



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, DLF Supervisor,
Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

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Despatch date: Tuesday 15th April 2025.

You are summoned to attend a meeting of the
Services Committee on
Wednesday 23rd April 2025 at 7.00pm,
which has been adjourned from Wednesday 2nd April 2025
At The Guildhall, Mill Street, Ludlow.

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Waste management & recycling
- Town centre display planting
- Suggestion from Ludlow 21
- SC play areas

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building or left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee or Council.

6. **LUDLOW'S UNITARY COUNCILLORS' SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

7. **MINUTES**

To approve as a correct record the open and closed minutes of Services Committee on **Wednesday 19th February 2025**.

8. **ITEMS TO ACTION**

To note the items to action sheet from **Wednesday 19th February 2025**



ITEM	Attachment
9. <u>LUDLOW MARKET UPDATE</u> To note the information provided.	9
10. <u>WASTE MANAGEMENT & RECYCLING</u> To note the Simpler Recycling legislation and the action taken by the Town Council in March 2025 to ensure compliance with the legislation.	10
11. <u>HENLEY ROAD CEMETERY REGULATIONS</u> To note the changes made to the regulations.	11
12. <u>TOWN CENTRE DISPLAY PLANTING</u> To approve the 2025 red, white and blue planting scheme.	12
13. <u>LETTER FROM LUDLOW 21</u> To consider the request from Ludlow 21.	13
14. <u>OFFER FROM LUDLOW CIVIC SOCIETY</u> To accept the donated tree from Ludlow Civic Society with the conditions specified.	14
15. <u>LINNEY RIVERSIDE PARK – PARKING METER MAINTENANCE</u> To accept the annual service/maintenance agreement and to approve as a rolling agreement.	15
16. <u>SC PLAY AREAS – GROUND ZERO COSTINGS & RISK ASSESSMENT</u> To approve the adoption of the zero costings template and the risk assessment template as the core working documents to be completed for each site.	16
17. <u>TOWN CENTRE TREE PLANTERS</u> To approve the movement of the tree planters to Castle Gardens.	17
18. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chair will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers
19. <u>BIENNIAL TREE SURVEY</u> To consider the quotation received for the biennial tree survey.	18
20. <u>UPDATES TO LUDLOW MUSEUM AT THE BUTTERCROSS SIGNAGE</u> To consider the quotation to update Museum signage.	19



M e m b e r s h i p

Councillors B. Waite (Chair), Garner, Gill, Ginger, Hall, Miller, Jones, Parry, Tapley, and S Waite.

Notes

The next Services Committee meeting will be held on Wednesday 11th June 2025.