



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **TUESDAY 16th June 2026 at 7pm.**

R/039 PRESENT

Chair:	Councillor Cowell
Councillors:	Councillors Addis, Gill and Tapley
Officers:	Gina Wilding, Town Clerk Charlotte Ambrazas Committee Officer

R/040 ABSENT

Councillors Harris and Lyle were absent from the meeting.

R/041 HEALTH AND SAFETY

The Chairman informed Councillors, and everyone present, of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/042 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

R/043 MEETING PROTOCOL

The Chair reminded Members of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair. Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

R/044 APOLOGIES

Apologies were received from Councillor Harris and Lyle.

R/045 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests: none

Conflicts of Interest: none

Personal Interest: none

R/046 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

R/047 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no unitary councillors present.

R/048 MINUTES

RESOLVED KC/PA (unanimous)

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 19th May 2026.

R/049 ITEMS TO ACTION

RESOLVED KC/TG (unanimous)

To note the items to action of 19th May 2026.

R/050 SHROPSHIRE COUNCIL DECISIONS PENDING

RESOLVED PA/KC (unanimous)

That the pending decisions by Shropshire Council be noted.

R/051 SHROPSHIRE COUNCIL DECISIONS

RESOLVED TG/PA (unanimous)

That the decisions by Shropshire Council be noted.

R/052 PLANNING APPLICATIONS

26/02039/TCA Flaxford, Julian Road, Ludlow, Shropshire, SY8 1HA

RESOLVED PA / TG (unanimous)

No objection to reduce height to previous pruning points (reduction estimate from approx. 20 ft to 8 ft) of 2o. Beeches within Ludlow (Gravel Hill)

R/053 26/01386/FUL 62 Hucklemarsh Road, Ludlow, Shropshire, SY8 2PW

RESOLVED TG/PA (unanimous)

No objection to single storey rear extension.

R/054 26/01917/FUL Festival House , Castle Square, Ludlow, Shropshire, SY8 1AY

RESOLVED KC/PA(unanimous)

No objection to the Installation of retractable awning (3.7m wide) to the front elevation.

R/055 26/01819/ADV Festival House , Castle Square, Ludlow, Shropshire, SY8 1AY

RESOLVED PA/TG (unanimous)

No objection to 1 no. new non-illuminated fascia sign and 2 no. new non-illuminated wall mounted menu boards

R/056 26/01792/FUL Sandown, 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL.

RESOLVED PA/TG (unanimous)

No objection to the replacement of existing conservatory with garden room and associated deck alterations

R/057 26/01806/FUL Castle Hill Joinery, Workshop Adj Unit 12D, Orleton Road, Ludlow, Shropshire, SY8 1XF

RESOLVED TG/PA (unanimous)

No objection to the erection of an Industrial storage building extension

R/058 26/02094/FUL Hampstead Cottage , 38 Julian Road, Ludlow, Shropshire, SY8 1HA.

RESOLVED TG/PA (unanimous)

No objection to the erection of single storey rear extension.

R/059 ROAD CLOSURE/TRAFFIC MANAGEMENT

RESOLVED KC/PA (unanimous)

To ask Shropshire Council to improve coordination of utility companies and to consider traffic management instead of a full road closure to avoid further disruptions at Temeside because the road has already been closed at least three times this year. To seek information about Within the Walls 2nd weekend of closures. To note the other road closures.

R/060 BUILDINGS, BUILDING LAND AND TREES

Cllr Cowell will informally liaise with the committee officer to consider a better format for the spreadsheet.

RESOLVED PA/TG (unanimous)

- To write to Connexus to seek action / update regarding the wall at Temeside, which is still in disrepair.
- To update the record on the Poyners building as notified by Cllr Cowell, who fears the building is at risk of collapse that a site meeting was attended by a building safety officer, building control (buildings at risk), and pest control. SC officers asked the senior conservation officer to take up the case.
- To follow with owners of Forest Dog Rescue building regarding the removal of the shrubs growing out of the building.
- To seek an update on the former Costa building.

R/061 BUS SHELTER UPDATE

RESOLVED KA/PA (unanimous)

To note that Shropshire Council have approved the 2026/ 27 bus stop location outside Tesco and conversations continue with the retailer.

RESOLVED PA/TG (unanimous)

To approve the addition of a bus shelter on Bromfield Road to the list of sites for future consideration.

R/062 BIODIVERSITY NET GAIN

RESOLVED KA/AT (unanimous)

To note the changes to the Biodiversity Net Gain System

R/063 LOCAL PLAN SCOPING CONSULTATION

RESOLVED KA/AT (unanimous)

To defer consideration of the consultation and consider recommendations from Cllrs Cowell and Tapley at the next meeting.

R/064 MINISTRY OF HOUSING, COMMUNITIES & LOCAL GOVERNMENT

RESOLVED KA/AT (unanimous)

To note the response from the Minster regarding Neighborhood Plan funding.

Meeting closed at 19:28

Chairman

Date