



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Friday 5th June 2026

You are summoned to attend a meeting of the
Services Committee on
Wednesday 10th June 2026
At The Guildhall, Mill Street, Ludlow.

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- LUDLOW YOUTH FESTIVAL
- ST JOHN'S GARDEN & LUDLOW ROTARY
- FLORAL PLANTERS IN LUDLOW

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION

Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. ELECTION OF A VICE CHAIR

To receive nominations and elect a Vice Chair.

5. APOLOGIES

To receive apologies from members of the Committee.

6. DECLARATIONS OF INTEREST

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any



matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

7. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

8. LUDLOW'S UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

9. MINUTES

To approve as a correct record the open and closed minutes of Services Committee on **Wednesday 8th April 2026**.

10. ITEMS TO ACTION

To note the items to action sheet from **Wednesday 8th April 2026**.

11. TERMS OF REFERENCE

To consider the previously adopted Terms of Reference for this Committee.

ITEM	Attachment
<p>12. <u>LUDLOW MARKET UPDATE</u></p> <ul style="list-style-type: none"> a) To consider an update from the Market Officer. b) To consider information regarding litter and waste issues at the market. c) To note that issues regarding litter and bin emptying throughout the town will be considered by Full Council. 	12
<p>13. <u>ALLOTMENTS</u></p> <ul style="list-style-type: none"> a) To note works recently undertaken at Wigley Field allotments b) To consider the green roadmap information for Council allotments 	13
<p>14. <u>PARK YOGA REQUEST</u></p> <p>To consider the request to hold a park yoga class at Linney Riverside Park</p>	14
<p>15. <u>BIODIVERSITY NET GAIN SYSTEM & LOCAL NATURE RECOVERY STRATEGY</u></p> <ul style="list-style-type: none"> a) To note the important changes to the Biodiversity Net Gain System b) To note the newly published Local Nature Recovery Strategy, to be considered by the Climate Action Task & Finish Group 	15
<p>16. <u>NO MOW MAY & MEADOW MANAGEMENT</u></p> <ul style="list-style-type: none"> a) To note the success of Now Mow May at nine locations. b) To consider the suggested grounds maintenance schedule for Weyman Road community orchard. 	16



17.	<u>SIDNEY ROAD TOWN GREEN</u>	
	a) To note Land Registry information received regarding the transfer of ownership.	17
	b) To note the growth of the Covid memorial tree and consider suggestions for a plaque and a tree guard.	
	c) To consider the introduction of some lavender plants to improve the biodiversity of the site.	
18.	<u>PONTOON INSPECTION AT LINNEY RIVERSIDE PARK</u>	18
	To note the inspection report and works completed as a result.	
19.	<u>PUBLIC SEATING IN BULL RING</u>	19
	To consider installing a bench at this new location; if approval is received from Shropshire Council highways department	
20.	<u>LUDLOW YOUTH FESTIVAL</u>	20
	To consider the progress with plans for the Youth Festival.	
21.	<u>CEMETERY NEW BURIAL AREA</u>	21
	To consider the information provided by CDS.	
22.	<u>ST JOHNS GARDEN & LUDLOW ROTARY</u>	22
	To consider the suggestions from Ludlow Rotary.	
23.	<u>FLORAL PLANTERS IN LUDLOW</u>	23
	To note the works overseen by the Planting Task & Finish Group.	
24.	<u>CASTLE GARDENS PLANTING</u>	24
	To consider the request for plants from the Guerrilla Gardeners.	
25.	<u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u>	No papers
	The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
26.	<u>LUDLOW MUSEUM'S 10TH BIRTHDAY EVENING RECEPTION</u>	26
	To approve an evening reception to celebrate Ludlow Museum at the Buttercross' 10 th birthday to be held on 12 th August 2026.	
27.	<u>CEMETERY HOUSE LEASE</u>	27
	To note the updated documents.	
28.	<u>SAUNA PROPOSAL AT LINNEY RIVERSIDE PARK</u>	28
	To consider the offers received to locate a sauna at Linney Riverside park.	



29. PLAY AREA WORKS AT LINNEY RIVERSIDE PARK

To consider the quotations received to replace the cableway

28

M e m b e r s h i p

Councillors Addis (Chair), Childs, Cowell, Gill, Lyle, Maxwell-Muller,
Tapley and Taylor.

Notes

The next Services Committee meeting will be held on Wednesday 22nd July 2026

ITEM 9.

MINUTES



MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 8TH APRIL** at 7PM

S25/150 **PRESENT**

Chair: Councillor Cowell

Councillors: Addis, Childs (Vice Chair), Maxwell-Muller, Parry, Tapley & Taylor.

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant

S25/151 **ABSENT**

Councillors Gill, Ginger, Harris, Hepworth and Lyle were absent.

S25/152 **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

The Chair, Councillor K Cowell, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S25/153 **RECORDING OF MEETINGS**

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S25/154 **MEETING PROTOCOL**

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol.

Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

S25/155 APOLOGIES

Apologies were received from Councillors Gill, Ginger and Lyle.

S25/156 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared

Conflicts of Interest

None declared

Personal Interests

None declared

S25/157 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S25/158 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry (Ludlow South) updated the committee on the issue of rubbish not being collected by Shropshire Council from the public bins in Town at the start of April. This has now been resolved and confirmed that rubbish will be collected seven days a week, by Shropshire Council.

S25/159 MINUTES

RESOLVED KC/PA (5:0:2)

That the minutes of the Services Committee meeting held on Wednesday 25th February 2026 be approved as a correct record and signed by the Chair.

**S25/160 ITEMS TO ACTION
RESOLVED KC/MT (unanimous)**

That the Items to action from Services Committee on Wednesday 25th February 2026 be noted.

S25/161 YOUTH FESTIVAL

RESOLVED MT/IMM (unanimous)

To approve maximum expenditure of £2500.00 for the activities, plus the cost for professional first aid cover, for the Youth Festival be held on 30th July 2026 at Wheeler Road Recreation Area.

S25/162 RESOLVED IMM/VP (unanimous)

That a fee of £70.00 per pitch be charged to food vendors and attraction activities making a charge to users.

S25/163 RESOLVED MT/KC (unanimous)

That the event will be free entry, hosted by Ludlow Town Council. The activities and attractions to provisionally be included, subject to availability and cost, are:

- Hire of a pump track
- Hire of a gaming van
- Hire of a bouncy castle (maybe a cost to use)
- Ice cream van (would be a cost to use)
- Police car and officers
- Fire engine and officers, plus safe water education.
- Local musicians
- Promotion from Ludlow Assembly Rooms
- Promotion from Ludlow doctors' surgery
- Promotion from Ludlow Air Cadets
- Sports activities
- Craft activities
- Stalls for local youth organisations.

S25/164 RESOLVED MT/PA (unanimous)

That the feasibility of the festival being held on a Saturday, during the Summer School holidays be explored. If this is not possible, then the Festival is to go ahead on its original planned date of Thursday 30th July 2026.

S25/165 LUDLOW MARKET LITTER CONCERNS

RESOLVED MT/IMM (unanimous)

That the results of a request to Shropshire Council to increase the number of post mounted public bins around the Market and for a costing for inclusion in the daily waste collection be brought back to the committee.

That a letter be sent to all market traders informing them that Services Committee has expressed concerns about the cleanliness of the market and their stalls must be left clean at the end of each trading day, and waste should be placed in the large commercial bins provided in Castle Street Car Park, not in the public bins around the square. Traders are to be advised that non-compliance may result in action being taken.

That the litter on the Market Square will be continually monitored. Periodic inspections will be undertaken by Ludlow Town Council staff throughout market trading days by to help ensure that the market stalls are left free of any debris at the end of trading days.

That a report be brought back to Services Committee in June.

S25/166 CEMETERY EXTENSION AREA

RESOLVED MT/KC (5:2:0)

To approve including the following options in the initial layout drawings:

- Christian and non-denominational burial plots
- Cremated remains plots
- Muslim burial plots
- Turning circle for hearses
- Hard and soft landscaping
- Drainage

A report to be brought back to Committee, once drawings have been received to consider the feasibility of the above.

S25/167 NATIONAL BURIAL AND CREMATION REFORM

RESOLVED KC/PA (unanimous)

To note the government report.

S25/168 MEMORIAL BENCHES IN CASTLE GARDENS

RESOLVED MT/KC (unanimous)

That the request for a new memorial bench in Castle Gardens be approved.

S25/169 RESOLVED MT/PA (unanimous)

That the layout for four future benches in Castle Gardens be approved.

S25/170 RESOLVED KC/PA (unanimous)

That the suggestion of a plaque wall for bench plaques beyond five years old be approved in principle, subject to a report coming back to Committee to include costings & siting of plaque memorial wall.

S25/171 UPDATE ON LUDLOW TOWN COUNCIL BENCH MAINTENANCE

RESOLVED KC/VP (unanimous)

To note the update on maintenance of benches by our volunteer.

S25/172 REPLACEMENT OF HENLEY ROAD BENCH

RESOLVED PA/MT (6:1:0)

To approve that the damaged bench be replaced with the Broxap Ashwater brown bench at a cost of £582.00 to be funded from Street Furniture EMR.

S25/173 REFURBISHMENT OF CASTLE GARDENS WATER FOUNTAIN

RESOLVED PA/IMM (unanimous)

To approve the offer from a volunteer to refurbish the water fountain with the cost being met by a local family.

Prior to commencing work, a specification, all the necessary health and safety requirements, and suitable dates will be agreed with the Town Clerk. This information will be retained for future use and maintenance.

S25/174 VOLUNTEER OFFER TO ASSIST WITH CASTLE GARDENS WALL & POST PROJECT

RESOLVED PA/VP (unanimous)

To approve acceptance of the offer from a volunteer to provide a detailed report on timber post options, including their cost.

S/25/175 TURFING IN CASTLE GARDENS

RESOLVED VP/IMM (unanimous)

To approve the Guerilla Gardeners to re-turf the 120m² adjacent to the large cherry tree and bench in the "western arm" of the gardens; and 5 "edge strips" with a total area of approximately 20m² along verges beside the planted borders (each strip is approx. 30cm wide). Total cost to include soil improver would be approximately £570.00. To be funded from amenities budget (code 410/4222).

S25/176 DIRECT LABOUR FORCE LEASE HIRE VEHICLES

RESOLVED MT/IMM (unanimous)

That a report comes back to Committee with costings sourced by the DLF for purchase and lease hire of a tipper truck, and vans to be specified by the DLF Team.

S25/177 CHRISTMAS LIGHTS UPDATE

RECOMMEND PA/IMM (unanimous)

That a Town Lighting Display Task and Finish group is set up with membership including Ludlow Chamber with a remit to research options for across street lighting and display features for summer and winter.

To note that a costed report will be bought back to Services Committee for new braided cross-street Christmas lights in Corve Street, Old Street, Bull Ring, King Street, High Street and top of Broad Street.

S25/178 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED KC/MT (unanimous)

The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be

prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

The meeting closed at 9.02pm

Chair

Date

Closed session minutes will be issued for this meeting.

CLOSED SESSION MINUTES

Closed session Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 8th APRIL** at 7PM.

S25/179 VEHICLE ACCESS TO HENLEY ROAD CEMETERY

RESOLVED PA/VP (unanimous)

That the quotation from Tarmacadam Driveways to resurface the vehicular entrance to the Cemetery (approx. 180 sqms) for £8,300.00 be approved. The work needs to be completed as soon as possible due to health & safety concerns. To be funded from the Contingency EMR 353.

S25/180 MEETING EXTENSION

RESOLVED KC/PA (unanimous)

That the meeting be extended.

S25/181 CEMETERY EXTENSION AREA

RESOLVED KC/DC (unanimous)

That the quotation from The CDS Group of £5,118.75 for topographical survey and, subject to confirmation of the design brief, to produce a layout drawing. To be funded from EMR 331 Cemetery.

S25/182 HENLEY ROAD CEMETERY – BABIES AREA ARCH

RESOLVED PA/IMM (unanimous)

That the purchase of a Zest Horizon Garden Arch from One Garden at a cost of £299.99 be approved. To be installed at the entrance to the Babies Memorial Area. To be funded from Contingencies EMR 353.

The meeting closed at 9.02pm.

Chair

Date

ITEM 10.

ITEMS TO ACTION

Items to Action

ITEMS COMPLETED				
S25/175	<p><u>TURFING IN CASTLE GARDENS</u> To approve the Guerilla Gardeners to re-turf the 120m² adjacent to the large cherry tree and bench in the "western arm" of the gardens; and 5 "edge strips" with a total area of approximately 20m² along verges beside the planted borders (each strip is approx. 30cm wide). Total cost to include soil improver would be approximately £570.00. To be funded from amenities budget (code 410/4222).</p>	Contact Guerrilla Gardeners.	Complete. Turfing to take place Sep 26	April 2026
S25/164	<p><u>YOUTH FESTIVAL</u> That the feasibility of the festival being held on a Saturday, during the Summer School holidays be explored. If this is not possible, then the Festival is to go ahead on its original planned date of Thursday 30th July 2026.</p>	Check availability of staff & pump track.	Few staff available for Saturday working. Thursday 30/7/26 date confirmed.	Complete. April 26
S25/165	<p><u>LUDLOW MARKET LITTER CONCERNS</u> That the results of a request to Shropshire Council to increase the number of post mounted public bins around the Market and for a costing for inclusion in the daily waste collection be brought back to the committee.</p>	Request the cost of adding two bins to Shropshire Council waste collection & cost two bins for us to install.	Shropshire Council are unable to add	

Items to Action

	<p>That a letter be sent to all market traders informing them that Services Committee has expressed concerns about the cleanliness of the market and their stalls must be left clean at the end of each trading day, and waste should be placed in the large commercial bins provided in Castle Street Car Park, not in the public bins around the square. Traders are to be advised that non-compliance may result in action being taken.</p> <p>That the litter on the Market Square will be continually monitored. Periodic inspections will be undertaken by Ludlow Town Council staff throughout market trading days by to help ensure that the market stalls are left free of any debris at the end of trading days.</p> <p>That a report be bought back to Services Committee in June.</p>	<p>Write to traders</p> <p>Inspections & monitoring to be done by Ludlow Town Council staff.</p> <p>Report to be bought back to Committee.</p>	<p>any new bins to their collection route.</p> <p>Daily monitoring done.</p> <p>Report to Committee June 2026</p>	<p>Complete May 2026</p>
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Items to Action

<p>S25/179</p>	<p><u>VEHICLE ACCESS TO HENLEY ROAD CEMETERY</u> That the quotation from Tarmacadam Driveways to resurface the vehicular entrance to the Cemetery (approx. 180 sqms) for £8,300.00 be approved. The work needs to be completed as soon as possible due to health & safety concerns. To be funded from the Contingency EMR 353.</p>	<p>Inform contractor.</p>	<p>Work starts end June 2026</p>	<p>Complete May 2026.</p>
<p>S25/181</p>	<p><u>CEMETERY EXTENSION AREA</u> That the quotation from The CDS Group of £5,118.75 for topographical survey and, subject to confirmation of the design brief, to produce a layout drawing. To be funded from EMR 331 Cemetery.</p>	<p>Inform CDS of decision.</p>	<p>Survey completed</p>	<p>Complete May 2026</p>
<p>S25/182</p>	<p><u>HENLEY ROAD CEMETERY – BABIES AREA ARCH</u> That the purchase of a Zest Horizon Garden Arch from One Garden at a cost of £299.99 be approved. To be installed at the entrance to the Babies Memorial Area. To be funded from Contingencies EMR 353.</p>	<p>Order arch</p>	<p>Purchased April 2026.</p>	<p>Complete 2026.</p>
<p>S/25/168</p>	<p><u>MEMORIAL BENCHES IN CASTLE GARDENS</u> That the request for a new memorial bench in Castle Gardens be approved.</p>	<p>Install bench</p>	<p>Installed</p>	<p>Complete May 2026</p>

Items to Action

S/25/169	That the layout for four future benches in Castle Gardens be approved	Cemetery Officer informed	Complete	May 2026
S25/141	<p><u>ST JOHNS GARDENS & ROTARY</u> To approve that, Ludlow Rotary support a project to develop and maintain the garden at St Johns, alongside interested local residents, for a period (initially 3-5 years), subject to the following considerations:</p> <ul style="list-style-type: none"> • The design will include raised beds making the work and gardens accessible to a variety of site users. • LTC would continue to be responsible for grass cutting, tree care & maintenance, the removal of any gardening waste, and maintenance of street furniture such as benches and public litter bins. • Ludlow Rotary would make a contribution towards the purchase of plants, but LTC would take the lead, as landowner, in funding the project • At some point during the first six months a suitable sign, as agreed by LTC, would be installed in the garden acknowledging the Rotary's support. 	<p>Design proposals to come back to Services Committee.</p> <p>In process of arranging a follow up meeting with Rotary.</p>	Report to Services Committee June 2026.	Complete May 2026.
S25/166	<p><u>CEMETRY EXTENSION AREA</u> To approve including the following options in the initial layout drawings:</p>	Report back to Committee with findings.		

