

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 12TH OCTOBER AT 7PM** at Ludlow Mascall Centre.

S22/041 PRESENT

Chairman: Councillor Waite

Councillors: Childs, Gill, Lyle, O'Neill, Parry, and Pote.

Officers: Kate Adams, Deputy Town Clerk

S22/042 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

Chairman Cllr Waite welcomed everyone to the Services Committee meeting at the Mascall Centre and explained housekeeping information.

S22/043 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S22/044 APOLOGIES

Apologies were received from Cllrs Garner, Ginger and Jones.

S22/045 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared

Conflicts of Interest

Cllr Parry	Item 10	Chair of Ludlow In Bloom
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Personal Interests

Cllr Lyle	Item 14	Knows the person making the request
Cllr Pote	Item 14	Knows the person making the request

S22/046 PUBLIC OPEN SESSION (15 minutes)

There were two members of the public present.

One member of the public addressed the committee regarding a couple of matters. He mentioned the request for the Silent Soldier to be positioned in Castle Gardens as per item 10 on the agenda. He also mentioned the ongoing bench works and survey undertaken by himself as a volunteer for LWMMF. He felt there are some issues regarding provision of materials which need to be resolved.

7.06pm Cllr Gill left the meeting.

S22/047 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry updated the Committee that she attended Ludford Parish Council earlier in the week and they were discussing a contractor. Rotovating and planting wildflowers on the roundabouts. She also informed the committee that there has been a site meeting with Richard Timothy, from Highways England, at the Salwey Arms junction to look at the possibility of installing a roundabout. Plans will be made available to Ludlow Town Council.

7.08pm Cllr Gill returned to the meeting.

S22/048 MINUTES

RESOLVED BW/TG (6:0:1)

To approve the open and closed minutes of Services Committee meeting of Wednesday 27th July 2022.

S22/049 ITEMS TO ACTION

RESOLVED BW/DL (6:0:1)

To note the items to action from Services Committee on Wednesday 27th July 2022.

S22/050 LINNEY PLAY AREA – ADDITIONAL TESTING

RESOLVED TG/DL (Unanimous)

- a) To note the necessary works and than an update, along with costings, will be brought to the next Services Committee in November.
- b) To note the issues regarding the children's sandpit.

S22/051 PLANS FOR CASTLE GARDENS

RESOLVED TG/RP (unanimous)

To approve the expenditure of approx. £350 on plants for Castle Gardens, with the planting to be undertaken by the Guerrilla Gardeners.

RESOLVED TG/SO (unanimous)

To approve the actions for the Fairtrade Bed and agree that the DLF are responsible for the maintenance of the bed.

RESOLVED RP/DL (unanimous)

To approve the request to install the silent soldier in Castle Gardens throughout November and December.

S22/052 MUSEUM VISITOR NUMBERS & MORTIMER HISTORY DISPLAY

RESOLVED DL/TG (unanimous)

To note the update regarding visitor numbers and temporary exhibitions.

RESOLVED RP/TG (6:0:1)

To approve the suggestions from Mortimer History Society, on the basis that no funding will be provided by Ludlow Town Council.

S22/053 LUDLOW MARKET UPDATE & INFORMATION FROM NABMA

RESOLVED TG/BW (unanimous)

To note the market update and the information received from NABMA

S22/054 MARKET SQUARE ELECTRICITY USE

RESOLVED BW/RP (unanimous)

To agree that the Market electricity charges for pitches should be brought in line with Street Trading.

RESOLVED VP/TG (unanimous)

To ask the office to calculate the cost of street lighting on the Market Square and for a letter to be written to traders informing them that we are in the process of reviewing electricity charges.

S22/055 LIVING NATIVITY

RESOLVED TG/VP (unanimous)

To approve the request to use the Market Square on Tuesday 13 December between 6pm and 7 pm.

S22/056 WHEELER ROAD PLAY AREA - VANDALISM

RESOLVED BW/RP (unanimous)

To note the information regarding recent vandalism.

S22/057 GRAVE DIGGING

RECOMMENDED RP/TG (6:0:1)

That further information to be taken to Full Council regarding bringing grave digging inhouse, including:

- A step by step guide to the tasks involved
- Images of the equipment within the report need to be provided, along with details of what the equipment is for
- A calculation of the payback period of the investment in equipment and training.

S22/058 RESOLVED BW/TG (unanimous)

To note that the Cemetery Officer will work with funeral directors to try to find grave differs with shoring to enable the continuation of burials, but this is a very unsatisfactory situation.

S22/059 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED BW/DL (unanimous)

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

The meeting closed at 7.47pm.

Chairman

Date



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Methodist Church, Broad Street, Ludlow, on **WEDNESDAY 12TH OCTOBER** at **7.00PM**.

S22/059 **HENLEY ROAD CEMETERY**

RESOLVED BW/RP (unanimous)

To approve that Ludlow Town Council should pursue retrieval of all costs incurred.

RESOLVED BW/DL (unanimous)

To note the letter of complaint and the Town Council's response regarding a recent burial.

RESOLVED TG/RP (unanimous)

To approve the installation of a memorial bench in a suitable location at the cemetery, retrieval of costs to be pursued as per item a.

The meeting closed at 7.47pm.

Chairman

Date

