



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 9th JANUARY 2019** at **7pm**.

R/233 PRESENT

Chair:	Councillor Ginger
Vice Chair	Councillor Sheward
Councillors:	Councillors Clarke, Gill, Jones, Malhalski, O'Neil, Pote
Officers:	Gina Wilding, Town Clerk Stephanie Williams, Committee Officer

R/234 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/235 APOLOGIES

Apologies were received from Councillor Lyle

R/236 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of interest

Cllr Sheward	18/05877/FUL	Member of the Quakers who currently use the Bridge Inn car park
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Personal Interest

Cllr Clarke	18/04682/FUL	Neighbouring property
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R/237 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/238 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no Unitary Councillors present.

R/239 MINUTES

RESOLVED (unanimous)
GG/CS

To approve the minutes of the Representational Committee meeting held on Wednesday 12th December 2018 as a correct record.

R/240 SUSPEND STANDING ORDERS

RESOLVED (unanimous)
GG/CS

To suspend standing orders

The Chair asked members to clarify their previous comments in relation to a communication regarding to the construction works at Ludlow Assembly Rooms.

Having listened to the points clarified by the councillors present, the Town Clerk acted under delegated authority to make the following comments on behalf of the town council.

Ludlow Town Council is supportive of the refurbishment works to Ludlow Assembly Rooms and believe that the completed works will Ludlow Town Council is supportive of the refurbishment works to Ludlow Assembly Rooms and believe that the completed works will further enhance a valuable asset for the local community.

However, Ludlow is a market town and traffic and pedestrians require good access to the town centre. There is only one passable route through the centre of town for buses, coaches, cars, and delivery vehicles for the shops and businesses, and this road passes between the LAR and the market square.

The following comments are with reference to:
Drawing Number LAR-LGA-00-00-DR-A-001-04; and the emailed explanation received from Architect Laura Davies, Lyndon Goode Architects on 8th January 2019.

Accuracy

The accuracy of representation of the space in the drawing in terms of the layout of the market stalls is incorrect.

Crane

Whilst it is clearly marked on the drawing that the market stalls are indicative only, it is important to understand that the space that the crane is depicted to occupy in the drawing simply does not exist.

The market square is surrounded by a public pedestrian footpath. The position of the stalls is closer to the path than depicted. The stalls have a very wide overhanging canopy and for this reason are fixed and j-bolted to the ground. The Town Council would not permit dismantling of the stalls because it is a specialist undertaking and the time required would disrupt trading on the day before and the day after the crane works.

There are concerns that locating the crane on the High Street side of LAR would cause the roadway to be blocked. Ludlow Town Council believes that locating the crane in Mill Street should be considered as it is the best option.

Pavement / Pedestrian Access

There is a statement that 'it would be expected' that pedestrian access will be retained, but this seems to be subject to the decisions of the contractor. Whilst the town council understands that the contractor must consider safety, surely pre-planning should be able to determine how access will be retained. Ludlow Town Council seeks assurance that the access will be retained for pedestrian use in High Street and Mill Street, and closure of the footpaths would only be in exceptional circumstances.

Roadway and Skips

Ludlow Town Council would urge adequate consideration is given to traffic flow in the town centre.

High Street between the market and the LAR is the only route through the town for all vehicles, buses, delivery vehicles, and cars. It is the access route to the town centre car park. It is a relatively narrow roadway in a busy town centre area. For these reasons, Ludlow Town Council asks that no skips are placed in the carriageway of this road, and skips are only place in Mill Street, which is a much wider roadway.

Please could you clarify the method to be used to fill the skips. Will they be filled from overhead through hollow plastic pipes, or a ground level? The question is asked to further understand the likelihood of pedestrian access on the High street side of the LAR.

Bus Shelter

If the bus shelter needs to be removed to facilitate the works, Ludlow Town Council would like an assurance that there will be no cost to the Town

Council and the shelter will be safely stored and returned to site in good condition.

