



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 18<sup>th</sup> October 2023**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in The Guildhall, Mill Street, Ludlow SY8 1AZ on Monday 23<sup>rd</sup> October 2023 at 7.00pm

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **Income and Expenditure**
- **Debtors Report**
- **Policy Review**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Welcome from the Chairman and essential housekeeping information.**  
Councillors and members of the public are to note that the fire exit is via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Recording of Meetings**  
Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.  
  
The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.
3. **Apologies**  
To note apologies received from members of the Committee.
4. **Declarations of Interests**  
To receive the declarations of interests from Members of the Committee.
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow's Unitary Councillors Session** – Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.
7. **Minutes**  
To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 11<sup>th</sup> September 2023**.
8. **Items to Action**  
To consider the items to action sheet from the previous Policy and Finance Committee Meeting held on **Monday 11<sup>th</sup> September 2023**.

	<b>ITEM</b>	<b>Attachment</b>
9.	<b>FINANCE INFORMATION</b> To receive:-	
a)	Cash Book – Payments and Income for August 2023	<b>9a</b>



b)	Reconciliation for August 2023	<b>9b</b>
c)	Barclaycard Statements and Reconciliation for August 2023	<b>9c</b>
d)	PayPal – Payments, Income & Reconciliation for August 2023	<b>9d</b>
e)	Petty Cash – Payment, Income & Reconciliation for August 2023	<b>9e</b>
f)	Public Sector Deposit Fund – Payment, Income & Reconciliation for August 2023	<b>9f</b>
<b>10.</b>	<b>AGED DEBTORS</b> To receive a report of current and aged debtors.	<b>10</b>
<b>11.</b>	<b>POLICY REVIEW</b>	
a)	To approve a new Asset Disposal Policy	<b>11a</b>
b)	To approve a new Councillor Absence and Apologies Policy	<b>11b</b>
c)	To review and approve the Environmental Policy	<b>11c</b>
<b>12.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
<b>12.</b>	<b>PHOTOCOPIER AGREEMENT</b> To consider a report	<b>12</b>

### M e m b e r s h i p

#### Members of the Policy & Finance Committee

**Councillors S Waite (Chair); Childs (Vice); Garner; Gill; Ginger; Lyle; O'Neill; Parry; Pote, B Waite and Urka.**

### Notes

**The next Policy & Finance Committee meeting will be held on the  
4<sup>th</sup> December 2023**