

# LUDLOW TOWN COUNCIL A G E N D A

## REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

Contact: **Gina Wilding, Town Clerk**

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

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Dispatch date: Thursday 31<sup>st</sup> March 2022

You are summoned to attend a meeting of  
Representational Committee at  
The Methodist Church, Broad Street, Ludlow at 7pm on  
**Wednesday 6<sup>th</sup> April 2022**

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**
- **BUILDINGS, BUILDING LAND AND TREES**

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

1. **HEALTH AND SAFETY** (Chairman please read)

In the event of a fire alarm, please leave in an orderly fashion by the main Exit at the front of the building. In the unlikely event that this route is blocked, please leave through the Fire Exit behind me, and through the side entrance. (For those upstairs there are Fire Exits at the front and at the back) Please assemble on the pavement outside, away from the front of the building.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry. All Councillors should sign the attendance book.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during this meeting.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

3. **APOLOGIES**

To receive apologies from committee members.

4. **DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

5. **PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes.

6. **LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

7. **MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 6<sup>th</sup> March 2022

8. **ITEMS TO ACTION**

To note the items to action of the Representational Committee on 6<sup>th</sup> March 2022

**9. PRESENTATION**

To receive a presentation from Kier Highways communications Officer Mark Fox

**10. LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**

The LCAAC agenda of the current meeting is attached to this agenda.

**11. DISCHARGE OF CONDITIONS AND PERMITTED DEVELOPMENT**

To note there are no discharge of conditions and permitted developments from Shropshire Council.

**12. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

<b>22/00670/TCA</b>	<b><u>30 Broad Street, Ludlow, SY8 1NJ</u></b> Remove 1No. Cherry tree, reduce height of 1No. Magnolia tree by 1.5m and reduce lateral limbs by 1m and remove two limbs and reduce crown by 50% 1No. Silver Birch tree within Ludlow Conservation Area
<b>19/05380/FUL</b>	<b><u>Supermarket, Upper Galdeford, Ludlow, SY8 1QF</u></b> Mixed use development consisting of 19 mixed tenure apartments, 12 parking spaces, 2 x A1 retail units and demolition of existing building
<b>22/00449/FUL</b>	<b><u>Victory House Club, 8 Mill Street, Ludlow, SY8 1AZ</u></b> Reinstatement of stepped wall and railings to the frontage
<b>22/00719/LBC</b>	<b><u>Victory House Club, 8 Mill Street, Ludlow, SY8 1AZ.</u></b> Works to facilitate the reinstatement of stepped wall and railings to the frontage
<b>22/00471/FUL</b>	<b><u>Redroofs, 30A Temeside, Ludlow, SY8 1PB</u></b> Demolition of existing and erection of a replacement dwelling
<b>22/00605/FUL</b>	<b><u>124, 130 And 131 Corve Street, Ludlow, SY8 2PG</u></b> Change of use and alterations to provide apartments for tourist accommodation
<b>22/00959/LBC</b>	<b><u>124 Corve Street, Ludlow, Shropshire, SY8 2PG</u></b> Internal works and room reconfiguration to facilitate the change of use and conversion to four holiday let properties
<b>22/00948/TCA</b>	<b><u>Linney House, Linney, Ludlow, SY8 1EE.</u></b> Trees 1-5 (Leylandii) height reduction to 7 metres, crown reduce by 30%, remove weak and vulnerable branches and Trees 6&7 (Sycamore) crown reduce by approx. 2metres laterally and crown raise to approx. 4 metres from ground level within Ludlow Conservation Area
<b>22/00944/TCA</b>	<b><u>South Lodge, Dinham, Ludlow, Shropshire, SY8 2JE.</u></b> Various works to trees (see Tree Report) within Ludlow Conservation Area
<b>22/00796/FUL</b>	<b><u>19A And 20 Dinham, Ludlow, Shropshire, SY8 1EJ</u></b> Demolition and replacement of two rear modern single storey extensions between 19a and 20 Dinham and replacement with single storey linking extension to bring the two dwellings into single Occupancy. Additional rear single storey ground floor extension and internal alterations to the rear of 19a Dinham

