

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Councillors, Unitary Councillors, Press
Contact: Gina Wilding
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk

Despatch date: 11th January 2018

You are summoned to attend a meeting of the Representational Committee to be held at The Guildhall, Mill Street, Ludlow on **Wednesday 17th January 2018 at 7pm**

Gina Wilding
Town Clerk

Key Agenda Items:

- NOTICES OF DECISIONS
- PLANNING APPLICATIONS
- GRANTS, PLANNING, TRANSPORT, PARKING AND PATHS

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern

1. **HEALTH AND SAFETY** (Chairman please read)

Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **APOLOGIES**

3. **DECLARATIONS OF INTERESTS**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **PUBLIC OPEN SESSION (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWERS SESSION**

Ludlow's Unitary Councillors are invited to address comments to the committee.

6. **MINUTES**

To approve as a correct record and sign the minutes of the **Representational Committee** meeting held on **13th December 2017**

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

Members are reminded:

All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.

All Committee minutes must be received without discussion or debate.

7. **ITEMS TO ACTION**

To note the items to action sheet from the previous **Representational Committee** Meeting held on **13th December 2017**

8. **LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

To note the LCAAC agenda of the meeting to be held on 17th January 2018 [to be tabled] and the minutes of the meeting held on 13th December 2017.

9. **SHROPSHIRE COUNCIL DECISIONS**

To note decision pending

Full details of planning decisions in Ludlow are available by following the link.

<http://planningpa.shropshire.gov.uk/onlineapplications/search.do;jsessionid>

F36ECF10D7B32BB388E976D4FA9303E5?action=weeklyList

ITEM	STATUS
14/02846/OUT	PENDING
16/03798/FUL	PENDING
16/04716/VAR	PENDING
16/03798/FUL	PENDING
16/05857/TCA	PENDING
16/05853/TCA	PENDING
16/05279/FUL	PENDING
17/00270/TCA	PENDING
16/05602/FUL	PENDING
17/00283/CPL	PENDING
17/00424/FUL	PENDING
17/00917/TCA	PENDING
17/01193/FUL	PENDING
17/00701/ADV	PENDING
17/01056/FUL	PENDING
17/01057/LBC	PENDING
17/01387/FUL	PENDING
17/01372/FUL	PENDING
17/01199/FUL	PENDING
17/01327/FUL	PENDING
17/01039/ADV	PENDING
17/01759/FUL	PENDING
17/01781/LBC	PENDING
17/01445/COU	PENDING
17/01387/FUL	PENDING
17/02991/FUL	PENDING
17/03016/LBC	PENDING
17/03015/FUL	PENDING
17/03027/LBC	PENDING
17/03026/LBC	PENDING
17/03384/COU	PENDING
17/03062/FUL	PENDING
17/03961/TCA	PENDING
17/03539/AMP	PENDING
17/03379/COU	PENDING
17/04056/LBC	PENDING
17/04150/TCA	PENDING
17/03929/FUL	PENDING
17/04291/TCA	PENDING
17/04243/LBC	PENDING
17/05447/HHE	PENDING
17/05573/FUL	PENDING
17/05624/FUL	PENDING
17/05728/DIS	PENDING

10. SHROPSHIRE COUNCIL DECISIONS

To note the decisions

17/03066/DIS	Lloyds TSB Bank House 16 Broad Street Ludlow SY8 1NQ Documents not available on line	GRANTED
17/05792/AMP	The Rectory 4 College Street Ludlow SY8 1AN https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P08K5WTD0C800	GRANTED
17/05602/AMP	Pellow House 109 Old Street Ludlow SY8 1NU https://pa.shropshire.gov.uk/online-applications/files/70668DF2B39B3AF090ADE23A81EAD783/pdf/17_05602_AMP-DECISION-3190796.pdf	GRANTED
17/05447/HHE	12 Castle View Terrace Ludlow SY8 2NG https://pa.shropshire.gov.uk/online-applications/files/7253C84F6BC810DEBF90D8D6296C4F88/pdf/17_05447_HHE-DECISION-3188859.pdf	APPROVED
17/05118/FUL	Corris Henley Road Ludlow SY8 1QZ https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OY4VPDTHBI00	GRANTED
17/04883/ADV	Land between Bromfield Road and Coronation Avenue Ludlow https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OXD3O6TDH1D00	GRANTED
17/05563/LBC	St. Leonards House Upper Linney Ludlow SY8 1EF https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OZIY81TDHVE00	GRANTED
17/05310/VAR	Brian Mears (Bricks) Ltd The Brick Library Bromfield Road Ludlow SY8 1DN https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OYR68LTDHK700	GRANTED

11. NON MATERIAL AMENDMENTS/VARIATION OF CONDITIONS TO PLANNING PERMISSION

No applications submitted

12. PLANNING APPLICATIONS

To be commented upon by Ludlow Town Council as consultees.

ITEM	ADDRESS
18/00069/TCA	Friars Tilt Linney Ludlow SY8 1EE https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P231RKTD02B00
18/00101/TCA	46 Gravel Hill Ludlow SY8 1QR https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P28L6NTD08V00
17/05925/LBC	The Quaker Meeting House St. Mary's Lane Ludlow SY8 1DZ https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P0NOUATDIB100
17/05924/FUL	The Quaker Meeting House St. Mary's Lane Ludlow SY8 1DZ https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P0NOUATDIB100
17/05883/FUL	The Old China Shop Pepper Lane Ludlow SY8 1PX https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P0JZLGTDI9500
17/06091/FUL	Lansdowne 11A Beech Close Ludlow SY8 2PD https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P19WZ0TDIIG00

For full details of newly released applications, please follow the link below and search Ludlow Parish <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

13. ROAD CLOSURES/TRAFFIC MANAGEMENT

- i) To note road closure – New Street Ludlow: 19th February – 21st February 2018
- ii) To note road closure - Ludlow 10K Run – 14th July 2018

To note no pavement permits or licence applications received

Membership
Cllrs Ginger (Chairman), Sheward (Vice Chairman) Clarke, Garner, Gill, R Jones, Lyle, Mahalski, Paton and Pote

The next Representational Committee Meeting will be held on 14th February 2017

Item 6

Minutes



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 13th DECEMBER 2017** at **7pm**.

