



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE Zoom Meeting** held on **WEDNESDAY 20th January 2021** at 7pm.

R/190 PRESENT

Chair:	Councillor Ginger
Councillors:	Councillors Adams, Clarke, Gill (arrived 7:25), Naysmith, O'Neill (left 19.54), Pote, and Sheward
Officers:	Gina Wilding, Town Clerk Kate Adams, Deputy Town Clerk Charlotte Ambrasas, Committee Officer

R/191

VIRTUAL MEETING WELCOME

Chairman of the Committee Councillor Glenn Ginger welcomed everyone to the virtual Representational Committee meeting, confirmed that the Councillors present could be heard and could all hear each other, and as there were no members of the public that everyone present had read the following:

This is a formal Town Council meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted to speak at other times, unless invited to do so by the Chairman.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

R/192 **RECORDING OF MEETINGS**

The Chairman confirmed that all those present knew that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

R/193 **APOLOGIES**

Apologies were received from Councillors Lyle & Parry.

R/194 **DECLARATIONS OF INTEREST****Declaration of Disclosable Pecuniary Interests**

No pecuniary interests were declared.

Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reasons</u>
<u>Cllr Clarke</u>	20/05072/FUL	Knows applicant
	20/05073/LBC	Knows applicant
<u>Cllr Ginger</u>	20/05288/FUL	Knows applicant

Declaration of Personal Interest

<u>Member</u>	<u>Item</u>	<u>Reasons</u>
<u>Cllr Adams</u>	16	Member of Sustainable Transport Group Member In & Out of Ludlow
	19	
<u>Cllr Sheward</u>	19	Member In & Out Ludlow
<u>Cllr Pote</u>	21/00118/TCA	Knows applicant Knows applicant Member of Sustainable Transport Group Member 20's Plenty Chairman In & Out of Ludlow
	20/05288/FUL	
	16	
	18 19	

R/195 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present. The Director of Ludlow Car Club, which is part of Co-Wheels Shropshire thanked the town council for doing a splendid job on the Electric Vehicles (EV) survey. Ludlow Car Club were delighted to receive such a thoughtful response from residents and it provides some very interesting information which will be discussed at their meeting.

The Director commented that Shropshire Council were running an agile scheme, and Ludlow Town Council could also independently apply to the Energy saving Trust for its funds, and Ludlow Car Club strongly recommend that Ludlow Town Council do so.

She made an offer of assistance with the application process if it would be helpful. Ludlow Car Club would like to make EV available to everyone, and sees charging points in car parks, which do not clutter up the streets as an important part of achieving this aim.

R/196 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

Cllr Boddington explained that the Ludlow Sustainable Transport Strategy would develop in parallel to Shropshire Council's LTP4 over the next year, or maybe longer. He said that it was important to reflect the wants of needs of the local community in Ludlow's transport plan. The first stage would be a public consultation and this would begin in February 2021.

He confirmed that the Covid 19 testing centre at Smithfield car park would be open daily 8 am till 8 pm from Thursday 21 January 2021

Vaccinations for all Ludlow care homes have been completed. Ludlow Racecourse will be the vaccination centre for Ludlow and surrounding area – covering up to 50,000 people - and would most likely be open from mid-February. People registered at Ludlow GP surgeries would most likely be able to get their vaccination from their local GP.

Finally great news that public support had helped retain Ludlow's DPD driver Paul Pugh as Ludlow's delivery driver.

R/197 MINUTES**RESOLVED GG/PA (unanimous)**

That the minutes of the Representational Committee meeting held on 9th December 2020 be approved as a correct record of the meeting, and signed as such by the Chairman.

R/198 **ITEMS TO ACTION**

The Chairman thanked staff for their work on the items to action.

RESOLVED GG/CS (unanimous)

That the items to action be noted.

R/199 **PRE APPLICATION CIVIC SOCIETY**

The presentation was not able to take place because the Civic Society were not able to attend due to technology issues.

RESOLVED GG/MC (unanimous)

To note the images and information provided by the Civic Society, and to arrange a future opportunity for the Civic Society to make the presentation to enable the matter to progress further.

R/200 **LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

RESOLVED GG/CS (unanimous)

To note the LCAAC agenda of the 9th December 2020.

R/201 **SHROPSHIRE COUNCIL DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**

RESOLVED GG/PA (unanimous)

To note the item.

R/202 **SHROPSHIRE COUNCIL DECISIONS - PENDING**

RESOLVED GG/RN (unanimous)

To note Shropshire Council's pending decisions

R/203 **SHROPSHIRE COUNCIL DECISIONS**

RESOLVED GG/CS (unanimous)

To note the decisions from Shropshire Council

19:25 Cllr Gill joined the meeting

A member of the public joined the meeting.