<b><u>22/00797/LBC</u></b>	<b><u>19A And 20 Dinham, Ludlow, Shropshire, SY8 1EJ</u></b> Demolition and replacement of two rear modern single storey extensions between 19a and 20 Dinham and replacement with single storey linking extension to bring the two dwellings into single occupancy. Additional rear single storey ground floor extension and internal alterations to the rear of 19a Dinham affecting Grade II Listed Buildings
<b><u>22/00902/LBC</u></b>	<b><u>White Lodge , 3 Mill Street, Ludlow, Shropshire, SY8 1AZ</u></b> Works to facilitate the widening of internal door, localised alterations and repairs to internal timber panels to walls and replacement of disturbed architrave to match affecting a Grade II Listed Building
<b><u>22/00904/LBC</u></b>	<b><u>19 Broad Street, Ludlow, Shropshire, SY8 1NG</u></b> Removal of existing bathroom fittings to form bedroom and construction of new bathroom affecting a Grade II Listed Building
<b><u>21/05460/FUL</u></b>	<b><u>63 Temeside, Ludlow, SY8 1JT,</u></b> Erection of 1No replacement dwelling following demolition of an existing bungalow
<b><u>21/05056/FUL</u></b>	<b><u>Street Record, Sandpits Avenue, Ludlow, SY8 1TB</u></b> Installation of replacement windows, doors and roof with improved insulation; removal of chimney; internal alterations/re-design; application of external wall insulated render (property nos. (evens incl) 2-8,12,16,18-24,34,36,40,44-56,60-72,76-88, 94; (odds incl) 11-21,27-35,39-43,47-51,55,61-65,69-73,77-93,97-103 ONLY)
<b><u>21/05057/FUL</u></b>	<b><u>Street Record, Sandpits Close, Ludlow, SY8 1SZ</u></b> Installation of replacement windows, doors and roof with improved insulation; removal of chimney; internal alterations/re-design; application of external wall insulated render (nos. 1-5 Sandpits Close ONLY)
<b><u>21/05608/ADV</u></b>	<b><u>Smithfield Car Park, Ludlow</u></b> Erect and display 1No non illuminated free standing signage board

### 13. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

<b><u>22/00081/LBC</u></b>	<b><u>Streatley House, 135 Corve Street, Ludlow, SY8 2PG</u></b> Installation of opening fanlight over entrance doorway and erection and display of 1No. hanging sign to a grade II listed building	<b>GRANTED</b>
<b><u>22/00130/FUL</u></b>	<b><u>46 Charlton Rise, Ludlow, SY8 1ND</u></b> Loft conversion with 6no dormer windows and erection of new brick and glazed extension following demolition of rear conservatory	<b>GRANTED</b>
<b><u>22/00158/FUL</u></b>	<b><u>St Laurence Primary School , Jockey Field, Ludlow, SY8 1TP</u></b> Erection of single storey extension to south elevation to provide additional classroom space to 3 No junior classrooms and infill to west elevation adjacent existing Music Room and Study Room.	<b>GRANTED</b>

22/00213/FUL	<b><u>Westwinds , Gravel Hill, Ludlow, SY8 1QU</u></b> Part conversion of garage block to annex accommodation ancillary to main dwelling	GRANTED
22/00934/FUL	<b><u>17 Tower Street, Ludlow, Shropshire, SY8 1RL</u></b> Change of use from retail to micro bar and retail	WITHDRAWN
22/00727/FUL	<b><u>10 Portcullis Lane, Ludlow, SY8 1PZ, .</u></b> Erection of 1No replacement storage building and amendments to existing warehouse building to include new external signage	GRANTED

#### 14. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

22/00951/LBC	<b><u>11 Dinham, Ludlow, Shropshire, SY8 1EJ</u></b> Proposal: Works to facilitate external fabric repairs and minor internal improvements affecting a Grade II Listed Building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJRXTDLUD00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJRXTDLUD00</a>
22/00958/VAR	<b><u>Residential Development East Of, Fishmore Road, Ludlow, Shropshire</u></b> Variation of Condition No. 17.4 attached to Planning Permission 16/03096/OUT dated 19 February 2019 <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJV3TDLUT00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJV3TDLUT00</a>
22/00957/VAR	<b><u>Residential Development East Of, Fishmore Road, Ludlow, Shropshire</u></b> Variation of Condition No. 5 (ecological report) attached to Permission 19/02060/REM to allow for a phased submission of ecology reports <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJUUTDLUR00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VJUUTDLUR00</a>
22/01006/FUL	<b><u>4 Sandpits Road, Ludlow, Shropshire, SY8 1HF</u></b> Change of Use for the provision of residential accommodation and care to people in need of care <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R82Y54TDLXA00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R82Y54TDLXA00</a>
<b><u>22/01256/TCA</u></b>	<b><u>16 Raven Lane, Ludlow, Shropshire, SY8 1BW</u></b> To fell 1no. Sycamore protected by the Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8QBSOTD00E00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8QBSOTD00E00</a>