R/201 PRESENT

Chair: Councillor Ginger

Vice Chair Councillor Sheward

Councillors: Clarke, Garner, Mahalski and Sheward

Officers: Gina Wilding, Town Clerk
Stephanie Williams, Admin Assistant

R/202 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/203 APOLOGIES

Apologies were received from Councillor Gill, Lyle, Pote and Paton.

R/204 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of interest

Cllr	Item	Reason
Clarke	16 (i)	Business/resident of Old Street Ludlow
Ginger	16 (i)	Business/resident of Corve Street Ludlow

Personal Interest

Cllr	Item	Reason
Sheward	17 (ii)	Knows resident on Sandpits Road
Gill	17/05904/FUL	Knows the applicant

R/205 PUBLIC OPEN SESSION (15 minutes)

There were three members of the public present.

R/206 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no Unitary Councillors present. Apologies were received from Councillor Boddington.

R/207 MINUTES

**RESOLVED (unanimous)
GG/CS**

That the minutes of the Representational Committee meeting held on Wednesday 18TH October 2017 be approved as a correct record and signed by the Chairman.

R/208 ITEMS TO ACTION

The Chairman thanked the Town Clerk and staff for completing the items to action.

**RESOLVED (unanimous)
GG/CS**

To note the items to action

R/209 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)

**RESOLVED (unanimous)
GG/CS**

To note the agenda of the meeting held on 13th December 2017 and the minutes of the meeting held on 15th November 2017.

R/210 BE ENDURANCE – LUDLOW 10K PRESENTATION

Mr Dermot Hayes and Mr Matt Morris from 'Be Endurance' thanked members for the invitation to speak at the meeting.

Following the first 10K Run event in Ludlow in 2017 the organisers have made some changes to the 2018 event to accommodate issues that were raised by Ludlow Town Council, residents and businesses in the town.

- Access to be maintained Mill Street during the event
- There will be two 5k loops
- The route will be reversed in 2018
- The start time will be 7.15pm
- Communications with businesses and residents will commence much

earlier in the 2018

The Chair thanked Mr Hayes and Mr Morris for their presentation and invited questions from members.

The Chair asked for clarification of the 2018 10K route, which was confirmed as starting in Castle Square, High Street, King Street, Corve Street, Coronation Avenue, Linney, over Whitcliffe, Dinham to finish in Castle Square. He also asked how access would be open to Mill Street. Mr Hayes confirmed that Bell Lane would be open to two-way traffic, and Car parks would be open as normal although access to Castle Street Car Park will be restricted by the road closures.

The Chair informed Mr Hayes that recently Hereford and Worcester Council had refused road closure applications for large events unless there is a charitable element to the event and asked if they would consider supporting a local charity.

Mr Hayes agreed that they would consider this and that 'Be Endurance' had made a donation to The Friends of Whitcliffe in 2017.

Councillor Garner stated that timely and effective communication were critical and asked for a marketing and communication type plan to be supplied to Ludlow Town Council.

Councillor Malhalski asked how long the road closures would be in place, the number of likely entries and the fee.

Mr Hayes stated that the first road closures which are referred to as soft closures from 5.30pm with limited access followed by the full closures between 6pm – 9pm. The closures will be managed by an Event Traffic Management Company. The event is likely to attract between 400 - 450 entries each paying £23.00.

Members thanked Mr Hayes and Mr Morris for a detailed presentation and The Chair requested continued communication with the town council through the Town Clerk.

R/211 Manley Design and Construction Ltd – PEPPER LANE

Mr Stuart Manley, Director of Manley Design and Construction Ltd thanked members for the invitation to discuss the scaffolding proposal and road closure of Pepper Lane in Ludlow to enable completion of the development of ten houses.

Mr Manley has previously attended a site meeting with Councillor Ginger, and Richard Ealey of Shropshire Council to discuss plans to minimise disruption to businesses and residents and maintain pedestrian and, where possible, vehicular access.

He informed members that a cantilever style of scaffold was discussed, but was not suitable for the site, so a gantry style scaffolding will be erected in stages by a scaffolding company to span the lane leaving a clear height of 2.3m vertical clearance to enable pedestrian and regular vehicle access including deliveries.

The scaffolding will be enclosed to prevent debris falling, this will be in the forms of solid boards, sound proofing boards (if possible) and safety netting.

Shropshire Council require a two week notification period prior to the scaffolding to be erected, lifted and dismantled. The road will only be closed during the erection and dismantling of the scaffold, but will be open at all other times.

Under agreement with SC, Manley Design and Construction Ltd will notify businesses, residents and pedestrians by means of letter drops and signage prior to any closures or restrictions also 'Businesses in Pepper Lane Open As Usual'

The Chair thanked Mr Manley for his detailed presentation and for his co-operation during discussions.

R/212 SHROPSHIRE COUNCIL DECISIONS PENDING

**RESOLVED (unanimous)
GG/MC**

To note the pending decisions.

R/213 SHROPSHIRE COUNCIL DECISIONS

**RESOLVED (unanimous)
GG/TM**

i) To note the decisions.

ii) **17/00650/FUL 12 Kershaw Close Ludlow SY8 1UA**

To request that the Town Clerk write to Shropshire Council and ask why Ludlow Town Council as consultees were not notified of amendments which were made to the plans on 21st and 27th November and why the consultation period to these amendments was two days.

