



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
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Despatch date: 10th October 2018

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 15th October 2018 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **1st Quarter Income & Expenditure and Exceptions Report**
- **Insurance**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 10th September 2018**. (Open Session only)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **MONDAY 10th September 2018**.

	ITEM	Attachment
8.	FINANCE INFORMATION To receive:-	
a)	Cash Book – Payments and Income – August and September 2018	8a
b)	Reconciliation – August and September 2018	8b
c)	Barclaycard Statements – August and September 2018	8c
9.	1st QUARTER INCOME AND EXPENDITURE	
a)	Income and Expenditure Report	9a
b)	Exceptions Report	9b
10.	INSURANCE To consider the information and quotations regarding current uninsured risks	To Follow
11.	POLICY REVIEW To review the Out of Hours Policy	11



12.	BUDGET WORKING GROUP To receive the notes of the Budget Working Group meeting held on the 9 th October 2018	12
M e m b e r s h i p Members of the Policy & Finance Committee Councillors Cobley (Chair); Clarke; Garner; Gill; Ginger; Mahalski; O'Neill; Parry; Perks; Sheward; Smithers		
Notes The next Policy & Finance Committee meeting will be held on the 26th November 2018		