Items to Action

	<ul style="list-style-type: none"> • Christian and non-denominational burial plots • Cremated remains plots • Muslim burial plots • Turing circle for hearses • Hard and soft landscaping • Drainage <p>A report to be bought back to Committee, once drawings have been received to consider the feasibility of the above.</p>	CDS to provide drawings.	<p>CDS completed survey & drawings</p> <p>Report back to Committee</p>	<p>Complete</p> <p>Complete June 26</p>
S/25/173	<p><u>REFURBISHMENT OF CASTLE GARDENS WATER FOUNTAIN</u></p> <p>To approve the offer from a volunteer to refurbish the water fountain with the cost being met by a local family.</p> <p>Prior to commencing work, a specification, all the necessary health and safety requirements, and suitable dates will be agreed with the Town Clerk. This information will be retained for future use and maintenance.</p>	Contact volunteer	Volunteer contacted	Complete, works pending

Items to Action

<p>S25/176</p>	<p><u>DIRECT LABOUR FORCE LEASE HIRE VEHICLES</u> That a report comes back to Committee with costings sourced by the DLF for purchase and lease hire of a tipper truck, and vans to be specified by the DLF Team.</p>	<p>DLF to provide spec of vehicles required. Prices to be sought for lease/direct purchase. Report back to Full Council in June.</p>	<p>Report to FC</p>	<p>Complete</p>
<p>S25/162</p>	<p><u>YOUTH FESTIVAL</u> That the event will be free entry, hosted by Ludlow Town Council. The activities and attractions to provisionally be included, subject to availability and cost, are:</p> <ul style="list-style-type: none"> Hire of a pump track Hire of a gaming van Hire of a bouncy castle (maybe a cost to use) Ice cream van (would be a cost to use) Police car and officers Fire engine and officers, plus safe water education. Local musicians Promotion from Ludlow Assembly Rooms Promotion from Ludlow doctors' surgery Promotion from Ludlow Air Cadets Sports activities Craft activities Stalls for local youth organisations. 	<p>To organise the festival within the prescribed budget of £2500.00</p>		

Items to Action

ITEMS TO BE COMPLETED				
June 2021				
DA/SER/21/03	<u>WHEELER ROAD SKATE PARK</u> To consider an offer to facilitate an online survey with the young people who use the skate park.	To link to the work already being undertaken by the Youth Forum. (GW)	Consultation would need to be undertaken in-house. To put on Services agenda for consideration.	
November 2022				
S22/069	<u>PLAY AREA UPDATES – WHEELER ROAD AND HOUSMAN CRESCENT</u> To hold back on the replacement of the climbing wall at Wheeler Road play area until nearby CCTV is operational, and a conversation has been had with South Shropshire Youth Forum.	Bring updated costs to Committee when CCTV is connected. (KA)		
January 2025				
S24/155	<u>SHROPSHIRE COUNCIL PLAY AREA INFORMATION</u> That Shropshire Council confirm that they hold the title for the play areas at St Johns Lane, Steventon New Road, Tollgate Road, Vashon Close, Parys	Chased SC for information – August		

Items to Action

	Road, Fishmore View, Friars Field, Normandie Close, Dahn Drive (2 play areas).	2025 (KA)		
APRIL 2025				
S25/016	<u>CASTLE STREET TOILET COIN BOXES</u> That approval be given to seek quotations for the installation of facilities to enable card payments at the Castle Street Car Park toilets, and that a report on costings and feasibility be brought back to the Committee for consideration.	Obtain quotes for card payment charges. (KA)		
S25/020	<u>LUDLOW MARKET STRUCTURAL REPORT</u> To approve that two local fabrication companies be invited to provide quotations for repairs or replacement of corroded or damaged parts of the market stalls.	Contact two fabrication companies for quotes. (GW)		
JULY 2025				
S25/040	<u>CASTLE GARDENS – REQUEST FROM BENCH VOLUNTEERS</u> To approve a request from Bench Volunteers that the council purchases and supplies bench maintenance/repair materials up to a value of £305.00. The expenditure will be from budget code 302/4222	Contact volunteers & purchase required materials.	Awaiting further information from volunteers	

Items to Action

FEBRUARY 2026				
S25/146	<p><u>BOATING FROM LINNEY RIVERSIDE PARK</u> That:- Ludlow Town Council invite Futuresound and Ludlow castle, as the operators of the service, to work with the council to explore options for reintroducing boating on the river Teme.</p>	<p>Arrange meeting with Ludlow Castle & Future Sound</p>		
APRIL 2026				
S25/170	<p><u>MEMORIAL BENCHES IN CASTLE GARDENS</u> That the suggestion of a plaque wall for bench plaques beyond five years old be approved in principle, subject to a report coming back to Committee to include costings & siting of plaque memorial wall.</p>	<p>Report back to Committee with costs & proposed location of plaque wall.</p>		
S25/177	<p><u>CHRISTMAS LIGHTS UPDATE</u> That a Town Lighting Display Task and Finish group is set up with membership including Ludlow Chamber with a remit to research options for across street lighting and display features for summer and winter. To note that a costed report will be bought back to Services Committee for new braided cross-street Christmas lights in Corve Street, Old Street, Bull</p>	<p>Recommended to Full Council Costings to come back for consideration.</p>	<p>Considered Full Council April 26</p>	<p>Complete April 2026</p>

Items to Action

	Ring, King Street, High Street and top of Broad Street.			
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ITEM 11.

TERMS OF REFERENCE



SERVICES COMMITTEE **TERMS OF REFERENCE**

1. Introduction

The following general terms of reference apply to all Committees:

- 1.1 That all delegated powers be exercised in accordance with any policy adopted, or directions given, by the Town Council.
- 1.2 That powers be subject to the Council's Standing Orders, Standing Orders on Contracts and Financial and Administrative Regulations.
- 1.3 That any unresolved differences between Committees, Sub-Committees and Advisory Committees shall be referred to Full Council for determination.
- 1.4 Day to day management of Council matters rest with the Town Clerk as proper officer of the Council and the Responsible Financial Officer.
- 1.5 That all urgent and emergency matters will be dealt with as they arise by the Town Clerk in consultation with the Chair and Vice Chair of the relevant Committee and the Mayor of Ludlow and reported to the next appropriate Committee or Full Council meeting whichever comes first.
- 1.6 Committees will bring to the attention of Council any matters being pursued by other local authority/statutory/voluntary or other bodies which may have a beneficial or detrimental effect on Ludlow.
- 1.7 All meetings will normally commence at 7.00pm on a day to be agreed by either Council or the relevant Committee except by prior agreement with the Chair and Vice Chair of the Committee and aim to close by 9.00pm
- 1.8 There will be a public open session included on every agenda when members of the public can address the Council or Committee on matters relating to Ludlow.

2. Membership

- 2.1 The Committee will meet once every six weeks.
- 2.2 Committee Membership is open to all Councillors.

2.3 All Members of Ludlow Town Council will receive copies of every agenda and their relevant attachments.

2.4 Membership of this Committee will only be made up from serving Councillors.

3. Procedures

3.1 The Committee will operate within Ludlow Town Council's Standing Orders and Local Government Law.

3.2 At the Annual General Meeting of Ludlow Town Council the Town Council shall elect a Chair for this Committee for the forthcoming year from amongst its membership. A Vice Chair shall be elected at the first meeting of the Committee. The Chair and Vice Chair may be re-elected.

3.3 The Committee will submit all its minutes of meetings to the next appropriate meeting of Ludlow Town Council.

3.4 The Committee will submit a budget to the Council for the forthcoming financial year at the appropriate meeting in September/October.

3.5 The Town Clerk and Administrative Officer will provide administrative support for the Committee.

4. Meeting Dates

4.1 The schedule of meetings shall be agreed at the Annual Town Council meeting.

4.2 The Committee shall meet every 6 weeks on a Wednesday at 7.00pm in The Guildhall, Mill Street, Ludlow, SY8 1AZ unless otherwise agreed.

5. Attendance at Meetings

5.1 All Members of the Town Council may attend all meetings of the Committee and speak with the permission of the Committee Chair but may not vote unless they are a member of the Committee.

6. Quorum of Committee

6.1 Four Council Members of the Committee shall constitute a quorum of the Services Committee. If the number of Councillors present (not including those debarred by reason of a declared interest) falls below the required quorum, the meeting shall be adjourned, and business not transacted shall be transacted at the next meeting or on such other day as the Chair may fix.

7. Committee Functions

- 7.1 To oversee, within the policies and approved budgets of the Council, the following functions:-
- i) Management, control and development of all playing fields, sports grounds, open spaces, play areas, skate parks and other leisure and recreational facilities.
 - ii) Management and control of the Markets.
 - iii) Management of the Council's statutory and non-statutory provision of allotments.
 - iv) Management and control of the Cemetery and closed churchyards.
 - v) Maintenance of public seats and bus shelters.
 - vi) Maintenance of flowerbeds, tubs, troughs and fence railing planters and any other areas held by the Council on lease or licence.
 - vii) Implementation of a recreational strategy for the town.
 - viii) Promotion of the provision of community buildings.
 - ix) Recommending fees and charges to Policy & Finance Committee.
 - x) Consideration of any Tenders to be submitted for ground works and ground maintenance.
- 7.2 To advise the Council on its recreational, open space, cemetery, Market and allotment strategies and once adopted to implement those strategies.
- 7.3 To prepare, by October of each year, budget proposals for revenue and capital expenditure in the following financial year and submit to the Budget Working Group.

ITEM 12.

LUDLOW MARKET UPDATE

LUDLOW MARKET

Report No. SS/26/01

Services Committee

10th June 2026

1. INTRODUCTION

- 1.1 Ludlow market is owned by Ludlow Town Council (LTC) and trades between four to seven days a week throughout the year.
- 1.2 Ludlow regular market operates on Monday, Wednesday, Friday and Saturday throughout the year. Alongside LTC specialist markets, whole market let Antiques and Local to Ludlow Produce Markets take place on Thursdays and Sundays twice a month.

2. RECOMMENDATION

- 2.1 To consider an update from the Market Officer.
- 2.2 To consider information regarding litter and waste issues at the market.
- 2.3 To note that issues regarding litter and bin emptying throughout the town will be considered by Full Council.

3. UPDATE FROM THE MARKET OFFICER

- 3.1 Ludlow market has had a challenging Spring, with subdued trading.

The number of international visitors has reduced, but this is also true for other parts of the UK; confirmed by a trader who has been a regular on Stratford On Avon market.

New traders include Sourdough Bakehouse (baked bread), and Precision Printz (3D printed gifts).

Liz Grinklet aka 'The Tippy Tart' has recently retired from the Ludlow Saturday market.

Ludlow Piano Festival has been an entertaining and appreciated event.

Day	Date					
Monday	16/2/2026	10	0	1	2	0
Weds	18/2/2026	9	1	0	2	0
Friday	20/2/2026	35	1	1	3	1
Saturday	21/2/2026	43	2	3	2	0
Monday	23/2/2026	9	0	1	2	0
Weds	25/2/2026	18	1	1	2	0
Friday	27/2/2026	33	1	1	3	1
Saturday	28/2/2026	42	2	4	2	0
Monday	2/3/2026	12	3	1	2	0
Weds	4/3/2026	26	3	0	2	0
Friday	6/3/2026	29	2	1	3	2
Saturday	7/3/2026	43	3	3	2	2
Monday	9/3/2026	19	3	1	2	0
Weds	11/3/2026	25	2	0	2	0
Friday	13/3/2026	33	0	1	3	2
Saturday	14/3/2026	42	3	3	2	2
Monday	16/3/2026	14	2	1	2	0
Weds	18/3/2026	25	3	0	2	0
Friday	20/3/2026	37	3	2	4	2
Saturday	21/3/2026	43	3	3	4	2
Monday	23/3/2026	16	1	0	3	0
Weds	25/3/2026	17	0	0	3	0
Friday	27/3/2026	36	2	1	4	2
Saturday	28/3/2026	42	2	2	4	2
Monday	30/3/2026	17	2	1	3	0
Weds	1/4/2026	22	3	0	3	0
Friday	3/4/2026	34	2	2	4	2
Saturday	4/4/2026	43	1	2	3	2
Monday	6/4/2026	24	3	2	3	0
Weds	8/4/2026	27	3	1	3	0
Friday	10/4/2026	38	3	2	4	2
Saturday	11/4/2026	42	2	2	4	2
Monday	13/4/2026	18	3	2	3	0
Weds	15/4/2026	24	0	0	3	0
Friday	17/4/2026	36	3	0	4	2
Saturday	18/4/2026	43	3	3	4	2
Monday	20/4/2026	22	3	2	2	0
Weds	22/4/2026	26	3	0	3	1
Friday	24/4/2026	36	3	2	4	2
Saturday	25/4/2026	43	3	2	4	2
Monday	27/4/2026	17	2	1	3	0
Weds	6/5/2026	19	3	0	3	1
Friday	8/5/2026	30	3	3	3	2
Saturday	9/5/2026	43	3	3	3	2

Monday	11/5/2026	22	3	2	3	0
Weds	13/5/2026	28	1	0	2	1

4. ISSUES WITH WASTE/ LITTER

- 4.1 Since concerns were raised at the last Services meeting staff have been monitoring the area to ascertain the level of the problem.

The results of this monitoring is shown in Appendix 1. Monitoring has been undertaken throughout the day on every market day. The information provided only includes dates/times when an issue has been noted.

- 4.2 On some days there has been market waste present and the Market Officer has spoken to the relevant trader.

On other days waste present has been identified as coming from local shops or blown litter from other locations.

- 4.3 From speaking to market traders a large amount of the waste is left by people gathering in the market area to eat snacks or takeaways late in the evening.

Another issue is they feel that the litter bins aren't emptied often enough and aren't big enough.

They feel more bins are needed, that have a greater capacity and have a hood/lid to contain the waste. They also mentioned that during the summer concerts when the castle provided wheeled bins on the market the litter was much less of an issue.

5. INSTALLATION OF MORE LITTER BINS

- 5.1 Shropshire Council were contacted to request more litter bins are installed in the market area, this is the response received:

All of our routes are optimised and we are unable to add any new bins to our schedule at the present time due to being at full capacity. If you were to add any new bins, they would need to be supplied and emptied by yourselves.

All litter bins listed below are metal with a metal liner and include gold banding or wording. All would be permanently installed on the square.