R/214 NON MATERIAL AMENDMENTS/VARIATION OF CONDITIONS TO PLANNING PERMISSION

**RESOLVED (unanimous)
GG/CS**

No objection

PLANNING APPLICATIONS

R/215 17/05573/FUL 16 Lower Mill Street Ludlow SY8 1BH

**RESOLVED (unanimous)
GG/TM**

No objection

R/216 17/05563/LBCSt. Leonards House Upper Linney Ludlow SY8 1EF

RESOLVED (unanimous)
GG/CS

No objection

R/217 17/05624/FUL 2 Linney Fields Linney Ludlow SY8 1EE

RESOLVED (unanimous)
GG/CS

No objection

Members suggested that the materials are reclaimed and used where possible to maintain the historic fabric of the building.

R/218 17/05728/DIS 49 Broad Street Ludlow SY8 1NH

RESOLVED (unanimous)
GG/TM

No objection

R/219 17/05745/FUL 2 Orchard Gardens Ludlow SY8 1HE

RESOLVED (unanimous)
GG/MC

To Object

The plans submitted were insufficient as no measurements were included for the sun room.

R/220 17/05904/TCA Fairfield Linney Ludlow SY8 1EE

RESOLVED (unanimous))
GG/CS

No objection

R/221 17/05523/FUL Bankside Burway Lane Ludlow SY8 1DT

RESOLVED (unanimous)
GG/EG

To Object for the following reasons:

- The proposed building is over bearing

- Over development of the site
- Against the spirit of the original planning permission
- Incongruous to the site
- The proposed balcony will overlook neighbouring properties

R/222 17/05749/VAR Bringewood Burway Lane Ludlow SY8 1DT

**RESOLVED (unanimous)
GG/CS**

No objection

R/223 17/05754/FUL Burfield Burway Lane Ludlow SY8 1DT

**RESOLVED (unanimous)
GG/EG**

No object

R/224 ROAD CLOSURES/TRAFFIC MANAGEMENT

Festival Pick Up and Drop Off Points – Corve Street and Upper Galeford

**RESOLVED (unanimous)
GG/CS**

To reiterate concerns raised in 2015 that remain relevant:

- i) Members acknowledge that the current situation is unworkable.
- ii) Members do not support the proposal from Shropshire Council to temporarily extend the existing bus stop during Ludlow Food Festival and the Medieval Festival to about 4 car spaces. This would mean loss of parking for residents in Corve Street and impede essential deliveries for retailers and businesses.

Ludlow Town Council cannot support a proposal that is detrimental to local residents and businesses without offering alternative parking or delivery solutions.
- iii) The Town Council proposes that both sides of Corve Street are used to set down and pick up passengers and the bus timetables are revised to create clockwise and anti-clockwise routes to and from the park and ride.
- iv) All coaches should be accommodated at the Park and Ride or a suitable designated out of town site; and set downs / pickups should be timetabled and co-ordinated as efficiently as possible.
- v) Improved signage and extra stewards would enable visitors to find their way to their pick up points at the end of the day.

R/225 **ROAD CLOSURES/TRAFFIC MANAGEMENT****i) Be Endurance – 10K Run Ludlow****RECOMMEND (unanimous)
GG/MC**

- i) To note that the organisers have given consideration to all the points raised by the Representational Committee and have made following changes and arrangements:
- Bell Lane would be open to two-way traffic and access to be maintained Mill Street during the event
 - There will be two 5k loops. The 2018 10K route, which was confirmed as starting in Castle Square, High Street, King Street, Corve Street, Coronation Avenue, Linney, over Whitcliffe, Dinham to finish in Castle Square.
 - The car parks would be open as normal, although access to Castle Street Car Park will be restricted by the road closures.
 - Localised road closures will begin from 5.30pm with limited access followed by the full closures between 6pm – 9pm - managed by an Event Traffic Management Company The race start time is 7.15pm and it is expected that the road closure will be partially lifted from 8:15pm
 - Communications with businesses and residents will commence much earlier in the 2018
- ii) To note that the organisers donated to the Friends of Whitcliffe Common in 2017; and ask that the local charity in 2018 should be youth focused.
- iii) That the organiser supplies Ludlow Town Council with a marketing and communication plan as soon as possible.
- iv) That ongoing communication with the town council maintained through the Town Clerk.
- v) That subject to availability, the Town Council offers space on Events Square on two occasions prior to the event to enable the organisers to engage with local residents and provide information

R/226 **ROAD CLOSURES/TRAFFIC MANAGEMENT****ii) Manley Design and Construction Ltd – Pepper Lane****RESOLVED (unanimous)
GG/TM**

- i) To accept the proposals to minimise disruption to businesses and residents and maintain pedestrian and, where possible, vehicular access made by Manley Design and Construction Ltd as described below:

- To erect a gantry style scaffolding will erected in stages by a scaffolding company to span the lane leaving a clear height of 2.3m vertical clearance to enable pedestrian and regular vehicle access including deliveries.
 - The scaffolding will be enclosed to prevent debris falling, this will be in the forms of solid boards, sound proofing boards (if possible) and safety netting.
 - Shropshire Council require a two week notification period prior to the scaffolding to be erected, lifted and dismantled.
 - The road will only be closed during the erection and dismantling of the scaffold, but will be open at all other times.
 - Under agreement with SC, Manley Design and Construction Ltd will notify businesses, residents and pedestrians by means of letter drops and signage prior to any closures or restrictions also 'Businesses in Pepper Lane Open As Usual'
- ii) To write to thank Manley Design and Construction Ltd for putting so much effort into creating a workable solution to minimise disruption to businesses and residents and maintain pedestrian and, where possible, vehicular access.

R/227 ROAD CLOSURES/TRAFFIC MANAGEMENT

**RESOLVED (unanimous)
GG/CS**

To note the road closures at Squirrel Lane from 12/02/2017;
and Sandpits Road from 19/02/2017 – 23/02/2017

R/228 LICENCE APPLICATION – THE OLD BAKEHOUSE QUALITY SQUARE LUDLOW

**RESOLVED (unanimous)
GG/TM**

To object to the following:

To remove the following from the prevention of Crime and Disorder section:

'2. No customer allowed to drink from the bottle.'

