF Supervisor

S22/085 **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

Chairman Councillor B Waite welcomed everyone to the Services Committee meeting at the Methodist church and explained housekeeping information.

S22/086 **RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S22/087 **APOLOGIES**

Apologies were received from Councillors O'Neill and Pote.

S22/088 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest
Cllr Parry Ludlow in Bloom

Personal Interests
None declared.

S22/089 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present.

7.03pm Councillor Lyle entered the meeting.

S22/090 LUDLOW UNITARY COUNCILLORS SESSION

Unitary Councillor Parry, Ludlow South, was present but did not wish to address the Committee.

7.05pm Councillor Lyle left the meeting

S22/091 MINUTES

RESOLVED BW/JL (unanimous)

That the open and closed minutes of Services Committee meeting held on Wednesday 23rd November 2022 be approved as a correct record and signed by the Chairman.

S22/092 ITEMS TO ACTION

RESOLVED BW/EG (5:0:1)

That the items to action from Services Committee on Wednesday 23rd November 2022 be noted.

S22/093 CASTLE STREET TOILET REFURBISHMENT

RESOLVED BW/GG (unanimous)

That the content of the written specification and timeline, subject to final approval of the Solicitor, be approved.

S22/094 UPDATE FROM PUBLIC OPEN SESSION IN NOVEMBER

RESOLVED BW/GG (5:0:1)

That the Town Clerk's comments be noted.

S22/095 **LUDLOW MARKET UPDATE**

RESOLVED BW/GG (unanimous)

That: -

- a) the update provided by the Market manager be noted.
- b) The NABMA footfall index be noted.

S22/096 **LUDLOW MUSEUM AT THE BUTTERCROSS UPDATE**

RESOLVED BW/GG (5:0:1)

That:-

- a) The update regarding works be noted.
- b) The issue of a press release and admission figures for 2022 be noted.

S22/097 **'NO MOW MAY' CAMPAIGN 2023**

RESOLVED BW/SW (4:0:2)

That the Council take part in the 'No Mow May' campaign in 2023

S22/098 **RESOLVED BW/GG (5:0:1)**

That the following areas of land owned by Ludlow Town Council to are included in the campaign:

Henley Orchards – 4 patches of grass

Weyman Road

Linney Riverside Park

S22/099 **WIGLEY FIELD ALLOTMENTS**

RESOLVED BW/GG (unanimous)

That:-

- a) The update regarding the lease and tenancy agreement be noted.
- b) The paperwork received from the Wigley Field Allotment association be noted.

S22/100 **OFFER OF FRUIT TREES**

RESOLVED BW/JL (5:0:1)

That the offer from Incredible Edible of fruit trees is accepted, and ongoing maintenance for the trees will be the responsibility of Ludlow Town Council.

S22/101 RESOLVED JL/EG (3:1:2)

To approve that the trees are planted at Housman Crescent; and Councillors will be invited to attend the planting.

S22/102 DOG BEHAVIOR SIGNAGE IN CASTLE GARDENS

RESOLVED BW/GG (unanimous)

To note the installation of temporary laminated signs of 'No dogs on the flower beds'.

S22/103 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED BW/GG (unanimous)

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.30pm.

Chairman

Date



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Ludlow Methodist Church on **WEDNESDAY 18th January at 7.00PM.**

S22/104 TREE WORKS REQUIRED AT WHEELER ROAD

RESOLVED BW/GG (unanimous)

To approve the quotation and proceed with the work urgently.

S22/105 LINNEY CAR PARKING METER REPLACEMENT UPDATE

RESOLVED BW/GG (unanimous)

To approve the installation of a new coin and card parking meter, subject to a negotiation of lowered commission fees for card payments currently quoted at 12%

The meeting closed at 7.30pm.

Chairman

Date