



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 10<sup>th</sup> February 2021**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held on Monday 15<sup>th</sup> February 2021 at 7.00pm via Zoom

Link: <https://us02web.zoom.us/j/85227237869>  
Meeting ID: 852 2723 7869

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **Income and Expenditure for January 2021**
- **Q3 Income & Expenditure Exceptions Report**
- **Policy Review**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Welcome** - To receive a welcome from Chairman of Policy and Finance Committee, Councillor Adrian Cobley.

'Welcome to the Policy and Finance Committee virtual meeting, there are a few housekeeping things to note. This is a formal Town Council Committee meeting and will be held, just as ones in the Guildhall, using the published agenda.

As with meetings in the Guildhall, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who does cause a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I would be grateful if you could speak one at a time and use the 'reactions' button at the bottom of the Zoom screen and raise your virtual hand if you'd like to speak.

Please note that we will not be using the 'chat' function and will not be sharing any files via Zoom. In order to avoid your technology being compromised, please do not use Chat and do not respond to any messages made via Chat.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access to the meeting via audio only.

3. **Election of Vice Chairman** - To receive nominations and elect a Vice Chairman
4. **Apologies** - To note apologies received from members of the committee.
5. **Declarations of Interests** - To receive the declarations of interests from members of the committee.
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



7. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
8. **Minutes** – To approve the open session minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 2<sup>nd</sup> March 2020**.
9. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **Monday 2<sup>nd</sup> March 2020**.

	<b>ITEM</b>	<b>Attachment</b>
<b>10.</b>	<b>FINANCE INFORMATION</b> To receive:-	
a)	Cash Book – Payments and Income for January 2021	<b>10a</b>
b)	Reconciliation for January 2021	<b>10b</b>
c)	Barclaycard Statements for December 2020	<b>10c</b>
d)	PayPal – Payments, Income & Reconciliation for January 2021	<b>10d</b>
e)	Mayor's Charity – Payment, Income & Reconciliation for January 2021	<b>10e</b>
f)	Petty Cash – Payment, Income & Reconciliation for January 2021	<b>10f</b>
g)	Public Sector Deposit Fund – Reconciliation for January 2021	<b>10g</b>
<b>11.</b>	<b>3<sup>rd</sup> QUARTER INCOME AND EXPENDITURE</b>	
a)	To consider the Income and Expenditure Report – October to December 2020	<b>11a</b>
b)	To consider the Exceptions Report – October to December 2020	<b>11b</b>
<b>12.</b>	<b>POLICY REVIEW</b> To review and readopt the Children and Vulnerable Adults Protection Policy	<b>12</b>
<b>13.</b>	<b>CIVIC VISITS</b> To note the Civic Events attended by the Mayor from January to March 2020	<b>13</b>
<b>14</b>	<b>WEST MERCIA ENERGY</b> To note the price changes	<b>14</b>



**M e m b e r s h i p**

**Members of the Policy & Finance Committee**

**Councillors Cobley (Chair); Adams; Clarke; Garner; Gill; Ginger; Lyle; Naysmith; O'Neill; Parry; Perks; Pote; Sheward; Smithers**

**Notes**

**The next Policy & Finance Committee meeting will be held on the 14<sup>th</sup> June 2021**