



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 23rd November 2022

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in The Methodist Church, Broad Street, Ludlow SY8 1NH on Monday 28th November 2022 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Detailed Income and Expenditure Reports
- Q2 2022/23 Income and expenditure Report
- Q2 2022/23 Exceptions Report
- Policies

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Welcome from the Chairman and essential housekeeping information.**
 In the event of a fire alarm, please leave in an orderly fashion by the main Exit at the front of the building. In the unlikely event that this route is blocked, please leave through the Fire Exit behind me, and through the side entrance. (For those upstairs there are Fire Exits at the front and at the back) Please assemble on the pavement outside, away from the front of the building.

 For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.
2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

 The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.
3. **Apologies** - To note apologies received from members of the Committee.
4. **Declarations of Interests** - To receive the declarations of interests from Members of the Committee.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to provide an update on Shropshire Council matters relating to Ludlow.
7. **Minutes** - To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 17th October 2022**.
8. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **Monday 17th October 2022**.



	ITEM	Attachment
9.	FINANCE INFORMATION To receive:-	
a)	Cash Book – Payments and Income for September 2022	9a
b)	Reconciliation for September 2022	9b
c)	Barclaycard Statements and Reconciliation for August 2022	9c
d)	PayPal – Payments, Income & Reconciliation for September 2022	9d
e)	Petty Cash – Payment, Income & Reconciliation for September 2022	9e
f)	Public Sector Deposit Fund – Payment, Income & Reconciliation for September 2022	9f
10.	AGED DEBTORS To receive a report of current and aged debtors.	10
11.	INCOME AND EXPENDITURE 2nd QUARTER 2022 / 23	
a)	To receive the 2 nd Quarter Income and Expenditure Report	11a
b)	To approve the 2 nd Quarter Exceptions Report	11b
12.	POLICY	
a)	To consider proposals from Councillor Adams	12a
b)	To consider a new Work Experience Policy	12b
c)	To consider adopting the Civility and Respect – Councillor – Officer Protocol referred from Staffing Committee	12c
13.	SHROPSHIRE COUNTY PENSION FUND ACTUARIAL VALUATION To approve the Employer Future Service Rate (% of pay) of 20.3% and required deficit contribution payments of £5,400 in 2023/24; £7,000 in 2024 /25; and £7,300 in 2025 /26.	13
14.	MAYOR'S CIVIC VISITS To receive the list of Civic Events attended by the Mayor, Deputy Mayor and Councillors on behalf of the Mayor from August to October 2022	14

M e m b e r s h i p

Members of the Policy & Finance Committee

Councillors Gill (Chair); Adams; Childs; Garner; Ginger; Laurie, Lyle, O'Neill (Vice Chair); Parry; Pote; B Waite and S Waite.

Notes

The next Policy & Finance Committee meeting will be held on the 16th January 2023