I would like this removed so customers can drink bottled beers and ciders from the bottle if they wish, the largest bottle we will serve is 568ml. I would like to replace the above with the following:

'Staff ensure regular clearance of glass bottles both internally and in the nearby external areas.'

I see no reason again why the above amendment would have an adverse impact on any of the licensing objectives.

The Town Council is astonished and dismayed that the licensee believes that serving bottles of beer in a town centre pub is acceptable and not in contravention of the licensing objectives regarding the prevention of crime and

disorder. The Town Council believes that this would in contravention of the prevention of crime and disorder and public safety.

The statement that '*Staff ensure regular clearance of glass bottles both internally and in the nearby external areas.*' is also problematic because serving bottles for consumption outside the premises in a residential area in the town centre would have an adverse impact on the prevention of crime and disorder, public safety and the prevention of public nuisance.

- ii) To investigate if the premises is in possession of a pavement licence.

R/229 WALKING THE SHROPSHIRE WAY

RESOLVED (unanimous)
GG/EG

- i) That the stickers in Ludlow's Conservation Area were unnecessary.
- ii) That The Shropshire Way could be signposted at joining points such as car parks, the train station and the park and ride.

Meeting closed at 8.30pm

Chairman

Date

NB: Closed Session minutes will be issued

Item 7

Items to Action

Minute number	Resolution	Action	Date	Status
	<p><u>Housing Association Land at Charlton Rise Ludlow SY8 1ND</u> <u>RESOLVED (unanimous)</u> GG/PD</p> <p>Members requested that the Town Clerk write to Shropshire Housing Group to express LTC disappointment that there was no consultation with residents in the area or any notification advertised prior to the felling of the sycamore tree.</p> <p>i) To apply for a TPO on the three remaining trees ii) To apply for the green area to be made a Public Green Space iii) To register the footpath across the green area.</p> <p>Cllr R Jones and Cllr Lyle to consult with residents in the vicinity of the green to collate witness statements on the use of the green over the past 20 years</p>	<p>Draft letter to SHG</p> <p>Apply for a TPO</p> <p>Green Open Space Order and to register the footpath.</p>	<p>Complete</p> <p>Complete</p> <p>Ongoing</p>	<p>10/11/2016</p> <p>5/04/2017</p>
R/213	<p><u>SHROPSHIRE COUNCIL DECISIONS</u></p> <p><u>RESOLVED (unanimous)</u> GG/TM</p> <p>To note the decisions.</p> <p>ii) <u>17/00650/FUL 12 Kershaw Close Ludlow SY8 1UA</u></p> <p>To request that the Town Clerk write to Shropshire Council and ask why Ludlow Town Council as consultees were not notified of amendments which were made to the plans on 21st and 27th</p>	<p>Email comments to Case Officer</p>	<p>complete</p>	<p>03/01/2018</p>

	November and why the consultation period to these amendments was two days.			
R/215	<p><u>17/05573/FUL 16 Lower Mill Street Ludlow SY8 1BH</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/TM</p> <p>No objection</p>	Submit comments to SC	Complete	22/12/2017
R/216	<p><u>17/05563/LBCSt. Leonards House Upper Linney Ludlow SY8 1EF</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/CS</p> <p>No objection</p>	Submit comments to SC	Complete	22/12/2017
R/217	<p><u>17/05624/FUL 2 Linney Fields Linney Ludlow SY8 1EE</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/CS</p> <p>No objection</p> <p>Members suggested that the materials are reclaimed and used where possible to maintain the historic fabric of the building.</p>	Submit comments to SC	Complete	22/12/2017

R/218	<p><u>17/05728/DIS 49 Broad Street Ludlow SY8 1NH</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/TM</p> <p>No objection</p>	Submit comments to SC	complete	22/12/2017
R/219	<p><u>17/05745/FUL 2 Orchard Gardens Ludlow SY8 1HE</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/MC</p> <p>To Object</p> <p>The plans submitted were insufficient as no measurements were included for the sun room.</p>	Submit comments to SC	complete	22/12/2017
R/220	<p><u>17/05904/TCA Fairfield Linney Ludlow SY8 1EE</u></p> <p><u>RESOLVED</u> (unanimous))</p> <p>GG/CS</p>	Submit comments to SC	complete	22/12/2017

	No objection			
R/221	<p><u>17/05523/FUL Bankside Burway Lane Ludlow SY8 1DT</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/EG</p> <p>To Object for the following reasons:</p> <ul style="list-style-type: none"> • The proposed building is over bearing • Over development of the site • Against the spirit of the original planning permission • Incongruous to the site • The proposed balcony will overlook neighbouring properties 	Submit comments to SC	complete	22/12/2017
R/223	<p><u>17/05754/FUL Burfield Burway Lane Ludlow SY8 1DT</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/EG</p> <p>No object</p>	Submit comments to SC	complete	22/12/2017