Litter bin options

Manufacturer	Bin style	Capacity	Cost	Link
Glasdon	Invicta	110 litres	£498.56	Invicta™ Litter Bin
Broxap	Derby	120 litres	£391.95	Derby Standard Street Litter Bin 120L Steel
Broxap	Derby Double E slimline	160 litres	£450.95	Derby E Double Slimline Double Litter Bin 160L

- 2 Points to remember when considering installing additional litter bins:
- Emptying to be done by LTC staff
 - Bins will need emptying on weekends and Bank Holidays (staffing implications)
 - Disposal of additional waste
 - Waste carrier licence would need to be applied for
 - Locations of bins to not obstruct trader access/vehicle pitch trading, issues that may affect the May Fair layout
 - Alternative plastic litter bins could be considered that are cheaper and could be of a similar style.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (as stated within the report)

Health & Safety (as stated within the report)

Law & Order (not applicable)

Environmental Implications (not applicable)

Item 12 Appendix 1

Market area inspections:

DATE	DAY	TIME	ISSUE
15/4/26	Wednesday	11am	Pallet found on Market perimeter, general litter in Square/High Street.
16/4/26	Thursday	9.30am	Litter at Spar end of Mkt. Local youths previous evening suspected.
16/4/26	Thursday	9.30 am	2 x bags by phone box & 1 x bag by Bills Kitchen. Bags placed in LTC trade waste bins.
16/4/26	Thursday	2.00 pm	Post mounted bins emptied by Shropshire Council
17/4/26	Friday	4.00 pm	2 x small bags of rubbish left on market place. Disposed of in LTC trade waste.
20/4/26	Monday	9.30 am	Small amount of litter on Mkt. Trade wasted from Antiques Mkt in litter binds
22/4/26	Wednesday	9.00 am	Small amount of litter on the Market
24/4/26	Friday	9.00 am	Litter on Market, suspected youths from Previous evening
24/4/26	Friday	11.30 am	Trader used litter bin on Mkt. Trader advised of using trade waste facility
25/4/26	Saturday	09.00 am	Small amount of litter on mkt
26/4/26	Sunday	09.00 am	Broken glass on Mkt & soiled duvet.
6/5/26	Wednesday	08.00 am	Small amount of litter (general litter)
7/5/26	Thursday	08.00 am	Small amount of litter (general litter)
8/5/26	Friday	08.00 am	Small amount of litter (general litter)
9/5/26	Saturday	08.00 am	Litter on mkt & surrounding area. Festival Weekend
10/5/26	Sunday	08.00 am	Litter on mkt & surrounding area. Festival Weekend
11/5/26	Monday	08.00 am	Small amount of litter (general litter)
13/5/26	Wednesday	08.00 am	Large amount of litter (Spar end)
15/5/26	Friday	08.00 am	Small amount of litter (general litter)
16/5/26	Saturday	08.00 am	Small amount of litter (general litter)
20/5/26	Wednesday	08.00 am	Small amount of litter (general litter)
21/5/26	Thursday	08.00 am	Market area & top of Mill Street littered with local trade waste
22/5/26	Friday	08.00 am	Small amount of litter (general litter)
23/5/26	Saturday	08.00 am	Small amount of litter (general litter)
25/5/26	Monday	08.00 am	Bins around Market not emptied by Shropshire Council. Emptied by Tony
27/5/26	Wednesday	08.00 am	Small amount of litter (general litter)
29/5/26	Friday	08.00 am	Bins not emptied by Shropshire Council. Overflowing. Ludlow Town Council emptied. Shrop notified by LTC.
29/5/26	Friday	12.15 pm	Shropshire Council team arrived.
30/5/26	Saturday	08.00 am	Small amount of litter. Bins around Market overflowing. Shrops Council no show.. LTC emptied bins
1/6/26	Monday	08.00 am	Small amount of litter (general litter)

Castle Street car park bin area inspections:

DATE	DAY	TIME	ISSUE
16/4/26	Thursday	09.30 am	3 x bags of waste found on Market area, placed in LTC trade waste by Tony
15/5/26	Friday	08.00 am	Lot of litter near trade waste bins. Overflowing Trade waste bins (not LTC)
18/5/26	Monday	08.00 am	Broken glass on car park near LTC trade waste bin
22/5/26	Friday	08.00 am	Litter on Castle Street Car Park (general waste)
25/5/26	Monday	08.00 am	Broken glass on car park near LTC trade waste bin
25/5/26	Monday	12.15 pm	Bins full of cardboard from traders. Traders encouraged to recycle
1/6/26	Monday	08.00 am	Bagged waste collected from Market place public bins Fri/Sat.

ITEM 13.

ALLOTMENTS

WIGLEY FIELD ALLOTMENTS UPDATE

Report No. S/26/02

**Services Committee
10th June 2026**

1. INTRODUCTION

- 1.1 Ludlow Town Council is responsible for making land available for allotments. There are two sites of allotments in Ludlow; the site on Halton Lane is managed by Ludlow Town Council and run by a Limited Allotment Association.

2. RECOMMENDATION

- 2.1 To note works recently undertaken at Wigley Field allotments
- 2.2 To consider the green roadmap information for Council allotments

3. RECENT WORKS UNDERTAKEN

- 3.1 We recently had a meeting with two members of the Wigley Field Allotment Association Committee, and it was useful to confirm works that have been completed, and works that remain outstanding.
- 3.2 Completed works include:
- Hole in bridge deck repaired to remove hazard.
 - Car park maintenance – weed clearance undertaken, additional stone for persistent puddles delivered to site and put in place.
 - Repairs undertaken to the access gate.

- 3.3 Outstanding works include:
- Plot B and a couple of others occasionally have springs flowing like a fountain. This isn't in the same location as work was previously done. Trial digs to be undertaken by Mark and the DLF week commencing Monday 18th May. They will investigate installing a cut off drain and a French drain system which is installed at a better depth.
 - Mark will mention to the farmer the silted-up trench/ditch around the outside of the site.
 - The chain link fencing at the back of the site has previously been protected by a single line of barbed wire fencing 1m away. This needs to be re-instated with permission from the farmer for access. Completion date agreed as 15th June
 - Blackthorn trimmings removal – clearance of arisings has not been completed fully. It affects the pathways next to the stream. Mark to check and arrange clearance.
 - Arrange a skip visit for Sat 23rd May. David will inform allotment holders in advance so they can prepare. Kate to organise with Ludlow Skip Hire and confirm when done.
- 3.4 There was a query regarding the responsibility/funding of the annual trimming of the roadside hedgerow. Gina will check agreements and confirm whose remit this falls under.
- 3.5 All works will be completed from the allotment budget (403 4222) which has an annual budget of £979.00.

4. GREEN ROADMAP

- 4.1 A green roadmap A green roadmap for council allotments focuses on transitioning traditional cultivation into regenerative, eco-friendly systems. It provides a strategic framework for councils and plot holders to maximize biodiversity, reduce chemical reliance, conserve water, and boost community health while managing open green spaces.

A successful and sustainable roadmap for allotment sites is generally broken down into several actionable, phased targets:

1. Soil Health & Zero-Waste Composting

- **Adopt No-Dig Methods:** Transition away from traditional turning of the soil to preserve complex fungal networks and microbial life.
- **Organic Matter:** Build soil fertility by regularly adding well-rotted manure, compost, and mulches rather than synthetic fertilizers.
- **On-Site Composting:** Establish communal compost bays made from reclaimed wood to divert green waste away from landfills and provide free, nutrient-dense topsoil.

2. Water Conservation & Climate Resilience

- **Rainwater Harvesting:** Install water butts and large collection tanks on sheds and communal buildings to capture and store seasonal rainfall.
- **Soil Hydration:** Utilize heavy mulching (e.g., with straw or leaf mold) to lock in moisture and protect root systems during drier summer periods.

3. Biodiversity & Pollinators

- **Wildlife Corridors:** Encourage planting native boundary hedges instead of fences to create safe transit corridors for insects, birds, and small mammals.
- **Pest Management:** Ban harsh chemical pesticides in favour of companion planting, physical netting, and attracting natural predators like ladybirds and lacewings.
- **Habitat Piles:** Dedicate small, untamed plot corners to deadwood and leaf piles to naturally foster local biodiversity.

4. Site Operations & Accessibility

- **Sustainable Energy:** Retrofit communal buildings with solar power where appropriate to reduce dependency on mains electricity.
- **Accessible Infrastructure:** Designate specific pathways (e.g., using compacted, recycled gravel) and raised beds to ensure individuals with mobility aids or varying physical abilities can still participate in gardening.

4.2 A recent article is attached in Appendix 1 – Spring Into Action: A Green Roadmap for Council Allotments and Open Spaces.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (None)

Health & Safety (None)

Law & Order (None)

Environmental Implications (improved site drainage)

Spring Into Action: A Green Roadmap for Council Allotments and Open Spaces

16 April 2026



In the March 2026 edition of The Clerk magazine, Helen Watson FSLCC, SLCC Senior Advisor and Mentor Coordinator, shares practical ideas to help councils turn allotments and open spaces into greener, more resilient community assets.

I was recently inspired by Doug Stewart's insightful book 'A Gardeners Guide to Sustainable Gardening'*, described as 'The new way to garden.'

Town, parish, and community councils have unique opportunities to transform local green spaces and allotments. Drawing from Stewart's book, this roadmap focuses on three essential principles: *Is it necessary? Does it enhance biodiversity? Is it regenerative?*

Evaluating necessity

Begins by questioning the necessity of traditional practices. Are frequent mowing, chemical treatments, and resource-heavy interventions truly needed? Reducing mowing frequency not only saves fuel and labour but also encourages wildflowers, creating natural habitats for pollinators. By focusing on essential tasks, councils may streamline operations and allocate resources more effectively.

Enhancing biodiversity

Biodiversity is the foundation of resilient ecosystems. Stewart emphasises diverse planting schemes, including native hedgerows, wildflower meadows, and varied plant structures. Incorporating elements like insect hotels, bird boxes, and log piles provides essential habitats for wildlife. This not only reduces the need for chemical pest control but also enriches community spaces, making them vibrant and inviting.

Fostering regeneration

Moving beyond sustainability to embrace regeneration. Implement no-dig methods to preserve soil structure and promote healthy microbial life. On-site composting turns waste into valuable nutrients, reducing dependence on external inputs. Practices like mulching and rainwater harvesting conserve resources and enhance soil health, leading to more productive allotments and green spaces over time.

Re-evaluating every input

Scrutinise all inputs: is it necessary? What is the environmental impact? How does it affect the supply chain? Choose peat-free composts, locally sourced materials, and ethical suppliers. By minimising transport emissions and supporting fairer trade, councils contribute to a sustainable economy and reduce environmental footprints.

Implementing practical steps

Starting with manageable projects: create community composting stations, establish wildflower corridors, and host ‘Bloom and Grow’ workshops to engage with community volunteers. Measure outcomes like species diversity, soil health, and water savings. These projects not only improve green spaces but also foster community involvement and pride.

The path forward

Doug Stewart’s framework offers a clear, optimistic path for parish, town, and community councils. By asking the right questions and making informed choices, you can lead a green revolution that benefits both people and the planet. Your allotments and parks may transform into thriving, regenerative assets, enriching the community for generations. The time is now, let us spring into action on this journey towards a greener future together!



**A Gardeners Guide to Sustainable Gardening: The New Way to Garden by Doug Stewart (2023) (The Crowood Press Ltd), (ISBN 978-071984-255-9)*

ITEM 14.

PARK YOGA REQUEST

PARK YOGA REQUEST

Report No. SS/26/03

Services Committee
10th June 2026

1. INTRODUCTION

- 1.1 Ludlow Town Council has several amenity spaces throughout the town which are provided for the public to spend time outside and in nature.
- 1.2 Park Yoga is a UK-registered charity that provides **free** weekly outdoor yoga sessions in public parks. Running every Sunday morning from May to mid-September, the sessions are led by qualified instructors and designed for people of all ages, backgrounds, and ability levels. It's highly inclusive.

2. RECOMMENDATION

- 2.1 To consider the request to hold a park yoga class at Linney Riverside Park.

3. REQUEST FROM A MEMBER OF THE PUBLIC

- 3.1 We received the following request from a member of the public on 28th April 2026.

Hi I would like to run Park Yoga in Ludlow on a voluntary basis for the local community. Do you have an open space that you would be willing to let me use on a Sunday morning 9.30 - 10.30? Many thanks Lisa

- 3.2 Further emails have provided more information:

*Yes definitely a **free event to attend for participants** - I have a medical background and I am a trained yoga teacher so want to bring the benefits to the community, especially those that may not normally consider this as an option.*

In terms of space the Linney would be a lovely location but I am keen for this to be as accessible as possible for all so happy to take your guidance on this.

We do have a space in our village but it would be nice if more people could attend that don't necessarily have transport so I think Ludlow would be a better option.

I'm hoping to collaborate with Park Yoga but if they do not want to support the event in Ludlow I'm also happy for us to collaborate to bring this to the community!

3.3 More information about Park Yoga can be found here: [Home - Park Yoga](#)

4. MATTERS TO BE CONSIDERED

4.1 The organiser would need to have appropriate insurance in place and we would need sight of a risk assessment.

4.2 Would this activity affect use of the site by other people, e.g. would there be sufficient parking etc.

4.3 The organiser would be required to inspect the area before use to remove any litter or hazardous objects.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (not applicable)

Health & Safety (as stated within the report)

Law & Order (not applicable)

Environmental Implications (not applicable)

ITEM 15.

**BIODIVERSITY NET GAIN SYSTEM &
LOCAL NATURE RECOVERY STRATEGY**

BIODIVERSITY NET GAIN SYSTEM & LOCAL NATURE RECOVERY STRATEGY

Report No. SS/26/04

**Services Committee
10th June 2026**

1. INTRODUCTION

- 1.1 Ludlow Town Council has numerous amenity green spaces and parks which are maintained and managed in a manner to try and support increased biodiversity.

2. RECOMMENDATION

- 2.1 To note the important changes to the Biodiversity Net Gain System.
- 2.2 To note the newly published Local Nature Recovery Strategy, to be considered by the Climate Action Task & Finish Group

3. WHAT IS BIODIVERSITY NET GAIN?

- 3.1 BNG is an approach to development. It makes sure that habitats for wildlife are left in a measurably better state than they were before the development.

In England, BNG is mandatory under [Schedule 7A of the Town and Country Planning Act 1990 \(as inserted by Schedule 14 of the Environment Act 2021\)](#).

Developers must deliver a BNG of 10%. This means a development will result in more or better quality natural habitat than there was before development.

- 3.2 Biodiversity value is measured in standardised biodiversity units.

A habitat will contain a number of biodiversity units, depending on things like its: size, quality, location and type.

Biodiversity units can be lost through development or generated through work to create and enhance habitats.

3.3 When considering biodiversity value, you should consult an ecologist. They will:

- measure the biodiversity value of your existing habitat
- advise on suitable habitat creation or enhancement for the land

Read guidance on using the [biodiversity metric](#).

3.4 There is a statutory (official) biodiversity metric, which you must use to measure how many units:

- a habitat contains before development
- are needed to replace the units of habitat lost and to achieve 10% BNG

Understanding Biodiversity Net Gain :

[Understanding biodiversity net gain - GOV.UK](#)

4. CHANGES TO THE BIODIVERSITY NEW GAIN SYSTEM

4.1 Changes being made to the system are detailed in Appendix 1.

5. LOCAL NATURE RECOVERY STRATEGY FOR SHROPSHIRE, TELFORD & WREKIN

5.1 The LNRS is a statutory strategy prepared under the Environment Act 2021. It sets out shared priorities and locations for nature recovery across Shropshire and Telford & Wrekin, helping to guide coordinated action by local authorities, communities, landowners and partners. While it does not place new duties on town and parish councils, it provides an important local framework that can support a wide range of parish-led activity and can help you demonstrate compliance with your [Biodiversity Duty](#).

