

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** adjourned from 2nd April 2025 and held in the Guildhall, Mill Street, Ludlow on **WEDNESDAY 23rd APRIL 2025** at **7.00PM..**

S24/166 PRESENT

Chair: Councillor B. Waite

Councillors: Garner, Ginger, Jones, Tapley, and S Waite.

Officers: Gina Wilding, Town Clerk
 Kate Adams, Deputy Town Clerk
 Julie Cox, Finance Assistant

S24/167 ABSENT

Councillors Gill, Hall, Miller, and Parry were absent.

S24/168 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S24/169 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S24/170 APOLOGIES

Apologies were received from Councillors Gill & Miller.

S24/171 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest

None declared

Personal Interests

None declared

S24/172 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present.

S24/173 LUDLOW UNITARY COUNCILLORS SESSION

No Unitary Councillors were present.

S24/174 MINUTES

RESOLVED BW/EG (Unanimous)

That the minutes of Services Committee meeting held on 19th February 2025 be approved as a correct record and signed by the Chair.

S24/175 ITEMS TO ACTION

RESOLVED BW/EG (unanimous)

That the Items to action from Services Committee Wednesday 19th February be noted.

S24/176 LUDLOW MARKET UPDATE

RESOLVED BW/RJ (unanimous)

To note the information provided by the Market Officer.

S24/177 WASTE MANAGEMENT & RECYCLING

RESOLVED BW/SW (unanimous)

To note the Simpler Recycling legislation and the action taken by Ludlow Town Council in March 2025 to ensure compliance with the legislation.

S24/178 HENLEY ROAD CEMETERY REGULATIONS

RESOLVED BW/GG (unanimous)

To note the regulations amended, as previously approved by Services Committee, to include an extended the period for floral tributes for up to one month.

S24/179 TOWN CENTRE PLANTING

RESOLVED BW/EG (unanimous)

That the red, white & blue planting scheme for 2025 to commemorate the 80th anniversary of VE day be approved.

S24/180 LETTER FROM LUDLOW 21

RESOLVED GG/EG (unanimous)

That subject to a public consultation and ongoing agreement for the maintenance of the site post planting, the request from Incredible Edible Ludlow, to plant an orchard of 20-30 trees on open land at Weyman Road be approved.

S24/181 OFFER FROM CIVIC SOCIETY

RESOLVED GG/BW (unanimous)

That subject to the following provisions, the offer of a Cercis Eternal Flame tree from Ludlow Civic society be accepted:

- That the location of the tree does not cause any issue with mowing the area.
- That a substantial tree guard be provided by the society & mulch be put down during planting.
- That a plaque may be installed, funded by the Society providing the wording & design are approved by Ludlow Town Council.

S24/182 LINNEY RIVERSIDE PARK – PARKING METER MAINTAINANCE

RESOLVED BW/GG (unanimous)

That the annual service / maintenance agreement provided by Flowbird at cost of £591.00 for 2025/2026 be approved.

S24/183 SC PLAY AREAS – GROUND ZERO COSTINGS & RISK ASSESSMENT

RESOLVED EG/AT (unanimous)

That the ground zero costings template and the risk assessment template be approved as the core working document for managing due diligence for each of the Shropshire Council play areas.

S24/184 TOWN CENTRE TREE PLANTERS

RECOMMEND BW/AT (unanimous)

That two tree planters containing Mountain Ash saplings, currently located on Events Square, are relocated to Castle Gardens on a permanent basis.

S24/185 EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED BW/GG (unanimous)

The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Chairman

Date

Closed session minutes to follow.