<p>R/224</p>	<p><u>ROAD CLOSURES/TRAFFIC MANAGEMENT</u></p> <p>Festival Pick Up and Drop Off Points – Corve Street and Upper Galeford</p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/CS</p> <p>To reiterate concerns raised in 2015 that remain relevant:</p> <p>i) Members acknowledge that the current situation is unworkable.</p> <p>ii) Members do not support the proposal from Shropshire Council to temporarily extend the existing bus stop during Ludlow Food Festival and the Medieval Festival to about 4 car spaces. This would mean loss of parking for residents in Corve Street and impede essential deliveries for retailers and businesses.</p> <p>Ludlow Town Council cannot support a proposal that is detrimental to local residents and businesses without offering alternative parking or delivery solutions.</p> <p>iii) The Town Council proposes that both sides of Corve Street are used to set down and pick up passengers and the bus timetables are revised to create clockwise and anti-clockwise routes to and from the park and ride.</p>	<p>Send comments to Dave Mansfield and request an invitation to the meeting in the new year.</p>	<p>complete</p>	<p>03/01/2018</p>
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	<p>iv) All coaches should be accommodated at the Park and Ride or a suitable designated out of town site; and set downs / pickups should be timetabled and co-ordinated as efficiently as possible.</p> <p>v) Improved signage and extra stewards would enable visitors to find their way to their pick up points at the end of the day.</p>			
<p>R/225</p>	<p><u>ROAD CLOSURES/TRAFFIC MANAGEMENT</u></p> <p>Be Endurance – 10K Run Ludlow</p> <p><u>RECOMMEND (unanimous)</u></p> <p>GG/MC</p> <p>i) To note that the organisers have given consideration to all the points raised by the Representational Committee and have made following changes and arrangements:</p> <ul style="list-style-type: none"> • Bell Lane would be open to two-way traffic and access to be maintained Mill Street during the event • There will be two 5k loops. The 2018 10K route, which was confirmed as starting in Castle Square, High Street, King Street, Corve Street, Coronation Avenue, Linney, over Whitcliffe, Dinham to finish in Castle Square. • The car parks would be open as normal, although access to Castle Street Car Park will be restricted by the road closures. • Localised road closures will begin from 5.30pm with limited 	<p>Email to 'Be Endurance to request that a communication and marketing plan is provided and the Town Clerk provide 'Be Endurance' with proposed dates available for space on Events Square.</p>	<p>complete</p>	<p>03/01/2018</p>

	<p>access followed by the full closures between 6pm – 9pm - managed by an Event Traffic Management Company The race start time is 7.15pm and it is expected that the road closure will be partially lifted from 8:15pm</p> <ul style="list-style-type: none"> • Communications with businesses and residents will commence much earlier in the 2018 <p>ii) To note that the organisers donated to the Friends of Whitcliffe Common in 2017; and ask that the local charity in 2018 should be youth focused.</p> <p>iii) That the organiser supplies Ludlow Town Council with a marketing and communication plan as soon as possible.</p> <p>iv) That ongoing communication with the town council maintained through the Town Clerk.</p> <p>v) That subject to availability, the Town Council offers space on Events Square on two occasions prior to the event to enable the organisers to engage with local residents and provide information</p>			
<p>R/226</p>	<p><u>ROAD CLOSURES/TRAFFIC MANAGEMENT</u></p> <p>Manley Design and Construction Ltd – Pepper Lane</p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/TM</p>	<p>Draft letter to Mr Manley</p>	<p>complete</p>	<p>03/01/2018</p>

	<p>To accept the proposals to minimise disruption to businesses and residents and maintain pedestrian and, where possible, vehicular access made by Manley Design and Construction Ltd as described below:</p> <ul style="list-style-type: none"> • To erect a gantry style scaffolding will erected in stages by a scaffolding company to span the lane leaving a clear height of 2.3m vertical clearance to enable pedestrian and regular vehicle access including deliveries. • The scaffolding will be enclosed to prevent debris falling, this will be in the forms of solid boards, sound proofing boards (if possible) and safety netting. • Shropshire Council require a two week notification period prior to the scaffolding to be erected, lifted and dismantled. • The road will only be closed during the erection and dismantling of the scaffold, but will be open at all other times. • Under agreement with SC, Manley Design and Construction Ltd will notify businesses, residents and pedestrians by means of letter drops and signage prior to any closures or restrictions also 'Businesses in Pepper Lane Open As Usual' <p>To write to thank Manley Design and Construction Ltd for putting so much effort into creating a workable solution to minimise disruption to businesses and residents and maintain pedestrian and, where possible, vehicular access.</p>			
<p>R/227</p>	<p><u>LICENCE APPLICATION – THE OLD BAKEHOUSE QUALITY SQUARE LUDLOW</u></p>	<p>Send comments to SC licencing</p>	<p>complete</p>	

	<p><u>RESOLVED</u> (unanimous)</p> <p>GG/TM</p> <p>To object to the following:</p> <p><i>To remove the following from the prevention of Crime and Disorder section:</i></p> <p><i>'2. No customer allowed to drink from the bottle.'</i></p> <p><i>I would like this removed so customers can drink bottled beers and ciders from the bottle if they wish, the largest bottle we will serve is 568ml. I would like to replace the above with the following:</i></p> <p><i>'Staff ensure regular clearance of glass bottles both internally and in the nearby external areas.'</i></p> <p><i>I see no reason again why the above amendment would have an adverse impact on any of the licensing objectives.</i></p>			
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	<p>The Town Council is astonished and dismayed that the licensee believes that serving bottles of beer in a town centre pub is acceptable and not in contravention of the licensing objectives regarding the prevention of crime and disorder. The Town Council believes that this would in contravention of the prevention of crime and disorder and public safety.</p> <p>The statement that <i>'Staff ensure regular clearance of glass bottles both internally and in the nearby external areas.'</i> is also problematic because serving bottles for consumption outside the premises in a residential area in the town centre would have an adverse impact on the prevention of crime and disorder, public safety and the prevention of public nuisance.</p> <p>ii) To investigate if the premises is in possession of a pavement licence.</p>			
<p>R/228</p>	<p><u>WALKING THE SHROPSHIRE WAY</u></p> <p><u>RESOLVED</u> (unanimous)</p> <p>GG/EG</p>	<p>Email SWT comments</p>	<p>complete</p>	<p>03/01/2018</p>

	<p>That the stickers in Ludlow's Conservation Area were unnecessary.</p> <p>That The Shropshire Way could be signposted at joining points such as car parks, the train station and the park and ride.</p>			
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Item 8

Ludlow Conservation Area
Advisory Committee

Agenda [to be tabled]
and Minutes

LUDLOW CONSERVATION AREA ADVISORY COMMITTEE

MINUTES

Meeting	Wednesday 13 December 2017
Present	James Caird, Neil Condliffe, Imogen Liddle, Bill Lloyd-Kitchen, John Nash, Michael Page, Colin Sheward, Valerie Thomas, Graham Willson-Lloyd, Jonathan Wood
Attending	Andy Boddington, Ben Williscroft
Apologies	Glen Ginger, Phil Maile
Minutes	Approved.