5.2 To note the newly published LNRS and that it will be considered at the next meeting of the Climate Action Task & Finish Group.

Information about the strategy is shown in Appendix 2.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (not applicable)

Health & Safety (not applicable)

Law & Order (not applicable)

Environmental Implications (not applicable)

Important Changes to the Biodiversity Net Gain System

7 May 2026

The government has announced several changes to rules governing the Biodiversity Net Gain (BNG) system in England. This followed a consultation on proposed changes to the regime that took place in 2025.

Two changes of particular interest to the sector are:

- confirmation that the threshold size for the vast majority of development proposals to be exempt from BNG is to be increased from 0.1 to 0.2 hectares
- a new exemption for development enhancing parks, playing fields, and public gardens

One of the key points SLCC made in its response last year to the consultation was that the existing BNG requirements (in particular financial) can be burdensome for parish councils or other community led projects, often delaying or preventing their delivering, in particular improvement to parks and open spaces.

It is anticipated that the changes will come into force over the summer.

The government also announced that there will be a further delay in the introduction of BNG for Nationally Significant Infrastructure Projects (NSIPs).

SLCC would again like to thank everyone, including case studies, who contributed to SLCC's response to the consultation.

More information about the proposals can be found [here](#).

<https://www.gov.uk/government/consultations/improving-the-implementation-of-biodiversity-net-gain-for-minor-medium-and-brownfield-development/outcome/government-response-and-summary-of-responses#government-response-part-1-improving-exemptions>

Read more about BNG [here](#). <https://www.gov.uk/guidance/understanding-biodiversity-net-gain>

Item 15 Appendix 2

To: All Members Councils & Parish Meetings

cc: SALC Executive

Dear Clerk / Councillors,

I am writing to let you know that the Shropshire and Telford & Wrekin Local Nature Recovery Strategy (LNRS) has now been published. Thank you to everyone who contributed to its development.

The LNRS is a statutory strategy prepared under the Environment Act 2021. It sets out shared priorities and locations for nature recovery across Shropshire and Telford & Wrekin, helping to guide coordinated action by local authorities, communities, landowners and partners. While it does not place new duties on town and parish councils, it provides an important local framework that can support a wide range of parish-led activity and can help you demonstrate compliance with your [Biodiversity Duty](#).

Why the LNRS is relevant to town and parish councils

The LNRS can help parish and town councils to:

- Understand local priorities for habitats and species recovery in your area
- Support evidence-based decision-making in neighbourhood plans, community projects and grant applications
- Align local action with wider county-level priorities, helping to maximise environmental and community benefits
- Demonstrate support for biodiversity, climate resilience, health and wellbeing outcomes within local decision-making

Taking action

A workbook is available on the LNRS website (click [here](#) to access) to help town and parish councils take action for nature. Depending on local interest and capacity, councils may wish to identify opportunities for local projects, such as planting trees or hedgerows, creating wildflower verges, putting in a pond or improved management of open spaces. Or, support community involvement, including working with local volunteers, schools or community groups on nature recovery activities.

The LNRS is intended to be a living framework that supports collaboration at all scales, including very local action. Even small projects can contribute meaningfully to wider nature recovery goals.

Access the strategy and further information

The full strategy, interactive maps and supporting information are available at:
[**Shropshire and Telford & Wrekin Local Nature Recovery Strategy | Shropshire Council**](#)

If your council would like further information, a briefing presentation, or advice on how the LNRS could support local initiatives, please do not hesitate to get in touch.

Yours sincerely,

Lynn Parker

Local Nature Recovery Strategy Coordinator

lnrs@shropshire.gov.uk

ITEM 16.

NO MOW MAY & MEADOW MANAGEMENT

NO MOW MAY & COMMUNITY ORCHARD GROUNDS MAINTENANCE

Report No. SS/26/05

**Services Committee
10th June 2026**

1. INTRODUCTION

- 1.1 'No Mow May' is an annual campaign organised by Plantlife to help our bees, butterflies and wildlife during the spring.

2. RECOMMENDATION

- 2.1 To note the success of Now Mow May at nine locations.
- 2.2 To consider the suggested grounds maintenance schedule for Weyman Road community orchard.

3. NO MOW MAY IN 2026

- 3.1 May has passed by quickly and areas at the following locations were left unmown for the duration of May (to note that areas varied in size dependent on-site use etc.) Henley Orchards, Weyman Road, Wheeler Road, Linney Riverside Park, St John's Garden and Housman Crescent amenity area.
- 3.2 At all of these locations if a visibility splay was required a 1m strip of grass was cut back from the boundary. If an 'informal pathway' exists across the area this was cut to allow pedestrians easy access.
- 3.3 The areas featured wonderful native plants for our pollinators, and no complaints were received by the office regarding lack of maintenance; public understanding is improving.

4. SIDNEY ROAD TOWN GREEN

- 4.1 Sidney Road town green will be part of this campaign due to its management as a meadow.
As last year the site had an initial cut in April and will then be left until late July/early August when a cut and collect will be undertaken to remove nutrients from the site and allow wildflower species to flourish to improve the site's biodiversity

5. WEYMAN ROAD COMMUNITY ORCHARD

- 5.1 Weyman Road is becoming a wonderful community orchard with a hedge planted over Winter to improve the green wildlife corridor as an extension of the public bridleway and the planting of several fruit trees in early Spring.
- 5.2 The suggested grounds maintenance schedule is as follows:
- To continue to mow (every 2-3 weeks) a path through the trees/around the site for members of the public to walk
 - To continue to hand pull any long grasses from around the trunks of the fruit trees
 - To leave other patches of grass to grow until late August when there will be a full cut of the site.
 - Grass cuttings will be removed from site two weeks after the cut (this time delay is to allow seed heads to drop for next year).

6. BUDGET IMPLICATIONS

- 6.1 There are no budget implications for this campaign.

7. ENVIRONMENTAL BENEFITS

- 7.1 One of the primary benefits of No Mow May is that it's raising more awareness about the importance of improving biodiversity—and how individuals can participate in the effort.

Even the smallest grassy patches add up to a significant proportion of our land which, if managed properly, can deliver enormous gains for nature, communities, and the climate.

Deputy Town Clerk
February 2025

Implications

Wards Affected (All)

Financial (None)

Health & Safety (None)

Law & Order (None)

Environmental Implications (As stated in the report)

ITEM 17.

SIDNEY ROAD TOWN GREEN

SIDNEY ROAD TOWN GREEN

Report No. S/26/06

Services Committee
10th June 2026

1. INTRODUCTION

- 1.1 Sidney Road Town Green was transferred to Ludlow Town Council from Connexus in August 2023. It was also designated Town Green status.

2. RECOMMENDATION

- 2.1 To note Land Registry information received regarding the transfer of ownership.
- 2.2 To note the growth of the Covid memorial tree and consider suggestions for a plaque and a tree guard.
- 2.3 To consider the introduction of some lavender plants to improve the biodiversity of the site.

3. LAND REGISTRY TRANSFER OF OWNERSHIP

- 3.1 To note the information received and shown in Appendix 1.

4. COVID MEMORIAL TREE

- 4.1 The oak tree planted at the green as Ludlow Town Council's 'Covid Memorial tree' finally appears to be thriving.



- 4.2 We are now in a position to install a plaque and a tree guard, this was previously agreed at Full Council back in 2021. However, designs and costings were not considered.

Options to consider are in Appendix 2.

- 4.3 Possible wording for the plaque:

- 1) For both those mourning their losses and those who helped save lives, this is in recognition of everyone affected by the Covid-19 pandemic
- 2) Dedicated to the memory of those we lost, and the incredible key workers who supported our community through the pandemic

5. **PLANTING OF LAVENDER**

- 5.1 To begin improving the biodiversity of the site we are proposing to plant lavender along the knee rail fencing at the location shown in the photo.

This would provide a 'pollinator' corridor from gardens across our site and we could look to undertake similar planting on the opposite side of the road if this is effective.

- 5.2 In terms of the maintenance once established the plants will remove the need for the fencing, which is gradually degrading.
- 5.3 Ten plants would cost approximately £50.00 and would be purchased as locally as possible.

6. **BUDGET/ EXPENDITURE**

- 6.1 The most appropriate budget for the plaque and tree guard is Amenities Maintenance (410/4222) which has £1,780.00 available.

The most appropriate budget for the lavender plants is Amenities Plants (410/4303) which has £4,791.00 available.



Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (As stated in the report)

Health & Safety (None)

Law & Order (None)

Environmental Implications (Positive environmental actions)



GELDARDS LLP
4 CAPITAL QUARTER
TYNDALL STREET
CARDIFF
CF10 4BZ

Date
24 April 2026

Your Ref
SBA/ECA/108942.000003

Our Ref
RCS/SL283622

HM Land Registry
Telford Office
PO Box 7803
Bilston
WV1 9QN

DX 427301
Bilston 3

Tel 0300 006 0006

www.gov.uk/land-registry

Completion of registration

Title number	SL283622
Property	Land On The North Side Of Sheet Road, Ludlow
Registered proprietor	Ludlow Town Council

Your application lodged on 16 August 2023 has been completed. An official copy of the register is enclosed together with an official copy of the title plan.

The official copy shows the entries in the individual register of title as at the date and time stated on it. You do not need to reply unless you think a mistake has been made in completing your application.

An owner's property is probably their most valuable asset so it's important to protect it from the risk of fraud. Please read our property fraud advice at www.gov.uk/protect-land-property-from-fraud

Important information about the address for service

If we need to write to an owner, a mortgage lender or other party who has an interest noted in the register, we will write to them at their address shown in the register. We will also use this address if we need to issue any formal notice to an owner or other party as a result of an application being made. Notices are often sent as a safeguard against fraud so it is important that this address is correct and up-to-date. If it is not, the property owner or other party may not receive our letter or notice and could suffer a loss as a result.

Up to three addresses for service can be entered in the register. At least one of these must be a postal address, but this does not have to be in the United Kingdom; the other two may be a DX address, a UK or overseas postal address or an email address.

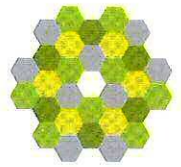
Please let us know at once of any changes to an address for service.

For information on how a property owner can apply to change their contact details or add an address, please see www.gov.uk/government/publications/updating-registered-owners-contact-address on GOV.UK (or search for "COG1") or contact HM Land Registry Customer Support (0300 006 0411) (0300 006 0422 for Welsh speakers service) from Monday to Friday between 8am and 4:30pm

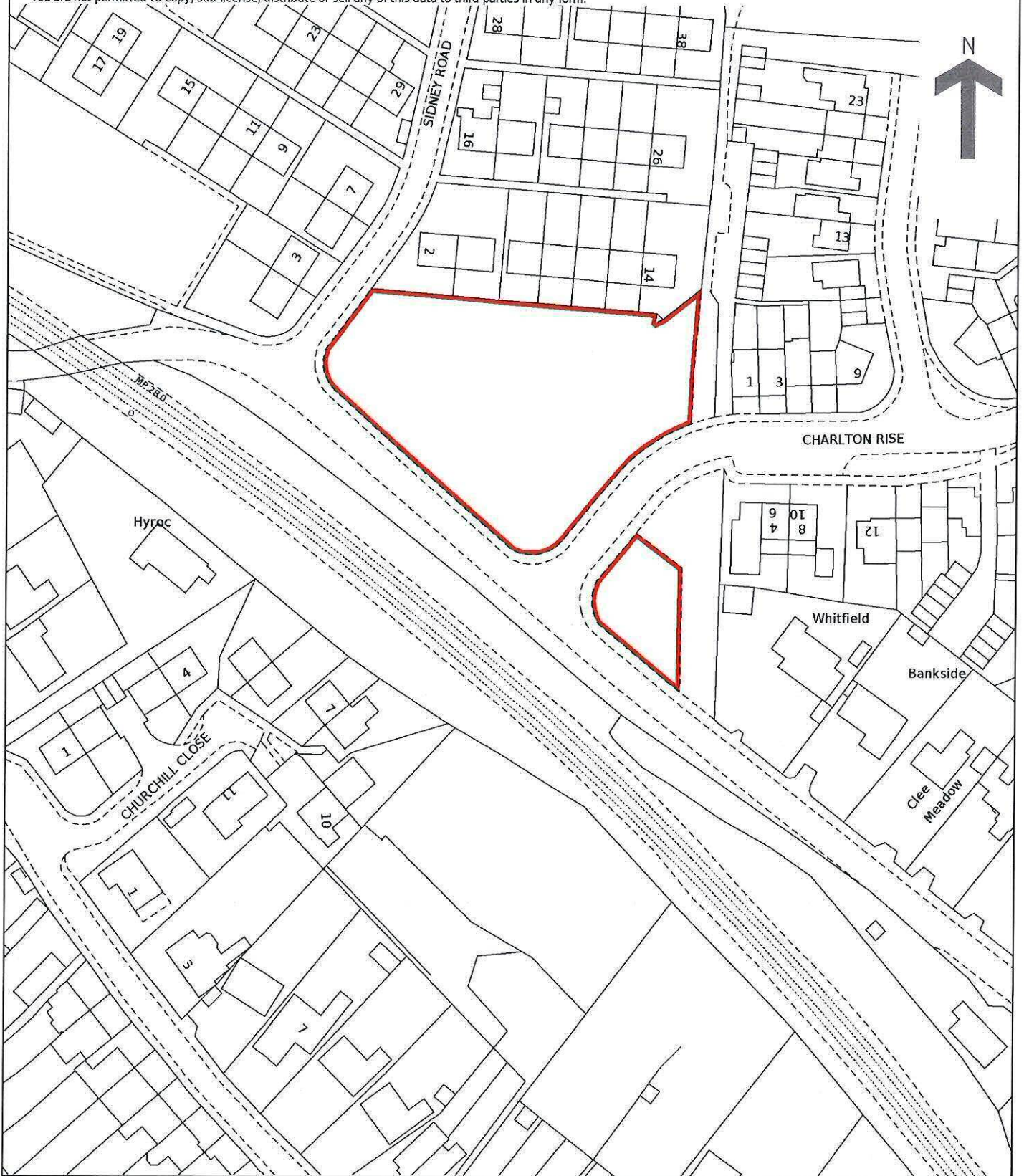
If you require this correspondence in an alternative format, please let us know.

HM Land Registry
Official copy of
title plan

Title number **SL283622**
Ordnance Survey map reference **SO5274NW**
Scale **1:1250 enlarged from 1:2500**
Administrative area **Shropshire**



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You are not permitted to copy, sub-license, distribute or sell any of this data to third parties in any form.



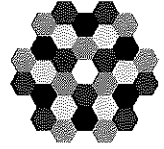
These are the notes referred to on the following official copy

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from HM Land Registry.

This official copy is issued on 24 April 2026 shows the state of this title plan on 24 April 2026 at 17:00:01. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002). This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. This title is dealt with by the HM Land Registry, Telford Office .



Official copy of register of title

Title number SL283622

Edition date 16.08.2023

- This official copy shows the entries on the register of title on 24 Apr 2026 at 17:00:00.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 24 Apr 2026.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry Telford Office.

A: Property Register

This register describes the land and estate comprised in the title.

SHROPSHIRE

- 1 (25.05.1994) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being land on the north side of Sheet Road, Ludlow.
- 2 (25.05.1994) The land has the benefit of the following rights granted by but is subject to the following rights reserved by the Transfer dated 24 March 1994 between (1) South Shropshire District Council (The Council) and (2) South Shropshire Housing Association Limited (Purchaser):-

"TOGETHER WITH the rights and easements set forth in Schedule B hereto EXCEPT AND RESERVED unto the Council and its successors in title its servants agents licensees contractors or occupiers for the time being of the Council's land adjacent to or neighbouring the property and every part thereof and of any other of the adjoining or neighbouring land and premises now in the ownership of the Council (hereinafter called "the Reserved Land") the rights set forth in Schedule C hereto.

