

# MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 1<sup>st</sup> March 2023 AT 7PM** in the Clun Room, Ludlow Mascall Centre.

## **S22/106**    **PRESENT**

Chairman:            Councillor B. Waite

Councillors:        Childs, Garner, Ginger, Laurie, Lyle, and S Waite.

Officers:            Kate Adams, Deputy Town Clerk  
                          Julie Cox, Finance Assistant  
                          Mark Hilton, Deputy DLF Supervisor

## **S22/107**    **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

Chairman Councillor B Waite welcomed everyone to the Services Committee meeting at the Mascall Centre and explained housekeeping information.

## **S22/108**    **RECORDING OF MEETINGS**

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

## **S22/109**    **ELECTION OF VICE CHAIRMAN**

### **RESOLVED** BW/SW (unanimous)

Councillor Garner was nominated, and duly elected, as Vice Chair.

## **S22/110**    **APOLOGIES**

Apologies were received from Councillor Gill.

## **S22/111**    **DECLARATIONS OF INTEREST**

### Disclosable Pecuniary Interests

None declared.

### Conflicts of Interest

None declared

### Personal Interests

None declared.

**S22/112 PUBLIC OPEN SESSION (15 minutes)**

There were two members of the public present.

**S22/113 LUDLOW UNITARY COUNCILLORS SESSION**

No Unitary Councillors were present.

**S22/114 MINUTES**

**RESOLVED BW/GG (unanimous)**

That the open and closed minutes of Services Committee meeting held on Wednesday 18<sup>th</sup> January 2023 be approved as a correct record and signed by the Chairman.

**S22/115 ITEMS TO ACTION**

**RESOLVED BW/SW (unanimous)**

That the items to action from Services Committee on Wednesday 18<sup>th</sup> January 2023 be noted.

**S22/116 LUDLOW MUSEUM AT THE BUTTERCROSS**

**a) Free Entry Days**

**RESOLVED GG/DL (unanimous)**

That the request to hold free entry days as listed is rejected.

**S22/117 a) Mortimer History Display**

**b) Wild Escape Project**

**RESOLVED BW/DL (unanimous)**

That the information be noted.

**S22/118 LINNEY RIVERSIDE PARK – HEIGHT RESTRICTION BARRIER**

**RESOLVED BW/GG (5:2:0)**

That the actions within the report be deferred to the Town Clerk from the following options:

a) To leave the barrier open throughout the day 8am-4pm Monday to Thursday, 8am-3.30pm Friday and then closed by the DLF at all other times.

b) To open the barrier on selected days or times.

c) To leave the barrier open permanently.

d) To alter the height of new the barrier. To check with the fabricator if this is feasible and to research what height it should be altered to.

**S22/119 LINNEY RIVERSIDE PARKING METER**

**RESOLVED DL/SW (unanimous)**

That the order of the replacement meter is in progress with an agreed reduced rate of 7% for card transactions be noted.

**S22/120 TREE MANAGEMENT REPORT**

**RESOLVED GG/EG (unanimous)**

To obtain three quotes for a biennial survey that will be returned to the Committee for consideration.

**S22/121 LUDLOW MARKET UPDATE**

**RESOLVED BW/EG (unanimous)**

That:-

- a) The update regarding new signage to deter parking on the market be noted.
- b) The NABMA member support and benefits brochure be noted.
- c) The NABMA survey results and market priority campaign be noted.

**S22/122 BENCHES INSTALLED AND MAINTAINED AT HENLEY ROAD CEMETERY**

**RESOLVED BW/DL (unanimous)**

That the number of benches and how the system is being managed by the Cemetery Officer be noted.

**S22/123 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED BW/SW (unanimous)**

To excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 7.43pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



## CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Ludlow Mascall Centre on **WEDNESDAY 1<sup>st</sup> March** at **7.00PM**.

**S22/124**      **LINNEY RIVERSIDE PARK PLAY EQUIPMENT**

**a) Reinstallation of swings**

**RESOLVED BW/DC (unanimous)**

That the two swings removed in November 2022 will be reinstalled by 24<sup>th</sup> March 2023 be noted.

**S22/125**      **b) Sandpit works**

**RESOLVED GG/DL (unanimous)**

To resolve that the sandpit is removed and that further uses of the bank/hump are explored and bought back to committee.

The concrete which is removed can be reused as a base for benches.

**S22/126**      **c) Wooden Posts**

**RESOLVED JL/SW (unanimous)**

That the date of the replacement wooden support posts be noted.

**S22/127**      **LITTER BIN REPLACEMENT**

**RESOLVED SW/DL (unanimous)**

That the purchase of ten replacement litter bins be approved. Four bins will be situated at St Johns Garden, two at the Linney, two in Castle Gardens, and there will be two spare. The bins to be purchased were selected as Monarch economy bins in black from The Bin Shop.

**S22/128**      **WHEELER ROAD GATES**

**RESOLVED GG/DC (unanimous)**

That the repair/ replacement of the gates be included in the project agreed at the Full Council meeting on 1<sup>st</sup> August 2022. Item FC 147

The meeting closed at 7.43pm.

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Chairman

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Date