

## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 9<sup>th</sup> JANUARY 2017** at **7.00PM**.

### **S/79**     **PRESENT**

Chairman:                    Councillor R Jones

Councillors:                Clarke, Draper, Gill, Kemp, Lyle, Parry and Smithers.

Officers:                    Gina Wilding, Town Clerk  
Sean Turgoose, DLF & Market Supervisor  
Tony Caton, Market Manager  
Naomi Brotherton, Senior Admin Assistant

### **S/80**     **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **S/81**     **APOLOGIES**

Apologies for absence were received from Councillors Cobley, Ginger, J Newbold and S Newbold.

### **S/82**     **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests  
None declared.

Conflicts of Interest

| <u>Councillor</u> | <u>Item</u> | <u>Reason</u>   |
|-------------------|-------------|-----------------|
| Councillor Parry  |             | Ludlow in Bloom |

Personal Interests

| <u>Councillor</u> | <u>Item</u> | <u>Reason</u>               |
|-------------------|-------------|-----------------------------|
| Councillor Lyle   |             | Knows a member of Ludlow 21 |

**S/83**      **PUBLIC OPEN SESSION**

David Currant – Ludlow 21 Transport Group - Mr Currant explained that the aim of the campaign was to request that the Highways Department to reduce the speed limit to 20mph in Ludlow Town Centre and residential areas. He highlighted that in the summer of 2016 he had made a presentation to the Representational Committee as the issue would need to be referred to Shropshire Council by the Representational Committee. He went on to say that the Group had asked the Town Council for support and Councillor Smithers was the Town Council's Representative on the Sustainable Transport Group.

He explained that the Group was now at the launch point of a public consultation and that a press release was due to be released on the 16<sup>th</sup> January 2017, subject to agreement with Ludlow Town Council. The public consultation he explained would encompass, Councillors, Schools, GP's and residents in the form of a door-to-door campaign. The Group had chosen Temeside, Sandpits and Weyman Road for the door-to-door campaign. He stressed that although the Group had received general support they wished to obtain community wide support before the issue was taken further.

Following a question from Councillor Parry, Mr Currant confirmed that the door-to-door campaign would commence at the end of this month. Councillor Parry requested that Parys Road was included in the door-to-door campaign. Mr Currant stated that he would take the request back to the Group.

Councillor Clarke praised the work of the Group and stated he had no problem with the proposal but asked how the new speed limit be implemented and policed given there was an existing problem with enforcing the current speed limits.

Mr Currant stated that although he had no first-hand experience, evidence in the towns where it had been implemented showed that it was self-regulating. Where Police had had to intervene generally they had given out warnings to local residents flouting the speed limits, and if this behaviour persisted drivers were referred to driving courses. He added that he had spoken to the former Police Commissioner who was enthusiastic about the scheme.

Councillor Gill agreed with Councillor Clarke stating that he was sceptical as the current speed limits were not being adhered to and unless limits were enforced they would be ignored by some drivers. He added, in his opinion, that the current limits needed to be enforced before looking to make any further changes.

**S/84**      **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

There was no update on Unitary matters.

**S/85**      **MINUTES**

**RESOLVED (Unanimous) MC/TG**

That the minutes of the Services Committee meeting held on the 21<sup>st</sup> November 2016, be approved as a correct record and signed by the Chairman.

**S/86**      **ITEMS TO ACTION**

**RESOLVED (Unanimous) PD/RJ**

That the Items to Action report be noted.

**S/87**      **BUDGET RECOMMENDATIONS AND CONSIDERATIONS**

**Ludlow Market**

Following a question from Councillor Lyle, the Town Clerk explained that the comparison figures were all on a day rate. However, she highlighted that the surrounding markets were not directly comparative, as many markets were gazebos and erected on the same day, some were indoor markets and some were similar to Ludlow's Street Traders stalls.

**RECOMMENDED (Unanimous) RJ/MC**

That:-

- i) Market Rents for 2017-18 remain the same as 2016-17;
- ii) Market electric fees are reviewed separately at a later date.

**S/88**      **HENLEY ROAD CEMETERY**

Members discussed the fees for the Cemetery and noted that Parishioner rates still applied to residents five years after relocation, which was a concession for those for example, who had moved to residential nursing homes outside the Ludlow Parish. Members also noted that the Cemetery fees had not been increased from between 2007-2014.

**RECOMMENDED (Unanimous) MC/VP**

That the Cemetery fees are increased 10% in 2017/18.

**S/89**     STREET TRADING

**RECOMMENDED (Unanimous) RJ/VP**

That the Street Trading fees remain the same for 2017-18.

**S/90**     MEMORIAL BENCHES

**RECOMMENDED (Unanimous) MC/TG**

That the total payable for a Memorial Bench is increased by 5% in 2017-18.

**S/91**     BANNERS

**RECOMMENDED (Unanimous) VP/MC**

That the banner fee is increased by 5% in 2017-18.

**S/92**     ROOM HIRE

**RECOMMENDED (Unanimous) RJ/PD**

That the room hire fees remain the same in 2017-2018.

**S/93**     MODEL PUBLICATION SCHEME (PHOTOCOPYING CHARGES)

**RECOMMENDED (7:0:1) RJ/PD**

That the fees for the Model Publication Scheme (Photocopying Charges) remain the same in 2017-2018.

**S/94**     BUTTERCROSS CLOCK

**RESOLVED (Unanimous) RJ/DL**

To note the successful implementation of GPS software for the auto-winding mechanism of the Buttercross Clock.

**S/95**     THANK YOU LETTERS

**RESOLVED (Unanimous) DL/RJ**

That the thank you letters be noted.

S/96 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (Unanimous) RJ/PD**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 7.55pm

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. Closed Session Minutes will be issued.

## CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 9<sup>th</sup> JANUARY 2017** at **7.00PM**

### **S/97**     **VAN COSTS**

7.45pm Councillor Gill left the meeting.

7.47pm Councillor Gill re-joined the meeting.

#### **RECOMMENDED (Unanimous) MC/RJ**

That:-

- i) All three Town council vehicles are replaced with like-for-like vehicles on a three year lease hire contract in 2017-18;
- ii) The 2017-18 budget is amended to enable the replacement of vehicles stipulated in i) above;
- iii) The Council's vehicles are changed on a lease basis every three years.

### **S/98**     **ALLOTMENTS**

#### **RESOLVED (Unanimous) RJ/MC**

That the update from the Chairman of Wigley Fields Allotment Association be noted.

The meeting closed at 7.55 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

The Chair and Committee Members expressed their thanks to all staff present and the Chair specifically stated that the hard work of the DLF Supervisor and Market Officer was very much appreciated.