.....

SCHEDULE B

Rights Granted

1. The full right of subjacent and lateral support from the Reserved Land
2. The free and uninterrupted right to the passage and running of water soil gas electricity or other piped fuel telephone television and any other services to and from the Property through and along all sewers mains pipes drains wires cables conduits and other conducting media and all apparatus appertaining thereto (hereinafter referred to as "the Service Conduits") which are now or may be constructed within 80 years of the date hereof through or under or over the Reserved Land (insofar as the same serve the Property or any part thereof) jointly or in common with the Council and all other person or persons who are now or may hereafter be entitled to connect with or use the same or any of

A: Property Register continued

them the Purchaser or its successors in title bearing paying and contributing together with such other persons a fair proportion according to the extent to which their respective properties are served thereby of the cost of inspecting repairing maintaining renewing altering adjusting and cleansing such Service Conduits together with subject to 7 days prior written notice to the Council or its successors in title (except in case of emergency) a right of entry (in case of necessity) on to the Reserved Land for the purpose of connecting inspecting repairing maintaining renewing altering adjusting and cleansing such Service Conduits (the Purchaser or its successors in title making good forthwith at its her or their own expense all damage occasioned by such entry) PROVIDED ALWAYS this will include making within 80 years from the date hereof further connections and laying new drains or sewers necessary for any increased flow from time to time

3. The right subject to seven days prior written notice to the Council or its successors in title (except in case of emergency) to enter upon the Reserved Land (insofar as the Council is able to do so) with or without workmen, materials and appliances for the purpose of repairing and or maintaining the Property and also within 80 years from the date hereof to construct or lay on over or under the same Service Conduits to serve the Property either alone or jointly or in common with the Reserved Land (the person exercising such right making good forthwith at his or their expense all damage caused thereby)

4. The right for the Purchaser and its successors in title the owner or owners for the time being of the Property or any part thereof and all persons authorised by it or them at all times and for all reasonable purposes connected with the use and enjoyment of the Property or any part thereof in common with the Council and all other persons to whom a like right has been or may hereafter be granted to pass and repass over and along the roads footways and access ways forming part of the Reserved Land and not publicly adopted (the Purchaser or other persons as aforesaid bearing paying and contributing together with the Council or its successors in title a fair proportion according to the extent to which they use such right of the cost of repairing and maintaining such roads footways and access ways)

5. The right to the unimpeded access and enjoyment of light and air to all the windows in the buildings on the Property now existing and to any buildings to be erected upon the Property within 80 years of the date hereof

SCHEDULE C

EXCEPTIONS AND RESERVATIONS

1. The full right of subjacent and lateral support from the Property for the benefit of the Reserved Land

2. The right subject to seven days prior written notice to the Purchaser or its successors in title (except in case of emergency) to enter upon the Property with or without workmen materials and appliances for the purpose of repairing and or maintaining the Reserved Land and also within 80 years from the date hereof to construct or lay on, over or under the same service conduits to serve the Reserved Land either alone or jointly or in common with the Property (the person exercising such right making good forthwith at his or their expense all damage caused thereby)

3. The free and uninterrupted right to the passage and running of water soil gas electricity or other piped fuel telephone television and other services to and from the Reserved Land through and along the Service Conduits which are now or may be constructed within 80 years from the date hereof through on over or under the Property either alone or in common or jointly as aforesaid (the Council or other persons as aforesaid bearing paying and contributing together with the Purchaser or its successors in title a fair proportion of the cost of inspecting repairing maintaining renewing altering adjusting and cleansing such Service Conduits according to the extent to which their respective properties are served thereby and the right subject to seven days prior

A: Property Register continued

written notice to the Purchaser or its successors in title (except in case of emergency) to enter upon the Property with or without workmen materials and appliances for the purpose of connecting to inspecting repairing maintaining renewing altering adjusting and cleansing such Service Conduits (the Council or other person or persons as aforesaid making good forthwith at their own expense all damage occasioned by such entry) PROVIDED ALWAYS this will include making within 80 years from the date hereof further connections and laying new drains or sewers necessary for any increased flow from time to time

4. The right for the Council and its successors in title at all times and for all reasonable purposes connected with the use and enjoyment of any part of the Reserved Land in common with the Purchaser its successors in title to pass and repass over and along all roads footways and access ways forming part of the Property (the Council or other persons as aforesaid bearing paying and contributing together with the Purchaser or its successors in title a fair proportion according to the extent to which they use such right of the cost of repairing and maintaining the said roads footways and access ways)

5. The right to deal with any of the Reserved Land in the Council's ownership in any manner whatsoever and without reference to and independently of the stipulations set out in Schedule D hereto together with the right to allow any departure there from in any one or more cases

6. The right to the unimpeded access and enjoyment of light and air to all the windows in the buildings on the Reserved Land now existing and to any buildings to be erected upon the Reserved Land within 80 years of the date hereof."

- 3 (16.08.2023) The Transfer dated 16 August 2023 referred to in the Charges Register contains a provision as to boundary structures and a provision relating to the creation and/or passing of easements.

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

- 1 (16.08.2023) PROPRIETOR: LUDLOW TOWN COUNCIL of Guildhall, Mill Street, Ludlow SY8 1AZ.
- 2 (16.08.2023) The value as at 16 August 2023 was stated not to exceed £100,000.

C: Charges Register

This register contains any charges and other matters that affect the land.

- 1 (12.07.2016) A Transfer of 25 Housman Crescent dated 20 June 2016 made between (1) South Shropshire Housing Association and (2) Hamish Ian Dolphin and Leila Dolphin contains restrictive covenants by the Transferor.
- NOTE: Copy filed under SL240801.*
- 2 (16.08.2023) A Transfer of the land in this title dated 16 August 2023 made between (1) Connexus Homes Limited and (2) Ludlow Town Council contains restrictive covenants.
- NOTE: Copy filed.*
- 3 (16.08.2023) The land is subject to any rights that are reserved by the Transfer dated 16 August 2023 referred to above and affect the registered land.

Title number SL283622

End of register

Item 17 Appendix 2

Memorial plaque options

1) Amazon



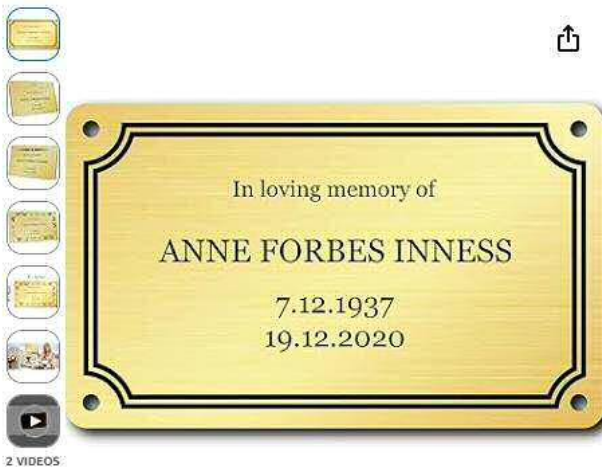
20cm x 15cm (40cm overall height)

Brushed stainless steel, laser engraving in black

Plaque complete with stand

£28.99 (free postage)

2) Amazon



12.7cm x 7.6cm

Brass, engraved

Would need mounting on stand and post

£39.99 (free postage)

3) Amazon



15cm x 9.5cm

Gold acrylic, black lettering, mounted on black acrylic backing

Would need mounting on stand and post

£22.99 (free postage)

Tree guard

1) Black country metalworks



150cm x 40cm

High grade galvanised iron, durable black coating

£101.00

2) Etsy – Ben's County Forge



1.5m x 46cm

Wrought iron construction, finished in classic black

£75.00

3) British Ironwork Centre

154cm x 46cm

Heavy wrought iron finished in black

£75.00



ITEM 18.

PONTOON INSPECTION AT LINNEY RIVERSIDE PARK

**PONTOON INSPECTION AT
LINNEY RIVERSIDE PARK
Report No. S/26/07**

**Services Committee
10th June 2026**

1. INTRODUCTION

- 1.1 Linney Riverside Park is a popular swimming spot and recreation area. This area of the river Teme was recently granted Bathing Water Status, and this is expected to increase the number of people using the area.
- 1.2 Ludlow Town Council has previously received funding from the EA, approx. 14 years ago the funding enabled the council to replace a fixed wooden jetty, which was often submerged and slippery with a floating pontoon.

2. RECOMMENDATION

- 2.1 To note the inspection report and works completed as a result.

3. INSPECTION REPORT AND WORKS COMPLETED

- 3.1 Report from inspection undertaken on 13th March 2026 is shown in Appendix 1.

The inspector reported that the pontoon is in good condition and only a few minor points raised during the inspection.

These points were resolved quickly as the inspector raised them immediately with Mark and they were dealt with on the same day.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (None)

Health & Safety (HASAWA 1974, Occupiers' Liability Acts 1957 and 1984)

Law & Order (None)

Environmental Implications (None)



The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Pontoon Inspection at Linney Park Ludlow

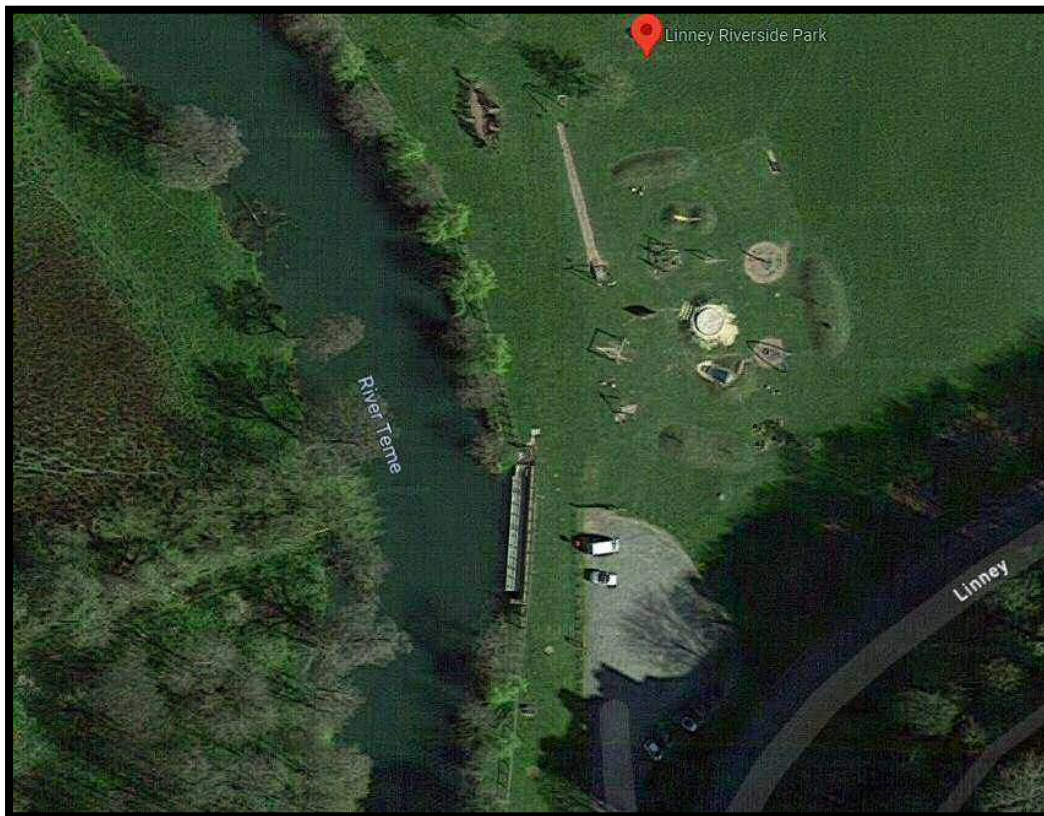
Name of inspector - Daniel Heaward.

Position within company- Projects Manager.

Date of Inspection - 17th March 2026.

Pontoon Location- Linnery Riverside Park, Linney, Ludlow SY8 1EE.

What3words: ///rehearsed.book.lives



Pontoon Installation Date- Summer of 2011, 14+ Years since first installed.

The Pontoon & Dock Company Limited

Head Office: Repton House, Bretby Business Park, Bretby, Burton upon Trent, Staffordshire, DE15 0YZ

Warehouse: Hangar 2A, Site 2, Harman Warehousing, Silver Hill, High Ercall, Telford, Shropshire, TF6 6AP

Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com





The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Below is a report on my findings from the inspection of the Pontoon moored at Linnery Park, Ludlow

Pontoon Sections

This 13.5m x 2m is constructed from six sections of 3m x 2m and two sections of 1.5m x 1m pontoons. It is constructed primarily from Roto Dock components with some compatible EZ Dock sections and hardware also. These Pontoon sections are all in a good condition and show no obvious signs of being damaged or to have taken on any water. The Pontoon surface is in a good condition for a pontoon of its age.



The Pontoon & Dock Company Limited

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Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com



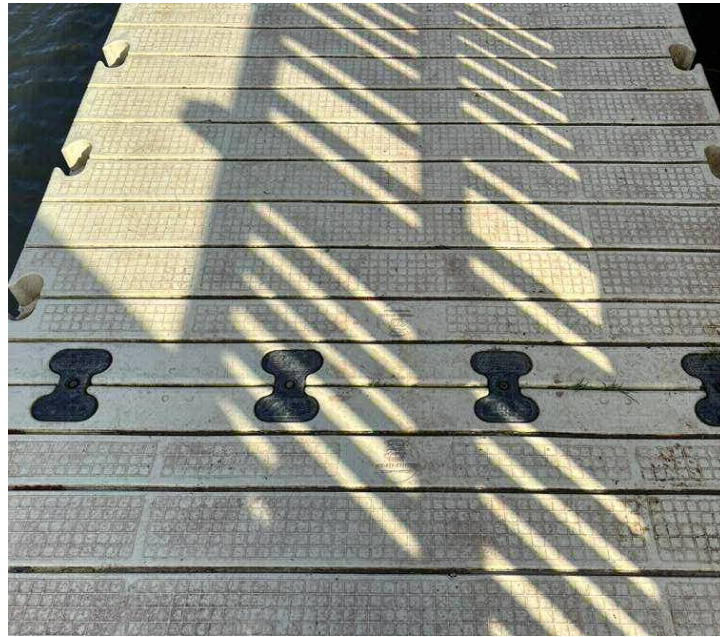


The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Rubber Coupler Sets

The eight Pontoon section are connected by twenty-seven Rubber Coupler Sets. The Rubber Couplers show no signs of damage, and all seem to be intact.



Fender Cleats

The five Fender Cleats which are fastened to the front face of the Pontoon are all in a good condition with no signs of damage.



