



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 27th November 2019

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 2nd December 2019 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **Financial Information – October 2019**
- **Second Quarter 2019 - Income and Expenditure**
- **Advertising Policy**
- **Public Works Loan Board**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.
The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.
3. **Apologies**
To note that the Town Clerk has received apologies from members of the committee.
4. **Declarations of Interests**
To receive the declarations of interests from members of the committee.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
7. **Minutes** – To approve the open and closed session minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 21st October 2019**.
8. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **Monday 21st October 2019**.

	ITEM	Attachment
9.	FINANCE INFORMATION To receive:-	
a)	Cash Book – Payments and Income – October 2019	9a
b)	Reconciliation – October 2019	9b
c)	Barclaycard Statements – October 2019	9c
d)	PayPal – Payments, Income & Reconciliation – October 2019	9d



e)	Mayor's Charity – Payment, Income & Reconciliation – September & October 2019	9e
f)	Petty Cash – Payment, Income & Reconciliation – October 2019	9f
g)	Public Sector Deposit Fund – Reconciliation – September & October 2019	9g
10.	PUBLIC WORKS LOAN BOARD	
a)	To note that on the 9th of October 2019 HM Treasury, who have responsibility for setting Public Works Loan Board (PWLB) interest rates, increased the cost of borrowing by 1% on top of existing lending terms.	No papers
b)	To note the information from the Public Works Loan Board and clarification that the increase does not affect the Town Council's current loans.	10b
11.	2nd QUARTER FINANCIAL INFORMATION	
a)	Income and Expenditure Report for July, August & September 2019	11a
b)	Exceptions Report for July, August & September 2019	11b
12.	POLICY REVIEW	12
	To review the Advertising Policy	
13.	WEST MERCIA ENERGY	13
	To receive a pricing update for our existing energy supplier	

M e m b e r s h i p

Members of the Policy & Finance Committee

Councillors Cobley (Chair); Mahalski (Vice-Chair); Clarke; Garner; Gill; Ginger; Lyle; O'Neill; Parry; Perks; Pote; Sheward; Smithers

Notes

The next Policy & Finance Committee meeting will be held on the 20th January 2020