



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 9<sup>th</sup> June 2021**

### **POLICY & FINANCE COMMITTEE**

You are invited to attend a meeting of the Policy & Finance Committee to be held on Monday 14<sup>th</sup> June 2021 at 7.00pm via Zoom

Link: <https://us02web.zoom.us/j/81317091559>

Meeting ID: 813 1709 1559

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **Income and Expenditure for February - April 2021**
- **Q4 Income & Expenditure Exceptions Report**

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Welcome** - To receive a welcome from Chairman of Policy and Finance Committee, Councillor Philip Adams.

'Welcome to a virtual meeting for the consideration of this agenda by the members of Policy & Finance Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the Council to hold decision making meetings virtually. The Council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I will explain our temporary process.

The Council has decided to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Apologies** - To note apologies received from members of the committee.

4. **Declarations of Interests** - To receive the declarations of interests from members of the committee.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.



5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
7. **Minutes** – The minutes of 15<sup>th</sup> February 2021 will be approved to be signed as a correct record by the Chairman at the next legally constituted Committee meeting
8. **Items to Action** – The items to action for Policy & Finance Committee from 15<sup>th</sup> February 2021 are attached to this agenda.

	<b>ITEM</b>	<b>Attachment</b>
<b>9.</b>	<b>FINANCE INFORMATION</b> To receive:-	
a)	Cash Book – Payments and Income for February, March and April 2021	<b>9a</b>
b)	Reconciliation for February, March and April 2021	<b>9b</b>
c)	Barclaycard Statements for January, February and March 2021	<b>9c</b>
d)	PayPal – Payments, Income & Reconciliation for February, March and April 2021	<b>9d</b>
e)	Mayor’s Charity – Payment, Income & Reconciliation for February, March and April 2021	<b>9e</b>
f)	Petty Cash – Payment, Income & Reconciliation for February, March and April 2021	<b>9f</b>
g)	Public Sector Deposit Fund – Reconciliation for February, March and April 2021	<b>9g</b>
<b>10.</b>	<b>4<sup>th</sup> QUARTER INCOME AND EXPENDITURE</b>	
a)	To consider the Income and Expenditure Report – January to March 2021	<b>10a</b>
b)	To consider the Exceptions Report – January to March 2021	<b>10b</b>
<b>11.</b>	<b>WEST MERCIA ENERGY</b> To note the price changes	<b>11</b>



**M e m b e r s h i p**

**Members of the Policy & Finance Committee**

**Councillors Adams (Chair); Boddington; Garner; Gill; Ginger; O'Neill; Parry; Perks; and Pote,**

**Notes**

**The next Policy & Finance Committee meeting will be held on the 26<sup>th</sup> July 2021**