



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 6<sup>th</sup> February 2019**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 11<sup>th</sup> February 2019 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **3<sup>rd</sup> Quarter Income and Expenditure**
- **Policy Review**
- **Consultation**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**  
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the open and closed session minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 14<sup>th</sup> January 2019**.
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **MONDAY 14<sup>th</sup> January 2019**.

	<b>ITEM</b>	<b>Attachment</b>
<b>8.</b>	<b>FINANCE INFORMATION</b> To receive:-	
a)	Cash Book – Payments and Income – January 2019	<b>8a</b>
b)	Reconciliation – January 2019	<b>8b</b>
c)	Barclaycard Statements – January 2019	<b>8c</b>
d)	PayPal – Payments, Income & Reconciliation – January 2019	<b>8d</b>
e)	Mayor’s Charity – Payment, Income & Reconciliation - January 2019	<b>8e</b>
<b>9.</b>	<b>3<sup>rd</sup> QUARTER INCOME &amp; EXPENDITURE</b>	
a)	To receive the Income & Expenditure Report (To be read in conjunction with the Exceptions report)	<b>9a</b>
b)	To receive the Exceptions Report	<b>9b</b>
<b>10.</b>	<b>STREET TRADING POLICY</b> To adopt points 12 & 13 of appendix B to bring the written policy in	<b>10</b>



	line with actual practice	
<b>11.</b>	<b>DEBT</b> To consider advice from the accountant that recovery costs will exceed the debt	<b>11</b>
<b>12.</b>	<b>NHS CONSULTATION</b> To respond to the NHS Future Provision of Ophthalmology Services Consultation	<b>12</b>
<b>13.</b>	<b>WME UPDATE</b> To note electricity pricing and market analysis for January to March 2019 from the council's contracted supplier	<b>13</b>
<b>M e m b e r s h i p</b>		
Members of the Policy & Finance Committee		
Councillors Cobley (Chair); Clarke; Garner; Gill; Ginger; Mahalski; O'Neill; Parry; Perks; Sheward; Smithers		
<b>Notes</b>		
The next Policy & Finance Committee meeting will be held on the <b>18<sup>th</sup> March 2019</b>		