

# LUDLOW TOWN COUNCIL A G E N D A

## REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall**  
**Mill Street, Ludlow, SY8 1AZ**  
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**Dispatch date: Thursday 1<sup>st</sup> February 2024**

You are summoned to attend a meeting of  
Representational Committee at  
The Guildhall, Mill Street, Ludlow SY8 1RZ  
on Tuesday 6<sup>th</sup> February 2024 at 7pm

*Gina Wilding*

Gina Wilding  
Town Clerk

## Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

**1. HEALTH AND SAFETY**

The fire exit can be found to the left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

**3. APOLOGIES**

To receive apologies from committee members.

**4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

**6. LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

**7. MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 9<sup>th</sup> January 2024

**8. ITEMS TO ACTION**

To note the items to action of the Representational Committee on 9<sup>th</sup> January 2024

**9. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

|                     |  |
|---------------------|--|
| <b>23/05319/TCA</b> | <b><u>Land Off, Portcullis Lane, Ludlow, Shropshire, SY8 1BF</u></b>                                   |
|                     | To thin 1 group of self set Sycamore and Goat Willows by fifty percent within Ludlow Conservation Area |

|              |  |
|--------------|--|
| 23/05098/COU | <b><u>Units 1 And 2, SY8 Studios, Gravel Hill, Ludlow, Shropshire.</u></b><br>Change of use from Class E to Class E, B8 and F1/F2  |
| 23/05270/FUL | <b><u>F W McConnel Ltd, Temeside Works, Weeping Cross Lane, Ludlow, Shropshire.</u></b><br>Erection of extension and refurbishment of production premises, including additional and reconfigured car parking, external covered storage, bin store and outside seating area and associated infrastructure |
| 23/03716/OUT | <b><u>Proposed Residential Development, Fishmore Road, Ludlow, Shropshire, SY8 2LU</u></b><br>Outline application (all matters reserved) for the redevelopment of former coach depot (now agricultural storage) for residential development  |

## 10. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

|              |   |         |
|--------------|---|---------|
| 23/04092/LBC | <b><u>Ludlow Town Council, Museum, The Buttercross, Church Street, Ludlow, Shropshire, SY8 1AW</u></b><br>Installation of directional sign affecting a listed building            | GRANTED |
| 23/04985/LBC | <b><u>Ludlow Town Council, Museum, The Buttercross, Church Street, Ludlow.</u></b><br>Installation of a plaque to commemorate the Coronation of King Charles III on 6th May 2023. | GRANTED |
| 23/05220/FUL | <b><u>Morris Autos, Lower Galdeford, Ludlow, Shropshire, SY8 1SD.</u></b><br>Extension to the existing M.O.T. station to provide repair and servicing stations                    | GRANTED |
| 23/04367/FUL | <b><u>41 Clifton Villas , Temeside, Ludlow, Shropshire, SY8 1PA</u></b><br>Change of use of residential dwelling to residential care home (revised scheme)                        | REFUSE  |

## 11. **PLANNING APPLICATIONS**

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council <https://pa.shropshire.gov.uk/online-applications/search.do?action=weeklyList&searchType=Application>

|              |  |
|--------------|--|
| 23/05534/LBC | <b><u>Woods Yard Stores, Wood Yard, Ludlow, Shropshire, SY8 2PX.</u></b><br>Removal of 3No main window frames with new wooden window frames and glass, repairs to first floor pine wood flooring and cover this with non-permanent flooring, new toilet, sink and redecoration, installation a small commercial kitchen<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S630VITDMDK00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S630VITDMDK00</a> |
| 23/05491/FUL | <b><u>4 Sandpits Road, Ludlow, Shropshire, SY8 1HF</u></b><br>Change of use from Class F1(a) (previously D1) for use as a Non-Residential Educational Centre for adults with learning disabilities only back to one single residential dwelling.   |