Interests

Matters arising from the minutes

Number	16/03096/OUT
Address	East of Fishmore Road
Proposal	Residential development
Comment	No objection. Yet to be determined.
Number	17/01056/FUL & 17/01057/LBC
Address	18 Temeside
Proposal	Part change of use to cafe and erection of conservatory.
Comment	No objection. Yet to be determined.
Number	17/03335/ADV & 17/03337/LBC
Address	Wheatsheaf Inn
Proposal	Signage scheme
Comment	The Committee accepts that The Wheatsheaf needs a revitalization of its signage and broadly accepts the principle of the proposal. However the Committee does object to sign No.4 which adversely affects the setting of the Broadgate, a Grade I listed building, the Gatehouse opposite (Grade II) and the Wheatsheaf itself (also Grade II). The Committee does not consider that there is a commercial imperative for this

sign as there are no viewpoints from which it would be effective. If it is intended to have an impact for passers-by approaching from the north, then it would be a danger to traffic because safe passage through the Broadgate requires full attention of both drivers and pedestrians. The Committee also feels that one of the charming features of the building, specifically mentioned by Pevsner in the Shropshire volume of The Buildings of England is the Gothick ogee-headed window on the main facade. This is currently hidden by a hanging basket, which is pity. Perhaps this could be removed as part of the scheme.

Yet to be determined.

Number 17/04294/LBC
Address 16 Broad Street
Proposal Internal alterations
Comment No objection.
Permitted. Conditions: schedule of works, method statement, retention of architectural and historic features.

Number 17/04478/FUL
Address 34 Old Street
Proposal Erection of summerhouse
Comment No objection.

Yet to be determined.

Number 17/04511/FUL & 17/04512/LBC
Address Rose and Crown
Proposal Amendment to approved plans: courtyard elevations, bar location and kitchen air extraction.
Comment We object to the lamp at the rear entrance which is inappropriate. Otherwise no objection.

Yet to be determined.

Number 17/04883/ADV
Address Bromfield Road
Proposal Forecourt advertisements
Comment This application was further discussed at our November meeting. We think the amount of internal illumination is excessive for a conservation area. A large majority of this facility's custom will be drawn from the local community. High

site visibility is thus not needed as it would be if the majority of trade were to be passing trade. Otherwise no objection.

Yet to be determined.

Number 17/05014/AMP
Address Land off Pepper Lane
Proposal Amendments to approved plans
Comment No comment.

Permitted.

Number 17/05015/AMP
Address Land off Pepper Lane
Proposal Amendments to approved plans
Comment No comment. It was not clear whether the additional works included moving a staircase.

Permitted.

Number 17/05147/FUL
Address Steventon House, Steventon Road
Proposal Extension
Comment No objection. It was not clear whether plain tiles could be laid at the pitch shown.

Number 17/05186/FUL & 17/05187/LBC
Address 10 Bull Ring
Proposal Conversion of bank to shop
Comment The Committee is very pleased that this important building is being found a new use. We are also pleased that care has been taken to try to take the opportunity to repair Ludlow's important streetscape. It is recognised that the proposal is difficult in layout terms in that delivery of usable spaces from those originally designed for banking usage may be problematic. The Committee has no objection to the internal alterations or the use. In fact we would have no objection to A3 or A4 use either.

However, in our discussions about the proposal's external appearance, there were a range of views expressed, none unanimous, about both the concept of the proposal and its detailing, relating entirely to the treatment of the modern wing.

When the bank was extended (in the 1970s?) the extension was carried out very much in the best practice of the time - functionally subservient to the listed building, visually recessive, detachable from it and carried out in a distinctive architectural vocabulary of the time.

On the other hand, the building that it replaced was a shop with a far less dominant architecture, akin to the Rickard's shop next door and, like it, with a centrally placed first floor window (although not a bay). So the Committee was uneasy that the concept of the proposal was neither restorative of the original extension (it cannot be if it is to become the entrance façade for the building as a whole) nor was it a restoration of the original street scene. Conceptually, reversing the role of the two elements of the building such that the original listed building becomes secondary to the later extension might just be an architectural problem needing a bolder statement than merely bringing it more into line with the general architectural vocabulary of the street.

In terms of the detailing of the front elevation, the Committee's discussions revolved around the first floor windows and the shopfront. It was accepted that if the 1970s architectural concept were to be lost, then enlarging the internal space by bringing the ground floor into the plane of the first floor was a reasonable feature as the internal spaces here are not large. Also, in these circumstances it was reasonable to reduce the size of the first floor window openings which otherwise would be disproportionately large. Yet the detailed treatment of the windows was viewed by some as unconvincingly 21st century bearing in mind the more traditional treatment of the shopfront. Some wondered whether a return to a central window might be architecturally more successful. We advise a rethink on the internal layout of the first floor. We think that the use as toilets will require obscured glass and this combined with internal shadows cast against the glass of users of the facilities would be detrimental to the external appearance.

The shopfront was agreed to be similar to many recent restorations and new installations in Ludlow. A point of debate was whether the entablature should oversail the side entry in a single span, whether it would be better to handle this with a treatment of its own or whether it should be divided from it with an additional console bracket in the traditional way with an adjustment, if necessary, to the width of the pilasters.

Finally, the Committee noted that the plans showed the original bank door as being in use. We think this is important, even if there has to be a main entrance in the extension for equalities reasons. We think it would be detrimental to Ludlow for the building to look like "a disused bank" and access through this door would alleviate this danger.

Yet to be determined. Revised plans expected.

Number	17/04993/VAR
Address	South of Rocks Farm
Proposal	Variation of conditions: energy storage unit
Comment	No objection.

Number 17/05311/DIS
Address Brian Mears Bricks
Proposal Details of offset fills
Comment No comment.
Yet to be determined.