<b><u>22/01254/TCA</u></b>	<b><u>Tesco Stores Ltd, Corve Street, Ludlow, Shropshire, SY8 2PG</u></b> To prune 1no. Silver Birch (GC007296) to clear building by 1m within the Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8P69PTDM9000">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8P69PTDM9000</a>
<b><u>22/01337/TCA</u></b>	<b><u>Dinham Cottage, Dinham, Ludlow, Shropshire, SY8 1GF</u></b> To remove 1no. conifer (T1), to remove 1no. Silver Birch (T2), to thin crown of 1no. Silver Birch by 10% (T3), to remove 1no. Chestnut (T4), to remove 1no. Hazel (T5) within the Ludlow Conservation Area. <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8Y0S1TD0OE00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8Y0S1TD0OE00</a>
<b><u>22/01125/FUL</u></b>	<b><u>Mill On The Green, The Green Cafe , Linney, Ludlow, Shropshire, SY8 1EG</u></b> Change of use of first floor of building into A3 (Food & Drink) and the construction of balcony to the existing restaurant <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8E28WTDM3600">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8E28WTDM3600</a>
<b><u>21/05990/FUL</u></b> Re-consultation amendments received 9/03/2022	<b><u>30 Broad Street, Ludlow, SY8 1NJ</u></b> Alterations and erection of single storey rear extension <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R4L0Y2TDKH800">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R4L0Y2TDKH800</a>
<b><u>21/05991/LBC</u></b> Re-consultation amendments received 9/03/2022	<b><u>30 Broad Street, Ludlow, SY8 1NJ</u></b> Alterations and erection of single storey rear extension affecting a Grade II Listed Building <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R4L0YSTDKH900">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R4L0YSTDKH900</a>
<b><u>22/01302/FUL</u></b>	<b><u>48 Wheeler Road, Ludlow, Shropshire, SY8 1JD</u></b> Erection of first floor extension, single storey extension and conversion of integral garage to form residential accommodation <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8UCJ2TD02B00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8UCJ2TD02B00</a>
<b><u>22/00198/LBC</u></b>	<b><u>Ludlow Hospital</u></b> Demolition of portacabin attached to the southern facade of the Ludlow Hospital entrance block building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PRH8TDKTS00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PRH8TDKTS00</a>
<b><u>22/00964/LBC</u></b>	<b><u>2 College Street Ludlow Shropshire SY8 1AN</u></b> Works to facilitate internal alterations. ; reinstatement of staircase; and provision of protected lobby to second floor flat; roof works to allow for insertion of dormer window; all ancillary works affecting a Grade II Listed Building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VK1ZTDLV600">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7VK1ZTDLV600</a>

<b><u>22/01152/OUT</u></b>	<b><u>Garage Site At, St Stephens Close, Ludlow, Shropshire, .</u></b> Outline application for the erection of one dwelling to include means of access <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8FWVLTDM4100">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8FWVLTDM4100</a>
<b><u>22/01318/LBC</u></b>	<b><u>M F G Legal Services Limited, 9 Corve Street, Ludlow, Shropshire, SY8 1DE.</u></b> Internal alterations including open up the entrance hallway, form new ground floor toilet within the lobby of the former flat entrance, new inner entrance door, works to access door into reception, works to rear passageway and meeting room 3, upgrade existing half-landing uni-sex toilet, create first floor tea point, upgrade existing first floor toilet, create first floor store area and new first floor office affecting a Grade II Listed Building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8W3S VTD07V00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R8W3S VTD07V00</a>
<b><u>22/01361/LBC</u></b>	<b><u>4 Friars Walk, Ludlow, Shropshire, SY8 1NT</u></b> Replacement of 6No. dilapidated sash windows with bespoke, heritage sashes incorporating ultra-tight sightline double-glazed units, details to replicate existing affecting a Grade II Listed Building <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R93D67TD06Z00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R93D67TD06Z00</a>

