

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 25th NOVEMBER 2019** at **7.00PM**.

S/87 **PRESENT**

Chairman: Councillor Clarke

Councillors: Cobley, Garner, Gill (7.05pm), Ginger, Lyle, Mahalski, Parry (7.15pm), Pote and Smithers

Officers: Kate Adams, Deputy Town Clerk
Sarah Smith, Finance Assistant
Sean Turgoose, Direct Labour Force Supervisor

S/88 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/89 **RECORDING OF MEETINGS**

The chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S/90 **APOLOGIES**

Apologies were received from Councillor Jones, O'Neill, Paton and Perks.

S/91 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

None

Conflicts of Interest

Councillor

None

Item

Reason

Personal Interests

Councillor

Lyle

Item

10

Reason

Family uses play areas

Ginger

10

Family uses play areas

Pote	10	Family uses play areas
Cobley	10	Current volunteer role regarding website accessibility

S/92 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present at the meeting.

S/93 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor Parry attended the meeting but arrived after the Unitary Session.

S/94 MINUTES

RESOLVED (7:0:1) MC/DL

That the minutes of the Services Committee meeting held on the 14th October 2019 be approved as a correct record and signed by the Chairman.

Councillor Gill entered the meeting at 7.05pm

S/95 ITEMS TO ACTION

The Chair thanked staff for completing the items to action

RESOLVED (unanimous) DL/GG

To note the Items to Action.

S/96 THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO.2) ACCESSIBILITY REGULATIONS 2018

RESOLVED (unanimous) MC/GG

To note that the Town Council must be compliant with the website accessibility regulations by 23 September 2020.

S/97 THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO.2) ACCESSIBILITY REGULATIONS 2018

RESOLVED (Unanimous) GG/TM

To defer decision on recommending funding for the 2020 / 21 budget until a detailed report including an explanation why the current website is not fit for purpose and detailed costing to implement the changes is provided.

S/98 PLAY EQUIPMENT

Wheeler Road Play Area

The Committee were informed that the insurance claim is ongoing, and that Phase 2 of the CCTV upgrades had identified that this area required a CCTV camera.

RESOLVED (Unanimous) MC/TG

To defer the decision on replacing the play equipment until the status of the insurance claim is known.

S/99 Linney Play Area

Councillor Parry entered the meeting at 7.15pm

RESOLVED (unanimous) MC/JS

To remove defective equipment to prevent a Health & Safety hazard.

That a report to the Committee providing a detailed survey of future development of the Linney Play Area exploring alternative play equipment that would be more appropriate to an area prone to flooding, and lower cost alternatives to replacing the damaged logs such as planting trees.

S/100 SUSPENDING STANDING ORDERS

RESOLVED (unanimous) MC/RP

To suspend Standing Orders.

S/101 The committee members entered into a discussion of an item that was not on the agenda, and therefore not notified to the public. The following decision is ultra vires because it is outside the power of the committee.

The Chair commented that the budgeting setting process was underway, and an idea of costs regarding the refurbishment of the Linney Boat shed is needed in order to implement these works into next years budget. Councillor Ginger agreed that a professional is required to access the options and provide an idea of costing, and that this would need to be done soon if it is to be included in next years budget.

Councillor Cobley suggested that these investigations are carried out more carefully in the next financial year and a budget considered for the following year.

ULTA VIRES RESOLUTION (unanimous) MC/JS

That costings and options for the refurbishment of the Linney Boat Shed are brought to the next meeting.

This descison is ultra vires. The committee were acting contray to the legislation the Local Government Act 1972, Schedule 12 and the Public Bodies (Admission to Meetings) Act 1960.

S/102 RE-INSTATE STANDING ORDERS

RESOLVED (unanimous) MC/RP

To re-instate standing orders.

S/103 LUDLOW IN BLOOM

2019 Judqes Feedback

The Chairman thanked Councillor Parry for her hard work during this years Ludlow in Bloom

RESOLVED (Unanimous) MC/TG

That the Judge's feedback for 2019 be noted.

S/104 Old Street Beds

RESOLVED (Unanimous) TG/DL

To grant permission to Ludlow in Bloom to use the two Old Street beds for their displays in 2020, which will be similar in design to this years 'Thomas the Tank', and contain a mixture of perenials.

S/105 St Johns Gardens Trees

Councillor Smithers suggested that the Town Council approach Peter Norman, Tree Officer, for advice on how and when to manage and maintain the trees.

Councillor Gill agreed, adding that once advice has been sought, a planning application can be submitted if necessary.

Councillor Lyle confirmed that any major works would need to be carried out before nesting season, which begins in February.

RESOLVED (Unanimous) MC/GG

To:

- i) Contact Peter Norman to request an inspection of the trees
- ii) To sought advice from Dougald Purce at Shropshire Council
- iii) To gain quotations for the works and bring these back to committee

S/106 Castle Street Toilet Hose

RESOLVED (Unanimous) MC/TG

That Ludlow in Bloom continue to use the existing hose at Castle Street Toilets

S/107 Permenant Planter

Councillor Parry confirmed that the planter was being donated by a local resident, but a location had not yet been decided.

RESOLVED (Unanimous) MC/JS

That the item if deferred until Councillor Parry provides the committee with suggestions for location, along with dimensions and photographs of the proposed planter.

The meeting closed at 7.45pm

Chairman

N.B. No Closed Session Minutes will be issued.

Date