Number 17/05310/VAR
Address Brian Mears Bricks
Proposal Variation to elevations; additional windows, fire escape doors and an ATM.
Comment No comment.
Yet to be determined.

New Applications

Number 17/05563/LBC
Address St Leonards House, Upper Linney
Proposal Replacement windows
Comment No objection.

Number 17/05573/FUL
Address 16 Lower Mill Street
Proposal Single storey extension
Comment No objection in principle but windows and lantern should not be UPVC. Materials should match existing.

Number 17/05728/DIS
Address 49 Broad Street
Proposal Discharge of condition(s)
Comment The Kingspan dry lining is inappropriate for a listed building. Strawboard and lime plaster should be used as this will allow the fabric to breathe.

Number 17/05624/FUL
Address 2 Linney Fields
Proposal Extension
Comment No objection.

Number 17/05523/FUL
Address Bankside, Burway Lane
Proposal Replacement dwelling
Comment Deferred for consideration in January.

Number 17/05749/VAR
Address Bringewood, Burway Lane
Proposal Variations to elevations
Comment No objection.

Buildings at risk, enforcement and other business

Address 41 Broad Street
Issue Doorcase in disrepair.
Comment BW to investigate. (2016) **23/08/17**. Works in progress. Completed and will not reappear in the minutes.

Address Bull Hotel, Bull Ring
Issue State of roof
Comment No documents. (2016) Slates still reported missing at **08/03/17**. Completed and will not reappear in the minutes.

Address Town Wall, Upper Linney
Issue Collapse. Still under discussion. (2014)
28/06/17. It was reported that progress towards a start of works was being made.
20/09/17. It was reported that preliminary works would commence in October.

Address Ludford House
Issue The wall along the main road was reported as being increasingly unstable because of tree growth in the Park. (2016) Completed and will not reappear in the minutes.

Address 51 Broad Street
Issue Repairs to steps of listed building which are not like-for-like (no rounded edges). (2016)

Address Broadgate Cottage
Issue Deteriorating condition. (2016)
03/05/17 Reported that a new roof finish had been completed.

Address 40 Broad Street
Issue Grid over cellar opening and sack-drop cover. BW to investigate. Further information to be submitted. The requirement for cast iron rainwater goods has been given to the owners. (2014)
08/03/17 IL to send information to SC enforcement section.

Address 5 Raven Lane
Issue BW has spoken to the owner about the condition of the exterior. (2016)

Address 15 Dinham
Issue The installed door furniture appears to be chrome rather than brass. BW to investigate. (2016)

Address Poyners, Broad Street
Issue Windows in deteriorating condition. (22/02/17)

Address 14-15 Corve Street
Issue Door replaced apparently without consent (19/07/17)

Address 18 Bull Ring
Issue Windows replaced without consent. (19/07/17)

Address High Hall, Castle Square
Issue Column bases on portico deteriorating. JC to raise with the College. **23/08/17**. JC reported works programmed for this year's planned maintenance.

Address 2 Cliffe Villas
Issue Hole in fabric above cellar. (18/10/17)

Address Victory House, Mill Street
Issue Panelling reported having been plastered over. (18/10/17)

Address Wall behind Hosiers Almshouses
Issue Stability in question. (18/10/17)

Address Castle Lodge
Issue Possible sale. Increasingly degraded condition. (15/11/17)

Address 12 Old Street
Issue Colour of external walls. (13/12/17)

Address Angel Hotel, Broad Street
issue Failing rainwater gutters. (13/12/17)

Future meetings

Next 17 January 2018
Subsequent every 4th Wednesday: 14 February; 14 March; 11 April; 16 May; 13 June; all meetings at 5:00pm

Meeting closed at 5:50pm

10/01/18

Item 9 & 10

SHROPSHIRE COUNCIL DECISIONS

Item 11

NON MATERIAL AMENDMENTS/VARIATION OF
CONDITIONS TO PLANNING PERMISSION

Item 12

PLANNING APPLICATIONS

[click on links]

ROAD CLOSURES & TRAFFIC MANAGEMENT

- i) New Street – Ludlow
- ii) Ludlow 10K Run

Subject: FW: 28 New Street Ludlow

Road Closure: 28 New Street Ludlow

Start Date: 19th February 2018

End Date: 21st February 2018

Purpose: Road closure for Short service renew

Works Promoter: Unknown (works_promoter)