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Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com



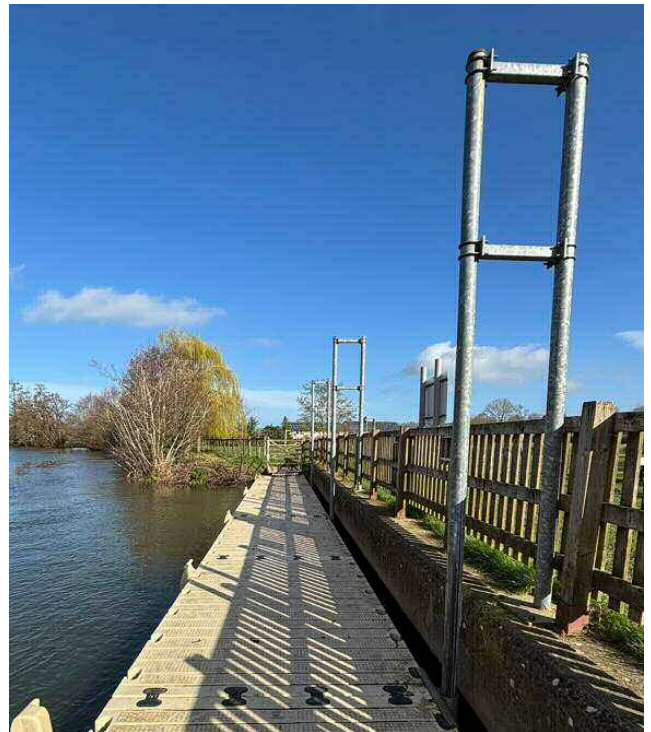
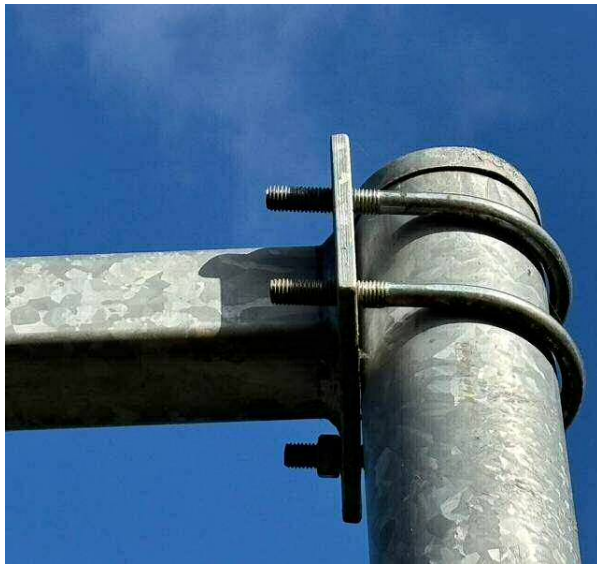


The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Mooring Poles and Bracketry

The Pontoon is moored by 3 no of 3.5" OD Pipes which are connected to the concrete bracket on the shoreside and feed through Metal Pole Holders which are connected to the Pontoon. **Two nuts are missing from the U-clamps which connect the shoreline pole to the mooring pole. This was reported to Mark Gorry who was on site at the time of my site visit. Mark mentioned he would replace the missing nuts the same day.** The Poles, Pole Holder Brackets, Pipe Caps and Shoreline Brackets were overall in a good condition.



The Pontoon & Dock Company Limited

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Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com



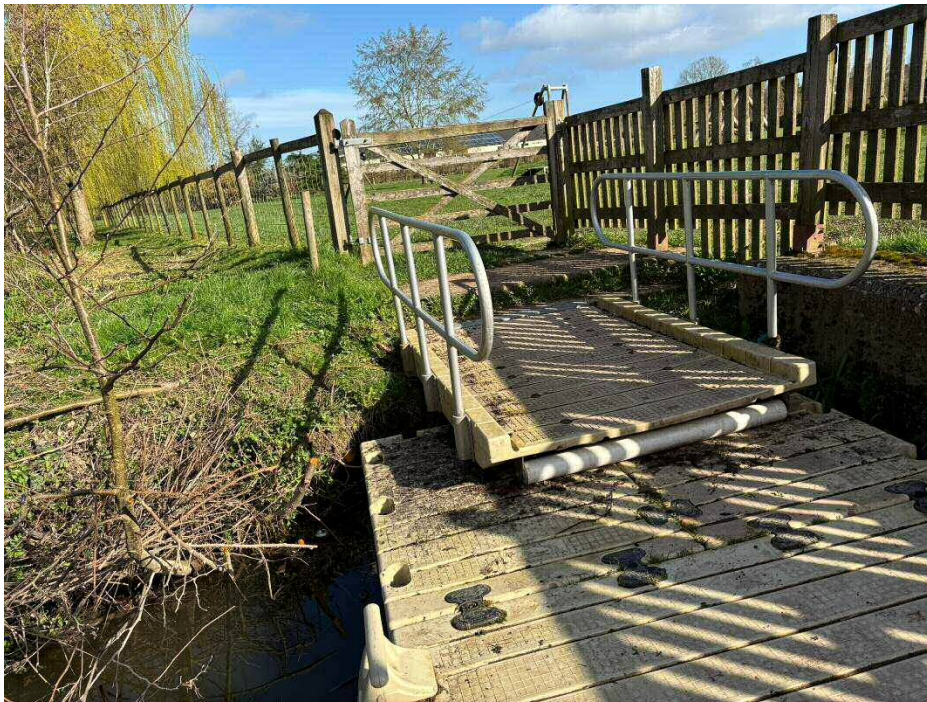


The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Poly Gangway with Handrails and Bracket

The Poly Gangway, with Handrails, roller and shore mounted bracket were all in good condition. **There were two self-tapping screws missing from the one handrails support, this was discussed with Mark, he was going to replace these the same day.**



The Pontoon & Dock Company Limited

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Warehouse: Hangar 2A, Site 2, Harman Warehousing, Silver Hill, High Ercall, Telford, Shropshire, TF6 6AP

Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com





The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Report verdict

The pontoon is in good overall condition. With a jet wash clean ahead of the warmer weather, it will look as good as new. A few minor fixings require replacement, but nothing of concern.

Recommendations for repair and maintenance

- Replace two missing U Clamp Bolts on shore mooring pile (Urgent).
- Replace missing self-tapping screws on Poly Gangway handrails support.
- Jetwash the surface of the Pontoon.

Kind Regards,

Name of Inspector: Daniel Heaword

Date of Inspection report: 31.03.2026

Signature: *DLHeaword*

The Pontoon & Dock Company Limited

Head Office: Repton House, Bretby Business Park, Bretby, Burton upon Trent, Staffordshire, DE15 0YZ

Warehouse: Hangar 2A, Site 2, Harman Warehousing, Silver Hill, High Ercall, Telford, Shropshire, TF6 6AP

Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com





The Pontoon & Dock Company Ltd

QUALITY MARINA EQUIPMENT

Below are photos from when the Pontoon was first installed August 2011.



Image shows the Gangway with an older style of handrail system attached. Note the position of the gangway on the staircase.



The Pontoon & Dock Company Limited

Head Office: Repton House, Bretby Business Park, Bretby, Burton upon Trent, Staffordshire, DE15 0YZ

Warehouse: Hangar 2A, Site 2, Harman Warehousing, Silver Hill, High Ercall, Telford, Shropshire, TF6 6AP

Phone: +44 1283 208891 **Email:** sales@pontoonanddock.com **Website:** www.pontoonanddock.com



Company Registration No. 07034968 VAT No. 981 7880 66

ITEM 19.

PUBLIC SEATING IN BULL RING

PUBLIC SEATING IN BULL RING

Report No. S/26/08

Services Committee
8th April 2026

1. INTRODUCTION

1.1 Ludlow Town Council has approx. 100 benches around Ludlow.

Some are located on Town Council property (gardens and amenity areas) others are on roadside locations.

1.2 The majority of other benches are owned and maintained by Shropshire Council.

1.3 We are currently lucky to have an experienced and passionate volunteer who assists with the maintenance of our benches.

2. RECOMMENDATION

2.1 To consider installing a bench at this new location; if approval is received from Shropshire Council highways department.

3. HENLEY ROAD BENCH REPLACEMENT

3.1 At the Services Committee meeting in April 2026 it was agreed that Ludlow Town Council would purchase and install a bench on Henley Road to replace a bench damaged during a storm.

S25/172 REPLACEMENT OF HENLEY ROAD BENCH

RESOLVED PA/MT (6:1:0)

To approve that the damaged bench be replaced with the Broxap Ashwater brown bench at a cost of £582.00 to be funded from Street Furniture EMR.

Following the meeting LTC Officers were contacted by our local bench volunteer who provided information that a funding project had already begun to replace this bench, and the bench we planned to purchase wasn't needed.

4. A NEW BENCH LOCATION – IN BULL RING

- 4.1 Following the removal of several planters throughout town it is evident that there is sufficient space for a bench on the Bull Ring opposite Nationwide and Oxfam.

Planters previously at this location had also unofficially been used as a bench, suggesting this would be a well-used location.



- 4.2 In keeping with other Ludlow Town Council maintained benches in the town centre it is suggested that the following bench would be preferable:

The manufacturer is Broxap, the style is named the Blackburn seat and the cost is approx. £666.00.



5. BUDGET

- 5.1 The expenditure of £582.00 for a bench was previously agreed, however this change would result in an expenditure of a further £84.00 from Street Furniture EMR (342) which has an available budget of £8,520.00.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (As stated in the report)

Health & Safety (None)

Law & Order (None)

Environmental Implications (None)

ITEM 20.

LUDLOW YOUTH FESTIVAL

LTC YOUTH FESTIVAL

Report No. SS/26/09

Services Committee
10th June 2026

1. INTRODUCTION

- 1.1 Services Committee resolved in November 2025 to conduct a survey of young people and other Ludlow residents to gauge if there is sufficient local interest in a youth festival at Wheeler Road Recreation Area during the summer holidays. To bring the survey results back to the Committee for consideration.
- 1.2 The initial survey took place between 15th January and 18th February, but it was felt that more responses were needed so the survey was repeated between 27th February and 26th March 2026.

2. RECOMMENDATION

- 2.1 To consider the progress with plans for the Youth Festival.

3. SERVICES DECISION

- 3.1 Appendix 1 shows the decisions made by Services Committee on 8th April 2026.
- 3.2 Updates on these decisions:
 - To approve maximum expenditure of £2,500.00 for the activities, plus the cost for professional first aid cover.
An increased budget of £4,000 would allow for a greater range of activities to be offered.
 - That a fee of £70.00 per pitch be charged to food vendors and attraction activities making a charge to users.
This is being done.

- That the event will be free entry, hosted by Ludlow Town Council. The activities and attractions to provisionally be included
An update is provided further in the report.
- That the feasibility of the festival being held on a Saturday, during the Summer School holidays be explored. If this is not possible, then the Festival is to go ahead on its original planned date of Thursday 30th July 2026.
All staff were asked if they would be available to work on the alternative date suggested of Saturday 1st August 2026. Out of the 14 relevant staff asked, only 1 member of staff was available to work on this date. We therefore referred back to the original planned date of Thursday 30th July as agreed previously.

4. DATE OF THE YOUTH FESTIVAL

- 4.1 The preferred date for Ludlow Town Council staff is Thursday 30th July. On this date only one member of relevant staff is not available.

It does unfortunately clash with the Mayor's Charity Market, however, the target audience for each event is different and we can ensure the Mayor is able to travel between sites and spend some time at each event.

- 4.2 Any activities which have been provisionally booked (the gaming van, Sunshine Radio, Scrappies, Macy O and Insteps) have been given this date and have confirmed they are available.

5. UPDATED ACTIVITIES & PARTNERSHIP WORKING

- 5.1 Proposed activities, with costings:

Gamechanger MGV Gaming Van	£ 810	Free to public
Sunshine Radio PA	£ 300	Free to public
Scrappies craft area	£ 150	Free to public
Bouncy Castle, slide and zorbing	£ 450	Free to public
Macy O	£ 100	Free to public
Dress up character (in house staff)	£ 0	Free to public
Insteps Dance Academy display	£ 0	Free to public
Game zone with board games (Charity shop purchases)	£ 30	Free to public
Total	£1,840	

Already booked, with costings:

Dirt Factory Events Team, pump track	£2,000	Free to public
Local police	£0	Free to public
Local fire brigade	£0	Free to public
Pizza Girls	£70 received	Charge to public
Ludlow Boxing Club *not yet confirmed *		Free to public
Total	£2,000	

Contacted but not yet received a response:

Ludlow Assembly Rooms
Ludlow Air Cadets
Tom Nielsen, Shropshire Council Locality Youth Worker

Still to organise:

Ice cream van
Additional food vendor
Toilets
GP surgeries
First aid provision

6. SPONSORSHIP

- 6.1 Strong interest has been received from two local companies in sponsoring an activity at the event. This will be discussed with them further once we have firm information.

7. NEXT STEPS

- 7.1 The next steps are as follows:
- Contact our insurance company regarding the event plan
 - Plan sports and craft activities – may be contact local fitness companies and Teme Leisure
 - Begin promoting the event via various channels and press release
 - Confirm layout of the site, an event plan and risk assessments
 - Final tweaks to plans and liaison with partners.

8. BUDGET EXPENDITURE

- 8.1 The estimated expenditure is up to £2,500.00 from budget code 501/4800 £201,303.00

An increased budget of £4,000.00 would enable more/ all of the above activities to be offered.

Deputy Town Clerk
March 2026

Implications

Wards Affected (All)

Financial (as stated within the report)

Health & Safety (as stated within the report)

Law & Order (not applicable)

Environmental Implications (not applicable)

Item 20 Appendix 1.

Extract of relevant Services Committee minutes from 8th April 2028

S25/161 YOUTH FESTIVAL

RESOLVED MT/IMM (unanimous)

To approve maximum expenditure of £2500.00 for the activities, plus the cost for professional first aid cover, for the Youth Festival be held on 30th July 2026 at Wheeler Road Recreation Area.

S25/162 RESOLVED IMM/VP (unanimous)

That a fee of £70.00 per pitch be charged to food vendors and attraction activities making a charge to users.

S25/163 RESOLVED MT/KC (unanimous)

That the event will be free entry, hosted by Ludlow Town Council. The activities and attractions to provisionally be included, subject to availability and cost, are:

- Hire of a pump track
- Hire of a gaming van
- Hire of a bouncy castle (maybe a cost to use)
- Ice cream van (would be a cost to use)
- Police car and officers
- Fire engine and officers, plus safe water education.
- Local musicians
- Promotion from Ludlow Assembly Rooms
- Promotion from Ludlow doctors' surgery
- Promotion from Ludlow Air Cadets
- Sports activities
- Craft activities
- Stalls for local youth organisations.

S25/164 RESOLVED MT/PA (unanimous)

That the feasibility of the festival being held on a Saturday, during the Summer School holidays be explored. If this is not possible, then the Festival is to go ahead on its original planned date of Thursday 30th July 2026.

ITEM 21.

CEMETERY EXTENSION



CEMETERY NEW BURIAL AREA

Report No. S/26/010

Services Committee
10th June 2026

1. INTRODUCTION

- 1.1 This report provides the topographical plan and first draft of the client plan from CDS relating to the new burial area at Henley Road Cemetery.

2. RECOMMENDATION

- 2.1 To consider the client plan, and notify any questions, and / or changes for CDS.
- 2.2 To approve effective methods for a public consultation including in person display / discussion sessions.
- 2.3 To note the topographical survey.

3. SUMMARY

- 3.1 The client plan includes notes, and a clear key to help identify the existing elements and the proposed elements. It is a large document, so it will be attached separately to the agenda email.
- 3.2 The client plan is the first draft of the site layout following feedback from the Cemetery Officer, and a site meeting with the DLF Supervisor and the Town Clerk.
- 3.2 The plan seeks to improve the overall aesthetics and dignity of the site through incorporation and improvement of existing elements including the memorial, compost bays and parking spaces.
- 3.3 The plan proposes aligning headstones with natural landscape contours,

which creates a harmonious, park-like cemetery layout and flows with the natural environment. The main visual difference is that the headstones from two rows stand together, and the pedestrian grass pathways are at either end of the rows.

- 3.4 The planner explains that having a standard headstone height relative to the contour row helps maintain a clean, rhythmic line across the landscape. Having pedestrian paths cut diagonally across the contours ensures comfortable walking grades for visitors.
- 3.5 As the planner explains, positioning burial rows parallel to the contours minimises soil erosion, and ensures structural stability on sloped terrain, it also prevents headstones from tilting or shifting downhill over time and naturally channel rainwater away from grave sites and mitigates soil pooling.
- 3.6 The planner confirms that the flat terrace tops provide stable ground for standard grave digging and level monument installation. This also allows standard mowing equipment and mini excavators to traverse slopes safely without tipping.
- 3.7 The key provides the total numbers of additional burial plots.
- 3.8 Site drainage will be achieved through the rain gardens.

