



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Thursday 20th July 2023

You are summoned to attend a meeting of the
Services Committee on
Wednesday 26th July 2023 at 7pm
At The Guildhall, Mill Street, Ludlow

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Market regulations
- Artisan market request to use Event Square
- Tree Quotations

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of Wednesday 14th June 2023.

8. **ITEMS TO ACTION**

To note the items to action sheet from Wednesday 14th June 2023.



ITEM	Attachment
<p>9. <u>LUDLOW MARKET UPDATE</u> a) To consider the update from the Market Manager b) To note information provided by NABMA.</p>	1
<p>10. <u>LUDLOW MARKET REGULATIONS</u> a) To consider the revised market regulations and recommend to Policy and Finance Committee for approval. b) To consider reducing the overnight market electricity charges and removing the term 'pitch fee' from overnight parking.</p>	2
<p>11. <u>VEGAN MARKET REQUEST TO USE EVENT SQUARE</u> a) To consider the request.</p>	3
<p>12. <u>FAIRTRADE BED IN CASTLE GARDENS - UPDATE</u> a) To note the update</p>	4
<p>13. <u>GRASS CUTTING AT ST LAURENCES CHURCH</u> a) To note the information provided regarding grass cutting.</p>	5
<p>14. <u>PLATINUM JUBILEE PLAQUES</u> a) To consider the purchase of a tree plaque/s.</p>	6
<p>15. <u>RETAINING WALL AT LINNEY RIVERSIDE PARK</u> To note the situation regarding the highways retaining wall.</p>	7
<p>16. <u>SUMMER HAF EVENTS AT WHEELER ROAD RECREATION AREA</u> To note the summer HAF events taking place this summer.</p>	8
<p>17. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	No papers



18. TREE WORK QUOTATIONS

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To consider the quotations provided and select a contractor.

M e m b e r s h i p

Councillors B. Waite (Chairman), Childs, Garner, Gill, Ginger, Jones (Vice Chair), Lyle, O'Neill, Parry, Tapley, and S Waite.

Notes

The next Services Committee meeting will be held on Wednesday 6th September 2023.