PLANNING APPLICATIONS

- R/204** **20/04806/FUL Treverdene, 40 Dinham, Ludlow, SY8 1EH**
Erection of first floor extension above existing garage; formation of balcony to west elevation; insertion of dormer window to eastern roofline

RESOLVED TG/CS (unanimous)

No Objection.

- R/205** **20/05277/TPO Treverdene, 40 Dinham, Ludlow, SY8 1EH.**
To re-pollard 1No Willow Tree (T1) protected by Tree Preservation Order 40 Dinham Ludlow

RESOLVED GG/CS (unanimous)

No Objection

- R/206** **20/05254/FUL 14 Temeside, Ludlow, SY8 1PD**
Erection of first floor balcony to the rear (south) elevation with external staircase; replacement of window with bifold doors.

The committee raised a concern that relates to this application and to other applications in general. The drawings are not of a sufficient standard to allow the committee to understand the intention of the developer, and / or crucial pieces of information such as location and block plans are missing from the application so there is no way of ascertaining the impact of the development on neighbouring properties/ surrounding area. The committee feel that this lack of essential information / adequate level of detail is an ongoing problem. The committee wish to have sight of the validation criteria used by SC to establish if there is a problem with the validation of individual applications or if the validation process is not fit for purpose in general. The Town Clerk agreed to write to SC to find out. Ref: 20/04806/FUL; 20/05254/FUL.

RESOLVED PA/RP (6:2:0)

No Objection

- R/207** **20/04717/FUL Tesco Stores Ltd, Corve Street, Ludlow, SY8 2PG**
Installation of 1No. Automatic number plate recognition (ANPR) camera and 4No. automated ticket validation terminals together with signage

RESOLVED GG/TG (unanimous)

No Objection

R/208 **20/04718ADV Tesco Stores Ltd, Corve Street, Ludlow, SY8 2PG**
Erect and display 1No. Entrance Sign; 12No. T&C signs and window vinyl's Erect and display 1No. Entrance Sign for information about Coronavirus

RESOLVED GG/TG (unanimous)

No Objection

R/209 **20/05072/FUL 4 Church Street, Ludlow, SY8 1AP**
Proposed addition of fixed awning

Cllr Clarke declared a conflict of interest and did not participate in the vote

RESOLVED GG/CS (unanimous)

The original application had been withdrawn, and the application was now for the awning only. The committee supported the revised application for the awning only.

R/210 **20/05073/LBC 4 Church Street, Ludlow, SY8 1AP**
Proposed Proposed addition of fixed awning and external re-decoration affecting a Grade II Listed Building

RESOLVED GG/CS (unanimous)

The original application had been withdrawn, and the application was now for the awning only. The committee supported the revised application for the awning only, and external redecoration.

R/211 **20/04995/FUL 84 Stanton Road, Ludlow, SY8 2PF**
Erection of single attached garage

RESOLVED GG/PA (unanimous)

No Objection

R/212 **20/05288/FUL Brand Lane Proposed Conversion Of Former Meeting Room, Brand Lane, Ludlow, SY8 1NN**
Change of use and conversion of upper floors only and land at the rear to provide one dwelling

Cllr Ginger declared a conflict of interest and did not participate in the vote.

RESOLVED TG/PA (6:0:1)

No Objection.

R/213 20/05289/LBC Proposed Conversion Of Former Meeting Room, Brand Lane, Ludlow, SY8 1NN

Change of use and conversion of upper floors only and land at the rear to provide one dwelling affecting a Grade II Listed Building

RESOLVED TG/PA (7:0:1)

No Objection.

Cllr O Neill left the meeting at 19.54

R/214 20/05347/COU Ludlow Masonic Hall , Brand Lane, Ludlow, SY8 1NN

Change of use from F2 to E (e) for use as a podiatry and physiotherapy clinic (Health clinic)

RESOLVED GG/PA (unanimous)

No Objection

R/215 20/05341/FUL Ludmore , 56 Gravel Hill, Ludlow, SY8 1QS

Erection of replacement balcony and balustrade on rear elevation

RESOLVED GG/MC (unanimous)

No Objection

R/216 20/05380/FUL Supermarket , Upper Galdeford, Ludlow, SY8 1QF,

Re-consultation due to Amendment on application 19/05380/FUL – Supermarket. End date 23/03/2021

Mixed use development consisting of 19 mixed tenure apartments, 12 parking spaces, 2 x A1 retail units and demolition of existing building

RESOLVED TG/GG (6:0:1)

To re-iterate that Ludlow Town Council supports the mixed development of retail premises and residential dwellings on the redundant town centre site.

R/217 20/05395/FUL South Lodge , Halton Lane, Ludlow, SY8 2JE

Erection of extension, demolition of a single garage and erection of new garage and two-bay car port, improvements to highways entrance and removal of trees

RESOLVED GG/PA (unanimous)

No Objection.