Sight of LAR Asbestos Register / Contractor RA

The Town Council accepts that the asbestos works will be undertaken by a specialist contractor and in compliance with the law, and asks that the Town Clerk is supplied with a copy of the LAR asbestos register and risk assessments for the work to be undertaken.

R/241 RE-INSTATE STANDING ORDERS

**RESOLVED (unanimous)
GG/RP**

To re-instate standing orders

R/242 ITEMS TO ACTION

The Chairman thanked the Town Clerk and staff for completing the items to action.

**RESOLVED (unanimous)
GG/CS**

To note the items to action.

R/243 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)

**RESOLVED (Unanimous)
GG/CS**

To note the LCAAC minutes of the meeting held on 12th December 2018 and the agenda for the meeting to be held on 9th January 2018.

R/244 SHROPSHIRE COUNCIL DECISIONS- PENDING

**RESOLVED (Unanimous)
GG/CS**

To note the pending decisions from Shropshire Council.

R/245 SHROPSHIRE COUNCIL DECISIONS- GRANTED

**RESOLVED (Unanimous)
GG/CS**

To note Shropshire Councils decisions - Granted

R/246 SHROPSHIRE COUNCIL DISCHARGE OF CONDITIONS/VARIATIONS

**RESOLVED (Unanimous)
GG/CS**

To note Shropshire Councils discharge of conditions

PLANNING APPLICATIONS

R/247 18/05759/FUL 18/05760/LBC 74 Corve Street Ludlow SY8 1DU

**RESOLVED (Unanimous)
CS/GG**

No objection

R/248 18/05767/LBC 89 Old Street Ludlow SY8 1NS

**RESOLVED (Unanimous)
CS/GG**

No objection

R/249 18/05374/FUL 44 Bringewood Rise Ludlow SY8 2ND

**RESOLVED (unanimous)
GG/TM**

No objection

R/250 18/05023/LBC Capitol Carpets 18 Bullring Ludlow SY8 1AD

**RESOLVED (7:0:1)
CS/TM**

No objection

R/251 18/05877/FUL – Land at the Bridge Inn Lower Corve Street

**RESOLVED (unanimous)
GG/RJ**

No objection

R/252 19/00099/HHE 121 Old Street Ludlow SY8 1NU

**RESOLVED (unanimous)
RJ/GG**

No objection

R/253 19/00078/TCA 36 Broad Street Ludlow SY8 1NL

RESOLVED (unanimous)
GG/RJ

No objection

R/254 19/00036/TCA Spicers House Corve Street Ludlow SY8 1EB

RESOLVED (unanimous)
GG/RJ

Object

To seek advice from Peter Norman regarding the TPO on the Red Cedar.

R/255 19/00038/TCA 39 Broad Street Ludlow SY8 1NL

RESOLVED (unanimous)
GG/CS

No objection

R/256 MORTIMER FOREST PLAN CONSULTATION

RESOLVED (unanimous)
TM/TG

To support the comprehensive Mortimer Forest Plan and note with appreciation the diversity of the plan to manage and increased planting to the Broadleaves and the consideration that has been given to preserve a sustainable balance of flora and fauna within Mortimer Forest.

R/257 SMALL CORE AND PROJECT SUPPORT GRANT

RESOLVED (unanimous)
GG/CS

To note no applications were received

R/258 PAVEMENT PERMITS

RESOLVED (unanimous)
GG/CS

To note no applications were received

R/259 ROAD CLOSURE/TRAFFIC MANAGEMENT

RESOLVED (unanimous)

GG/RJ

To note the road closures

- i. Upper Linney - 6th March (24 hours) 2019
- ii. New Road --9th – 11th January 2019
- iii. Steventon New Road - 25th February – 6th March 2019
- iv. Lacy Road – 2nd – 16th January 2019

To note the traffic control

- i. Parrys Road -8th – 9th January 2019
- ii. Julian Road – 8th – 9th January 2019
- iii. Lower Galdeford – 8th – 9th January 2019

Meeting closed at 7:42 pm

Chairman

Date

NB: Closed Session minutes will not be issued