

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall
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Dispatch date: Thursday 4th September 2025

You are summoned to attend a meeting of
Representational Committee at
The Guildhall, Mill Street, Ludlow SY8 1RZ
on Tuesday 9th September 2025 at 7pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**
- **BELL LANE**
- **CORONATION AVENUE**

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

1. HEALTH AND SAFETY

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. APOLOGIES

To receive apologies from committee members.

5. DECLARATIONS OF INTERESTS

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. LUDLOW UNITARY COUNCILLORS SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

8. **MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 19th August 2025.

9. **ITEMS TO ACTION**

To note the items to action of the Representational Committee on 19th August 2025.

10. **SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions

25/02626/FUL	<u>Sparrow Hill Cottage , Sheet Road, Ludlow, SY8 1LR.</u> Erection of single storey side extension
25/02725/FUL	<u>Whitehaven , 2 Julian Road, Ludlow, SY8 1HA</u> Extension and alterations
25/02842/TCA	<u>Wootton House, 43 Gravel Hill, Ludlow, SY8 1QR.</u> Crown reduce by 2m to previous reduction points of 1no Acer within Ludlow (Gravel Hill) Conservation Area
25/02846/TCA	<u>The Old Chapel, Old Street, Ludlow, SY8 1NP.</u> Fell 1no Birch within Ludlow Conservation Area
25/02941/TCA	<u>Broadgate Close, Lower Broad Street, Ludlow, SY8 1PH</u> Fell 1no. Leylandii (T1) and re-pollard to previous height (approx 7ft) 7no. Hornbeam (T2-8) within Ludlow Conservation Area.
25/02670/LBC	<u>48 Old Street, Ludlow, SY8 1NS</u> Replacement of timber windows and doors
25/01889/FUL	<u>3 - 4 Market Street, Ludlow, SY8 1BP</u> Conversion and two storey extension to create 11 No. apartments
25/01890/LBC	<u>3 - 4 Market Street, Ludlow, SY8 1BP</u> Works to facilitate the conversion and two storey extension to create 11No apartments
25/02040/FUL	<u>26 Bell Lane, Ludlow, SY8 1BN</u> Erection of single storey rear extension

11. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

25/02467/FUL	<u>Winslade , Henley Road, Ludlow, SY8 1QZ.</u> Loft conversion	GRANTED
25/02398/VAR	<u>Linney House, Linney, Ludlow, Shropshire, SY8 1EE</u> Variation of Condition No. 2 and removal of Condition No.s 5, 6, 7 and 8 attached to permission 24/00193/FUL dated 04	GRANTED
25/03116/TCA	<u>Play Area, Recreation Ground, Linney, Ludlow, Shropshire</u>	WITHDRAWN

	Work to 1no. Ash (T104) and 1no. Alder (T105) (as per schedule) within Ludlow Conservation Area [2025 DDD 1999]	
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12. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

25/03249/TCA	<u>St Leonards Churchyard , Corve Street, Ludlow, Shropshire, SY8 1DL.</u> Fell 5no. immature deciduous trees within Ludlow Conservation Area http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T1TJE4TDKEE00
25/01145/LBC	<u>Linney House , Linney, Ludlow, SY8 1EE.</u> Replacement of 8No. front facing sash windows with new sash windows of same appearance.

13. **ROAD CLOSURE/TRAFFIC MANAGEMENT**

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
on Monday 22 nd September only between the hours of 09:30am – 16:00pm,	B4361, Ludlow. From End Of Lower Broad Street To Start Of Overton Road Ludford	Multevo carriageway repairs to complete 3 defects include kerbing, sign posts and iron works. Location Multevo Carriageway Repairs.	https://multevo.co.uk/	These works will be completed with a Road Closure in place excluding weekends.
29/09/25-27/10/25	WEeping CROSS LANE	Gas repairs Two-way signals	www.trinityteam.co.uk	Gas mains replacement Two-way signals

14. **BUILDINGS, BUILDING LAND AND TREES**

To consider recent updates and / or provide information.

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15. **BELL LANE ROAD CLOSURE**

To consider the overrun of works by Cadent.

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16. **CORONATION AVENUE**

To consider the overrun of works by Shropshire Council

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Membership

Councillors Addis, Cowell, Gill, Ginger, Harris (Chair), Hepworth, Owen, Parry, Scott Bell (Vice-Chair), and Tapley.

The next meeting of members of the Representational Committee will be held on Tuesday 7th October 2025