4. CONSULTATION

- 4.1 Once any changes or clarifications have been made, there will be a public consultation. There need to be opportunities for explanation / discussion, so invited guests and open drop-in sessions with printed plans on display and Cllrs available for discussion would be beneficial.

Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (As stated in the report)

Health & Safety (None)

Law & Order (None)

Environmental Implications (None)



Site Notes:

Survey Legend:

Building	Concrete area	F1	Flashed light	W1	Internal door level
Boundary	Boundary edge	L1	Lamp post	W2	Threshold level
Contour	Contour	LP	Light pole	W3	Wall level
Edge of grass	Edge of grass	EP	Electricity post	W4	Window level
Edge of trees	Edge of trees	ET	Electricity pole	W5	Window level
Electricity	Electricity	EV	Electricity pole	W6	Window level
Fence	Fence	FW	Electricity pole	W7	Window level
Fence	Fence	FW	Electricity pole	W8	Window level
Fence	Fence	FW	Electricity pole	W9	Window level
Fence	Fence	FW	Electricity pole	W10	Window level
Fence	Fence	FW	Electricity pole	W11	Window level
Fence	Fence	FW	Electricity pole	W12	Window level
Fence	Fence	FW	Electricity pole	W13	Window level
Fence	Fence	FW	Electricity pole	W14	Window level
Fence	Fence	FW	Electricity pole	W15	Window level
Fence	Fence	FW	Electricity pole	W16	Window level
Fence	Fence	FW	Electricity pole	W17	Window level
Fence	Fence	FW	Electricity pole	W18	Window level
Fence	Fence	FW	Electricity pole	W19	Window level
Fence	Fence	FW	Electricity pole	W20	Window level
Fence	Fence	FW	Electricity pole	W21	Window level
Fence	Fence	FW	Electricity pole	W22	Window level
Fence	Fence	FW	Electricity pole	W23	Window level
Fence	Fence	FW	Electricity pole	W24	Window level
Fence	Fence	FW	Electricity pole	W25	Window level
Fence	Fence	FW	Electricity pole	W26	Window level
Fence	Fence	FW	Electricity pole	W27	Window level
Fence	Fence	FW	Electricity pole	W28	Window level
Fence	Fence	FW	Electricity pole	W29	Window level
Fence	Fence	FW	Electricity pole	W30	Window level
Fence	Fence	FW	Electricity pole	W31	Window level
Fence	Fence	FW	Electricity pole	W32	Window level
Fence	Fence	FW	Electricity pole	W33	Window level
Fence	Fence	FW	Electricity pole	W34	Window level
Fence	Fence	FW	Electricity pole	W35	Window level
Fence	Fence	FW	Electricity pole	W36	Window level
Fence	Fence	FW	Electricity pole	W37	Window level
Fence	Fence	FW	Electricity pole	W38	Window level
Fence	Fence	FW	Electricity pole	W39	Window level
Fence	Fence	FW	Electricity pole	W40	Window level
Fence	Fence	FW	Electricity pole	W41	Window level
Fence	Fence	FW	Electricity pole	W42	Window level
Fence	Fence	FW	Electricity pole	W43	Window level
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Fence	Fence	FW	Electricity pole	W45	Window level
Fence	Fence	FW	Electricity pole	W46	Window level
Fence	Fence	FW	Electricity pole	W47	Window level
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Fence	Fence	FW	Electricity pole	W51	Window level
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Fence	Fence	FW	Electricity pole	W67	Window level
Fence	Fence	FW	Electricity pole	W68	Window level
Fence	Fence	FW	Electricity pole	W69	Window level
Fence	Fence	FW	Electricity pole	W70	Window level
Fence	Fence	FW	Electricity pole	W71	Window level
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Fence	Fence	FW	Electricity pole	W73	Window level
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Fence	Fence	FW	Electricity pole	W90	Window level
Fence	Fence	FW	Electricity pole	W91	Window level
Fence	Fence	FW	Electricity pole	W92	Window level
Fence	Fence	FW	Electricity pole	W93	Window level
Fence	Fence	FW	Electricity pole	W94	Window level
Fence	Fence	FW	Electricity pole	W95	Window level
Fence	Fence	FW	Electricity pole	W96	Window level
Fence	Fence	FW	Electricity pole	W97	Window level
Fence	Fence	FW	Electricity pole	W98	Window level
Fence	Fence	FW	Electricity pole	W99	Window level
Fence	Fence	FW	Electricity pole	W100	Window level

Station	Easting (m)	Northing (m)	Level (m)
F1	352116.978	275518.946	118.660
F2	352095.802	275534.467	117.053
F3	352070.351	275531.765	117.206

Rev.	Date	Description	Surveyed	Quality Ref.

FOSE SURVEYING
 Fosse Surveying Limited
 The Old Mill, Market St, Castle Donington, Leicestershire, LE19 2DA
 Tel: 01509 833300
 Mobile: 07940 347004
 Email: info@fossesurveying.co.uk Website: www.fossesurveying.co.uk

Client: The CDS Group
 Project: Henley Road Cemetery
 Henley Road
 Ludlow

Title: Topographical Survey
 Surveyed: LS Date: 29/04/2026
 Quality Ref: 3772 Scale: 1:200@AD
 Level Datum: OS GNSS Grid: OS GNSS
 Job No: 3772 Rev: -

Comments:
 The survey has been orientated to the Ordnance Survey (OS) National Grid (OSGB36) via a GPS and the OS active network. No Scale factor has been applied to the survey therefore the coordinates shown are arbitrary and not true OS which has a scale factor applied.
 Trees are positioned accurately unless stated, Boles & Canopies are indicative unless otherwise stated where possible.
 Some services may have been limited due to dense vegetation, parked vehicles or site access issues.
 All critical dimensions to be verified on site before design construction takes place. All dimensions shown are in meters.
 No liability will be taken for this drawing if passed onto a third party without written permission of Fosse Surveying.



ITEM 22.

ST JOHNS GARDEN & LUDLOW ROTARY

ST JOHNS GARDEN & LUDLOW ROTARY

Report No. SS/26/11

Services Committee

10th June 2026

1. INTRODUCTION

- 1.1 St Johns gardens are a public open space where members of the public can spend time in a peaceful, green area owned by Ludlow Town Council and maintained by staff.
- 1.2 Ludlow Rotary would like to support a project to develop and maintain the garden at St Johns, alongside interested local residents, for a period (initially 3-5 years).

2. RECOMMENDATION

- 2.1 To consider the suggestions from Ludlow Rotary.

3. NOTES FROM PREVIOUS SERVICES COMMITTEE

- 3.1 The following information was provided to the last meeting in April 2026.
 - That the design/ planting plan for the site is to be developed with the underlying principle of low maintenance. There are several gardeners who wish to be involved, and this could be co-ordinated, and would then be approved, by Ludlow Town Council.
 - The design will include raised beds making the work and gardens accessible to a variety of site users.
 - LTC would continue to be responsible for grass cutting, tree care & maintenance, the removal of any gardening arisings and maintenance of street furniture such as benches and public litter bins.
 - Ludlow Rotary would make a contribution towards the purchase of plants but LTC would take the lead, as landowner, in funding the project
 - At some point during the first six months a suitable sign, as agreed by LTC, would be installed in the garden acknowledging the Rotary's

support.

4. SUGGESTIONS FROM LUDLOW ROTARY

- 4.1 The full suggestion and a suggested site diagram is shown in Appendix 1 and Appendix 2.
- 4.2 Positives of the suggestions:
- The area will be better maintained, with cleaner pathways
 - The plans include 'no mow' areas to help with the biodiversity of the site and the addition of more perennial plants will be better for our changing climate
 - The plans take into account a number of mature trees and individual features of the site, such as the Town Walls at the rear of the site
- 4.3 Work to be undertaken by/funded by Ludlow Town Council would include:
- Repairs to the pathway – quotes to be obtained
 - Repairs to the low wall fronting the site - quotes to be obtained
 - To consider moving litter bins as suggested
 - Replace the missing bench
 - Consider funding planters for the site (10 are suggested)
 - Once works have begun consider re-convening the Guardians of St Johns Garden

5. NEXT STEPS

- 5.1 If these plans are approved the Rotary/residents can begin work with the pathways and tidying the shrub beds.
The DLF team will be updated regarding what work they are required to do and what is to be left.
- 5.2 Updates will regularly be brought to the Services Committee for awareness of progress.
- 5.3 Works that require quotations/ budget expenditure will be brought to Services Committee individually as and when time allows for approval.

In terms of available funds, the 2026 / 27 budget 410/4303 Amenities plants is £4,000.00, some of which will be needed for planting up the town centre floral boxes, and purchase of new planters.

For removal of litter bins etc. the most appropriate budget code would be 302/4222 Street Furniture maintenance which has an available budget of £637 or 302/4501 Street Furniture which has an available budget of £3,358.00.

For repairs/renewal of the pathway surface the most appropriate budget code would be 501/4800 Contingencies fund which has an available budget of £196,830.00.

Deputy Town Clerk

February 2026

Implications

Wards Affected (All)

Financial (as stated within the report)

Health & Safety (not applicable)

Law & Order (not applicable)

Environmental Implications (not applicable)

ST JOHN'S GARDEN
ST JOHN'S ROAD - LUDLOW

St John's Garden is a delightful, green public space fronting Ludlow's old town walls, on St John's Road. Unfortunately, due to budget constraints, the garden is looking neglected. Local residents and Rotary club have expressed a desire to get involved with the gardening and maintenance required to keep the garden looking its best, especially during the growing season.

OBSERVATIONS:

- St John's Garden features several mature trees, including 2 Acers, 2 Gleditsias and 1 Magnolia - some of which have Tree Preservation Orders on them. In addition, 2 new trees have recently been planted, including a silver birch (*Betula pendula*) and a Liquidambar (no label - so species/size unknown)
- St John's is a lengthy, shallow garden featuring a long, sinuous pathway, travelling through pleasing grass verges, but edgings are now overgrown with grass
- 5 bench plinths now provide only 4 benches, with hard landscaping in some of these areas in very poor condition. We assume the missing bench is being held by the council.
- Several mature woody shrubs, including Holly, Laurel, Cotoneaster and Berberis have grown into each other and/or been badly pruned over the years, resulting in shapeless specimens
- Island beds and borders, cut into the grass verges, are now shapeless and contain a mix of perennials, evergreen shrubs, bulbs and wild flowers – some charming, some not so.

PROPOSAL:

- To refurbish the current garden with easy to maintain 'Naturalist' plantings, bulbs and 'no mow', areas. A planting scheme will be drawn up for year two of the project.
- A working group of local residents and Rotary club members would be happy to clear the pathway edgings of creeping grass, to reveal the delightful shape of the pathway and seating areas
- Poor hard landscaping should be repaired, to avoid dangerous trip hazards, prior to the missing bench being replaced. The low wall fronting the garden is also damaged in places and needs to be repaired".
- Ideally, each bench to be framed by 2 large, elevated planters, at least 60cm square, to be planted out with a mix of evergreen structure for year-round interest, along with colourful perennials/bedding plants for seasonal colour - which locals can enjoy tending to
- Rubbish bins to be strategically replaced at the entrance/exit points, and along the pathway, to encourage usage. To provide further clarity: "Those existing rubbish bins

adjacent to benches to be removed, thereby providing space for the more attractive planters (see plan), and relocated so that all the rubbish bins are either located at the entrances / exits to the garden or at other spots along the pathway away from the benches.

- Existing island beds to be reshaped, de-weeded, and assessed for seasonal content, before selecting suitably sized, flowering shrubs for year-round structure and seasonal interest. If required, ground covering plants to be used to help retain moisture within the ground, suppress weed growth and reduce maintenance.
- In addition, the base of the high retaining walls to the rear of St Johns Garden should be allowed to continue growing wild, self-sown annuals and perennials, reducing mowing maintenance needs, whilst providing a haven for wildlife.
- Along the low wall fronting St Johns Garden, the 2 smaller, neglected island beds could be replaced with turf – to simplify the green verges and help reduce maintenance. In addition, by removing the mature, woody, badly pruned shrubs along this wall, clear sightlines outside the garden and beyond will be created, eliminating hiding spots and therefore deterring potential vandals.

WORKPLAN

Priorities for the Year 1	Who is responsible
Clear pathways	Residents/Rotary members
Remove mature woody shrubs	Residents/Rotary members
Repair hard landscaping/low front wall	Town Council
Re locate waste bins	Town Council
Replace missing bench	Town Council
Provide funding for planters	Town Council/ Men's shed to make
Year 2	
Provide grant for shrubs and other plants	Town Council
Plant planters	Residents and Rotary members
Replant island beds	Residents and Rotary members
Ongoing maintenance of the paths	Residents and Rotary members

We are expecting the town council to continue to be responsible for maintain the trees, mowing the grass and taking away any green waste.

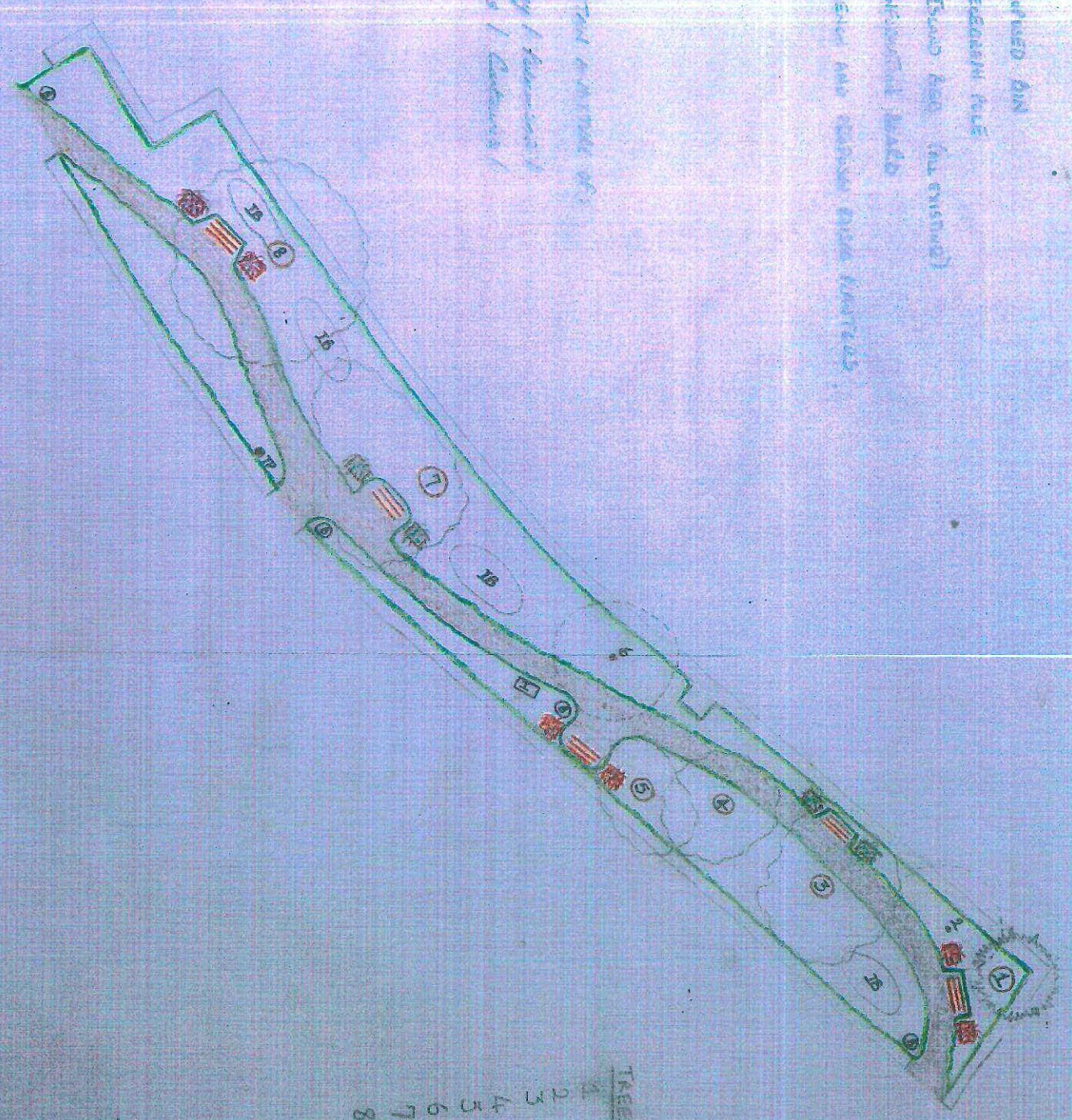
IN CONCLUSION:

Improvements to the infrastructure of St John's Garden: repaired hard landscaping, reinstatement of the missing bench, provision of 'raised' planters, etc., will help encourage the use and enjoyment of this green space, whilst local residents and Rotary members can participate in some simple gardening, improving their mobility and sociability – encouraging public ownership and local pride - maybe forming a Friends of St Johns Garden Group?