R/218 21/00118/TCA Apple Trees , Linney, Ludlow, SY8 1EE

Cutting of 22x Leylandii trees at eastern boundary of site. Work to include complete removal of 3x 11m trees at southern end of eastern boundary and planting of small trees and shrubs. Plus cutting of 19x 11m Leylandii trees down to 7m at northern end of eastern boundary within Ludlow Conservation Area

RESOLVED GG/MC (unanimous)

No Objection.

R/219 ROAD CLOSURE/TRAFFIC MANAGEMENT <https://roadworks.org/>**RESOLVED GG/MC (unanimous)**

To note the road closures listed below:

Date	Location	Traffic Management	Company	Work Description
19.1.2021	Rocks Green	Traffic control/two way signals	Staffordshire County Council	Utility Coring
19.1.2021	Parys Road 15m from Shukers Entrance Parys Road Ludlow SY8 1YR	Traffic control/two way signals	Staffordshire County Council	Utility coring
19.1.2021	Old Street	Traffic control/two way signals	Staffordshire County Council	Utility coring
21.1.2021 – 22.1.2021	Stanton Road	Traffic control/two way signals	Severn Trent	Outside no 84, job in footway
25.1.2021 – 29.1.2021	Old Street, Ludlow, SY8 1NW	Traffic management at top of Old Street with two way temporary lights. The permanent lights will be covered and the temp lights will take over during the work.	Cadent	New Connections
8.2.2021 – 26.2.2021	Duncow Road	Road closure. Diversion around	Shropshire Council	Drainage works for new

		housing estate.		development and road widening.
22.3.2021 - 28.3.2021 Monday to Sunday 09:30 - 14:45	Sandpits Road, Ludlow		Kier on behalf of Shropshire Council Works Promoter Ref: UJ216ITP-874570	carriageway resurfacing, construction of raised table, road markings and traffic signs
21.2.2021 09:30 - 15:30	Linney, Ludlow	Road closure	Cadent	Remedial works to rectify footway patch to spec and raise sunken kerb.
15.1.2021 – 21.1.2021	Riddings Meadow	Delays unlikely – some carriageway incursion	Severn Trent Water and Open Reach	Excavation in f,way to clear blockages in telecoms duct
21.1.2021 – 22.1.2021	Sandpits Road	Traffic managements	Shropshire Council	Hedge cutting at Wheeler Road recreation area
1.3.2021 – 12.3.2021	Gravel Hill	Traffic control/two way signals	Cadent	New pipework at junction with Quarry Gardens
1.3.2021 – 31.3.2021	Lacy Road	Traffic control/two way signals	Cadent	Working in carriageway and footway from junction to Hayton View. Lay new pipework.

R/220 PUBLIC CONSULTATION FEEDBACK FROM ELECTRIC VEHICLE CHARGE POINT

RESOLVED GG/TG (unanimous)

- i) To further consult with Shropshire Council to find out if Ludlow is to be part of their funded on-street EV parking scheme and bring the information back to the next meeting in February.
- ii) To explore the funding opportunities independently available to Ludlow Town Council to create on-street and off-street EV charging points.

The meeting was adjourned for a 2 minute break and resumed at 20:34

R/221 **SHROPSHIRE LOCAL PLAN REVIEW: THE REGULATION 19: PRESUBMISSION DRAFT OF THE SHROPSHIRE LOCAL PLAN**

RESOLVED GG/CS (unanimous)

- i) To note the Pre-Submission Draft of the Shropshire Local Plan and make any representations as appropriate.
- ii) To request future notification of:
 - Submission of the Shropshire Local Plan for independent examination
 - Publication of the recommendations of the person appointed to carry out an independent examination of the Shropshire Local Plan
 - Adoption of the Shropshire Local Plan.

R/222 **TOWN CENTRE SPEEDING**

RESOLVED GG/TG (unanimous)

- i) To approach Shropshire Council for an update on the Town Council's request to extend the 20mph zone to cover the whole town;
- ii) To approach West Mercia Police to find out how they are deterring speeding and enforcing the town centre 20mph zone.

R/223 **TOWARDS A LUDLOW SUSTAINABLE TRANSPORT STRATEGY**

RESOLVED GG/ CS (unanimous)

- i) To note that Ludlow Town Council have been requested to sign off on the final strategy.
- ii) To approach In and Out of Ludlow to request that a workable consultation and information flow framework is established to enable Ludlow Town Council to actively engage in the process of developing the strategy.

R/224 **PLAN TO REGENERATE ENGLAND'S CITIES WITH NEW HOMES**

RESOLVED GG/MC (unanimous)

To note the government press release.

Meeting closed at 9:07 pm

Chairman _____

Date