Works Promoter Ref: LB9141201/000011747772

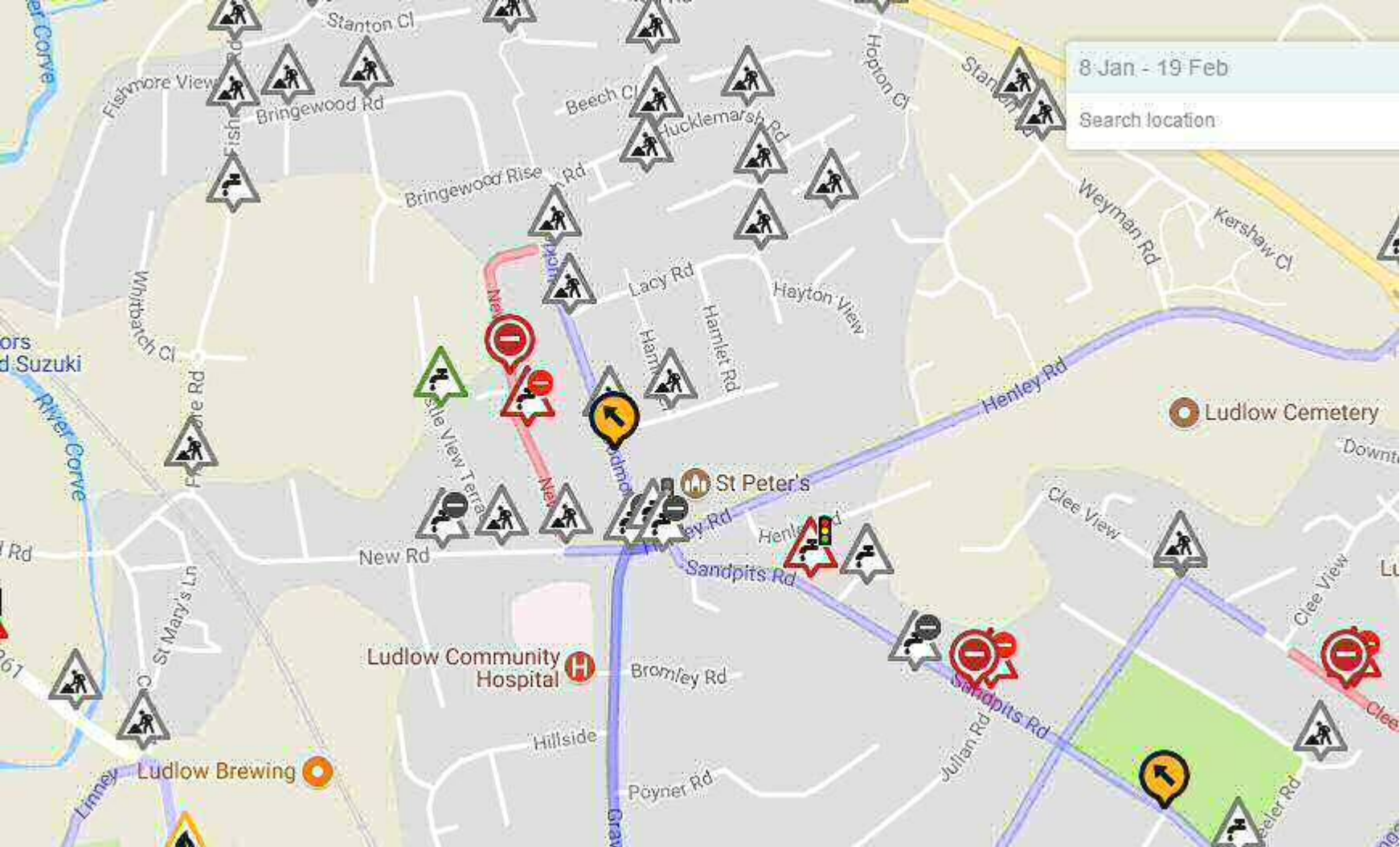
Enforcement pattern for New Street Ludlow:
All the time

The Street Works Team

Shropshire Council

Virus-free. www.avg.com

8 Jan - 19 Feb
Search location



Road Closure: Ludlow 10K- Event Road Closures

Start Date: 14th July 2018

End Date: 14th July 2018

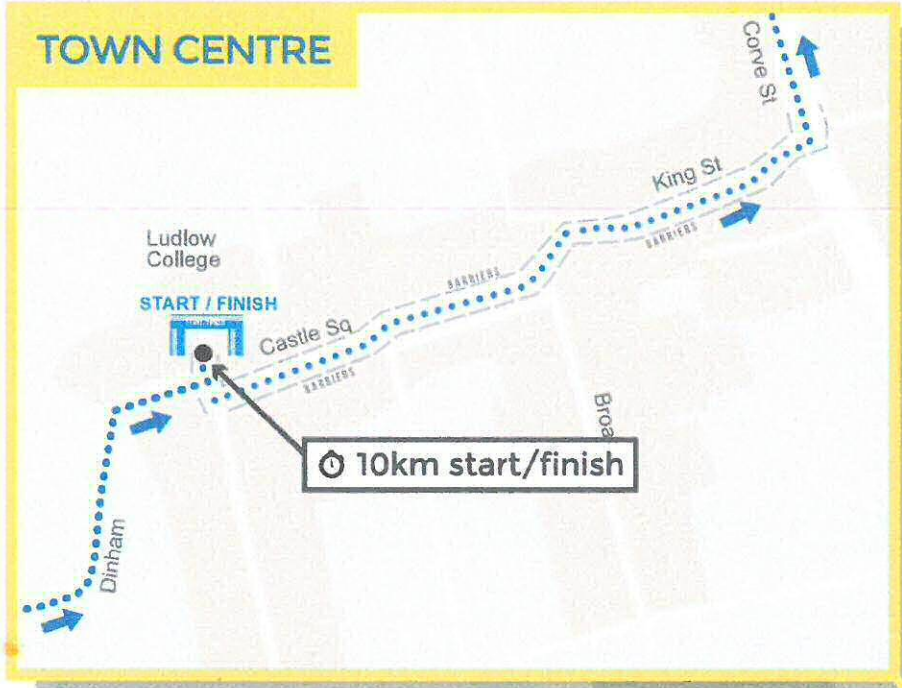
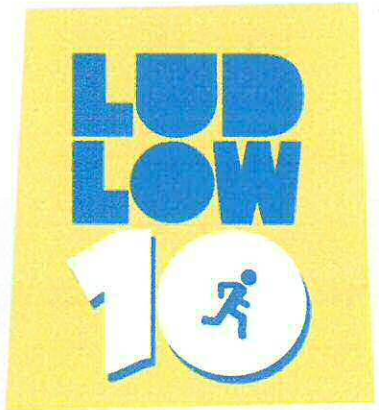
Purpose: The Ludlow 10 (10K Run) is on 14th July 2018. Roads will be closed for various periods (for the set up and race) between 5.30pm and 9.30pm. The race will commence at 7.15pm and expected to be complete by 8.30pm. Roads closed are: Castle St, High St, King St, Dinham, Linney, Corve St, Coronation Av and Bull Ring. Bell Lane and Brand Lane will be subject to two way traffic to facilitate access/egress. Enforcement pattern for

Ludlow 10K- Event Road Closures:

5.30pm and 9.30pm.



RACE ROUTE 2018



---> CLOSED ROAD
---> TRAIL/GRASS
--> RUN DIRECTION