By taking a gentle approach to the existing planting beds, which have developed over the years, simply reshaping, weeding and added suitably sized, seasonal shrubs – a low impact, naturalistic and wildlife friendly environment can be developed, in line with current guidelines. The enclosed plan shows how the garden might appear in the future as the trees mature and the developments proposed in this paper are put in place.

- KEY:**
- ⊙ Mapped Area
 - TP Traps/Station File
 - IB Island Area (all existing)
 - I Unexplored Islands
 - Better and regular data locations

ISLAND BEDS (ARTIFICIAL) IN THE VICINITY OF
 Espirito Santo / Santa / ...
 ...
 (e. veg. beds)



- TREES:**
1. Coconut
 2. New Zealand Podocarpus (green)
 3. Acacia ? (white)
 4. Gleditsia ? (green)
 5. Magnolia ? (green)
 6. New Zealand Podocarpus ? (green)
 7. Gleditsia ? (green)
 8. Acacia ? (white)

SCALE: N/A

ITEM 23.

FLORAL PLANTERS IN LUDLOW

FLORAL PLANTERS IN LUDLOW

Report No. SS/26/12

Services Committee

10th June 2026

1. INTRODUCTION

- 1.1 The provision of floral planters aligns very strongly with Ludlow Town Council's vision that Ludlow is a successful and vibrant town, where people want to live, work, and visit. It also supports some of the town council core objectives, especially:
- to help to create a socially inclusive and caring community,
 - promote Ludlow as a clean, safe, welcoming and prosperous town for all.
 - to work in partnership with others to achieve more for Ludlow.

2. RECOMMENDATION

- 2.1 To note the works overseen by the Planting Task & Finish Group.

3. WORK OF THE PLANTING TASK & FINISH GROUP

- 3.1 The Planting Task and Finish Group was formed in September 2025 with an aim of organising and rationalizing floral planters around the town.

The aim for future years is to enter the Heart of England in Bloom competition.

- 3.2 The Task & Finish group consists of councillors, Town Council staff and residents/businesses.

4. WHAT THE GROUP HAS ACHIEVED

- 4.1 Regular meetings have ensured unsafe/damaged planters have been removed, old plants have been found new homes, planters have been repaired/repainted and new plants have been selected and ordered.
- 4.2 Plants selected have been mainly perennial plants, that are more drought resistant and hardy, whilst also providing colour and providing pollen for our insects.

The group also wanted to ensure that each planter throughout the town had someone 'committed' to watering them so that plants will survive the summer months.

We have had some business and resident interested in assisting with this but there is still room for more people to take part!

- 4.3 A spreadsheet of all boxes remaining in Ludlow is attached in Appendix 1 for information.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (None)

Health & Safety (None)

Law & Order (None)

Environmental Implications (Positive)

Planter number	Planter location	Detailed location	Type of planter	Painted	Planted by	Watered by	Category of sponsorship	Comment	SET Comment	Number of plants
1	Bull Ring	by Estate agents	Standard square wooden	DLF	DLF	Mark Wiggins Estate Agent	Recognition card in box	Planter to be replaced with a refurbished empty planter	new planter will need fresh plants	5
2	Broad St	Outside Bensons	Standard square wooden	DLF	DLF	Bensons of Ludlow	Plaque	Planter to be replaced with a refurbished empty planter	Large piris plant to be relocated to either castle gardens of St Johns Garden	5
3	Broad St	Outside Bensons	Standard square wooden	DLF	DLF	Bensons of Ludlow	Plaque	Planter to be replaced with a refurbished empty planter	Large piris plant to be relocated to either castle gardens of St Johns Garden	5
4	Broad St	Outside Fat Face	Standard square wooden	DLF	DLF	Fat Face	Recognition card in box	To be painted	Needs painting, keep large shrub	5
5	Broad St	Methodist church	Standard square wooden	DLF	DLF	Methodist Church	Recognition card in box		RESOLVED they need to want it or remove	4
6	Broad St	Methodist church	Standard square wooden	DLF	DLF	Methodist Church	Recognition card in box		RESOLVED they need to want it or remove	4
7	Broad St	outside 47	Standard square wooden	DLF	Resident	Resident	Recognition card in box		RESOLVED To be removed	
8	Broad St	outside 22	Standard square wooden	DLF	Resident	Resident	Recognition card in box		RESOLVED large shrub - needs adopting or removing	
9	Bromfield Rd	On slip road in to Ludlow	Large rectangular wooden	n/a	LTC	LTC/ reservoir		Location for new Amberol planter		5
10	Castle Gardens	Relocated by cannon	Standard square wooden	DLF	LTC	LTC	Recognition card in box		RESOLVED Still there - needs painting and fresh plants	4
11	Castle Gardens	By Mr Wynns bench	Large rectangular wooden	DLF	LTC	LTC	Recognition card in box	Repaint and plant, good condition	RESOLVED painting required	3
12	Castle Gardens	By Mr Wynns bench	Large rectangular wooden	DLF	LTC	LTC	Recognition card in box	Repaint and plant, good condition	RESOLVED painting required	6

13	Bromfield Rd	Churchill House		DLF	LTC	Resident	Recognition card in box	New location		
14	Bromfield Rd	Churchill House		DLF	LTC	Resident	Recognition card in box	New location		
15	Coronation Avenue	opposite Carpet Shop	Large rectangular wooden	n/a	LTC	LTC / reservoir		Location for new Amberol planter	going to be replaced plant numbers are for new box	5
16	Corve Street	St Leonards Press		SET	SET	Resident	Recognition card in box		RESOLVED paintwork needs minor attention	3
17	Corve Street	St Leonards Press		SET	SET	Resident	Recognition card in box		RESOLVED paintwork needs minor attention	3
18	Corve Street	St Leonards Press		SET	SET	Resident	Recognition card in box		RESOLVED paintwork needs minor attention	2
19	Corve Street	The Plaice		n/a	The Plaice	n/a		Privately owned		0
20	Corve Street	139A		SET	Resident?	?			RESOLVED resident is watering and planting plants	0
21	Corve Street	Florabunda		SET	Florabunda	Florabunda	Recognition card in box		RESOLVED does need to be replaced in winter with new box	0
22	Corve Street	Ludlow Vintage		SET	?	?		Check with G Ginger or remove	RESOLVED Large hosta in box, being cared for by someone	0
23	Event Square	Castle Lodge	Standard square wooden	DLF	LTC	Eclectica		Needs to be put back for Eclectica	Needs Painting - remove rose for H&S reasons	5
24	Event Square	Dinham roadside	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
25	Event Square	Dinham roadside	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
26	Event Square	Dinham roadside	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
27	Event Square	Dinham roadside	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
28	Event Square	Outside college	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
29	Event Square	Outside college	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
30	Event Square	Outside college	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	

31	Event Square	Outside college	Standard square wooden	DLF	LTC	LTC		Max 4 planters between benches	missing	
32	Friars Garden	At junction with Lower Galdeford	4 x square planters	SET				Being maintained by resident	SET painted - resident has already replanted entire box	0
33	Henley Road	by Cemetery	Large rectangular wooden	n/a	LTC	LTC/ reservoir		Location for new Amberol planter	when new box arrives	5
34	Market Square	Spar shop	Standard square wooden	DLF	LTC	Resident	Recognition card in box		RESOLVED resident watering	5
35	Market Square	Assembly room railings	Plastic railing mounted	n/a	Unknown	Unknown				0
36	Market Square	Vision Express	Standard square wooden	DLF	LTC	Vision Express	Recognition card in box		RESOLVED needs painting	4
37	Market Square	Side of Velvet Fern	Standard square wooden	DLF	LTC	Velvet Fern	Recognition card in box		RESOLVED, replaced painting good but old style green	5
38	Mill Street	Outside no 2		DLF	LTC	Ludlow Design Centre	Recognition card in box			
39	Mill Street	Guildhall	Large rectangular wooden	KA	LTC	LTC	Recognition card in box		large shrubs but could fit 10 plants between boxes	10
40	Mill Street	Guildhall	Large rectangular wooden	KA	LTC	LTC	Recognition card in box			
41	Mill Street	Guildhall	Large rectangular wooden	KA	LTC	LTC	Recognition card in box			
42	Mill Street	Guildhall	Standard square wooden	KA	LTC	LTC	Recognition card in box			
43	Mill Street	Outside no 12	Standard square wooden	KA	LTC	?	Recognition card in box	Speak to resident re watering	RESOLVED paint no need for plants - maybe bark top	0
44	Mill Street	Outside no 12	Standard square wooden	KA	LTC	?	Recognition card in box	Speak to resident re watering	RESOLVED paint no need for plants - maybe bark top	0
45	Old St	Education Centre	Standard square wooden	SET	LTC	Resident	Recognition card in box		RESOLVED Margaret & David Appleton - allotment association watered last year - painting completed by SET	3
46	Old St	Education Centre	Standard square wooden	SET	LTC	Resident	Recognition card in box			3
47	Old St	Education Centre	Standard square wooden	SET	LTC	Resident	Recognition card in box			3
48	Old St	Railings at bottom of Old St	Railing mounted	n/a	n/a	n/a		Cllr Parry		0

49	Old St	Cornerhouse	Standard square wooden	SET	Old St Tavern	Old St Tavern	Recognition card in box		RESOLVED cared for by Old street Tavern	0
50	Old St	Friars Walk entrance		SET	unknown	unknown		Already planted and being maintained		0
51	Parkway	Library	Large rectangular wooden	GW	Library	Library			RESOLVED LIBRARY WILL WATER all in poor state of care - plants are overgrown and unwatered	
52	Parkway	Library	Large rectangular wooden	GW	Library	Library				
53	Parkway	Library	Large rectangular wooden	GW	Library	Library				
54	Parkway	Library	Large rectangular wooden	GW	Library	Library				
55	Sheet Road	Co Op	Large rectangular wooden	n/a	LTC	LTC/ reservoir		Location for new Amberol planter	new plants for new box	5
56	Tower Street	Buck & Bear Barbers	Standard square wooden	DLF	LTC	Epic Cycles	Recognition card in box	Box to be replaced and planted		5
57	Tower Street	Sue Ryder charity shop	Standard square wooden	DLF	LTC	Sue Ryder charity shop	Recognition card in box	Box to be replaced and planted		4
58	Tower Street	Toy shop	Standard square wooden	DLF	LTC	Epic Cycles	Recognition card in box	Box to be replaced and planted		4
59	Tower Street	Epic Cycles	Standard square wooden	DLF	Epic Cycles	Epic Cycles	Recognition card in box			0
60	Tower Street	Epic Cycles	Standard square wooden	DLF	Epic Cycles	Epic Cycles	Recognition card in box			0
61	Unicorn Gdn		Small stone planter	n/a	LTC	?		Need waterer / removed		
62	Unicorn Gdn		Stone horse trough	n/a	LTC	Unknown	Recognition card in box	Being maintained by resident		8
63	Unicorn Gdn		Standard square wooden	?	LTC	?		Need waterer / removed	needs painting	0
64	Unicorn Gdn		Standard square wooden	?	LTC	?		Need waterer / removed	needs painting	0
65	Unicorn Gdn		Standard square wooden	?	LTC	?		Need waterer / removed	needs painting	0
66	War memorial	Georgian House	Standard square wooden	DLF	LTC	LTC				
67	War memorial	Georgian House	Standard square wooden	DLF	LTC	LTC				

68	War memorial	Georgian House	Standard square wooden	DLF	LTC	LTC				
69	War memorial	Georgian House	Standard square wooden	DLF	LTC	LTC				
70	Weeping Cross Lane	Galdeford corner	Large square wooden	SET	LTC	SET	Recognition card in box	Repaint and plant, good condition	painted by SET	8
71	Weeping Cross Lane	Galdeford corner	Large square wooden	SET	LTC	SET	Recognition card in box	Paint and add plaque for Ludlow guides		8
72	Weeping Cross Lane	Galdeford corner	Large square wooden	SET	LTC	SET	Recognition card in box	Plaque to remember Keith Mitchell		8
73	Weeping Cross Lane	Galdeford corner	Large square wooden	SET	LTC	SET	Recognition card in box	bamboo - bark only		0
74	Weeping Cross Lane	Galdeford corner	Large square wooden	SET	LTC	SET	Recognition card in box	bamboo - bark only		0
75	Weeping Cross Lane	Mc Connells	Large square wooden	?	?	?			V Parry	
76	Weeping Cross Lane	Mc Connells	Large square wooden	?	?	?			V Parry	
77	St Lawrences Walk	Outside Church left	Large oblong planter	SET	Divine Diggers	Divine Diggers	Recognition card in box			6
78	St Lawrences Walk	Outside Church right	Large oblong planter	SET	Divine Diggers	Divine Diggers	Recognition card in box			6

ITEM 24.

CASTLE GARDENS PLANTING

CASTLE GARDENS PLANTING

Report No. S/26/017

Services Committee
10th June 2026

1. INTRODUCTION

- 1.1 Castle Gardens is a well-used amenity space owned by Ludlow Town Council that consists of grassed areas, shrub beds, public seating and well paved pathways.

2. RECOMMENDATION

- 2.1 To consider the request for plants from the Guerrilla Gardeners.

3. BACKGROUND

- 3.1 The Guerrilla Gardeners are a group of volunteers who undertake the majority of maintenance to the shrub beds and planting within Castle Gardens, with the support of the Direct Labour Force.

4. PLANTS REQUEST FROM THE GUERRILLA GARDENERS

- 4.1 To be located with the Castle Gardens flower/shrub beds:

• Malus transitoria 'Golden Raindrops' 12 litre	£62.00
• Hoheria sexstylosa ' Stardust'	£43.20
• Syringa patella 'Miss Kim'	£17.96
• Malus 'Comtesse de Paris'	£62.00
• Cratageus x media 'Punicea Flore Pleno'	£75.00
• Tiarella cordifolia 'Sky rocket' 3 litre x 5	£16.95 each
• Dryopteris filix mas 'Cristata The King' 0.5 litre x 3	£7.49 each
• Thalictrum 'Black stockings' 3 litre	£16.95
• Syringa vulgaris	£75.00

5. BUDGET

5.1 Total budget required would be in the region of £474.00 plus delivery.

Amenities plants budget code (410/4303) has an annual budget of £7,240.00.

Deputy Town Clerk
June 2026

Implications

Wards Affected (All)

Financial (As stated in the report)

Health & Safety (None)

Law & Order (None)

Environmental Implications (None)