|              |  |
|--------------|--|
|              | <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5ZBO4TDMBO00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S5ZBO4TDMBO00</a>  |
| 24/00059/LBC | <b><u>Nationwide Building Society, 2 Bull Ring, Ludlow, Shropshire, SY8 1AD</u></b><br>Works to Listed Building to facilitate the display of replacement signage and re-decoration of front elevation<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S6YI5ZTDMK600">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S6YI5ZTDMK600</a>             |
| 24/00075/ADV | <b><u>Nationwide Building Society, 2 Bull Ring, Ludlow, Shropshire, SY8 1AD</u></b><br>Display of one non-illuminated fascia sign and one externally illuminated hanging sign, re-decoration of front elevation<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S70CSVTDML200">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S70CSVTDML200</a>   |
| 24/00060/ADV | <b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b><br>Display of 2No Fascia Signs and 1No. Projecting Sign<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S6YI6ITDMK800">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S6YI6ITDMK800</a>   |
| 24/00093/FUL | <b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b><br>Repair and renovation of existing shop front and installation of replacement access doors<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S727U6TDMM100">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S727U6TDMM100</a>  |
| 24/00094/LBC | <b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b><br>Works to facilitate the repair and renovation of shop front and for the installation of replacement access doors<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S727UYTDMM300">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S727UYTDMM300</a>                                   |
| 24/00134/FUL | <b><u>Riverside , 18 Temeside, Ludlow, Shropshire, SY8 1PD</u></b><br>Installation of balcony<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S75WWDTDMO900">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S75WWDTDMO900</a>   |
| 24/00135/LBC | <b><u>Riverside , 18 Temeside, Ludlow, Shropshire, SY8 1PD</u></b><br>Conversion of garage into additional habitable accommodation, and installation of balcony, solar panels, roof light and replacement windows<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S75WWETDMOA00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S75WWETDMOA00</a> |
| 23/05507/FUL | <b><u>Rickards &amp; Son Limited, 6 - 7 Bull Ring, Ludlow, Shropshire, SY8 1AE.</u></b><br>Conversion of first and second floors into 2No 2-bedroom apartments (Use class C3a), including associated building works and connection to services. Use of Ground Floor and the Courtyard Building for Use Classes (Ea, Eb, E(ciii))   |

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|--------------|--|
|              | <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S616AT TDMCN00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S616AT TDMCN00</a>  |
| 23/05508/LBC | <b><u>Rickards &amp; Son Limited, 6 - 7 Bull Ring, Ludlow, Shropshire, SY8 1AE.</u></b><br>Conversion of first and second floors of Grade II listed buildings into 2No 2-bedroom apartments (Use class C3a), including associated building works and connection to services. Use of Ground Floor and the Courtyard Building for Use Classes (Ea, Eb, E(ciii))<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S616AU TDMCO00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S616AU TDMCO00</a> |
| 24/00193/FUL | <b><u>Linney House , Linney, Ludlow, Shropshire, SY8 1EE.</u></b><br>Extensions and alterations<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7F69N TDMS600">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7F69N TDMS600</a>   |
| 24/00194/LBC | <b><u>Linney House , Linney, Ludlow, Shropshire, SY8 1EE.</u></b><br>Extensions and alterations<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7F69N TDMS700">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7F69N TDMS700</a>   |
| 24/00268/TCA | <b><u>Burgess Court , Gravel Hill, Ludlow, Shropshire, SY8 1QW.</u></b><br>Various works to trees (see schedule) within Ludlow (Gravel Hill) Conservation Area<br><a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7OFSF TDMWL00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7OFSF TDMWL00</a>  |

## 12. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

| Date                                      | Location                | Traffic Management                            | Company                         | Work Description  |
|---|-------------------------|---|---------------------------------|---|
| 11th February 2024<br>-11th February 2024 | Gravel Hill<br>Ludlow   | Temporary road closure                        | Severn Trent Water              | Water- Air valve Renew  |
| 16 <sup>th</sup> February<br>For 8 weeks  | Whitcliffe<br>Common    | Road Closure to ensure safety of team on site | Severn Trent                    | Excavation to facilitate leak repairs<br><br>20240122165941898.pdf<br>proposed plan attached |
| 10th February 2024                        | Station Drive<br>Ludlow | Road Closure-                                 | Network Rail Infrastructure Ltd | Network Rail Road closures to facilitate the  |

|   |   |   |                         |  |
|---|---|---|-------------------------|--|
| 25th February 2024<br>- 22:00 - 06:00 only – 3 Saturday nights<br>20.01.24 – 27.01.24 and the 03.02.24<br>Saturday – Sunday 22:00 - 06:00 |   |   |                         | lifting in of the new access for all lift shaft and operating equipment                    |
| 26th February 2024<br>10th April 2024<br>26/02/-11/03<br>12.03-10.03  | Foldgate Lane Ludlow  | Road Closure- Enforcement pattern<br>All the time 3 way lights  | Shropshire Council      | Connecting onto a foul connection for the Ludlow Development                               |
| 21st April 2024   | Castle Square, Dinham, Linney, Halton Lane, Middle Wood Road. | Road Closure<br>Roads closed for while runners and cyclists pass, controlled reopening when safe to do so. Marshals throughout route to provide assistance and direction as required.<br>Ludlow Storm the Castle 10k and 5k running leg, circular route including off-road sections | Ludlow Storm the Castle | Ludlow Storm the Castle 10k and 5k running leg, circular route including off-road sections |

### 13. **BUILDINGS BUILDING LAND AND TREES**

To consider recent updates and / or provide information.

#### **Membership**

Councillors Ginger (Chairman), Gill, Hall, Jones, O'Neill, Parry, Pote, Tapley, Thompson, B. Waite, S.Waite (Vice) and Urka.

The next meeting of members of Representational Committee will be held on 5th March 2024