



MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 12th JUNE 2017** at **7.00PM**

PF/01 PRESENT

Chairman: Councillor Cobley

Councillors: Clarke, Gill, Ginger, Lyle, Parry, Perks, Pote & Sheward

Officers: Gina Wilding, Town Clerk

Also in Attendance: Councillor E. Garner

PF/02 HEALTH & SAFETY

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

PF/03 APOLOGIES

No apologies for absence were received.

PF/04 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None Declared

Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
V Parry	9	Ludlow in Bloom

Declarations of Personal Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
G Perks	8c	Undertakes bench repairs on behalf of the Council

PF/05 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/06 UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South was present at the meeting but had no comments to make.

PF/07 MINUTES

RESOLVED (6:0:3) AC/TG

That the minutes of the Policy and Finance Committee meeting held on 10th April 2017, be approved as a correct record to be signed by the Chairman.

PF/08 ITEMS TO ACTION

The Chairman thanked staff for their work.

RESOLVED (8:0:1) AC/GG

That the Items to Action be noted.

PF/09 FINANCIAL INFORMATION

RESOLVED (unanimous) AC/GG

That the Payments, Income, Reconciliation, Barclaycard, Paypal and Mayor's Charity reports for March and April 2017, be received.

PF/10 4th QUARTER

Councillor Clarke left the meeting at 7.58pm

RESOLVED (unanimous) AC/GG

That the 4th Quarter Income and Expenditure; and Exceptions reports, be received.

PF/11 END OF YEAR

Councillor Clarke rejoined the meeting at 8.02pm

RECOMMENDED (8:0:1) AC/TG

That the carry forward budgets from 2016/17 to 2017/18, be approved.

PF/12 **POLICIES**

Health and Safety Management System

RESOLVED (unanimous) AC/GP

That consideration of the Health and Safety Management System be deferred to the next meeting to allow for comments from Ellis Whittam.

PF/13 **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

RESOLVED (8:0:1) AC/GG

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8.11pm

Chairman

Date

N.B. Closed Session Minutes will be issued.