## 15. **ROAD CLOSURE/TRAFFIC MANAGEMENT**

To consider the road closures and traffic management listed below:

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

<b>Date</b>	<b>Location</b>	<b>Traffic Management</b>	<b>Company</b>	<b>Work Description</b>
7 <sup>th</sup> March – 7 <sup>th</sup> April	54 Old Street, Ludlow, SY8 1NS	Traffic lights Scaffolding No carriageway incursion	Shropshire Council	Traffic lights Scaffolding No carriageway incursion
30/31 March	Sandpits Road	by Sandpits Avenue junction		Multiway signals
30/31 March	Sidney Road	at Sheet Road junction	Open reach	Multiway signals
30/31 March	Weeping Cross Lane		Open reach	Multiway signals
4/5 April	Sandpits Road	Give and take	Open reach	Not confirmed
4th - 13th April	Corve Street at Station Drive junction	Multiway signals	Shropshire Council	Upgrade traffic signals and pedestrian crossings at T junction.

				Some footway closures will be required.
6 Apr 08:00 – 7 Apr 06:00	Station Drive Ludlow	Traffic lights, etc:Traffic control (multi-way signals)	Severn Trent Water	Traffic lights, etc:Traffic control (multi-way signals)
19 Apr – 21 Apr	Temeside Ludlow	Traffic lights, etc:Traffic control (multi-way signals)	Openreach	Traffic lights, etc:Traffic control (multi-way signals)
20 Apr – 21 Apr	Old Street Ludlow	Roadworks, delays unlikely	Openreach	Traffic lights, etc Some Carriageway incursion
24 Apr – 26 Apr	King Street Ludlow		Western Power Distribution	Traffic lights, etc: Road closure
3 May 09:00 – 5 May 16:00	Sheet Road  Location  SHEET ROAD, LUDLOW Rock Lane to A49 Roundabout	Traffic lights, etc: Traffic control (two-way signals)		Cores extracted alternating in adjacent lanes. When on-site the exact number and location of cores may need to be adjusted slightly to avoid any obstruction at junctions and/or Pedestrian crossings etc. For safety reasons core locations and drill depths will be adjusted if buried services are discovered in the immediate work area.
8th May 7.30am- 12.30pm	Castle Street, Linney, Dinham, Lower Wood Road, Middle Wood Road, Halton Lane	Road closure		Storm the Castle Duathlon event
10 May 09:30 - 17 May 15:30	Bell Lane	Road Closure	Openreach BT	Install 3m of 1 way poly duct in footway, Install 9m of 1 way polyduct in carriageway for installation of fibre. Works to take place only on Tuesday 3rd and



				Tuesday 10th May 09:30 15:30, no diversion and closure will be in place outside of these dates and times.
11 May 19:00 - 23:00	Brand Lane	Road Closure	BT	BT repairs to duct (evening working)
27 Apr – 5 May	Ludlow Mayfair Castle Square, Ludlow, Shropshire Bell Lane, Ludlow 28th to 2nd may 2022. High St, Dinham Castle St and Mill St. Bell Lane one way is suspended to facilitate access for residents.	Traffic restrictions:	Shropshire Council Shropshire Council	Public event Entertainment event To allow for the fair and set up/set down, the following roads are to be closed in full or in part from 27th Apr to 5th May 2022.

#### **16. BUILDINGS, BUILDING LAND AND TREES**

To consider the items on the register

#### **17. TOOLKIT FOR NET CARBON ZERO IN PLANNING**

To note the whole document, and identify five essential environmental priorities for future developments in Ludlow.

#### **18. SHROPSHIRE COUNCIL PARKING CHARGES**

To consider the parking charges.

#### **19. IDLING ENGINES**

To consider putting forward to Shropshire Council some key points raised by a resident.

#### **20. EVCP**

To note the restrictions of their use.

#### **Membership**

Councillors Ginger (Chairman), Adams, Gill, Jones, Lyle (Vice), O'Neill, Parry, Pote, Tapley, Thompson, Waite.

The next meeting of members of Representational Committee  
will be held on **4<sup>th</sup> May 2022**.