

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** zoom meeting held on **MONDAY 14th DECEMBER 2020 AT 7PM.**

S/30 **PRESENT**

Chairman: Councillor Clarke

Councillors: Adams, Cobley, Garner (7.11pm), Gill, Ginger, Lyle, Naysmith, Parry, Perks, Pote.

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Town Clerk

S/31 **HEALTH & SAFETY**

Chairman of the Committee, Councillor Mark Clarke, welcomed everyone to the virtual Services Committee meeting, introduced the councillors present, and explained that:

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times, unless invited to do so by the Chairman.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

S/32 **RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

S/33 APOLOGIES

No apologies for absence were received.

7.03pm Cllr Lyle left the meeting.

S/34 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Parry	9	Member of Ludlow in Bloom
Perks	9	Member of Ludlow War Memorial Fund

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Clarke	10	Mother in law received a goodie bag

S/35 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

S/36 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor Parry addressed the meeting to mention that Shropshire Council will be setting their precept for 2021/22 later this week.

S/37 MINUTES

RESOLVED MC/GP (unanimous)

That the minutes of the Services Committee meeting held on Monday 19th October 2020 be approved as a correct record and signed by the Chairman.

S/38 ITEMS TO ACTION

The Chair thanked staff for completing the items to action

RESOLVED MC/TG (unanimous)

That the Items to Action from Monday 19th October 2020 be noted.

7.09pm Cllr Lyle rejoined the meeting.

S/39 MEMORIAL SQUARE

RESOLVED MP/PA (unanimous)

To write to thank the Merrick family for their request, and inform the family that due to public and ceremonial use of the space, unfortunately the location on Memorial Square is not suitable. Ludlow Town Council would like to reassure the family that they would do their utmost to support a location nearby.

7.11pm Cllr Lyle left the meeting due to technical issues.

S/40 GOOD NEWS STORIES

RESOLVED GP/AC (unanimous)

To note that the Town Council has successfully re-designed the museum talks, and seasonal events including Christmas lights switch-on and the Senior Citizen's Christmas party to online videos, or socially distanced Covid safe deliveries of goodie bags that have been very well received by local residents.

S/41 EXCLUSION OF PRESS AND PUBLIC : PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED MC/AC (unanimous)

That the Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.34pm.

Chairman

N.B. Closed Session Minutes WILL be issued.

Date



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 14th DECEMBER 2020** at **7.00PM**.

S/42 ANNUAL HEDGE CUTTING – WHEELER ROAD RECREATION AREA

RESOLVED GP/MC (5:2:3)

That the quotation for £2,500.00 be approved and the works be planned for January / February 2021.

The meeting closed at 7.34pm.

Chairman

Date