



LUDLOW TOWN COUNCIL AGENDA

SERVICES COMMITTEE

To: All Members of the Council, Deputy Town Clerk, Deputy Town Clerk, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ

01584 871970

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Despatch date: Friday 13th January 2023

You are summoned to attend a meeting of the
Services Committee
at Ludlow Methodist Church
on **Wednesday 18th January 2023 at 7pm**

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- Castle Street toilets refurbishment
- 'No Mow May' campaign 2023
- Wigley Field Allotments
- Offer of fruit trees
- Linney car park meter replacement

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. **WELCOME FROM THE CHAIR & ESSENTIAL HOUSEKEEPING INFORMATION**

To receive a welcome from Chairman of the Committee, Councillor Beverley Waite and a verbal description on the relevant fire exits and procedure.

For fire safety purposes, all attendees of this meeting were asked to give their name upon entry.

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **APOLOGIES**

To receive apologies from members of the Committee.

4. **DECLARATIONS OF INTEREST**

To receive the declarations of interests from Members of the Committee:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. **PUBLIC OPEN SESSION (15 MINUTES)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. **LUDLOW'S UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to the business of the committee.

7. **MINUTES**

To approve as a correct record the open and closed minutes of **Services Committee** minutes of **Wednesday 23rd November 2022**.

8. **ITEMS TO ACTION**

To note the items to action sheet from Wednesday 23rd November 2022.



ITEM	Attachment
<p>9. <u>CASTLE STREET TOILETS REFURBISHMENT</u> To approve the content of the written specification and timeline, subject to final approval of the solicitor.</p>	1
<p>10. <u>UPDATE FROM PUBLIC OPEN SESSION IN NOVEMBER</u> To note the Town Clerks comments.</p>	2
<p>11. <u>LUDLOW MARKET UPDATE</u> a) To note the update provided by the Market Manager. b) To note the NABMA footfall index.</p>	3
<p>12. <u>LUDLOW MUSEUM AT THE BUTTERCROSS UPDATE</u> a) To note the update regarding works. b) To note the issue of a press release and admission figures for 2022.</p>	4
<p>13. <u>'NO MOW MAY' CAMPAIGN 2023</u> a) To approve the Council taking part in the 'No Mow May' campaign in 2023. b) To consider the suggested areas to be included as part of the campaign.</p>	5
<p>14. <u>WIGLEY FIELD ALLOTMENTS</u> a) To note the update regarding the lease and tenancy agreement. b) To note the paperwork received from the Wigley Field Allotment Association.</p>	6
<p>15. <u>OFFER OF FRUIT TREES</u> a) To accept the offer from Incredible Edible and the ongoing maintenance liability for the trees. b) To approve a location for the fruit trees, at Housman Crescent or Weyman Road; and acknowledge that Councillors will be invited along to the planting.</p>	7
<p>16. <u>DOG BEHAVIOUR SIGNAGE IN CASTLE GARDENS</u> To note the request for the 'no dogs on the flower beds' signage to be installed at Castle Gardens; and that temporary laminated signs will be installed initially.</p>	8
<p>17. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential</p>	



nature of the business to be transacted.

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| 18. | <u>TREE WORKS REQUIRED AT WHEELER ROAD</u>
To consider the report and approve the quotation provided. | 9 |
| 19. | <u>LINNEY CAR PARK PARKING METER REPLACEMENT UPDATE</u>
To accept the updated quotation for replacement of the parking meter, to allow a new parking meter to be installed as soon as possible. | 10 |

M e m b e r s h i p

Councillors B. Waite (Chairman), Childs, Garner, Gill, Ginger, Jones, Laurie, Lyle, O'Neill, Parry, Pote (Vice Chair) and S. Waite.

Notes

The next Services Committee meeting will be held on Wednesday 1st March 2023.

