

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 14th OCTOBER 2019** at **7.00PM**.

S/67 **PRESENT**

Chairman: Councillor Perks

Councillors: Garner, Ginger, Jones, Lyle, Mahalski, Parry and Pote

Officers: Kate Adams, Deputy Town Clerk
Sarah Smith, Finance Assistant

S/68 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/69 **RECORDING OF MEETINGS**

The chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S/70 **APOLOGIES**

Apologies were received from Councillor Cobley, Clarke, Gill and O'Neill.

S/71 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests
None

Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Parry		Chair of Ludlow in Bloom

Personal Interests

<u>Councillor</u>	<u>Item</u>	<u>Reason</u>
Perks	9	Involved with bench repairs
	11	Involved with Pride of Place
	12	Chair of Ludlow Memorial Fund
Lyle	10	Councillor Representative for Wigley Fields Allotments

S/72 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present at the meeting.

S/73 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION

Councillor Parry attended the meeting but had no update.

S/74 MINUTES

RESOLVED (7:0:1) GG/VP

That the minutes of the Services Committee meeting held on the 2nd September 2019 be approved as a correct record and signed by the Chairman.

S/75 ITEMS TO ACTION

RESOLVED (unanimous) GG/RJ

To note the Items to Action.

S/76 BENCHES

The Chair thanked those involved in collating the information.

RESOLVED (unanimous) GG/VP

To:-

- i) Amend the bench survey to reflect that benches 32 and 33 have slats missing.
- ii) Note the ownership of benches and current progress of works as per table attached.
- iii) Note the request for materials for bench repairs as per budget agreed at Services in February 2019.
- iv) To recommend that Council approve of the dedication of a memorial bench to former Parade Marshall Dave Lewis in Castle Gardens.
- v) To recommend to Council the standardising of bench colour across Castle Square, Events Square and Castle Gardens to ebony stain.
- vi) To recommend that Council provisionally accept the donation of four benches from a local resident.

S/77 WIGLEY FIELDS ALLOTMENT

RESOLVED (Unanimous) GG/DL

To note the update regarding the feral cats at Wigleys Field Allotments.

S/78 STREET SCENE

Councillor Parry commented that she has contacted Shropshire Council regarding the best time of year for spraying, which is ideally done during March/April. She added that the weeds in the town centre had had a negative impact on the In Bloom results this year.

RESOLVED (unanimous) RP/GG

To note the response from Shropshire Council regarding Ludlow Street Scene.

S/79 SILENT SOLDIER

RECOMMENDATION (unanimous) GG/DL

To approve a request for a Silent Soldier to be installed by the War Memorial Fund Committee in Castle Gardens

S/80 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (Unanimous) RJ/GG

That the public be excluded and the meeting continue in closed session.

The meeting closed at 7.35pm

Chairman

N.B. Closed Session Minutes will be issued.

Date



CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 14th OCTOBER 2019** at **7.00PM**.

S/81 LUDLOW MUSEUM AT THE BUTTERCROSS

RESOLVED (unanimous) GG/RJ

- i) To recommend acceptance of the quote for environmentally friendly lighting alterations to allow a better view of the collections by G. E. Bright Electrical at £49 per light fitting + VAT giving a total cost of £588.
- ii) To note that Museum has been accepted onto the West Midlands Museum Development Audience Champion Programme, which is recognised by the Arts Council and will support Ludlow Museum at the Buttercross' accredited status.

S/82 WHEELER ROAD PATH

RECOMMENDED (7:0:1) GG/RJ

To accept the quotation of £107.10 for the concrete for a path that will be laid by the DLF when their workload permits.

S/83 SUSPENDING STANDING ORDERS

RESOLVED (unanimous) GG/GP

To suspend standing orders.

S/84 VAT ADVICE

RESOLVED (unanimous) GG/RJ

That due to the inclusion of a disclaimer in the advice, the item is deferred until adequate legal advice is sought as to whether Ludlow Town Council can adopt a policy which contains private opinion. Once legal advice is obtained, the item is referred to the Policy and Finance Committee for consideration.

S/85 REINSTATE STANDING ORDERS

RESOLVED (unanimous) GP/GG

To reinstate standing orders.

The meeting closed at 7.35pm.

Chairman

Date