



LOUDLOW TOWN COUNCIL

AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Friday 17th July 2026

You are summoned to attend the meeting of the Services Committee to be held at The
Guildhall, Mill Street, Ludlow, on
Wednesday 22nd July 2026 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Flag flying policy
- Light for Buttercross portico
- Henley Road cemetery – additional ashes plots

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern

1. WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION



Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. **ELECTION OF A VICE CHAIR**

To receive nominations and elect a Vice Chair.

5. **APOLOGIES**

To receive apologies from members of the Committee.

6. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.



7. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

8. LUDLOW'S UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

9. MINUTES

To approve as a correct record the [open](#) and [closed](#) minutes of Services Committee on **Wednesday 10th June 2026**.

10. ITEMS TO ACTION

To note the items to action sheet from **Wednesday 10th June 2026**.

Item No.	ITEM	Attachment
11	LUDLOW MARKET WASTE UPDATE	
	To consider the update from the Market Officer regarding litter and waste issues at the market.	
a	Market Report	11a
b	Market area inspection sheets	11b
c	Castle Street car park inspection sheets	11c
12	FLAG FLYING PROTOCOL	
a	Flag flying report	12a
b	To consider the current Flag Flying Policy.	12b
c	To consider the calendar of flag flying.	12c
13	TREE SPONSORSHIP SCHEME	
	To consider the request from a member of the public.	13
14	HENLEY ROAD CEMETERY RE-WILDING INITIATIVE	
	To consider the suggestion of a re-wilding initiative in Henley Road Cemetery.	14
15	HENLEY ROAD CEMETERY – ADDITIONAL ROW IN ASHES AREA	
	To consider the suggestion of an additional row of ashes plots.	15
16	LIGHT FOR BUTTERCROSS PORTICO	
	To consider the request for a replacement light to be installed on the Buttercross portico.	16
17	PARK YOGA UPDATE	
	To consider the update.	17
18	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	
	The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds	No Papers



	that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
19	CHRISTMAS LIGHTS	
	To consider the recommendations.	19
20	HENLEY ROAD CEMETERY – EXENSION AREA	
	To note or consider the recommendations.	20

MEMBERSHIP

Councillors Addis (Chair), Childs, Cowell, Gill, Lyle, Maxwell-Muller, Parry, Tapley and Taylor.

Notes

The next Services Committee meeting will be held on Wednesday 2nd September 2026

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